



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

OFFICE OF  
INSPECTOR GENERAL

January 8, 2018

**MEMORANDUM**

**SUBJECT:** Project Notification:  
Audit of Security Categorization for EPA Systems That Handle  
Hazardous Material Information  
Project No. OA-FY18-0089

**FROM:** Rudolph M. Brevard, Director  
Information Resources Management Directorate  
Office of Audit and Evaluation

*Rudolph M. Brevard*

**TO:** Barry Breen, Acting Assistant Administrator  
Office of Land and Emergency Management

The U.S. Environmental Protection Agency's (EPA's) Office of Inspector General (OIG) plans to begin preliminary research on the subject audit. The OIG's audit objective is to determine whether the EPA classified the sensitivity of data for systems that handle hazardous waste material information as prescribed by the National Institute for Standards and Technology. In particular, we plan to review risk assessments for the e-Manifest system managed by the Office of Land and Emergency Management. The OIG plans to conduct work at headquarters. Applicable generally accepted government auditing standards will be used in conducting our audit. The anticipated benefit of this audit is to help identify opportunities for the EPA to properly classify hazardous material information systems.

We will contact you to arrange a mutually agreeable time to discuss our objective and the purpose of our audit. We would also be particularly interested in any areas of concern that you may have. We will answer any of your questions about the project process, the reporting procedures, the methods used to gather and analyze data, and what we should expect of each other during the course of the project. Throughout the audit, we will provide updates on a regular basis by email and/or during meetings with the Office of Land and Emergency Management and with other program and regional audit liaisons, as appropriate.

We respectfully note that the OIG is authorized by the Inspector General Act of 1978, as amended, to have timely access to personnel and all materials necessary to complete its objectives. We will request your resolution if an agency employee or contractor refuses to provide requested records to the OIG or otherwise fails to cooperate with the OIG. We may report unresolved access matters to the Administrator and include the incident in the *Semiannual Report to Congress*.

I will supervise the project, and the Project Manager will be Albert Schmidt. Any information related to the project should be addressed to Albert Schmidt at (202) 566-0363 or [schmidt.albert@epa.gov](mailto:schmidt.albert@epa.gov). You can also contact me at (202) 566-0893 or [brevard.rudy@epa.gov](mailto:brevard.rudy@epa.gov).

cc: Ryan Jackson, Chief of Staff  
Henry Darwin, Chief of Staff for Operations  
Kevin Chmielewski, Deputy Chief of Staff for Operations  
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Reginald Cheatham, Director, Office of Emergency Management, Office of Land and Emergency Management  
Robert McKinney, Acting Director, Office of Information Security and Privacy, Office of Environmental Information  
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