

Tribal Utility Governance Program (TUG)

Rural Community Assistance Partnership (RCAP), Rural Community Assistance Corporation (RCAC) and Community Resource Group (CRG), in collaboration with the Inter Tribal Council of Arizona, Inc. (ITCA) and SmallWaterSupply.org, are pleased to offer the Tribal Utility Governance Program (TUG).

The TUG coordinated, tribal-specific program provides training and technical assistance on utility management, financial and managerial capacity issues for personnel of tribally-owned and operated public water systems (PWS) in US EPA Regions 6, 8 and 9.

TUG will provide support for these PWSs to achieve and maintain compliance with the federal Safe Drinking Water Act (SDWA). TUG will assist these systems to become sustainable for the long-term and to reliably provide safe drinking water to their customers.

Who is TUG for?

Tribal government officials, utility board members, water system managers, other tribally owned system decision makers, and staff operating and maintaining Tribal PWS.

Where do I get more information on TUG and how it can help my Tribal water system?

Visit: www.Smallwatersupply.org/TribalResources/TUG.aspx

Or contact a TUG project partner:

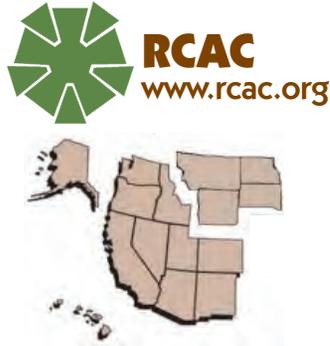
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PARTNER ORGANIZATIONS



Tribal Utility Governance Program

**Building
Managerial
and
Financial
Capacity**

These activities are funded as part of the EPA/RCAP Training/Technical Assistance to Tribally-Owned Systems Project.

This publication was developed under Assistance Agreement No. X7-8353701-0 awarded by the U.S. Environmental Protection Agency. It has not been formally reviewed by EPA. The views expressed in this document are solely those of RCAC and EPA does not endorse any products or commercial services mentioned in this publication.



Tribal Utility Governance Program



What does TUG include?

- Formation of new regional **Native American Water Masters' Association** (NAWMA) work groups
- TUG trainings will be offered at NAWMA meetings; the entire three-module course series will be offered during the 2013 calendar year
- The training program offers two levels of recognition:
 - (A) certificate of completion, and
 - (B) optional proficiency testing for Tribal Utility Management Certification
- Reactive on-site technical assistance
- E-mail or telephone technical assistance
- SmallWaterSupply.org—a robust website with extensive tribal contact information and other tribal utility resources
- Your training contact time from the TUG module course series may be recognized as professional development hours (PDHs) that can be applied towards operator certification. These training course modules meet the Tribal operator certification training requirements of ITCA (a US EPA-approved provider of Tribal operator certification services) for both new operator certification and the renewal of existing operator certification (levels 2 through 4).

In addition, program participants that successfully complete all three TUG training course modules are eligible to apply and test for a newly developed Tribal Utility Management Certification. The exam will be made available by ITCA following the third TUG training course module.

What topics will TUG training cover?

Building Managerial Capacity

- The Power of Purpose
- What is your Authority and Responsibility?
- The Ins and Outs of Holding Meetings
- Governing, Managing, Operating Personnel
- Dealing with Customers

Building Financial Capacity

- Overview of Financial Management
- The Annual Budget Process
- Rate Setting
- Creating a Capital Improvement Plan



What does it cost?

There is no charge or fees to you for the TUG program training and/or technical assistance. It is funded by the US EPA.

Sign me up! Where do I get more information on TUG and how it can help my Tribal water system?

Visit:

www.Smallwatersupply.org/TribalResources/TUG.aspx

When and where will the NAWMA meetings and TUG trainings be held?

NAWMA meetings and TUG trainings will occur on the following dates. All TUG trainings will take place during the NAWMA meetings.

1. February 20, 2013: NAWMA Meeting #1, includes TUG training module #1
2. April 24, 2013: NAWMA Meeting #2, includes TUG training module #2
3. July 24, 2013: NAWMA Meeting #3, includes TUG training module #3

The NAWMA meetings will be held in locations convenient to the newly formed NAWMA groups. In regions with widely dispersed Tribal PWSs, virtual meetings (computer-based with internet-broadcast) may be held. Find information on the NAWMA meeting location in your region at:

www.Smallwatersupply.org/TribalResources/NAWMA/meetings.aspx

Will there be a training manual?

Yes, you will receive Tribal Water Utility Governance manual for use as course text. It includes a variety of worksheets, sample forms and road-tested tools.

What if I can't physically attend all three of the TUG training course modules? Does that mean I can't earn a Certificate of Completion or Tribal Utility Management Certification?

No problem. Trainings will be also offered by an interactive web-based virtual classroom at multiple times and will be archived at SmallWater-Supply.org. Training activities, including class quizzes, can be completed online. Only a computer and an internet connection are needed. These are live, interactive classes, not canned presentations. The proficiency exam for Tribal Utility Management Certification will be made available after the third NAWMA Meeting (TUG training course module #3) and might include computer-based testing.

Or contact a TUG project partner:

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Native American Water Masters Association work groups

New regional NAWMA groups are being formed for the TUG program. TUG training will be part of every NAWMA meeting.

The purpose of NAWMA meetings is to provide a forum for training and discussion that involve drinking water managerial and financial regulations, technologies, and issues facing tribal water utilities. There is no cost for membership to this professional organization, which is open to all individuals working with tribally-owned and operated water utilities meeting US EPA program guidelines.

Find information about the NAWMA group forming in your area:

www.Smallwatersupply.org/TribalResources/NAWMA.aspx

