



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

April 10, 2018

MEMORANDUM

SUBJECT: Project Notification:
Implementation of Executive Order 13771, "Reducing Regulation and Controlling Regulatory Costs"
Project No. OA&E-FY18-0177

FROM: Jeffrey Harris, Director
Toxics, Chemical Management and Pollution Prevention
Office of Audit and Evaluation

TO: Samantha Dravis, Associate Administrator
Office of Policy

The Office of Inspector General (OIG) for the U.S. Environmental Protection Agency (EPA) plans to begin preliminary research on the Office of the Administrator's Office of Policy implementation of Executive Order 13771, "Reducing Regulation and Controlling Regulatory Costs." The OIG's objective is to evaluate the EPA's management controls for implementing Executive Order 13771.

The OIG plans to conduct work at EPA headquarters. Applicable generally accepted government auditing standards will be used in conducting our project. The anticipated benefits of this project include an assessment of the agency's compliance with the executive order and the quality, transparency and consistency of its implementing policies and procedures. The OIG will also identify any best practices or lessons learned that can benefit the implementation of the executive order in the future.

We will contact you to arrange a mutually agreeable time to discuss our objectives and the purpose of the preliminary research phase of our project. We would also be particularly interested in any areas of concern that you may have. We will answer any of your questions about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project. Throughout the project, we will provide updates on a regular basis via email and/or meetings with your designated point of contact.

We respectfully note that the OIG is authorized by the Inspector General Act of 1978, as amended, to have timely access to personnel and all materials necessary to complete its objectives. We will request that you resolve the situation if an agency employee or contractor refuses to provide requested records to the OIG or otherwise fails to cooperate with the OIG. We may report unresolved access matters to the Administrator and include the incident in the *Semiannual Report to Congress*.

The project will be supervised by me and the Project Manager will be Laretta Joseph. Any information related to the project should be addressed to me at (202) 566-0831 or harris.jeffrey@epa.gov, or Laretta Joseph at (212) 637-3049 or joseph.laretta@epa.gov.

cc: Scott Pruitt, Administrator
Ryan Jackson, Chief of Staff
Henry Darwin, Chief of Operations
Kevin Chmielewski, Deputy Chief of Operations
Brittany Bolen, Deputy Associate Administrator, Office of Policy
Liz Bowman, Associate Administrator for Public Affairs
Bobbie Trent, Agency Follow-Up Coordinator
Michael Benton, Audit Follow-Up Coordinator, Office of the Administrator
Marc Vincent, Audit Follow-Up Coordinator, Office of Air and Radiation
Kecia Thornton, Audit Follow-Up Coordinator, Office of Land and Emergency Management
Janet Weiner, Audit Follow-Up Coordinator, Office of Chemical Safety and Pollution Prevention
Carrie Hallum, Audit Follow-Up Coordinator, Office of Environmental Information
Steven Moore, Audit Follow-Up Coordinator, Office of Water
Lauren Lemley, Audit Follow-Up Coordinator, Office of Administration and
Resources Management
Gwendolyn Spriggs, Audit Follow-Up Coordinator, Office of Enforcement and
Compliance Assurance
Maureen Hingeley, Audit Follow-Up Coordinator, Office of Research and Development
Regional Audit Follow-Up Coordinators, Regions 1–10
Arthur A. Elkins Jr., Inspector General
Charles Sheehan, Deputy Inspector General
Alan Larsen, Counsel to the Inspector General
Kevin Christensen, Assistant Inspector General for Audit and Evaluation
Patrick Sullivan, Assistant Inspector General for Investigations
Edward Shields, Assistant Inspector General for Management
Richard Eyermann, Deputy Assistant Inspector General for Audit and Evaluation
Christine El-Zoghbi, Deputy Assistant Inspector General for Audit and Evaluation
Jennifer Kaplan, Deputy Assistant Inspector General for Congressional and Public Affairs
Jeffrey Lagda, Congressional and Media Liaison, Office of Inspector General
Tia Elbaum, Congressional and Media Liaison, Office of Inspector General