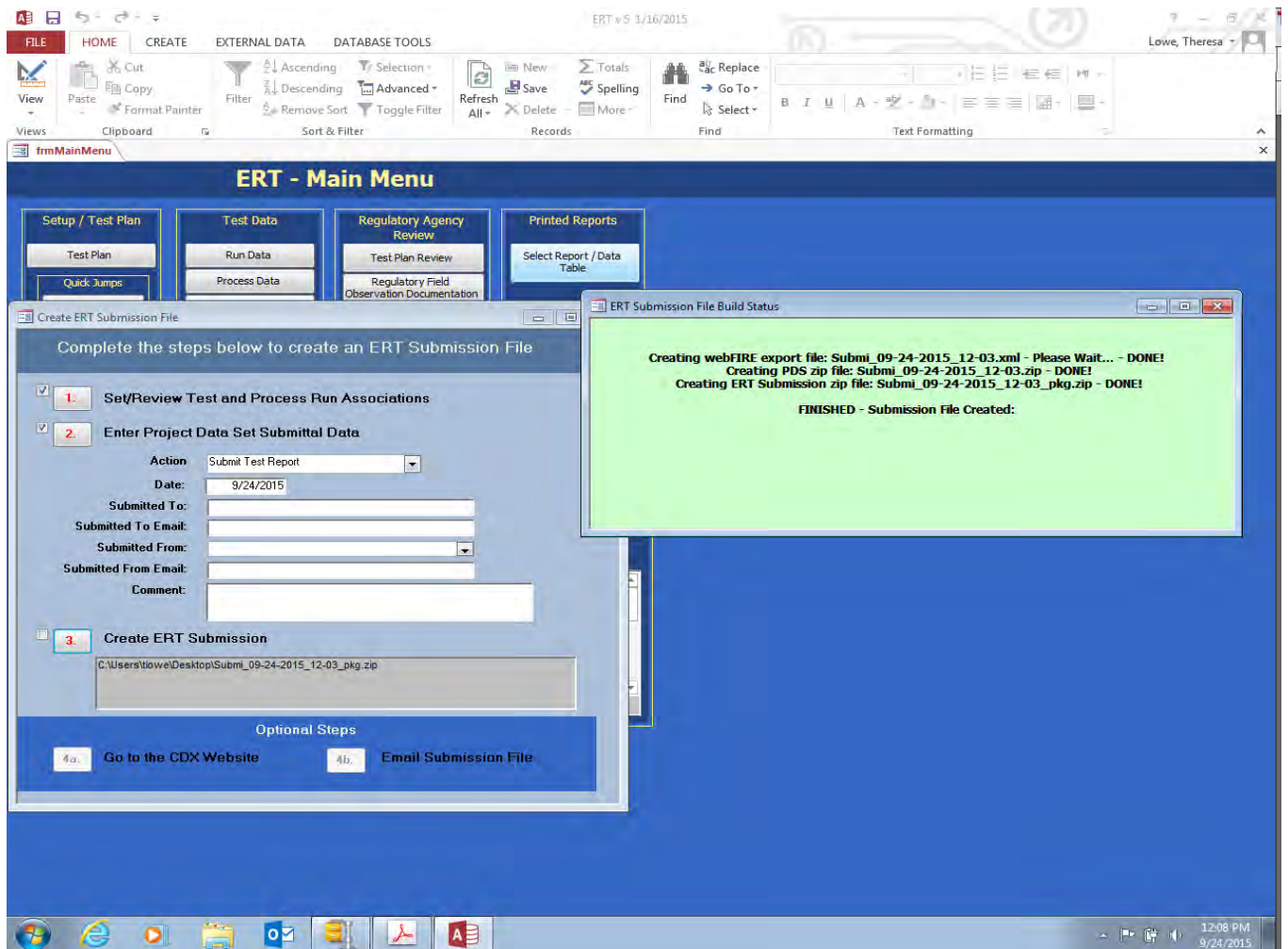


## Issues with creating an ERT submission package file:

1. Be sure the .ACCCDB file is located on a local drive. If it is not, you will get a blue spinning wheel.
2. When you select the “Create ERT Submission Package File” button and you have selected step 3, you will see a blue spinning wheel and a green box labeled “ERT Submission File Build Status” as seen below. This green box will fill in when each file is created. It should take no more than 5 minutes – depending on the size of the file. I was able to complete a 45 MB file in less than 1 minute. If the blue spinning wheel continues longer than 5 minutes, stop. The file will not be completed.

When this happens, I try several things:

1. Shut down the ERT and retry with just creating the submission package file, no editing.
2. If 1. doesn't work, I place the ERT v5 program in the recycle bin and unzip a new program. (I keep a zipped ERT5\_8\_1\_17.exe on my desktop for easy access). I load the file into the program and try to create a submission package file. This usually works.



If you have problems, please call me (919)541-4786 or send me an email or the file to [lowe.theresa@epa.gov](mailto:lowe.theresa@epa.gov). When sending me a file, please change the .zip extension to .xxx. My email likes to remove access and zip files.