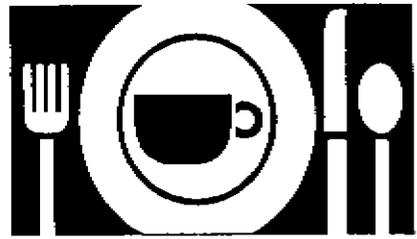


What about Meals and Other Expenses?



Because you will be away from your home until cleanup is complete, EPA will pay you a daily allotment to cover your meals and incidental expenses during that period. EPA will also pay several other expenses, as outlined below. You will be reimbursed after you return to your home. Please follow the instructions outlined in *How Do I Get Reimbursed for My Expenses* in this packet.

Daily Allotment for Meals and Incidental Expenses (per diem)

During your relocation, you will be paid a daily allotment at a standard government rate to cover your meals and incidental expenses. That rate is based on the location (Lincoln County) and the age of the person (adult or child).

The reimbursement rates for meals and incidental expenses are:

Family Member	Total Daily Rate
Adult	\$46.00
Children younger than 12 (50%)	\$23.00

You do not have to provide receipts to show your actual expenses for meals. Please note that government regulations require that reimbursement for the first and final days of relocation is made at 75% of the normal reimbursement rate.

Any other expenses must be pre-approved by the Site Coordination Team

Questions?

If you have any questions, please feel free to contact a member of the site coordination team at (406) 293-3690. Please leave a message if you do not reach someone in person.

Some Important Reminders...

Firearms, Explosives, and Other Weapons



For the safety of our workers and your property, all firearms, explosives, and other weapons must be **REMOVED** from the property or **PROPERLY** identified and secured before cleanup work begins. You **MUST** ensure that the CIC is made aware of the location and security provisions for any such items that remain (ex: handguns locked in a gun safe). The CIC must get approval from the project manager **IN ADVANCE** for the items to remain during cleanup. **Failure to comply with this requirement can result in NULLIFICATION OF YOUR PER DIEM AGREEMENT. If this happens, you will NOT be reimbursed for your food and living expenses!**

_____ I agree to the above (homeowner initials) _____ Date

Keys and Access



Because of equipment needs, your doors may not be able to be locked during the removal process, so a security guard will be on duty at times when no work is being conducted. If more than one house is being cleaned in a given area, the guard will do rounds from one house to another. Once restoration starts, your home will be locked when it is unattended. We will need you to provide us with an entry key for this purpose. The key will be kept in a designated, secure area.

For your own safety, you will not be allowed to return until clearance is given at your house. If you have forgotten something important (medicine, etc.), please call the CIC. We will do our best to get that item to you.

_____ I agree to the above (homeowner initials) _____ Date

Mail



At many homes, the mailbox will be inside the safety "exclusion zone". Only those people who are working on the project will be allowed inside that zone. This means that you will need to visit the Libby post office at 518 Main Avenue prior to your relocation and arrange to have your mail delivery "put on hold". Instead of delivering to your home, the post office will hold your mail at their building for you to pick up. Please call the post office (293-4184) for more information.

Telephone



You may want to leave an answering machine message telling people where you can be contacted while EPA is working at your home. However, the power will be shut off at times during your relocation, so your answering machine may not be able to work as planned. Alternatively, you may also want to forward your calls to where you are staying.

Garbage



EPA will not be disposing of any non-asbestos related garbage, so please make sure that you empty your trash before you leave. Please also remove perishable items from your refrigerator to avoid food spoilage during your absence.

Clutter/Housekeeping

Please pick up clothes, toys, and anything else from the floor before you leave. Please do not leave dirty dishes in the sink.

If you have any questions, call the on-site CIC at the phone number listed on the cover of this packet. Please leave a message if you do not reach someone in person. If you still have difficulty reaching the CIC, please call the EPA Information Center in Libby (293-6194).