e-MANIFEST WEBINAR
GENERAL INFORMATION UPDATE

APRIL 25, 2018

2:OO PM (EST)

AGENDA

e-Manifest

- Site Managers

- LearningZen Videos

- Updates on e-Manifest System Functionality

- System demo: " How to sign manifest"

- Q and A session

e-*Manifest*

- e-Manifest is being built as a module of EPA's RCRAInfo system.

- RCRAInfo currently has two "industry applications" available to allow for electronic submittal of two other RCRA forms.

- Once e-Manifest launches, there will be a total of three industry applications.

EPA Form	RCRAInfo Industry App	Status
Site Identification Form (EPA Form 8700-12)	MyRCRAid	Available now in certain states
Biennial Report (EPA Form 8700-13)	Biennial Report	Available now in certain states
Hazardous Waste Manifest (EPA form 8700-22)	e-Manifest	Launching June 30, 2018, everywhere

SITE MANAGERS

- EPA's RCRAInfo system allows users to register for several permission levels (e.g., Viewer, Preparer, Certifier and **Site Manager**.

- Registering as a Site Manager allows you to:

  - Access all available industry applications (MyRCRAid, Biennial Report) and gains you automatic access to e-Manifest when it launches in June.

  - View, prepare, and sign RCRA forms and manifests

  - Approve other users in your organization for certain permissions (e.g., Viewer, Preparer, Certifier and even another Site Manager)

  - Manage Electronic Signature Agreements (ESAs) for your users

- Full functionality for Site Managers, i.e., ability to approve other users, is coming Spring 2018.
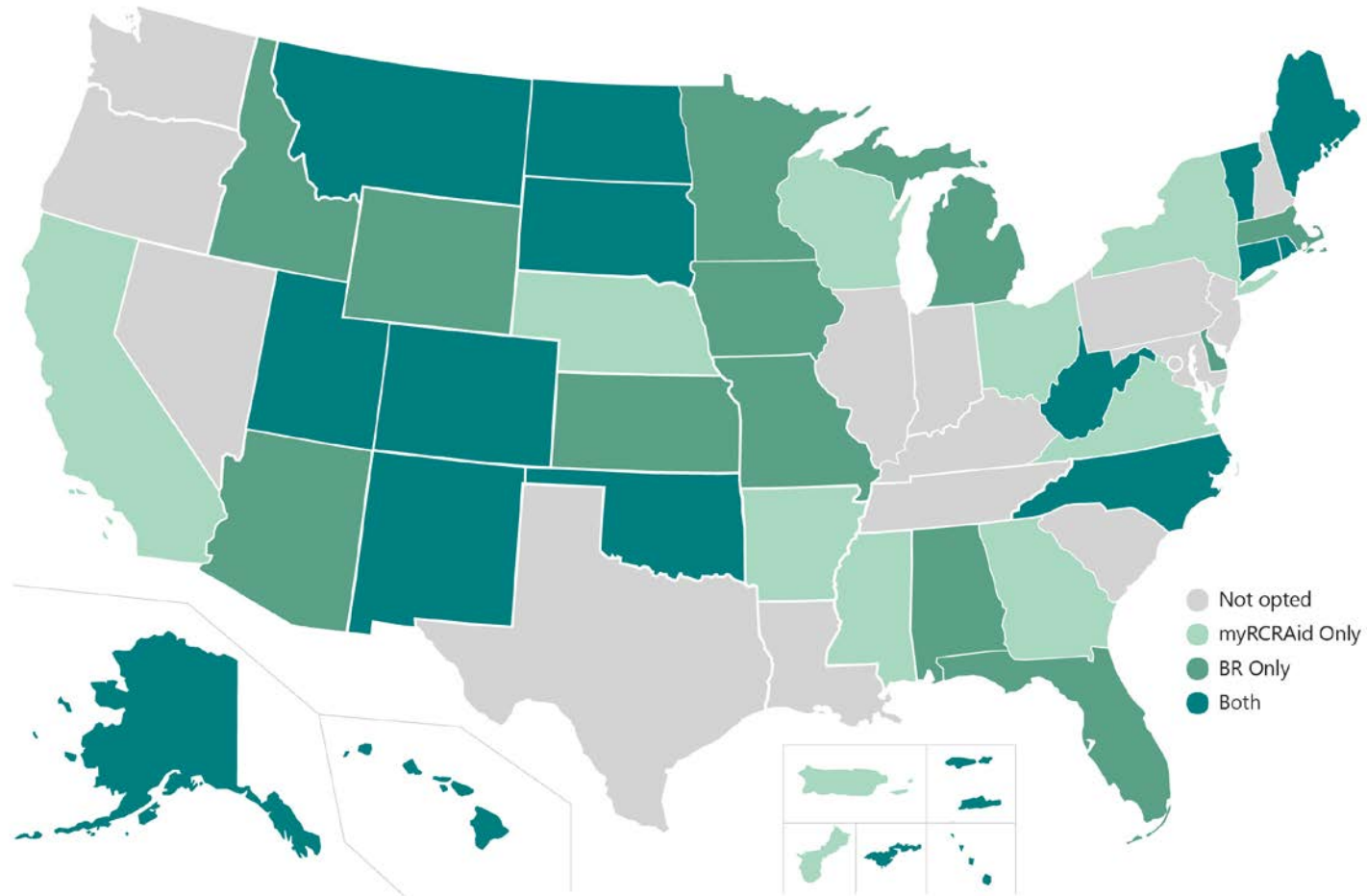
APPROVING USER REQUESTS AND PERMISSION LEVELS

e-*Manifest*

Permission Level	States Opted into myRCRAid or BR	States Not Opted into myRCRAid or BR (i.e., e-Manifest only)
Site Managers *(Any of the three industry applications)*	Another Site Manager/**States**	Another Site Manager/**EPA HQ**
Certifier *(e-Manifest application)*	Site Manager	Site Manager
Preparer *(e-Manifest application)*	Site Manager	Site Manager
Viewers *(e-Manifest application)*	Site Manager	Site Manager

STATES THAT HAVE OPTED IN MyRCRAID, BR, OR BOTH

Not opted
myRCRAid Only
BR Only
Both

LEARNINGZEN INSTRUCTIONAL VIDEOS

e-Manifest

- https://rcrainfoindustry.learningzen.com/

- Instructional videos for applications within the RCRAInfo Industry Application

  - Industry Biennial Report

  - Industry myRCRAid Module

  - Industry User Registration

- Available to industry and states

- Request access to the portal and begin watching videos today!

E-MANIFEST FUNCTIONALITY AT SYSTEM LAUNCH *AND BEYOND!*

ELECTRONIC AND HYBRID MANIFEST

e-Manifest

Full electronic

	Create	View	Edit	Sign	Bulk sign	Normal workflow	Imports	Discrepancies	Residues	Rejections	CROMERR CoR**	Corrections
Generator	DONE	DONE	DONE	DONE	SUMMER	DONE	DONE	DONE	DONE	DONE	DONE	FALL
Transporter	DONE	DONE	DONE	DONE	SUMMER	DONE	DONE	DONE	DONE	DONE	DONE	FALL
Receiving facility	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE
Broker*	SUMMER	SUMMER	SUMMER	N/A	N/A	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	N/A	N/A
On behalf of	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	DONE	FALL

Hybrid

	Create	View	Edit	Sign	Bulk sign	Normal workflow	Imports	Discrepancies	Residues	Rejections	CROMERR CoR**	Corrections
Generator	N/A	DONE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	DONE	FALL
Transporter	DONE	DONE	DONE	DONE	SUMMER	DONE	DONE	DONE	DONE	DONE	DONE	FALL
Receiving facility	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE
Broker*	SUMMER	SUMMER	SUMMER	N/A	N/A	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	N/A	N/A
On behalf of	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	DONE	FALL

*if added to site by site manager, can perform broker functions prior to full functionality roll out

**users registered in system or with valid email address on manifest will receive notification that manifest has been signed by receiving facility

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Data+Image

	Create	View	Edit	Sign	Bulk sign	Normal workflow	Image upload	Imports	Discrepancies	Residues	Rejections	CROMERR CoR**	Corrections
Generator	N/A	DONE	N/A	N/A	N/A	DONE	N/A	DONE	DONE	DONE	DONE	DONE	FALL
Transporter	N/A	DONE	N/A	N/A	N/A	DONE	N/A	DONE	DONE	DONE	DONE	DONE	FALL
Receiving facility	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE
Broker*	N/A	SUMMER	N/A	N/A	N/A	N/A	N/A	SUMMER	SUMMER	SUMMER	SUMMER	N/A	N/A
On behalf of	N/A	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	N/A	SUMMER	SUMMER	SUMMER	SUMMER	DONE	FALL

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Image only

	Create	View	Edit	Sign	Bulk sign	Normal workflow	Image upload	Imports	Discrepancies	Residues	Rejections	Corrections
Generator	N/A	DONE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	FALL
Transporter	N/A	DONE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	FALL
Receiving facility	DONE	DONE	DONE	DONE	DONE	N/A	DONE	N/A	N/A	N/A	DONE	DONE
Broker*	N/A	SUMMER	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
On behalf of	N/A	SUMMER	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	FALL

Paper

	Create	View	Edit	Sign	Bulk sign	Normal workflow	Image upload	Imports	Discrepancies	Residues	Rejections	Corrections
Generator	N/A	DONE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	FALL
Transporter	N/A	DONE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	FALL
Receiving facility	DONE	DONE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	DONE
Broker*	N/A	SUMMER	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
On behalf of	N/A	SUMMER	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	FALL

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SYSTEM DEMO – SIGNING A MANIFEST

e-*Manifest*

- Submit input/questions to eManifest@epa.gov

- Participate in our monthly webinars

- To subscribe to the general program Listserv. Send a blank message to: eManifest-subscribe@lists.epa.gov

- To subscribe to the developers only Listserv send a blank message to: e-manifestdev-subscribe@lists.epa.gov

- Visit the program web site: http://www.epa.gov/e-manifest