



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**  
**SHALLOW WASTE DISPOSAL SYSTEM/WELL INVENTORY REQUEST FORM -**

(Form adapted from OMB No. 2040-0042)

Shallow waste disposal systems/wells release waste fluids into or above shallow ground water and include: commercial septic systems, sumps, drain fields, French drains, cesspools, abandoned drinking water wells, dry wells and infiltration galleries. EPA's Underground Injection Control (UIC) regulations require inventory information for all disposal systems/wells and additional information for certain types of systems/wells.

**This form is designed to collect basic information for all systems/wells to determine which are used for underground disposal of waste fluids.**

- If your business has more than one location within our primacy enforcement authority, please submit an Inventory Request Form for each facility.
- If this is your residence, and your commercial facility is located elsewhere, provide the information for your commercial facility. However, if you work out of your home, please complete and submit this form.
- If you lease or rent the space for your business, as the operator of the business, you are responsible for submitting the inventory information for this facility.

**I. IDENTIFICATION OF DISCHARGE/DISPOSAL SYSTEM/WELL**

**Please circle YES or NO to all items that pertain to the way your business or facility disposes of waste fluids. Waste fluids include wash water, storm water, sanitary waste and spills.** If you need assistance completing this form, call Craig Boomgaard at 800- 227-6794, extension 312-7045 or 303-312-6794.

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| 1. - Is your facility connected to a public sewer system?  | YES    NO |
| 2. - Excluding kitchen and bathroom waste, does your facility dispose of any fluids through a connection to septic system with a drain field, including floor drains and utility sinks?  | YES    NO |
| 3. - A self-contained holding tank is one that has no overflow line. Are waste fluids from your facility discharged into a self-contained holding tank which is pumped periodically?     | YES    NO |
| 4. - Are there any floor drains or sinks in a processing or shop area, engine service or maintenance bay, or vehicle/equipment washing area?   | YES    NO |
| 4a. If yes to question 4, do the floor drains or sinks ever receive fluids?  | YES    NO |
| 4b. If yes to question 4, are the floor drains or sinks connected to a septic system, drain field, French drain, abandoned drinking water well, dry well, or tank with an overflow line? | YES    NO |
| 5. - Is your facility run as a dry shop (no running water, no sewer, or no septic connection)?   | YES    NO |
| 6. - Are waste fluids from your facility discharged to a lagoon or pond?   | YES    NO |
| 7. - Are waste fluids from your facility discharged to surface waters, lakes, rivers, streams or wetlands?   | YES    NO |
| 8. - Are waste fluids from your facility stored and recycled or hauled away? This includes wash water, oil, fuel, solvents, antifreeze, etc. Please list: _____<br>_____                 | YES    NO |
| 9. Does your disposal/septic system have the physical capacity to treat sanitary waste fluids generated by more than 20 people per day?  | YES    NO |
| 9a. What is the designed flow rate of your disposal/septic system? _____   |           |
| 10. Are there any cesspools within the property boundary (typically a concrete cylinder with an open bottom and/or perforated sides)?  | YES    NO |
| 10a. If yes, what is the designed flow rate or size of the cesspool? _____   |           |
| 11. Are there any drainage systems (such as dry wells, French drains) within the property boundary that collect storm water or surface runoff and discharge it underground?              | YES    NO |
| 12. If you are a veterinary facility, do you use digital x-ray equipment?  | YES    NO |

**SEE OTHER SIDE**

**II. BASIC INVENTORY INFORMATION**

Inventory all disposal systems (such as septic tanks, dry wells, French drains) separately. You may copy this form and use a copy for each system. If more space is needed, attach a separate sheet.

Disposal System # _____	Operating Status: <b>AC</b> =Active, <b>AN</b> =Abandoned, <b>UC</b> =Under Construction, <b>TA</b> =Temporarily Abandoned
Disposal System # _____	Please attach a diagram of the system and include the construction design. Latitude and Longitude of Location:
Disposal System # _____	Date of Construction:
Disposal System # _____	Depth of Disposal System/Well:
Disposal System # _____	Average Maximum Volumes of Disposed Fluids: _____ gallons/day
Disposal System # _____	Source and Nature of Disposed Fluids (For example, solvents, waste oil, paint, brake fluid, antifreeze, wash water, snow melt, cooling or boiler blow down water, industrial process waste, miscellaneous spills, bathroom wastes):
Disposal System # _____	Depth of Groundwater (if known):

**III. CERTIFICATION**

I CERTIFY, UNDER PENALTY OF LAW, THAT THIS DOCUMENT WAS PREPARED UNDER MY GUIDANCE AND SUPERVISION, AND THAT I AM ASSURED THAT QUALIFIED PERSONNEL PROPERLY GATHERED AND EVALUATED THE INFORMATION REPORTED HERE. TO THE BEST OF MY KNOWLEDGE, THE INFORMATION PRESENTED ABOVE IS TRUE, ACCURATE AND COMPLETE.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Facility: \_\_\_\_\_ Type of Business Facility: \_\_\_\_\_

Address of Facility: \_\_\_\_\_ County: \_\_\_\_\_

Mailing Address (if different than above): \_\_\_\_\_

Property Owner (if different): \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Additional Information: \_\_\_\_\_

More information about EPA and the UIC Class V program can be found at:

- Protecting Underground Sources of Drinking Water from Underground Injection (UIC): <http://www.epa.gov/uic>
- Septic Systems: <http://www.epa.gov/septic>
- EPA Home: <http://www3.epa.gov>

RETURN FORM TO:

US Environmental Protection  
Agency Mail Code 8WD-SDU  
Attn: Craig Boomgaard  
1595 Wynkoop Street Denver, CO 80202-1129  
boomgaard.craig@epa.gov