

U.S. Environmental Protection Agency
NDWAC Consumer Confidence Reports Rule Revision (CCR3) Working Group Meetings (Virtual)
Agendas for Sessions 4 and 5
August 23 (1:30 PM to 4:00 PM ET) and August 24 (10:30 AM to 1:00 PM ET)

Meeting Objectives/Desired Outcomes for Sessions 4 and 5:

- Continue discussions on topic of advancing environmental justice within the CCR to better support underserved communities;
- Understand the terms “readability, clarity, and understandability”, and previous studies related to CCRs;
- Highlight sections of the CCR rule requirements to consider for improving readability, clarity, and understandability;
- Share perspectives and provide input on questions related to improving readability, understandability, and clarity of CCRs; and
- Plan next steps.

Session 4

1:00 INFORMAL GATHERING

Participants join 15 to 30 minutes early so the contractor can set up individual speaking, webcam, and presenter capabilities.

1:30 Continued Discussion: Advancing Environmental Justice within the CCR to Better Support Underserved Communities

Objective: Working Group will engage on any outstanding topics and identify recommendations for the topic.

2:15 5 MINUTE BREAK

2:20 Presentation and Discussion: Readability, Clarity, and Understandability

Objectives: Understand the terms “readability, clarity, and understandability,” and highlight results of previous studies on understandability of CCRs.

Advance materials:

- [CDC Clear Communication Index](#)
- [Assessing clarity of message communication for mandated USEPA drinking water quality reports \(Phetxumphou, Katherine, et. al., 2016\)](#)
- *Understanding and Enhancing the Impact of CCRs* (AWWA RF, 2004)
- [CCR Retrospective Review Summary](#) (EPA, 2012)
- [40 CFR 141 Subpart O – CCRs](#)
- Examples of CCR Required and Prescribed Language [Code of Federal Regulations (CFR) excerpt]

Presentation: [30 min]

- Sarah Bradbury and Edward Viveiros, EPA Office of Ground Water and Drinking Water, Drinking Water Protection Division

Questions and discussion [45 min]

3:45 Wrap-up and Next Steps

4:00 ADJOURN MEETING

Session 5

10:00 INFORMAL GATHERING

Participants join 15 to 30 minutes early so the contractor can set up individual speaking, webcam, and presenter capabilities.

10:30 Presentation and Discussion: Readability, Clarity, and Understandability (Continued) [~2 hours with two 5-minute breaks]

Objectives: Understand the terms “readability, clarity, and understandability,” highlight results of previous studies, and identify and discuss approaches for improving readability, clarity, and understandability of CCRs.

12:45 Wrap-up and Next Steps

1:00 ADJOURN MEETING