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# EPA New England FY2021 Brownfields Grant Guidelines Webinar CLEANUP GRANT RANKING & EVALUATION CRITERIA SESSION

SEPTEMBER 15, 2020



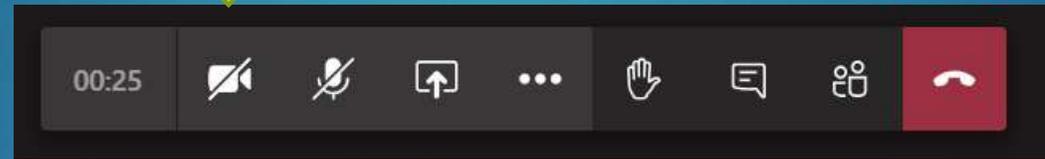
# Microsoft Teams Webinar Tips

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# Purpose of this Session

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- ▶ FY2021 Brownfields **Cleanup Grant** Guidelines
- ▶ Application Submission Process
  - Ranking & Evaluation Criteria
- ▶ Q&A
- ▶ Should any information provided in the following slides or by the presenters differ from the Guidelines, the language written in the Guidelines shall prevail.

# Section IV.E

## Narrative/Ranking Criteria (Cleanup Guidelines P. 32-42)

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### ► Logistics

- Ranking Criteria (P. 32-42); Evaluation Criteria (P. 42-49).
- Include page numbers, criteria numbers, and titles in narrative.
- Narrative **MUST NOT** exceed 10 single-spaced pages.
- FY2021 total point score: 175 

### ► Key Points

- Provide **FULL** detail for **EVERY** section.
- You will be **evaluated** on the level of detail you provide.
- If you are applying for **multiple sites**, your ranking criteria responses must include information on **each site**.

# Section IV.E

## Narrative/Ranking Criteria (175 points)

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1. Project Area Description & Plans for Revitalization (50 points, 25%)
2. Community Need & Community Engagement (35 Points, 20%)
3. Task Descriptions, Cost Estimates, & Measuring Progress (60 points, 34%)
4. Programmatic Capability & Past Performance (30 points, 17%)

**Note: Be sure to read each criterion carefully and make sure you respond to all sub-criteria.**

# Narrative/Ranking Criteria

## 1. Project Area Description & Plans for Revitalization (50 points)

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- a. Target Area & Brownfields (15 points)
  - i. Background & Description of Target Area (5 points)
  - ii. Description of the Brownfield Site(s) (10 points)
- b. Revitalization of the Target Area (20 points)
  - i. Reuse Strategy & Alignment with Revitalization Plans (10 points)
  - ii. Outcomes & Benefits of Reuse Strategy (10 points)
- c. Strategy for Leveraging Resources (15 points)
  - i. Resources Needed for Site Reuse (10 points)
  - ii. Use of Existing Infrastructure (5 points)

# Narrative/Ranking Criteria

## 1.a Target Area & Brownfields (15 points)

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### i. Background & Description of Target Area (5 points)

- **Think about:**

- ✓ Your overall area/community & target area(s) may contain:

- Signs of distress, blight or neglect
- Known or potential brownfields sites
- Sensitive or vulnerable populations
- Need for cleanup and redevelopment



- ✓ How the story you are telling connects to the brownfields sites in your target areas(s).

# Narrative/Ranking Criteria

## 1.a Target Area & Brownfields (15 points)

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### ii. Description of the Brownfield Site(s) (10 points)

- **Think about:**

- ✓ Past & current land uses
- ✓ The contaminants found at the site(s)
- ✓ Current site conditions
- ✓ Potentially related environmental issues

# Narrative/Ranking Criteria

## 1.b Revitalization of the Target Area (20 points)

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### i. Reuse Strategy & Alignment with Revitalization Plans (10 points)

- **Think about:**

- ✓ Referencing your current land use and revitalization plans and how your proposed site(s) fits into the overall community vision.
- ✓ If your plans are updated every 10 years, discuss this and look for any more recent, local plans.



### ii. Outcomes & Benefits of Reuse Strategy (10 points)

- **Think about:**

- ✓ **Economic benefits**

- Increased employment
  - Expanded tax base
  - Increased property values
- ✓ How these **economic benefits** are part of your reuse strategy.
  - ✓ How these outcomes link to your challenges outlined in **2.a Community Need**.

# Narrative/Ranking Criteria

## 1.b Revitalization of the Target Area (20 points)

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### ii. Outcomes & Benefits of Reuse Strategy (10 points)

- **If applicable, think about:**

- ✓ **Greenspace**

- Parks
- Recreation areas
- Greenways
- Wetlands & open space

- ✓ How economic development and greenspace are not mutually exclusive.

- ✓ How these **greenspace benefits** are part of your reuse strategy.



# Narrative/Ranking Criteria

## 1.b Revitalization of the Target Area (20 points)

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### ii. Outcomes & Benefits of Reuse Strategy (10 points)

- **If applicable, think about:**

- ✓ Renewable energy opportunities for your proposed site(s). See [Energy-Efficient Approaches to Redevelopment](#) for ideas.
- ✓ **Non-Profit & Charitable Reuse** such as:
  - Affordable housing
  - Community centers
  - Local governmental uses
- ✓ How these **non-profit & charitable reuse benefits** are part of your reuse strategy.



# Narrative/Ranking Criteria

## 1.b Revitalization of the Target Area (20 points)

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### ii. Outcomes & Benefits of Reuse Strategy (10 points)

- **Think about Opportunity Zones (OZs):**

- Low-income census tracts in need of economic investment
- Identified by each state as eligible for OZ funding
- Advantage of shared geography between Brownfields and OZs



- **To receive the maximum points under this criterion the proposed project must either be in an OZ or will help spur economic growth within an OZ.**
- Is your project in an Opportunity Zone? Click on State links below.

[CT](#)

[ME](#)

[MA](#)

[NH](#)

[RI](#)

[VT](#)

# Narrative/Ranking Criteria

## 1.c Strategy for Leveraging Resources (15 points)

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### i. Resources Needed for Site Reuse (10 points)

- **Think about:**

- ✓ **Clearly identifying the sources of these resources.**
- ✓ **Have at least one secured funding source for your proposed site. Attach appropriate documentation.** Make sure you indicate this on the **Other Factors Checklist**.

- **Examples of secured commitments:**

- ✓ Other grant awards you have already received.
- ✓ Firm commitment from a developer.
- ✓ Loan or subgrant commitment from an RLF.
- ✓ **If documentation is missing, you will NOT receive full points.**



# Narrative/Ranking Criteria

## 1.c Strategy for Leveraging Resources (15 points)

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### i. Resources Needed for Site Reuse (10 points)

- **Examples of potential resources:**

- ✓ Other grants
- ✓ Historic tax credits
- ✓ Federal (HUD HOME, HUD CDBG, EDA, DOI, TBA, Brownfields Tax Incentive)
- ✓ State (State TBA, Tax Credits, RLF)
- ✓ Local (TIF, Tax, Bond)
- ✓ Private (Foundation, Investors, Donations)



# Narrative/Ranking Criteria

## 1.c Strategy for Leveraging Resources (15 points)

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### ii. Use of Existing Infrastructure (5 points)

- **Think about:**

- ✓ Water & Sewer
- ✓ Power
- ✓ Transportation
- ✓ High Speed Internet
- ✓ How the existing infrastructure works with your reuse plan.
- ✓ If you need additional infrastructure, make sure you describe how you are going to get it.





# QUESTIONS?

# Narrative/Ranking Criteria

## 2. Community Need & Community Engagement (35 Points)

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### a. Community Need (20 points)

- i. The Community's Need for Funding (5 points)
- ii. Threats to Sensitive Populations (15 points)
  - 1) Health or Welfare (5 points)
  - 2) Greater Than Normal Incidence of Disease & Adverse Health Conditions (5 points)
  - 3) Disproportionately Impacted Populations (5 points)

### b. Community Engagement (15 points)

- i. Project Involvement (5 points)
- ii. Project Roles (5 points)
- iii. Incorporating Community Input (5 points)

### i. The Community's Need for Funding (5 points)

- **Think about:**

- ✓ Emphasizing that the target community(ies):
  - Are of small population (10,000 or less) **and/or**
  - Have low income residents.
- ✓ How this impacts the **community's** ability to obtain initial funding for the project.
- ✓ How this grant will meet the needs of that community



# Narrative/Ranking Criteria

## 2.a Community Need (FAQs D.6 & R.3) (20 points)

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### ii. Threats to Sensitive Populations (15 points)

#### 1) Health or Welfare (5 points)

- **Think about:**

- ✓ Who are the most sensitive populations (such as children, pregnant women, minority or low-income communities) in the target area(s)?
- ✓ What are the most pressing health and welfare issues affecting the sensitive populations?



- ✓ **How this grant will help to reduce these threats.**

### ii. Threats to Sensitive Populations (15 points)

#### 1) Health or Welfare (5 points)

- **For Health Issues, think about:**

- ✓ Health issues that are impacting your sensitive populations.
- ✓ The availability of health department statistics.
  - If health statistics are not available for your target community, be sure to state it in your response and explain how that lack of information impacts health and welfare of the community
- ✓ Potential contamination pathways.
- ✓ Link all of the health disparities back to the potential contaminants from the Brownfields sites AND tell us how THIS grant funding will help to overcome those disparities.



### ii. Threats to Sensitive Populations (15 points)

#### 2) Greater Than Normal Incidence of Disease & Adverse Health Conditions (5 points)

- **Think about:**

- ✓ The potential contaminants that may be connected to your site(s).
- ✓ The potential health threats that may affect your community (you must address one of the green highlighted threats).

- **Cancer rates**
- **Asthma rates**
- **Birth defect rates**
- Blood lead levels
- Obesity



- ✓ **How this grant will help to reduce these threats.**

- ✓ See [Environmental Contaminants Often Found at Brownfields Sites.](#)

### ii. Threats to Sensitive Populations (15 points)

#### 3) Disproportionately Impacted Populations (5 points)

- **Think about:**

- ✓ Lack of job opportunities
- ✓ Lack of access to services & health care
- ✓ Lack of public transportation
- ✓ Zoning issues
- ✓ Food deserts
- ✓ Loss of population
- ✓ Air pollution
- ✓ Drinking water & soil issues
- ✓ Low property values
- ✓ Disinvestment



- **How this grant will help to reduce these threats.**

- See **Section I.E** for more information on Environmental Justice.

# Narrative/Ranking Criteria

## 2.b Community Engagement (15 points)

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- i. Project Involvement (5 points)
- ii. Project Roles (5 points)
  - Per the Ranking Criterion in **Section IV.E.2.b**, applicants may consolidate information for 2.b.i and 2.b.ii into one response.
  - Use the sample chart on **page 35** to respond to both items.

### Sample Format for List of Project Partners & Roles

Name of organization/entity/group	Point of contact (name, email & phone)	Specific role in the project
<i>Add rows as needed</i>		

# Narrative/Ranking Criteria

## 2.b Community Engagement (FAQs D.5) (15 points)

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### i. Project Involvement (5 points)

- **Think about:**

- ✓ Your **local community partners** (organizations/entities/groups) and how they are **relevant** and **meaningful** to your project.

### ii. Project Roles (5 points)

- **Think about:**

- ✓ How will your identified project partners be **involved** in the cleanup & future reuse of your sites(s)?

### iii. Incorporating Community Input (5 points)

- **Think about:**

- ✓ How these plans are **appropriate** and **effective** for your site(s) and targeted community(ies).
- ✓ The sensitive and disproportionately impacted populations that you described in **2.a.ii Threats to Sensitive Populations** and how to accommodate them.
- ✓ How you will reach your affected communities during the Covid-19 pandemic (i.e. elderly, parents of young children). See [Socially Distant Engagement Ideas](#) for options.



- ✓ **What methods you will use to solicit, consider, and respond to any community input.**

# QUESTIONS?

# Narrative/Ranking Criteria

## 3. Task Descriptions, Cost Estimates & Measuring Progress (60 points)

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- a. Proposed Cleanup Plan (10 points)
- b. Description of Tasks/Activities & Outputs (25 points)
  - i. Project Implementation (10 points)
  - ii. Anticipated Project Schedule (5 points)
  - iii. Task/Activity Lead (5 points)
  - iv. Outputs (5 points)
- c. Cost Estimates (20 points)
  - i. Development of Cost Estimates (10 points)
  - ii. Application of Cost Estimates (5 points)
  - iii. Eligibility of Cost Share Activities (5 points)
- d. Measuring Environmental Results (5 points)



- **When preparing your Proposed Cleanup Plan, think about:**
  - ✓ The overall **reuse vision** for your target area(s).
  - ✓ Your vision for the site(s) funded by **this grant**.
  - ✓ The steps necessary to cleanup your site(s).
  - ✓ Making sure the cleanup activities are reasonable and cleanup methods are appropriate for the proposed site(s).



# Narrative/Ranking Criteria

## 3.b Description of Tasks/Activities & Outputs (25 points)

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- Provide a list and description of the tasks/activities required to implement the proposed project.
- You may respond to all four parts of this criterion using the following format for each task/activity. See **page 36**.

### Task/Activity:

- i. Project Implementation
  - Discussion of EPA-funded activities:
  - Non-EPA grant resources needed to carry out task/activity, if applicable:
- ii. Anticipated Project Schedule:
- iii. Task/Activity Lead(s):
- iv. Output(s):

# Narrative/Ranking Criteria

## 3.b Description of Tasks/Activities & Outputs (25 points)

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- **Local government applicants** may use up to 10% of the total grant award for health monitoring activities.
- Agreements with successful applicants under this RFA will be subject to the **administrative cost limitation** described at CERCLA § 104(k)(5)(E).



### i. Project Implementation (10 points)

- **Think about doing it this way:**

- ✓ Identify Task 1 as **“Cooperative Agreement Oversight”** and include such items as grant management, and your travel and supply costs.
- ✓ Include the most common major tasks:
  - Task 1 - Cooperative Agreement Oversight
  - Task 2 - Community Outreach & Engagement
  - Task 3 - Site-Specific Activities
  - Task 4 - Oversee Site Cleanup



# Narrative/Ranking Criteria

## 3.b Description of Tasks/Activities & Outputs (25 points)

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### i. Project Implementation (10 points)

- **Think about doing it this way:** (continued)

- ✓ **Stick to a total of 4 Tasks.**

- ✓ **DO NOT** include any equipment costs.

- ✓ **DO NOT** use the term '**consultant**'.

- ✓ Typically not more than 10% of funds should be allocated toward personnel costs. If your estimate of these costs is higher than 10%, **explain why** and who is doing what to justify your costs.

# Narrative/Ranking Criteria

## 3.b Description of Tasks/Activities & Outputs (25 points)

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### i. Project Implementation (10 points)

- **Think about:**

- ✓ Making sure your activities do not include ineligible uses of funds. See FY21 [FAQs F.10-11](#).
- ✓ Describing any additional funding you will provide, such as in-kind services (e.g. personnel), that will help carry out this grant.  
**Be careful not to duplicate sources you described in 1.c.i Resources Needed for Site Reuse.**

# Narrative/Ranking Criteria

## 3.b Description of Tasks/Activities & Outputs (25 points)

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### i. Project Implementation (10 points)

- **Examples of Eligible Activities**

- ✓ Procuring a Qualified Environmental Professional (QEP)
- ✓ Preparing Quality Assurance Project Plan (QAPP)
- ✓ Public meeting for ABCA
- ✓ State-required documents
- ✓ Procuring a cleanup contractor
- ✓ Other eligible cleanup activities that are needed to accomplish your project goals.



# Narrative/Ranking Criteria

## 3.b Description of Tasks/Activities & Outputs (25 points)

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### ii. Anticipated Project Schedule (5 points)

- **Think about:**

- ✓ The timeline you will use to complete the activities you described in **3.a.i Project Implementation** during the 3-year grant period.



### iii. Task/Activity Lead (5 points)

- **Think about:**

- ✓ The extent to which the entity overseeing each task/activity is appropriate.
- ✓ The degree to which the applicant demonstrates an ability to direct grant activities.
- ✓ When applicable, the degree to which the local health agency is involved in health monitoring activities.



# Narrative/Ranking Criteria

## 3.b Description of Tasks/Activities & Outputs (25 points)

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### iv. Outputs (5 points)

- **Think about:**

- ✓ Fully describing the outputs/deliverables you will achieve in the 3-year grant period (see **Section I.D Measuring Environmental Results: Anticipated Outputs/Outcomes**).

- Quarterly Reports
- Cleanup Plans
- Community Involvement Plans
- Final ABCA
- Administrative Records
- Cleanup Completion Reports or Letter



# Narrative/Ranking Criteria

## 3.c Cost Estimates (20 points)

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- i. Development of Cost Estimates (10 points)
- ii. Application of Cost Estimates (5 points)
- iii. Eligibility of Cost Share Activities (5 points)
  - Per the Ranking Criterion in **Section IV.E.3.c**, applicants will consolidate information for 3.b.i – 3.b.iii into one response.



# Narrative/Ranking Criteria

## 3.c Cost Estimates (20 points)

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### Sample Format for Budget (do not change Budget Categories)

Budget Categories		Project Tasks (\$)				
		(Task 1)	(Task 2)	(Task 3)	(Task 4)	Total
Direct Costs	Personnel					
	Fringe Benefits					
	Travel <sup>1</sup>					
	Equipment <sup>2</sup>					
	Supplies					
	Contractual					
	Other (include subawards) (specify) _____					
Total Direct Costs <sup>3</sup>						
Indirect Costs <sup>3</sup>						
Total Federal Funding (not to exceed \$500,000)						
Cost Share (20% of requested federal funds) <sup>4</sup>						
Total Budget (Total Direct Costs + Indirect Costs + Cost Share)						

<sup>1</sup> Travel to brownfields-related training conferences is an acceptable use of these grant funds.

<sup>2</sup> EPA defines equipment as items that cost \$5,000 or more with a useful life of more than one year. Items costing less than \$5,000 are considered supplies. Generally, equipment is not required for Brownfield Grants.

<sup>3</sup> Administrative costs (direct and/or indirect) for the Cleanup Grant applicant itself cannot exceed 5% of the total EPA-requested funds.

<sup>4</sup> Applicants must include the cost-share in the budget even if applying for a cost share waiver (see Section III.B.13 for a list of applicants that may request a cost share waiver). If the applicant is successful and the cost share waiver is approved, it will be removed in pre-award negotiation.

# Narrative/Ranking Criteria

## 3.c Cost Estimates (20 points)

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### i. Development of Cost Estimates (10 points)

- **Think about:**

- ✓ Your experience with current and previous grants or discussion with QEPs for good estimates of project costs.

- **Examples of Cost Estimates**

- ✓ Personnel costs – grant funded: Be precise in explaining what your personnel cost will be – who is doing what. Project Manager at \$xx/hr times xx hours = \$xx. Describe what each person is going to do.
- ✓ Personnel costs – cost share: Include a statement that describes where the funds are coming from (e.g., town funds, organization budget (you are not required to break down costs.))

### i. Development of Cost Estimates (10 points)

- **Examples of Cost Estimates**

- ✓ Travel costs – grant funded: 2 people to 1 Brownfields conference, estimate \$xx Airfare/lodging/per diem for each = \$xx; \$xx set aside for local travel (estimate xx miles at \$0.55/mile).
- ✓ Supplies – grant funded: Provide a list of supplies reflective of cost in table.
- ✓ Contractual – grant funded: Estimate soil removal at \$xx/ton x 30 tons + placement of cap material = \$xx total contractual cost in task.

### ii. Application of Cost Estimates (5 points)

- **Think about:**

- ✓ Making sure your budget table reflects the calculated costs and also adds up.
- ✓ Ensuring that the costs for each site are clearly shown in the budget table.
- ✓ Are the proposed costs reasonable and realistic to carry out the tasks/activities you described?

### iii. Eligibility of Cost Share Activities (5 points)

- **Think about:**

- ✓ Making sure you account for the entire 20% cost share in your tasks/activities.
- ✓ Making sure the budget table reflects your cost share by task.
- ✓ In-kind services (police details, DPW assistance, supplies, personnel time to manage the grant, etc.)
- ✓ Provide the source and for what task.
- ✓ Third party contributions (from a developer, etc.)

- **Think about:**

- ✓ A reasonable plan to track, measure, and evaluate your project progress via:
  - ACRES
  - Quarterly Reporting
  - Work Plans/Project Schedule
- ✓ Do you have a system in place to monitor progress?
- ✓ How project goals will be achieved in an efficient manner.
- ✓ See **Section I.D Measuring Environmental Results: Anticipated Outputs/Outcomes.**



# QUESTIONS?

# Narrative/Ranking Criteria

## 4. Programmatic Capability & Past Performance (30 points)

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- a. Programmatic Capability (15 points)
  - i. Organizational Structure (5 points)
  - ii. Description of Key Staff (5 points)
  - iii. Acquiring Additional Resources (5 points)
- b. Past Performance & Accomplishments (15 points)
  - i. Currently Has or Previously Received an EPA Brownfields Grant (15 points)
  - ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (15 points)
  - iii. Never Received Any Type of Federal or Non-Federal Assistance Agreements (8 points)

**Note: Response must be from the applicant's perspective.**

# Narrative/Ranking Criteria

## 4.a Programmatic Capability (15 points)

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- i. Organizational Structure (5 points)
- ii. Description of Key Staff (5 points)
  - Per the Ranking Criterion in **Section IV.E.4.a**, applicants may present information for 4.a.i and 4.a.ii in the same response.



# Narrative/Ranking Criteria

## 4.a Programmatic Capability (15 points)

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### i. Organizational Structure (5 points)

- **Think about:**

- ✓ Your organization's ability to manage and complete your cleanup in 3-years.
- ✓ Your **project management team** (technical, financial & administrative) and how they will manage this grant.



# Narrative/Ranking Criteria

## 4.a Programmatic Capability (15 points)

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### ii. Description of Key Staff (5 points)

- **Think about:**

- ✓ How your team will ensure that you spend your funds timely and successfully on the tasks/activities you have presented in your application.
- ✓ Name names and discuss the experience and qualifications of your key staff members (a short bio for each member works well here).

### iii. Acquiring Additional Resources (5 points)

- **Think about:**

- ✓ Your organization's competitive procurement methods to acquire needed expertise and resources (State & Federal procurement requirements).
  - Qualified Environmental Professional (QEP)
  - Cleanup contractors



# Narrative/Ranking Criteria

## 4.b Past Performance & Accomplishments (15 points)

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- i. Currently Has or Previously Received an EPA Brownfields Grant (15 points)
- ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (15 points)
- iii. Has Never Received Any Type of Federal or Non-Federal Assistance Agreements (8 points)

**You must respond to only one of these criteria. Be careful which one you respond to!**

# Narrative/Ranking Criteria

## 4.b Past Performance & Accomplishments (15 points)

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- If you have ever received an EPA Brownfields Multipurpose, Assessment, Cleanup, Revolving Loan Fund Grant, and/or 128(a) Grant please respond to **item i**. (Do not include information on Targeted Brownfields Assessments, Area-Wide Planning grants, Environmental Workforce Development & Job Training grants, and subawards from another Brownfield Grant recipient.)
- If you have never received an EPA Brownfields Grant, but have received other federal or non-federal assistance agreements (such as a grant or cooperative agreement), please respond to **item ii**.
- If you have never received any type of federal or non-federal assistance agreements, please respond to **item iii**.

# Narrative/Ranking Criteria

## 4.b Past Performance & Accomplishments (15 points)

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- i. Currently Has or Previously Received an EPA Brownfields Grant (15 points)
  - **Describe no more than three previous grants.**
    - 1) Accomplishments (5 points)
    - 2) Compliance with Grant Requirements (10 points)



### i. Currently Has or Previously Received an EPA Brownfields Grant (15 points)

#### 1) Accomplishments (5 points)

- **Think about:**

- ✓ Looking in ACRES for your past accomplishments.
- ✓ Are your current/prior grant(s) accomplishments up to date in ACRES?
- ✓ What are some of the key site accomplishments you could highlight?

### i. Currently Has or Previously Received an EPA Brownfields Grant (10 points)

#### 2) Compliance with Grant Requirements (10 points)

- **Think about:**

- ✓ How have you complied with your current/prior grant(s) workplan, schedule and T&Cs?
- ✓ Checking in with your Project Officer to make sure reporting is up to date.
- ✓ If you owe us reports, get them done ASAP! Update your quarterly report submissions and do your ACRES data input!

# Narrative/Ranking Criteria

## 4.b Past Performance & Accomplishments (15 points)

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- ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (15 points)
  - **Describe no more than three**
    - 1) Purpose & Accomplishments (5 points)
    - 2) Compliance with Grant Requirements (10 points)



### ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (15 points)

#### 1) Purpose & Accomplishments (5 points)

- **Think about:**

- ✓ Assistance agreements of similar size, scope, and relevance to the proposed project.
- ✓ The quality of the accomplishments of the project supported by the assistance agreement(s).
- ✓ Being specific about the information you are providing.

# Narrative/Ranking Criteria

## 4.b Past Performance & Accomplishments (15 points)

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ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (15 points)

### 2) Compliance with Grant Requirements (10 points)

- **Think about:**

- ✓ Your compliance with the workplan, schedule, and terms and conditions under the current/prior assistance agreement(s).
- ✓ How progress was made (and reported on), or was being made, towards achieving the expected results of the agreement(s) in a timely manner. If expected results were not achieved, the extent to which the measures taken to correct the situation were reasonable and appropriate.
- ✓ A demonstrated history of timely and acceptable reporting.

# Narrative/Ranking Criteria

## 4.b Past Performance & Accomplishments (15 points)

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### iii. Never Received Any Type of Federal or Non-Federal Assistance Agreements (8 points)

- Clearly affirm that the organization never received any type of federal or non-federal assistance agreement.
- **You will receive a neutral score of 8 points.**
- **Failure to indicate anything in response to this sub-criterion may result in zero points.**



# QUESTIONS?

# What To Do Now?

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- ▶ **Use THIS year's guidelines!!**
- ▶ Draft your proposal
- ▶ Contact
  - EPA with eligibility questions
  - Partners for assistance in preparing and/or reviewing your proposal
- ▶ Plan for your public notice and meeting
- ▶ Get
  - New State state acknowledgement letter
  - Petroleum eligibility letter from your State for petroleum sites
- ▶ Make sure
  - Your [www.SAM.gov](http://www.SAM.gov) registration is active; and
  - Register now for [www.grants.gov](http://www.grants.gov) if you are not already registered.

# Regional Courtesy Copy (**Requested**)

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- ▶ We request you to send an **email (PDF)** of your application to the EPA Regional Brownfields Contact. For New England:
  - **Dorrie Paar**
  - [paar.dorrie@epa.gov](mailto:paar.dorrie@epa.gov)
- ▶ **The Regional courtesy copy is not the official proposal submission.**



## ▶ EPA National Outreach Webinar

- Took place on September 14, 2020.
- Check the [national brownfields application resource page](#) for webinar presentation, recording and Q&A.

## ▶ Technical Assistance to Brownfields (TAB)

- New Jersey Institute of Technology (NJIT) at [tab@njit.edu](mailto:tab@njit.edu).
- NJIT TAB's free grant proposal critique services
  - ✓ Deadline for submitting your draft proposal to NJIT for review is **October 14, 2020**.
  - ✓ Send draft narrative to [tab@njit.edu](mailto:tab@njit.edu) in **Microsoft Word** format.

- ▶ [FY2021 MARC Proposal Announcement Page](#)
  - [Multipurpose Guidelines](#)
  - [Assessment Guidelines](#)
  - [Cleanup Guidelines](#)
- ▶ [FY2021 Frequently Asked Questions \(FAQs\)](#)
- ▶ [FY2021 Summary of Changes](#)
- ▶ [FY2021 Sample Federal Forms](#)
- ▶ [Grants.gov Tip Sheet](#)



- ▶ [EPA Brownfields Page](#)
- ▶ [EPA Region 1 Brownfields Page](#)
- ▶ [NJIT TAB Program](#)
- ▶ [Build Act Summary](#)
- ▶ [Cleanups in My Community](#)
- ▶ [Opportunity Zones](#)
- ▶ [CDFA Opportunity Zone Resource Center](#)
- ▶ Environmental Data
  - [MyEnvironment](#)
  - [EPA EnviroAtlas](#)



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EPA New England

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EPA New England

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# Upcoming Sessions

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EPA New England

- ▶ **Assessment Threshold/Ranking/Evaluation Criteria**

September 17, 2020 | 10:00 AM to 12:00 PM

- ▶ **Multipurpose Ranking Criteria**

September 17, 2020 | 1:30 PM to 3:00 PM

- ▶ **To register**, email your name, affiliation, community you are representing, and the session(s) you will be attending to

[R1Brownfields@epa.gov](mailto:R1Brownfields@epa.gov).





# Roadmap to Mill Redevelopment Webinar Series

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EPA New England

The New Jersey Institute of Technology's Technical Assistance to Brownfields Program (NJIT TAB), in association with EPA Region 1 is offering a **free**, 4-part webinar series focused on the redevelopment of New England's iconic mills. This series will feature many, repurposed New England mills, as experts delve into the trials and triumphs of mill redevelopment.

Webinars will take place on September 24, October 6, October 15 & October 27, 2020.

Go to <https://www.njit.edu/tab/news#Mills> for more information.



# BROWNFIELDS 2021

SUSTAINABLE COMMUNITIES  
START HERE



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EPA New England

**POSTPONED**

We hope this message finds you well and healthy. EPA and ICMA are closely monitoring the Coronavirus (COVID-19) situation and are adapting our in-person conference experience in consideration of your health and safety. We look forward to seeing you at the **National Brownfields Training Conference** in Oklahoma City.

SAVE THE DATE: **OKLAHOMA CITY, OK | APRIL 27-30, 2021**

 **EPA** | **ICMA**

# REVITALIZING NEW ENGLAND: BROWNFIELDS SUMMIT 2021



**OCTOBER 6 & 7, 2021**  
Devens Common Center | Devens, MA

