

March 19, 2019 (revised 01-2020)

Data Quality Record for Long-Term Performance Goals

Long-Term Performance Goal Text: By September 30, 2022, increase enterprise adoption of shared services by four.

Goal Number/Objective: Goal 3: Greater Certainty, Compliance, and Effectiveness/Objective 3.5: Improve Efficiency and Effectiveness

NPM Lead: Office of the Chief Financial Officer (OCFO)/Office of Mission Support (OMS)

1a. Purpose of Long-Term Performance Goal:

Increasing enterprise adoption of federal shared service providers (FSSPs) will enable the Agency to streamline administrative operations and increase efficiency while supporting the President's Management Agenda's (PMA) Cross-Agency Priority (CAP) Goal 5: Sharing Quality Services¹ and OMB Memorandum M-19-16².

1b. Performance Measure Term Definitions:

A Federal Shared Service is a business or mission function that is provided for consumption by multiple Federal organizations. Enterprise adoption is considered to have been achieved when the shared service or solution is deployed for use by the Agency (i.e. it is in use by a component of or location within the agency). EPA will adopt additional federal shared services when supported by business case analysis. EPA will measure the consolidation of current administrative operations/systems into federal shared service solutions.

1c. Unit of Measure: Number of additional federal shared services adopted for agencywide use.

2a. Data Source:

OCFO and OMS manage all systems and operations proposed for migration to shared services, and track and report progress toward FSSP deployment.

2b. Data needed for interpretation of (calculated) Performance Result:

- FY 2017 Baseline: 4 federal shared services³
- Frequency: Annually

3. Methodology:

EPA's FY 2017 baseline includes only federal shared services. The four administrative/operations shared services in the baseline are:

1. HR Line of Business/ FPPS (provided by the Department of the Interior (DOI)/Interior Business Center)
2. Payroll Processing (provided by DOI/Interior Business Center)
3. Travel Processing/ Concur (provided by the General Services Agency)
4. Financial Management/ Compass Momentum (provided by CGI Federal)

Enterprise adoption is considered to have been achieved when the shared service or solution is deployed for use by the Agency (i.e. it is in use by a component of or location within the Agency).

4. Data Limitations/Qualifications:

N/A

¹ For more information, please refer to: <https://www.performance.gov/CAP/sharing-quality-services/> .

² For more information, please refer to: <https://www.whitehouse.gov/wp-content/uploads/2019/04/M-19-16.pdf> .

³ In FY 2019, EPA refined the scope of this measure to only include systems or services where FSSPs were adopted and to no longer include integral agencywide share services. This revision resulted in a change to the baseline of existing shares services from five to four.

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6. Certification Statement/Signature

I certify the information in this DQR is complete and accurate.

DAA Signature  Date 1/21/2020

David Bloom, Acting Chief Financial Officer