

March 19, 2019

Data Quality Record for Long-term Performance Goals

Long-term Performance Goal Text: By September 30, 2022, increase enterprise adoption of shared services by four.

Goal Number/Objective: Goal 3: Rule of Law and Process/Objective 3.5: Improve Efficiency and Effectiveness

NPM Lead: Office of Chief Financial Officer (OCFO)/Office of Mission Support (OMS)

1a. Purpose of Long-term Performance Goal:

Increasing enterprise adoption of federal shared service providers (FSSPs) will enable the agency to streamline administrative operations and increase efficiency while supporting the President's Management Agenda's (PMA) Cross-Agency Priority (CAP) Goal: Sharing Quality Services.

1b. Performance Measure Term Definitions:

A Federal Shared Service is a business or mission function that is provided for consumption by multiple organizations within or between Federal agencies. Enterprise adoption is considered to have been achieved when the shared service or solution is deployed for use agencywide. EPA will measure the consolidation of administrative operations/systems into shared service solutions.

1c. Unit of Measure: Number of additional shared services adopted

2a. Data Source:

OCFO/OMS manage all systems and operations proposed for migration to shared services, and track and report progress toward FSSP deployment.

2b. Data needed for interpretation of (calculated) Performance Result:

- FY 2017 Baseline: 5 administrative shared services adopted
- Target: Increase adoption by 4 to a total of 9 administrative shared services adopted
- Frequency: Annually

3. Methodology:

EPA's FY 2017 baseline included both federal shared services and internal EPA shared services. The five administrative/operations shared services in the baseline included:

1. IBC (HR/Payroll)
2. Concur (Travel)
3. Compass (Core Financial Management)
4. HR Shared Service Centers
5. Finance Centers

EPA is refining the timing and approach to adopting shared services. The baseline includes some shared services that are internal to EPA, but moving forward the intent is to focus on federal shared services providers. The Agency completed migration of two existing operations to federal shared service providers in early FY2019: The U.S. Department of Interior's Fed Talent system (employee training) and the General Services Administration's USAccess program (employee credentials). Depending on timing and approach for some of these external services, EPA may exceed our initial Long-Term Performance Goal. For example, the federal payments services comprise several options that are under consideration, and a phased approach is likely. At the same time, no federal solution is yet available for contract writing, so timing is uncertain. The four additional administrative operations systems/operations that EPA currently expects to migrate to shared services are:

1. Enterprise Physical Access Control System (ePACS)
2. Integrated Grants Management System (IGMS)

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3. Financial Management /Payments, and
4. EPA Acquisition System (EAS) Contract Writing System.

4. Data Limitations/Qualifications: N/A

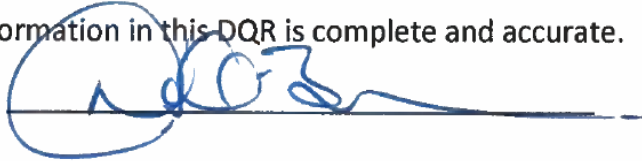
5. Technical Contact:

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6. Certification Statement/Signature

I certify the information in this DQR is complete and accurate.

DAA Signature

A handwritten signature in blue ink is written over a horizontal line. The signature is stylized and appears to be 'M. Jones-Peeler'. The first few letters are circled in blue.