



Fact Sheet for Recipients of Donated Federal Electronic Equipment

Updated: 7/2/2012

PURPOSE

The included fact sheet (page 2) can be provided to recipients of your used electronics equipment, to educate them about end-of-life options. This fact sheet outlines what the recipient can do with the equipment they are receiving at the end of its useful life.

IMPORTANT NOTE: The General Services Administration (GSA) Federal Management Regulation (FMR) Bulletin B-34 provides language that should be included in any documentation transferring ownership or custody of federal electronic equipment, and in any listing or advertisement of electronic equipment planned for disposal under any reuse option. This language is included in the fact sheet below.

Please feel free to edit this language to fit your organizational needs, and to adhere to your organization's own policies and guidance.

CONTACT INFORMATION

If you have questions related to this resource or need other assistance with the Federal Electronics Challenge, please contact your Regional Champion: <http://www2.epa.gov/fec/technical-assistance>.

Visit the FEC online: <http://www2.epa.gov/fec/>

E-mail the FEC: fec@epa.gov



Attention Recipients of Electronic Equipment Donated by the Federal Government

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Congratulations! Your organization has just received electronic equipment that previously belonged to the Federal Government. The Federal Government asks that once the electronic equipment you have received becomes obsolete, you pursue an environmentally friendly disposal method – recycling!

The Federal Government has determined that improper disposal of used electronics may have potentially harmful effects on human health and the environment. The electronic products included with this factsheet must be disposed of at their end of useful life in accordance with all Federal, state, and local laws.

The Federal Government strongly encourages recycling these products through certified recyclers, even when such recycling is not required by Federal, state or local laws. Information regarding certified recyclers is available at: <http://www.epa.gov/epawaste/consERVE/materials/Recycling/certification.htm>.

Did You Know...?

In 2009, used and unwanted computer products, TVs and cell phones amounted to approximately 2.37 million short tons. Of that, only 25% were recycled.

You can help by recycling your old and broken electronics!

Finding an Electronics Recycler

There are a number of simple ways to find an electronics recycler:

- Check the lists of electronics recyclers and refurbishers certified under the Responsible Recycling (R2) Practices for Use in Accredited Certification Programs for Electronics Recyclers, **or** the e-Stewards Standard for Responsible Recycling and Reuse of Electronic Equipment®:
 - R2: <http://www.r2solutions.org/certified/electronic-recyclers-with-r2-certified-facilities/>
 - e-Stewards: <http://e-stewards.org/find-a-recycler/recycler-listing/>
- The U.S. Environmental Protection Agency's eCycling website includes links to donation, recycling and manufacturer take-back websites: <http://www.epa.gov/epawaste/consERVE/materials/Recycling/donate.htm>. Look for donation and take-back programs that use certified recyclers.
- You may also contact your local or state environmental or solid waste agency for assistance. They may have local collection programs or databases of vendors who recycle obsolete electronics. Again, be sure to look for certified electronic recyclers.

Electronics Recycling Costs

Recycling costs will depend on the quantity of equipment you have, what type(s) of equipment you have for recycling, as well as where the equipment is going. Note that certified recyclers may be more likely to charge recycling fees than non-certified recyclers, in order to cover the cost of responsibly handling certain types of electronic equipment. However, some certified recyclers may provide free recycling and only request that you pay for transportation. Look at a number of certified recyclers to find one that will work for your organization.

Need More Information?

For more information on electronics reuse and recycling, visit the U.S. Environmental Protection Agency's eCycling website: <http://www.epa.gov/ecycling/>.

For more information on the Federal Government's electronics management, visit the Federal Electronics Challenge website: <http://www2.epa.gov/fec/>.