ACRES 6: Getting Started Training for New Grantees

Agenda

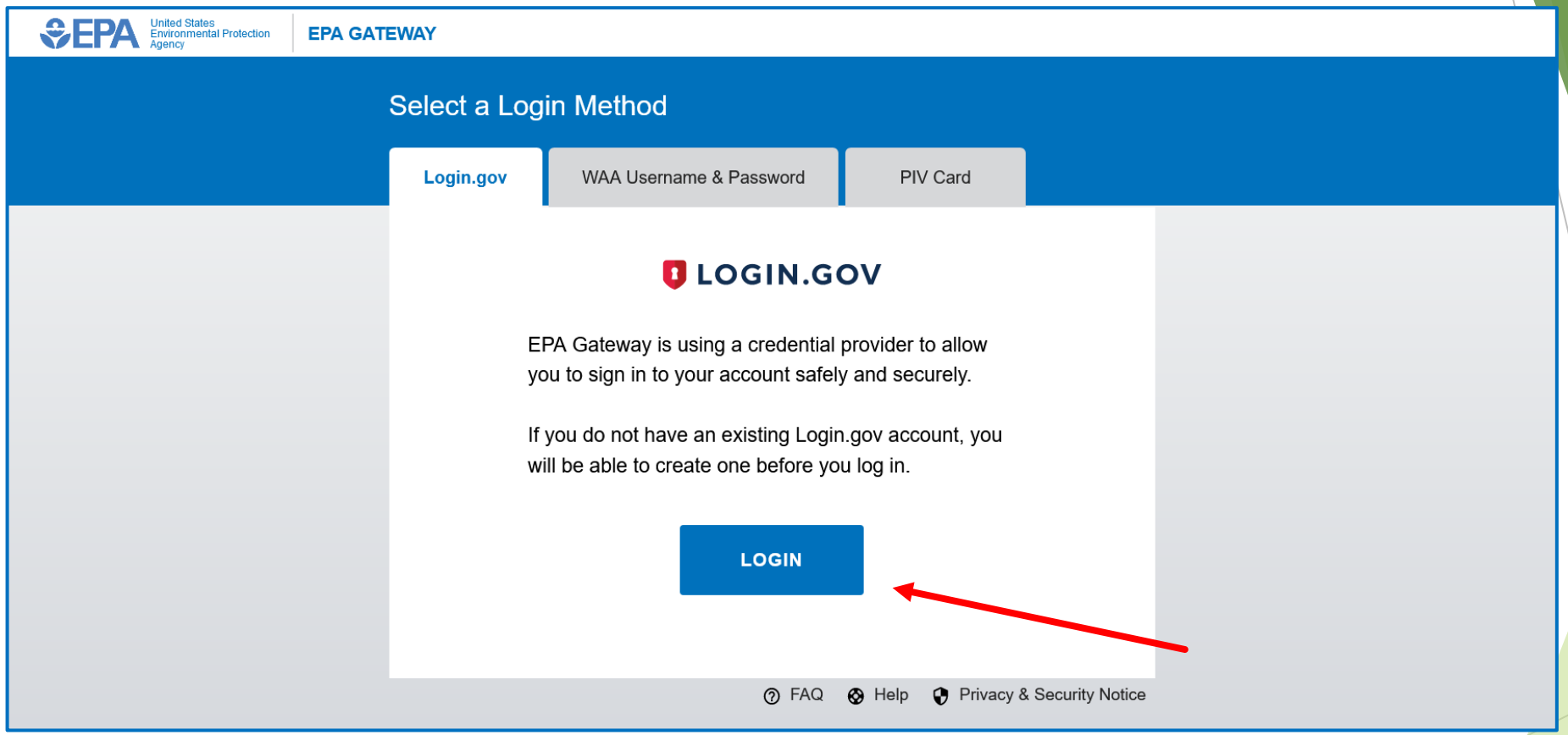
- Define the purpose of ACRES
- Learn how EPA uses your ACRES data
- Learn how and when to submit data
- Learn useful ACRES terms
- Discover useful tools for viewing ACRES data
- ACRES Demonstration
- Learn what resources are available if you have questions

ACRES Highlights

- ACRES is comprised of over 1,500 Cooperative Agreement Recipients, EPA Project Officers, and contractor users

- Since its inception, the Brownfields program has…
  - Assessed over 33,000 properties
  - Leveraged over 172,000 jobs
  - Leveraged over $34 B

Do I Need to Register? Yes!



https://acres6.epa.gov

ACRES – What's the Purpose?

Wholesome Valley Farms—
Berino, New Mexico

The Steelyard—Oklahoma
City, Oklahoma

USS Hoga—
Little Rock, Arkansas

What Data Are Collected?

- ACRES is based on the hard-copy Property Profile Form (PPF)
  - Assessment, cleanup, and redevelopment activities and funding
  - Contaminants found and media affected
  - Property history and ownership information
  - Climate Adaptation & Mitigation

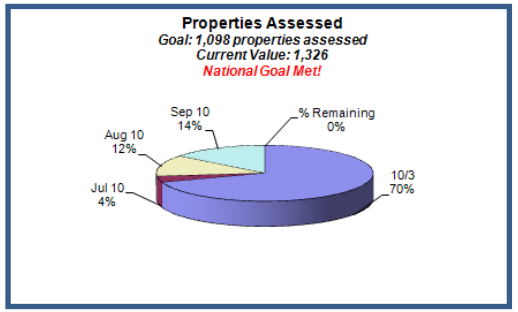
- Available at: http://www.epa.gov/brownfields

How Can I Use the Data in ACRES?

- Manage information about your Brownfields projects
- Build your case locally
  - Build a case for maintaining and increasing public investment in Brownfields
- Write subsequent proposals
  - Programmatic Capabilities, Outputs and Outcomes, Leveraging
  - All funders, including EPA, like to see measurable results
- Search for and identify other Brownfields projects in your area

How Does EPA Use the Data in ACRES?

- ACRES is the Brownfields Program system of record
- Programmatic data are primarily used to:
  - Analyze data across CAs to demonstrate and improve the success of the Brownfields Program
  - Respond to Congressional inquiries, FOIA requests, ad hoc analysis requests, and budget-related queries
  - Track and report Program goals and accomplishments
  - Create communication and outreach materials



Brownfields Program Analysis

ACRES Bulletin- April 2022

ACRES Bulletin

April 2022

Login to ACRES | Cleanups in My Community | EPA.gov/ACRES | View Previous Bulletins

Showing Success in ACRES!

The Confluence, Hasting, MN
What a great place to meet!

The name "Confluence" means a coming together or gathering point. Formerly the H.D. Hudson Manufacturing Company factory, the new Confluence site is a project that has been under study, remediation, and redevelopment for 12 years. The project will renovate a former 100,000 s.f. manufacturing facility into a hotel, apartments, and commercial space.

The property, which sits on 3.86 acres, is located on the Mississippi Riverfront in Downtown Hastings, Minnesota. The Confluence will become a destination along the Mississippi Riverfront, just minutes away from the Twin Cities. The project utilizes historic tax credits as a basis for renovation into a 68-room boutique hotel offering guests a charming blend of "town and country," marrying the agrarian traditions of the region with the upscale style of the historic downtown. The hotel will also feature a casual bar/restaurant to attract visitors and locals, as well as a 350-person event space with breathtaking views of the river and Hastings bridge. The north wing features 26 loft-style apartments, with layouts for studio, 1-bedroom, and 2-bedroom units, as well as secured underground parking and tenant storage. The site will also include a new riverfront park, deck overlook, and an expansion of the riverfront trail.

The City of Hastings and the Hastings Economic Development and Redevelopment Authority (HEDRA) purchased the property in 2010 from Hudson Sprayers, a manufacturer of handheld pesticide sprayers who operated continuously within the building since 1907. Environmental remediation and partial demolition of the structure commenced shortly after based upon a Phase I, Phase II, and RAP which identified contaminated soils and soil vapor. The City of Hastings and HEDRA were able to provide site cleanup and development with assistance of 20 grants totaling nearly $5 million from various entities, including US EPA. The response action plan involved hotspot soil removal (excavation and offsite disposal of 3,467 CY of DRO, VOC and metal impacted soils), putting a cap in place for 8,100 CY of contaminated soils, installing a sub-slab vapor intrusion mitigation system, and continued groundwater monitoring. Environmental remediation was completed and the site is being privately developed with anticipated completion by late 2022 or early 2023.

The Hudson Manufacturing Company, circa 1951

Studies complete – ready for remediation to begin.

Are My Data Publicly Available? . . Yes!

- Cooperative Agreement Information

  Brownfields Grant Fact Sheet Search Tool

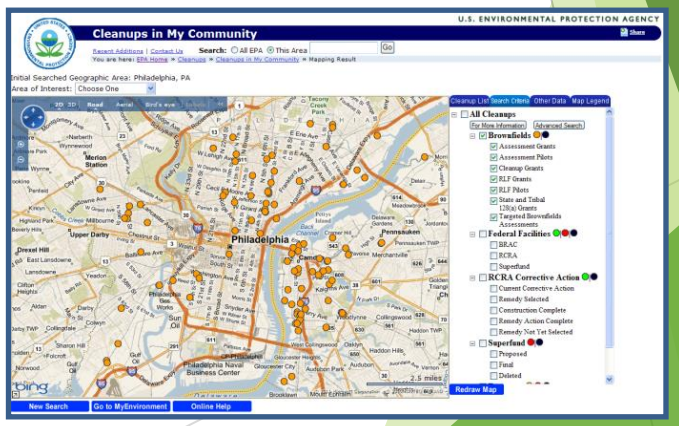
  http://cfpub.epa.gov/bf_factsheets/index.cfm

- Property Data

  Cleanups in My Community (CIMC)

  http://www.epa.gov/cimc

CIMC - July 2022



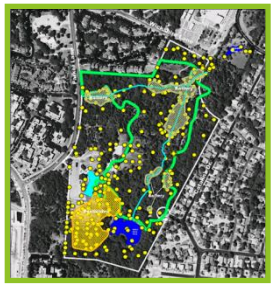
Brownfields Program data are highly visible – therefore data quality is very important

When Do I Submit Data in ACRES?

Data should be updated in ACRES as soon as there is new activity to report

Phase II Start

Property History



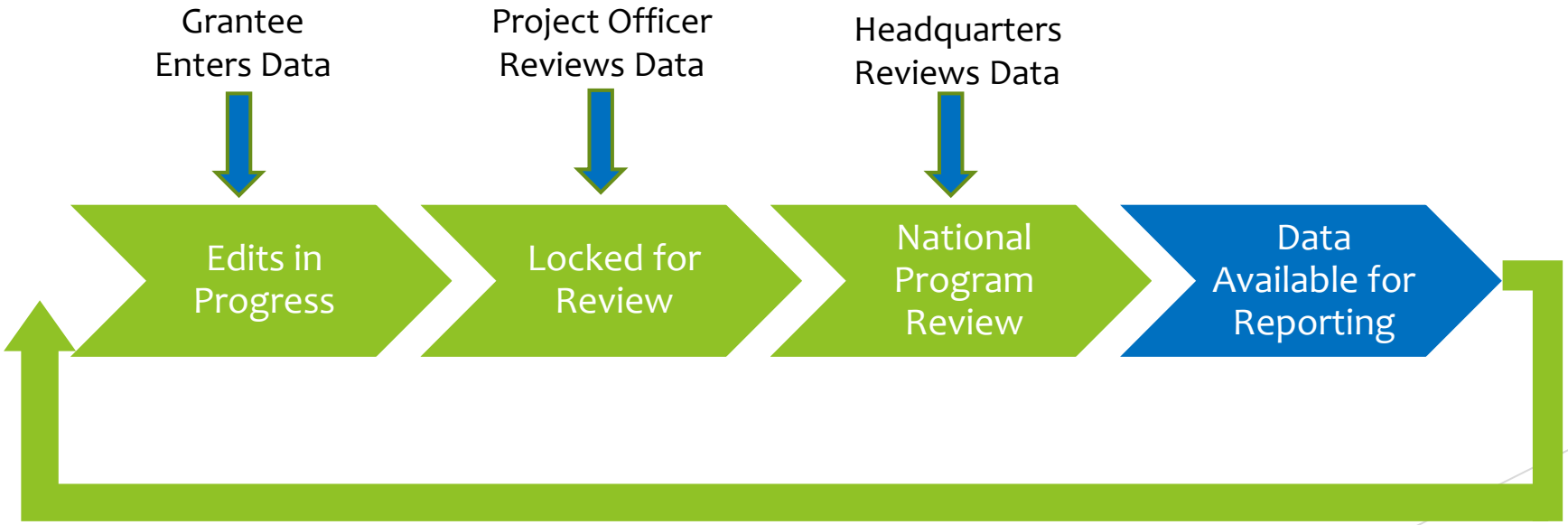
Phase II Complete

Institutional Controls In Place

Redevelopment Start

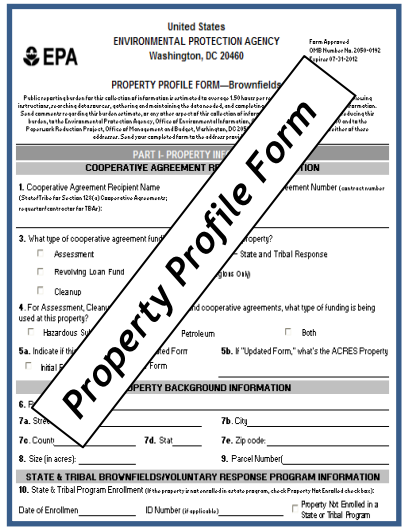
What is the ACRES Workflow?

- The series of actions and states that a work package must pass through before being completed
- The status of a work package indicates where it is in the workflow



What is a Work Package?

- Any set of related data that need to be entered, edited, and approved together
- Example, all data otherwise written on the hard-copy Property Profile Form (PPF)constitute a single work package



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Property Work Package

What Do These Terms Mean?

Property Record

- Permanent record in ACRES containing all property data in a format based on the hard-copy Property Profile Form
- Updated when a property work package is approved

Property Work Package

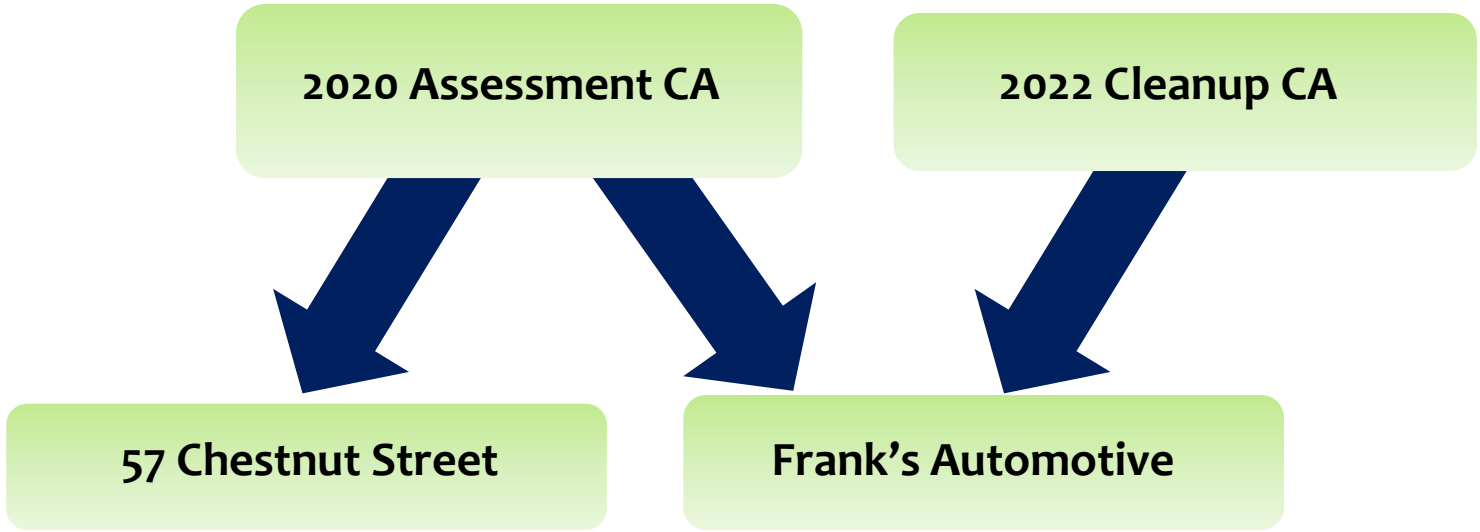
- Temporary file that no longer exists after being approved in the workflow
- The means to update a property record
- Electronic version of the hard-copy Property Profile Form

Property Profile Form

- Hard-copy form filled out manually and submitted to EPA
- Basis for ACRES property data entry screens

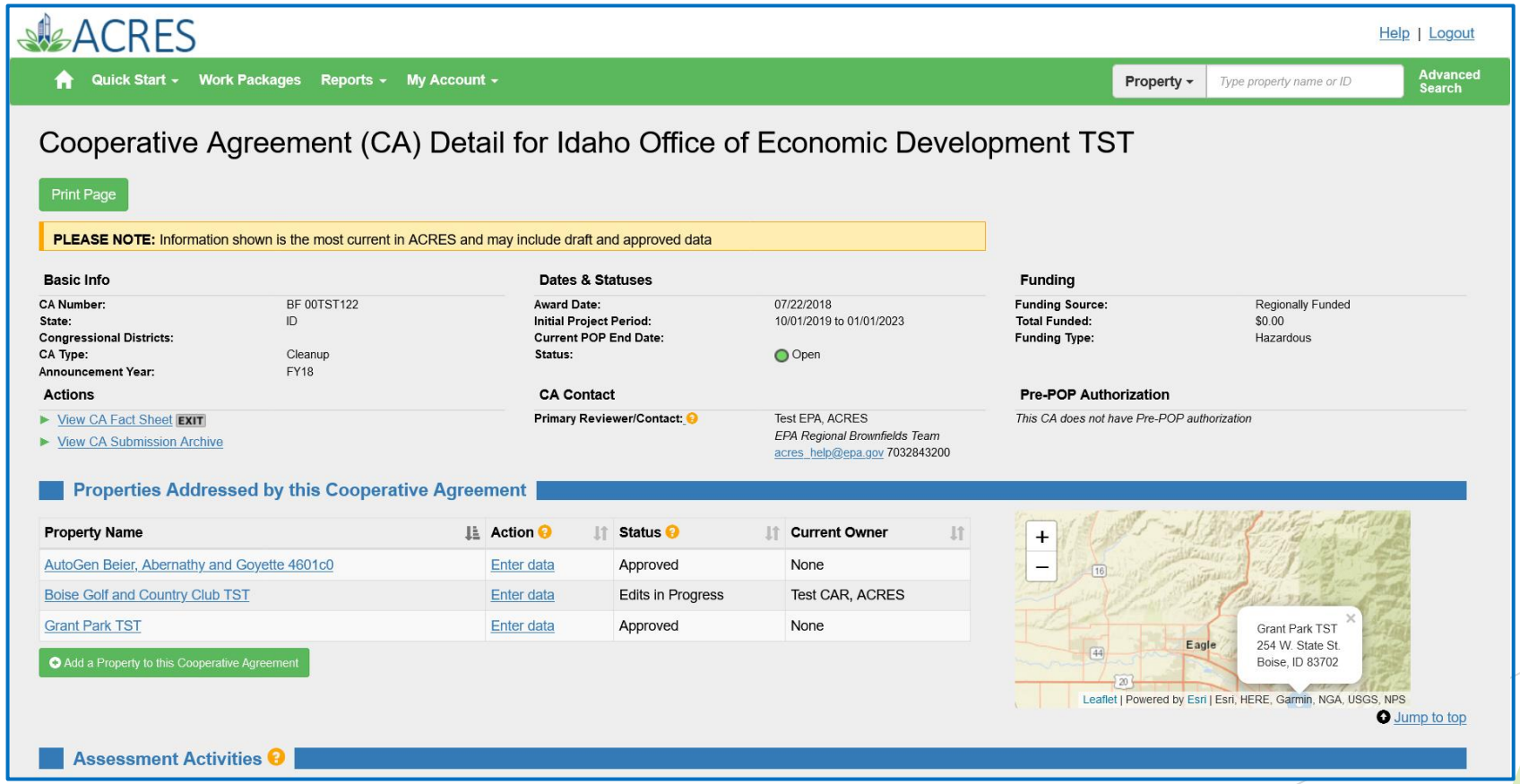
How Are Data Organized?

- Each signed Cooperative Agreement is one record in ACRES
- A single property record may be associated with more than one grant
- There is no limit to how many CAs a property can be associated to



Cooperative Agreement Home page

The Cooperative Agreement home page gives an overview of your CA. This page is a great way to view all data currently entered under your CA including properties associated, assessment, and cleanup activities.



Property Home page

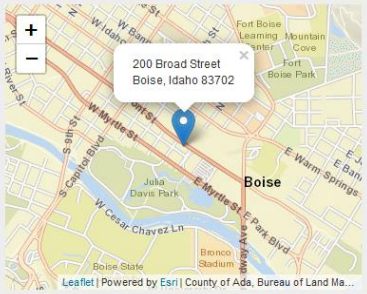
The Property home page gives an overview of all your property data. You can view all data currently entered under your property including assessment activities, leveraged funding and redevelopment.

ACRES

Work Packages | Quarterly Reports | Find Property/Cooperative Agreement/TBA: Search by Name, ID...

Property Details for 200 Broad Street

Property Alias:	
ACRES Property ID:	18861
Property Address:	200 Broad Street Boise, ID 83702
Size:	0.45
Parcel Numbers:	R1343000036
Latitude/Longitude:	43.610277 / -116.19886
Property Contact:	Fitzpatrick, John acres_test@sra.com 2065531095 Test EPA, ACRES acres_help@epa.gov 7032843200



Property Progress
Click any status icon for more information

- Assessment ✓
- Clean Up ✗
- Institutional Controls in Place ✗
- Ready for Anticipated Use ✓
- Redevelopment Underway ✗

CAs Associated with this Property

Cooperative Agreement	CA #
Capital City Development Corporation **State:** **ID Type:** Assessment **Announcement Year:** 2004 **Owner:** None **Status:** Approved	*[Not Displayed]*
Boise, City of TST **State:** **ID Type:** Cleanup **Announcement Year:** 2008 **Owner:** None **Status:** Approved	BF00TST125

Submission Archive

Assessment Activities at this Property

Is Cleanup Necessary? No		**EPA Assessment Funding:**	$2,972
		Leveraged Funding:	$0
		Total Funding:	$2,972

Activity	EPA Funding	Start Date	Completion Date	CA	Accomplishment Counted?	Counted When?
Phase I Environmental Assessment	$0	03/16/2006	03/16/2006	BF97093201 Capital City Development Corporation	Yes	FY06

There are no contaminants & media

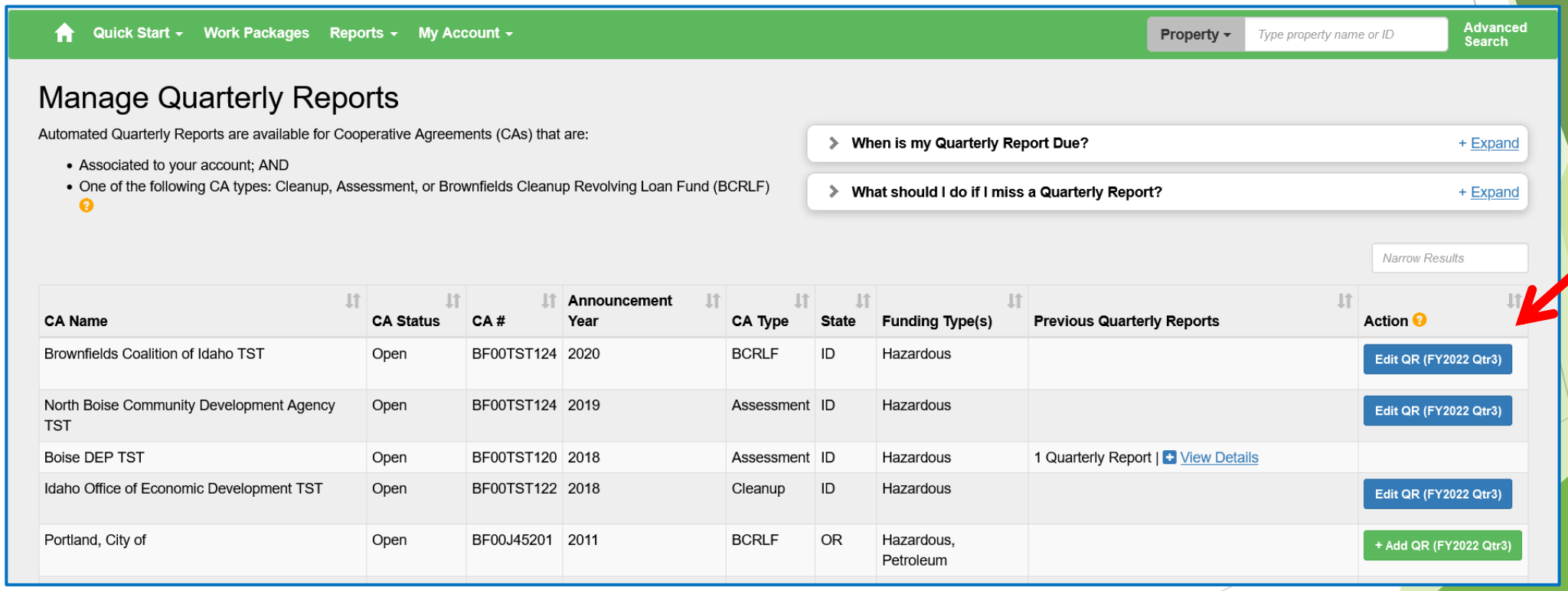
Cleanup Activities

Quarterly Reporting Utility

- Available to Cleanup, RLF, & Assessment Cooperative Agreement Recipients.
- Use ACRES data to help build quarterly reports that can be electronically filed. Much of your QR information will be automatically pulled from ACRES.
- Use the automated report and your financial information is saved each quarter/used to calculate total fields.
- Enter information on the first 4 tabs and use the final tab to send the report to your project manager electronically.
- ***Bonus – you can view and print the report any time you want.

Generating your ACRES Quarterly Reports

To access the report, click the Manage My Quarterly Reports' button on your Quarterly Reports card on your ACRES home page. On your Manage Quarterly Reports page, click the Add Quarterly Report button to generate your report.



ACRES Demonstration

ACRES

Quick Start | Work Packages | Reports | My Account

Property | Type property name or ID | Advanced Search

Welcome, ACRES Test CAR

WHERE DO I START?

- Add a new property
- Add a CA to my list
- Edit an existing property
- Add annual PALs data
- View Historical PALs data

What is a CA and a property? >

WORK PACKAGES

8 Open Work Packages

Actions for Me

- 7 work packages **in progress**
- 1 work package **returned for clarification**

Actions for PO

What is a work package? >

QUARTERLY REPORTS

1 Open Quarterly Reports

Due **01/31/2021** (53 days)

Actions for Me

- 1 reports **in progress**

Actions for PO

View all: Manage my Quarterly Reports

When should I submit a Quarterly Report? >

MY ACCOUNT

Email: acres_help@epa.gov
Notifications:
My email preferences

9 Total Cooperative Agreements

54 Total Properties

MESSAGE CENTER

New Releases

- ACRES is updated every 4 weeks. View a summary of the most recent changes in the Release Notes
- Learn more about ACRES

Learn the Lingo

- References to "Grant" have been changed to "Cooperative Agreement" in ACRES

UPCOMING TRAINING

- Online training classes are offered the second Tuesday of each month, and alternate between helping users new to ACRES and providing more details for those already familiar with the system.
- Training for Job Training Recipients is offered quarterly.
- Access Online Training

QUICK REFERENCE

- Multi-property form for 10+ properties (XLS) (2pp, June 2015)
- Instructions for completing a Property Profile Form
- ACRES Bulletins

HIGHLIGHTED TIPS

Did you know that you can receive automated notifications from ACRES?

Change your preferences on the My email preferences page.

What if I have Questions?

Registration

https://acres6.epa.gov

ACRES Help Desk

acres_help@epa.gov or (703)-284-8212

ACRES Information web page:

https://www.epa.gov/brownfields

- **Training Materials**
- **Copies of Presentation**
- **Quick Reference Guides**
- **Release Notes**
- **A link to this page is available at the bottom of <u>every</u> ACRES page including the Log In page.**

Questions?