EPA Grants Webinar Series: Competition Process

Presented by:

Elizabeth January

Grants Competition Advocate's Office Office of Grants and Debarment

Housekeeping

40)

Meeting Audio

- ✓ Attendees must use **Device Audio** (computer, headset, tablet, or smart phone)
- ✓ Presenter Audio Only (like a TV broadcast)
- ✓ If you cannot hear, ensure your system/device audio is turned up and not muted and that you have not paused the broadcast

Computer audio is located at the bottom right of the Windows desktop.

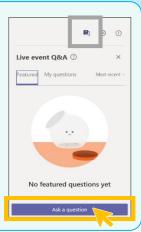




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CC panel is located on the bottom right side of the Live Event window.



EPA Grants Update Listserv

Sign up today to receive timely notifications about:

- new guidance and information posted on this website
- new trainings and webinars available to potential applicants and recipients
- changes in grants management requirements
- other pertinent general grants information

Subscribe <u>here</u>.



Bipartisan Infrastructure Law (BIL)

For information on how EPA is implementing the Bipartisan Infrastructure Law, please visit:

https://www.epa.gov/infrastructure

- EPA's BIL Funding Allocations
- Fact Sheets (General, Water, Tribal Nations, and State Revolving Fund)
- Cleanup, Revitalization and Recycling; School Buses;
 Pollution Prevention

EPA Trainings for Applicants and Recipients

Grants Management Training for Applicants and Recipients

Module 1: Introduction

Module 2: Demonstrating Financial Management System and

Internal Controls Capability

Module 3: Applying for a Grant

Module 4: Accepting a Grant Award

Module 5: Managing a Grant

Module 6: Closing Out a grant

Check it out: https://www.epa.gov/grants/epa-grants-management-training-applicants-and-recipients

How to Develop a Budget Training

Module 1: General Principles and Considerations

Module 2: Direct Costs

Module 3: Other Direct Cost

Module 4: Indirect Costs

Check it out: https://www.epa.gov/grants/how-develop-

<u>budget</u>

Unique Entity Identifier (UEI)

The unique entity identifier used in SAM.gov has changed.

- On April 4, 2022, the unique entity identifier used across the federal government changed from the DUNS Number to the Unique Entity ID (generated by SAM.gov).
- The Unique Entity ID is a 12-character alphanumeric ID assigned to an entity by SAM.gov.
- As part of this transition, the DUNS Number has been removed from SAM.gov.
- Existing registered entities can find their Unique Entity ID by following the steps here.
- New entities need to complete an entity registration.

Competition Process

The basics on competing for EPA assistance programs

September 2022

Competitive Process

- 1. EPA prepares announcement
- 2. EPA posts announcement on program office website and Grants.gov
- 3. EPA receives applications from applicants
- 4. EPA evaluates applications and makes selections
- 5. EPA issues awards

Note: Award Official will check the Federal Awardee Performance and Integrity Information System (FAPIIS) prior to award to ensure applicant is qualified (see 2 CFR 200.206)

Finding EPA Competitive Opportunities on Grants.gov

Find current competitive opportunities

 Synopses includes important info: funding amounts, eligible entities, submission deadline, and more

Searchable by Assistance Listing number (CFDA number), keyword, agency, type of entity, etc

Discretionary Competitive Grant Programs at EPA

Sign up for automatic notifications of opportunities



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Reminder: Federal agencies d Grants.gov are for organizations a more information about personal fin

publish personal financial assistance opportunities on Grants.gov. Federal funding opportunities published on ntities supporting the development and management of government-funded programs and projects. For al assistance benefits, please visit Benefits.gov.

Convenience Comes to Federal **Grants**

Download the Grants.gov Mobile App to search and submit on the go.







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GUIDE



SEARCH GRANTS BASIC SEARCH CRITERIA: Search Tips | Export Results Keyword(s): SORT BY: Open Date (Descending) • • DATE RANGE: All Available Funding Opp #: « Previous 1 2 3 4 5 6 ... 83 Next » 1 - 25 OF 2065 MATCHING RESULTS: 0 CFDA Number: Funding Opportunity # Opportunity Title Open Date | Close Date Agency AMS-NOP-13-0061 Agricultural Management Assistance Organic Certification Cost-Share Agricultural 08/01/2013 08/30/2013 SEARCH Program FY 2013 Marketing Service Saudi Young Leaders Exchange Program SA-SYLEP-800-13-GR-51 U.S. Mission to 08/01/2013 08/30/2013 OPPORTUNITY STATUS: Saudi Arabia ✓ Open (2065) ☐ Closed (1396) ☐ G13AS00105 Cooperative Ecoystem Studies Unit, Gulf Coast CESU Geological Survey 08/01/2013 08/12/2013 Archived (19938) G13AS00109 Cooperative Ecosystem Studies Unit, Great Basin CESU Geological Survey 08/01/2013 08/12/2013 G13AS00110 Cooperative Ecosystem Studies Unit, Great Lakes Northern Forest 08/01/2013 08/12/2013 Geological Survey ▼ FUNDING INSTRUMENT TYPE: CESU All Funding Instruments NPS-13-NERO-0107 08/01/2013 08/06/2013 Assessment of natural resource conditions at Hopewell Furnace NHS, National Park Cooperative Agreement (568) Gettysburg NMP, and Eisenhower NHS Service Grant (1630) NLM Express Research Grants in Biomedical Informatics (R01) 08/01/2013 09/07/2016 PAR-13-300 National Institutes Other (43) of Health Procurement Contract (42) PAR-13-301 The Role of the Cytoskeleton in Cellular Aging (R21/R33) National Institutes 08/01/2013 09/07/2016 of Health ▼ ELIGIBILITY: Cooperative Ecosystem Studies Unit, Gulf Coast CESU Geological Survey 08/01/2013 08/12/2013 G13AS00106 All Eligibilities PAR-13-295 Biomarkers: Bridging Pediatric and Adult Therapeutics (R21) National Institutes 08/01/2013 09/07/2016 City or township governments (1008) of Health County governments (1018) 08/01/2013 09/07/2016 PAR-13-296 Biomarkers: Bridging Pediatric and Adult Therapeutics (R01) National Institutes For profit organizations other than small of Health businesses (952) PAR-13-299 08/01/2013 09/07/2016 Biomarkers: Bridging Pediatric and Adult Therapeutics (R03) National Institutes of Health ▼ CATEGORY: L13AS00170 BLM AK CESU - Scenario Planning for Energy and Resources Bureau of Land 08/01/2013 08/23/2013 All Categories Development Management Agriculture (31) NOAA-NMFS-PRPO-2014-2003832 FY 2014 Species Recovery Grants to Tribes Department of 08/01/2013 10/29/2013 Arts (see 'Cultural Affairs' in CFDA) (6) Commerce Business and Commerce (15) NOAA-NMFS-PRPO-2014-2003811 Species Recovery Grants to States (Section 6 Program) Department of 08/01/2013 10/29/2013 Community Development (29) Commerce NASA 08/01/2013 10/11/2013 NNH13ZDA001N-PMDAP ROSES 2013: Planetary Mission Data Analysis Program ▼ AGENCY: Headquarters All Agencies FPH-14-022 FY14 Region 9 Nevada (not including Clark, Douglas or Washoe Office of the 08/01/2013 04/01/2014 counties) Announcement of Anticipated Availability of Funds for Family All Agency for International Development (63) Assistant Secretary Planning Services Grants for Health All Corporation for National and Community FY14 Region 9 Republic of the Marshall Islands Announcement of PA-FPH-14-020 Office of the 08/01/2013 04/01/2014 Service (2)

Anticinated Availability of Funde for Family Planning Services Crante

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EPA Competitive Opportunities

EPA Program Office Websites

 In addition to Grants.gov, some program office websites have funding opportunity information (ex: Office of Air and Radiation: http://www.epa.gov/grants/air-grants-and-funding)

Sam.gov Assistance Listings (formerly CFDA):

- https://sam.gov/content/assistance-listings
- Read more about assistance programs
- Typical funding amounts, types of projects funded, eligible entities, and more



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Assistance Listings

Assistance listings are detailed public descriptions of federal programs that provide grants, loans, scholarships, insurance, and other types of assistance awards. You may browse assistance listings across all government agencies to learn about potential funding sources.

If you are looking for grant opportunities, visit our partner site at **grants.gov** .

Search Assistance Listings

Advanced Search

Legacy Website

ECFDA

e.g. 64.106, school lunches

~

Show active only

Getting started searching assistance listings

Using assistance listings advanced search

Download Data Files

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- Go to assistance listings data

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Federal Users

Sign in to get started

Go to Assistance Listings Federal home



1907 1100



Assistance Listing

Overview

Authorizations

Financial Information

Criteria for Applying

Applying for Assistance

Compliance Requirements

Contact Information

History



ASSISTANCE LISTINGS

Surveys, Studies, Investigations, Demonstrations, and Training Grants - Section 1442 of the Safe Drinking Water Act

	Assistance Listing
Department/Ind. Agency ENVIRONMENTAL PROTECTION AGENCY	
CFDA Number 66.424	
Related Federal Assistance 66.510, 66.436, 66.716	
View available opportunities on Grants.gov related to this Assistance Listing ♂	

Overview

Objectives

To support developing, expanding, planning, implementing, and improving environmental training associated with source water and drinking water. To develop and expand capabilities of programs to carry out the purposes of the Safe Drinking Water Act (SDWA). Funding Priorities - Fiscal Year 2021: Funding priorities include providing assistance for the following training activities: (1) training personnel who manage or operate public water systems; (2) training personnel for occupations involving the public health aspects of providing safe drinking water; (3) training to develop and expand the capabilities of states and municipalities to carry out the SDWA; and (4) expanding, planning, implementing, and improving training to enable small public water systems to meet the requirements of SDWA.

Examples of Funded Projects

Fiscal Year 2021: Funding will continue to support: training states in effective implementation of SDWA requirements; training assistance to states in ground water protection and conservation; developing utility planning tools and training; capacity development support and training; training for source water protection through prevention; expanding, planning, implementing, and improving training to enable small public water systems to meet the requirements of SDWA.

Assistance Listing Description

Funding supports training associated with source water and drinking water, and projects to develop and expand capabilities of programs to carry out the purposes of the Safe Drinking Water Act (SDWA). Assistance is for expanding, planning, implementing, and improving training to enable small public water systems to meet the requirements of SDWA.

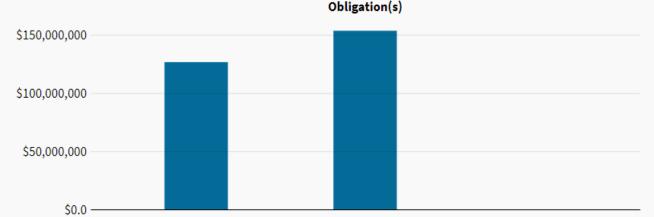
Authorizations

National Environmental Policy Act, Section 102(2)(F)

Title Safe Drinking Water Act, Section 1442, as amended, Public Law 104-182

Financial Information

These funding amounts do not reflect the award amounts that are displayed on USASpending.gov



Before you Apply

SAM.gov and Grants.gov Registration

Before you Apply to an EPA Competitive Opportunity: SAM.gov Registration

If you want to apply for an EPA Competitive Opportunity, <u>you</u> <u>need an active SAM.gov registration</u>.

- As part of registration, SAM.gov will assign you a Unique Entity ID.
 - If you do not want to apply directly for awards, then you do not need a registration. If you only conduct certain types of transactions, such as reporting as a sub-awardee, you may not need to complete a registration. You may only need a Unique Entity ID, which is NOT the same as a SAM.gov registration.
- To see comprehensive instructions and checklist for entity registration, download the SAM.gov <u>Entity Registration Checklist</u>.
- A key part of the SAM.gov registration is identifying an <u>EBiz point of contact</u> (name and email address). This is key as you move forward to register in Grants.gov and apply.
- Please note that SAM.gov utilizes <u>Login.gov</u> since 2018. Login.gov is a free secure sign in service used by the public to sign in to participating government agencies system. The public can use the same username and password to access any agency that partners with Login.gov. This streamlines processes and eliminates the need to remember multiple usernames and passwords.

Before you Apply to an EPA Competitive Opportunity: Grants.gov Registration

You completed SAM.gov Registration and identified an EBiz point of contact. Now what?

- Once you have registered in SAM.gov, and before applying for a funding opportunity, you need to register an account with Grants.gov.
 - For instructions, please view the <u>Intro to Grants.gov How to Register with</u> <u>Grants.gov video</u>.
- Once you have a Grants.gov account, users may <u>add a profile</u> to associate with an applicant organization. See <u>Applicant Registration</u> for more details.
- Prior to being able to complete or submit application packages in Grants.gov on behalf of your organization, your organization's EBiz POC must authorize roles. This safeguards your organization from individuals who may attempt to submit grant application packages without permission.
- Please note that Grants.gov utilizes <u>Login.gov</u> since February 2022. (<u>RAIN-2022-G03</u>)

Be in the Know: Grants.gov Subscriptions, Workspace, and Additional Resources

Grants.gov Subscriptions

You have a Grants.gov account and want to know the latest about grant opportunities: SUBSCRIBE!

When you create a Grants.gov account, you can customize the type of email notifications you receive:

- news updates about system enhancements and training resources
- notifications about saved searches
- new funding opportunities (daily email of all new grant opportunities)
- Opportunities (notifications when changes are made to a specific opportunity's forecast, synopsis and/or package)
- Saved searches (notifications for new opportunities matching saved search criteria)

published on

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Manage Subscriptions

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Customize your Grants.gov opportunity subscriptions, including expanded criteria for saved searches and the ability to view and manage existing subscriptions. To subscribe to Grants.gov email notifications, users must first create a Grants.gov account. Don't worry - the account registration process is quick and easy.



APPLICANTS .

Custom Email Notifications

When you create a Grants.gov account, you can customize the type of email notifications you receive. Log in and click the links below to subscribe to news updates about system enhancements, notifications about saved searches and new funding opportunities, and more.

» Subscribe to Grants.gov News

Receive Alerts and Newsletters containing updates about system enhancements and training resources

SYSTEM-TO-SYSTEM:

» Subscribe to all new grant opportunities

Receive a daily email listing all new grant opportunities

» Subscribe to opportunities

Receive notifications when changes are made to a specific opportunity's forecast, synopsis and/or packages

» Subscribe to saved searches for grant opportunities

Receive notifications for new opportunities matching saved search criteria

For more information on Grants.gov Subscriptions, please review the Connect with Grants.gov help article.



Unsubscribe from Email Notifications

Log in and unsubscribe from one (or more) of your Grants.gov email notifications. We strongly recommend that you stay subscribed to Grants.gov Alerts so that you will receive time-sensitive updates about the Grants.gov system.

» Unsubscribe from Grants.gov email notifications

Applying on Grants.gov Workspace

Workspace is the <u>only</u> method of submitting an application (unless you have an S2S connection)

- Reuse forms and auto-populate data
- Collaborative
- Detect errors earlier
- Best submission process for users with connectivity issues

Learn more about Workspace

Other Resources

Competition Resources

Grants.gov Resources

Applicant Resources

Organization Registration

Grants.gov User Guide

Workspace Information

Preparing Applications

- Each funding opportunity announcement has unique instructions and requirements
- Read the announcement for:
 - Eligibility information, deadlines, application content, review criteria, and more
- EPA's Competition Policy
 - Familiarize yourself with EPA's policy on competition

EPA Funding Opportunity Announcements

Types of Announcements

- Request for Application (RFA)
 - Submission includes all forms and certifications necessary for award
 - EPA's standard type of solicitation
 - For a list of forms, see <u>RAIN 2018-G07 Full Application</u> <u>Submission with Initial Proposal Submission Requirement</u>
- Other less common types:
 - Request for Proposals (RFP): Abbreviated application: workplan and a few forms
 - Request for Initial Proposals (RFIP): Consists of 2 Phases
 - (1) EPA receives initial proposals
 - (2) EPA requests full proposals from highest ranking applicants

Announcement Contents/Highlights

- See <u>Appendix I to 2 CFR 200</u> for information on what is included in Federal funding opportunities
- Section I: Program Description
 - Describes
 - Types of projects
 - What the application has to address

Announcement Content/Highlights

Section II: Federal Award Information

- Expected number of awards
- Expected funding amount

Section III: Eligibility Info

- List of eligible entities
- Cost share/matching requirements if any
- Threshold eligibility criteria:
 - May include legal, policy, relevance, programmatic, administrative, and/or financial criteria that have the effect of making an applicant, application, or project eligible or ineligible for award

<u>Additional Provisions For Applicants Incorporated Into The Solicitation</u>

Environmental Topics 🗸

Laws & Regulations ∨

Report a Violation 🗸

About EPA 🗸

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EXIT

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Competition

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Policy, Regulations and Guidance

Introduction

Uniform Grants Guidance (UGG)

Public Policy Requirements

EPA Solicitation Clauses

This page identifies additional provisions that apply to competitive grant solicitations and/or awards made under solicitations, including, but not limited to, those related to confidential business information, contracts and subawards under grants, proposal assistance and communications, reporting and use of information concerning recipient integrity and performance, unique entity identifier/DUNS, SAM, disputes, and administrative capability. These solicitation clauses are important and applicants must review them when preparing applications under solicitations.

Please note that as clauses are updated, prior versions of the clauses are archived and posted on this page. The clauses applicable to a specific solicitation are based on the version of the clauses in effect as of the closing date of the solicitation. It is possible they will be updated during the open period before the solicitation is closed; therefore, to ensure that applicants are aware of the most current version of the clauses applicable to the solicitation they are applying to they should periodically check this page to see if the clauses applicable to their solicitation have been updated.

For Solicitations that Close on or after June 6, 2022

 EPA Solicitation Clauses (2022/06/06): Applies to solicitations that close on or after June 6, 2022.

EPA Solicitation Clauses

Except as noted all clauses apply to every award and/or solicitation. Questions about the applicability of any of these clauses should be raised to the EPA contact identified in the solicitation.

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Section IV: Application and Submission Info

- Content and form of application
 - Address Section I (program info), Section III (threshold criteria) and Section V (evaluation criteria)
- Submission method (electronically through Grants.gov is required for initial applications)
- Submission dates and times
 - Open period is typically 45 calendar days
- Pay attention to deadlines and page limits

<u>Additional Provisions For Applicants Incorporated Into The Solicitation</u>

Section V: Application Review Info

- Ranking criteria
 - Criteria used to evaluate applications
 - Must address ranking criteria in applications such as
 - Programmatic Capability
 - Past Performance under grants
 - Environmental Results-plan for measuring progress towards achieving outputs/outcomes
 - Timely Expenditure of Grant Funds
 - Budget and Leveraging
 - Technical approach
 - Other factors (in some announcements)
- Review and selection process

<u>Additional Provisions For Applicants Incorporated Into The Solicitation</u>

Section VI: Federal Award Administration Info

- Award notices
- Additional Provisions For Applicants Incorporated Into The Solicitation
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- Quality Assurance
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Section VII: Federal Awarding Agency Contacts

Who to contact with questions about the funding opportunity

Section VIII: Other Information

This section is optional

Modifications

EPA occasionally modifies announcements

• Due dates, clarification of requirements, etc.

Automatic Notification

- Sign up on Grants.gov for automatic notification of modifications to specific announcements
- Modifications posted on Grants.gov

Communicating with Applicants: Do's and Don'ts

Communications with Applicants

- See Section 11 of the <u>Competition Policy</u>
- Limitations on what can be discussed and when
- Pre-proposal Assistance
 - Many programs will post Q&As on a website
 - Some programs offer conference calls/webinars where applicants can ask questions
 - This type of information is usually in Section IV or VII of announcements, if applicable

Communications with Applicants

EPA can:

- Answer applicant eligibility questions. If you are uncertain if you are eligible or your project is eligible, ask before proposal submission
- Clarify information on administrative aspects of proposal submission
- Respond to requests for clarification of the announcement

NOTE: Clarifications that result in changes to the announcement must be communicated (via modification to the announcement) to all potential applicants

Communications with Applicants

EPA cannot:

- Offer to write applications for applicants
- Review or comment on draft applications
- Provide information on the Agency's approach to evaluating applications beyond what is described in Section V of the announcement
- Provide a competitive advantage to any applicant

Evaluation and Selection

 EPA Program Offices evaluate each eligible application using the criteria in Section V and make selections based on ranking and Other Factors listed in the funding opportunity announcement.

- Applicants that are ineligible or not selected will be notified and have 15 days to request a debriefing. See <u>EPA's</u> <u>Solicitation Clauses</u> for information on requesting debriefings and filing disputes.
- Selected applicants will be notified and instructed on next steps.

Selection Notification Is Not Approval to Begin Work

 Selected applications undergo additional review to ensure compliance with programmatic and administrative grant requirements.

Only a Notice of Award signed by an EPA Award
 Official legally obligates federal funds and indicates
 the recipient can begin work.

Questions?

Elizabeth January <u>January.Elizabeth@epa.gov</u>

Val Swan-Townsend <u>Swan-Townsend.Val@epa.gov</u>