



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

THE INSPECTOR GENERAL

September 16, 2021

MEMORANDUM

SUBJECT: Response to Corrective Actions for Office of Inspector General
Report No. [19-P-0155](#), *Actions Needed to Strengthen Controls over the EPA
Administrator's and Associated Staff's Travel*, issued May 16, 2019

FROM: Sean W. O'Donnell 

TO: Dan Utech, Chief of Staff
Office of the Administrator

Thank you for your June 30, 2021 memorandum, which includes the U.S. Environmental Protection Agency's corrective actions and completion dates for Recommendations 7 and 9 of the 14 recommendations in the subject Office of Inspector General report. These recommendations were addressed to the chief of staff. Based on the information and supporting documentation provided, we confirmed that the corrective actions were completed as of July 23, 2021, and meet the intent of our recommendations.

When the report was issued, the Office of the Chief Financial Officer had completed corrective actions for Recommendations 3 and 8. We reached resolution with the Office of International and Tribal Affairs on Recommendations 10 and 11, for which the acting assistant administrator certified corrective action completion on March 1, 2021. On June 29, 2020, we accepted the Officer of Chief Financial Officer's planned corrective actions for Recommendations 4, 5, 6, and 13. On August 6, 2021 we received proposed corrective actions for unresolved Recommendations 1, 2, 12, and 14, which we are currently reviewing.

You should track implementation of the corrective actions in the Agency's audit tracking system until all actions are completed.

We will post this memorandum on our public website at www.epa.gov/oig.

cc: Janet McCabe, Deputy Administrator
Wesley J. Carpenter, Deputy Chief of Staff, Office of the Administrator
Lance McCluney, Director, Office of Administrative and Executive Services, Office of the Administrator
Melissa Hoffer, Acting General Counsel
Faisal Amin, Chief Financial Officer
David Bloom, Deputy Chief Financial Officer
Carol Terris, Associate Chief Financial Officer
Jeanne Conklin, Controller
Meshell Jones-Peeler, Deputy Controller

Richard Gray, Associate Deputy Controller
Brian Webb, Director, Policy, Training, and Accountability Division, Office of the Controller
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Jane Nishida, Principal Deputy Assistant Administrator for International and Tribal Affairs
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Michael Benton, Audit Follow-up Coordinator, Officer of the Administrator
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