April 10, 2018

MEMORANDUM

SUBJECT: Project Notification:
Implementation of Executive Order 13771, “Reducing Regulation and Controlling Regulatory Costs”
Project No. OA&E-FY18-0177

FROM: Jeffrey Harris, Director
Toxics, Chemical Management and Pollution Prevention
Office of Audit and Evaluation

TO: Samantha Dravis, Associate Administrator
Office of Policy

The Office of Inspector General (OIG) for the U.S. Environmental Protection Agency (EPA) plans to begin preliminary research on the Office of the Administrator’s Office of Policy implementation of Executive Order 13771, “Reducing Regulation and Controlling Regulatory Costs.” The OIG’s objective is to evaluate the EPA’s management controls for implementing Executive Order 13771.

The OIG plans to conduct work at EPA headquarters. Applicable generally accepted government auditing standards will be used in conducting our project. The anticipated benefits of this project include an assessment of the agency’s compliance with the executive order and the quality, transparency and consistency of its implementing policies and procedures. The OIG will also identify any best practices or lessons learned that can benefit the implementation of the executive order in the future.

We will contact you to arrange a mutually agreeable time to discuss our objectives and the purpose of the preliminary research phase of our project. We would also be particularly interested in any areas of concern that you may have. We will answer any of your questions about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project. Throughout the project, we will provide updates on a regular basis via email and/or meetings with your designated point of contact.

We respectfully note that the OIG is authorized by the Inspector General Act of 1978, as amended, to have timely access to personnel and all materials necessary to complete its objectives. We will request that you resolve the situation if an agency employee or contractor refuses to provide requested records to the OIG or otherwise fails to cooperate with the OIG. We may report unresolved access matters to the Administrator and include the incident in the Semiannual Report to Congress.
The project will be supervised by me and the Project Manager will be Lauretta Joseph. Any information related to the project should be addressed to me at (202) 566-0831 or harris.jeffrey@epa.gov, or Lauretta Joseph at (212) 637-3049 or joseph.lauretta@epa.gov.

cc: Scott Pruitt, Administrator
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