

# SAMPLE LETTER

March 19, 2018

The Honorable «Firstname» «Lastname»  
Governor of «State»  
«Organization»  
«Address»  
«City», «State» «Zip»

Dear Governor «Salutation»:

Protecting public health and ensuring the safety of our nation's land and drinking water are among the U.S. Environmental Protection Agency's (EPA's) highest priorities. Per- and polyfluoroalkyl substances (PFAS) have emerged as a concern in communities across the nation and it is time to come together to identify near-term actions to protect the health of all Americans.

EPA will be hosting a National Leadership Summit to identify solutions to address PFAS challenges in drinking water and at contaminated sites. The summit will be held in Washington, D.C. on May 22-23, 2018, and we will work side-by-side with states, tribes and other partners to dedicate our collective expertise and resources to manage these chemicals. At the summit, we will work together to:

- Share information on ongoing efforts to characterize risks from PFAS and develop monitoring and treatment/cleanup techniques;
- Identify specific near-term actions, beyond those already underway, that are needed to address challenges currently facing states and local communities; and
- Develop risk communication strategies to help address public concerns with PFAS.

Following the summit, EPA will travel to states with communities impacted by PFAS to further engage on ways the Agency can best support the work that's being done at the state, local, and tribal levels. Using information from the National Leadership Summit and our community engagement, EPA plans to develop a PFAS Management Plan for release later this year.

I look forward to an engaging and productive meeting. My staff will reach out to your office to provide additional information on the event. If you need more information, please contact Dr. Peter Grevatt, Director of the Office of Ground Water and Drinking Water, at [Grevatt.Peter@epa.gov](mailto:Grevatt.Peter@epa.gov).

Respectfully yours,

E. Scott Pruitt