

## ACH PAYMENT INSTRUCTIONS

### Environmental Protection Agency (EPA)

*The Environmental Protection Agency accepts payments directly through your financial institution using Automated Clearing House (ACH) Credit transactions.*

This document addresses the implementation steps that you will need to complete prior to originating your first ACH payment. It also provides the information that must be included in the ACH transaction including the financial institution routing transit number, the account number to which the payment should be directed and the information that should be included in the addenda record. Payments without adequate identification of the sending manufacturer and engine family name(s) can cause major delays in certification.

#### Implementation Steps

1. Check with your financial institution to make sure they can originate your ACH credit payment, that they will allow you to use this payment method, and if there is a charge for this payment. Any bank charges for this payment are your responsibility; short payments due to transaction fees and banking charges can cause delays in certification. EPA and its bank do not charge such banking and transaction fees. ACH payments are processed through domestic (U.S.) banks only.
2. Provide the attached payment instructions to your financial institution. Please ensure that they can originate your payment in this format.
3. Obtain your financial institution's processing deadlines and holiday schedules. Make sure you understand your financial institution's timing requirements and settlement procedures. Typically, it takes up to a week from the time an ACH credit transaction is originated by the manufacturer to the time EPA is notified of the payment.

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**

*ACH Credit Instructions*

**Please provide the following instructions to your Financial Institution for the remittance of Automated Clearing House (ACH) credits to the United States Environmental Protection Agency.**

NACHA Record Type Code	NACHA Field	NACHA Data Element Name	Required Information
5	3	Company Name	<i>(Enter the name of the payor)</i>
5	6	Standard Entry Class Code	<b>CCD</b>
5	9	Effective Entry Date	<i>(Enter intended settlement date)</i>
6	2	Transaction Code*	<b>22</b>
6	3 & 4	Receiving DFI Identification (ABA routing #)	<b>051036706</b>
6	5	DFI Account Number	<b>868010099013</b>
6	6	Amount	<i>(Enter payment amount)</i>
6	8	Receiving Company Name	<b><i>Motor Vehicle and Engine Compliance Program Fees</i></b>

\*ACH debits are not permitted to this ABA routing number. All debits received will be automatically returned.

@ Bank Name: Credit Gateway – ACH Receiver 33 Livingston Ave. St. Paul, MN 55107 1-877-815-1206

**Agency Contact:**

Collections Inquiry Mailbox  
 US Environmental Protection Agency  
 Office of the Controller  
 Fees and Collections Branch  
[Collections\\_Inquiry\\_Mailbox@epa.gov](mailto:Collections_Inquiry_Mailbox@epa.gov)