

**Volunteer/Unpaid -DENVER, CO – EPA Region 8, Air and Radiation Division Project (CLOSING DATE: 04/05/2019)**

## **Air and Radiation Division Project Assistant**

**Background:** The goal of the Region 8 Air and Radiation Division is to keep the air clean across the Rocky Mountains and High Plains. Through implementation and oversight of the Clean Air Act, Region 8 ensures that six states and 27 tribes throughout the West have healthy air to breathe.

**Position Description:** The position supports efforts related to the development and review of emissions inventories to meet Clean Air Act requirements as well as support of other Region 8 air division activities as assigned (based on intern's interests and EPA needs).

*Specific duties may include:*

- Learning emission inventory development techniques and models
- Supporting the development of federal regulations that control emission sources in areas of degraded air quality
- Generating maps, figures, tables, and other data analysis in support of internal briefings and external presentations/outreach
- Conducting research in support of various air division efforts
- Other assignments as needed
- Note: specific position responsibilities can be tailored to the goals & interests of the intern

*Desired Skills:*

- Some knowledge of air pollution science and policy
- Excellent written and verbal communication
- Basic Excel, Word, and PowerPoint
- Ability to work both independently and on a team

*Knowledge/Experience (optional):* Database/programming languages (R, Python, MySQL, etc.), ArcGIS

**Timeline:** Intern will be on board for a minimum of 3 months, maximum of 4 months (there may be an opportunity to extend for a maximum of 6 months, but this is not assured).

**Desired hours per week:** 20-40 hours

**Desired start date:** May 2019

**How to Apply:** Email your transcripts, resume and cover sheet to Scott Jackson ([jackson.scott@epa.gov](mailto:jackson.scott@epa.gov)) by Friday, April 5, 2019.

**For More Information:** Contact Scott Jackson with the Region 8 Air and Radiation Division at [jackson.scott@epa.gov](mailto:jackson.scott@epa.gov)

**Human Resources Contact:** Elaine Robles, (303) 312-6194 or [robles.elaine@epa.gov](mailto:robles.elaine@epa.gov)