



Tribal Solid Waste Education and Assistance Program

Developing A Tribal Solid Waste Management Plan

This document is intended to make the development of an Integrated Solid Waste Management Plan (ISWMP) simpler and user-friendly for tribes and their communities. It can be used as a checklist for an overall environmental inventory or plan, as well as a tool to organize the data and information you may want to include in your solid waste management plan.

TRIBAL PROFILE

MAIN CONTACT INFORMATION

NAME OF TRIBE/RESERVATION/VILLAGE/CORPORATION:		
ADDRESS:	CITY:	STATE: ZIP CODE:
PHONE NUMBER:	FAX NUMBER:	WEBSITE:
TRIBAL CONTACT:	PHONE NUMBER:	EMAIL:

HISTORY: Pre European Contact: <input type="checkbox"/> Culture <input type="checkbox"/> Form of government <input type="checkbox"/> Territory	FEDERAL RECOGNITION: Reservation established by: <input type="checkbox"/> Executive Order <input type="checkbox"/> Congressional Order <input type="checkbox"/> Federal Legislation Date reservation established:	DOES RESERVATION HAVE MULTI-TRIBAL GROUPS/BANDS? <input type="checkbox"/> Yes <input type="checkbox"/> No Number of tribal groups: List groups:
FORM OF GOVERNMENT: <input type="checkbox"/> IRA (Tribal Council, Business Council, Corporation) <input type="checkbox"/> Traditional <input type="checkbox"/> Other Name of Governing Body:	TRIBAL CONSTITUTION: <input type="checkbox"/> Executive <input type="checkbox"/> Legislative <input type="checkbox"/> Judicial Date Adopted: BY-LAWS <input type="checkbox"/> Yes Date Adopted: <input type="checkbox"/> No	GOVERNING OFFICIALS: Number of officials: Terms: Elected by tribal membership: <input type="checkbox"/> Yes <input type="checkbox"/> No TRIBAL ELECTIONS (Timelines): <input type="checkbox"/> Annual <input type="checkbox"/> Every two years <input type="checkbox"/> Every three years <input type="checkbox"/> Every four years

TRIBAL GOVERNMENT/EXECUTIVE MEMBERS

Name:	Name:	Name:
Title:	Title:	Title:
Phone:	Phone:	Phone:
Email:	Email:	Email:
Name:	Name:	Name:
Title:	Title:	Title:
Phone:	Phone:	Phone:
Email:	Email:	Email:
Name:	Name:	Name:
Title:	Title:	Title:
Phone:	Phone:	Phone:
Email:	Email:	Email:

Does the tribe have law enforcement? Yes No Comments:

Does the tribe have a tribal court system? Yes No Comments:

Who is the Tribal Attorney? If applicable, does the tribe have a legal team or office? Yes No Comments:

<i>(Name of Attorney or Legal Office)</i>		City:
Name	Address:	State:
		Zip Code:
Phone #	Fax #	Email:

ENVIRONMENTAL PROFILE

ENVIRONMENTAL PROGRAMS <input type="checkbox"/> Solid Waste <input type="checkbox"/> Air Quality <input type="checkbox"/> Water Quality <input type="checkbox"/> Land Use <input type="checkbox"/> Brownfields <input type="checkbox"/> Superfund/CERCLA <input type="checkbox"/> Underground Storage Tanks (UST) <input type="checkbox"/> Leaking Underground Storage Tanks (LUST) <input type="checkbox"/> Range Management <input type="checkbox"/> Fish and Wildlife <input type="checkbox"/> Forestry <input type="checkbox"/> Wildland Fire Program <input type="checkbox"/> Emergency Response <input type="checkbox"/> GIS/GPS <input type="checkbox"/> Other	CONTACT	COMMENTS
UTILITY AUTHORITY <ul style="list-style-type: none"> • Public Works Management • Water and Waste Water Treatment • Natural Gas Operations 	CONTACT	COMMENTS
US ENVIRONMENTAL PROTECTION AGENCY Region: <ul style="list-style-type: none"> • Regional Coordinator • Tribal Coordinator • RTOC Representative 	CONTACT	COMMENTS
STATE/COUNTY/CITY/BOROUGH/PARISH <ul style="list-style-type: none"> • Site Coordinators • Environmental Programs 	CONTACT	COMMENTS
INDIAN HEALTH SERVICE (IHS) <ul style="list-style-type: none"> • Site Coordinators • Environmental Programs 	CONTACT	COMMENTS

SOLID WASTE PROGRAM ASSESSMENT

1. Does your tribe, consortium, or agency currently have a solid waste program in place?

Yes No

If NO, will the tribe plan to develop such a program within three years?

Yes No

2. Does your tribe, consortium, or agency currently have a Solid Waste Management Plan?

Yes No

If NO, will the tribe plan to develop a plan within three years?

Yes No

3. Does your tribe, consortium, or agency currently have solid waste codes/ordinances in place?

Yes No

If NO, will the tribe plan to develop such codes/ordinances within three years?

Yes No

Rank the following solid waste issues by importance to your tribe.

(1 – the most critical, 10 – the least critical)

ISSUE	1	2	3	4	5	6	7	8	9	10
Developing recycling, composting, and other source reduction activities										
Dealing with illegal dumping										
Creation, implementation, or updating of an ISWMP										
Creation or updating of solid waste codes										
Dealing with hazardous waste issues										
Starting/operating a transfer station										
Starting/operating a pick-up service										
Starting/operating a landfill										
Community outreach										

COMMUNITY SERVICE AREA PROFILE

MAIN CONTACT INFORMATION

NAME OF COMMUNITY/VILLAGE/TOWNSHIP:		
ADDRESS:	CITY:	STATE: ZIP CODE:
PHONE NUMBER:	FAX NUMBER:	WEBSITE:
TRIBAL CONTACT:	PHONE NUMBER:	EMAIL:

LOCAL GOVERNMENT/EXECUTIVE MEMBERS

Name:	Name:	Name:
Title:	Title:	Title:
Phone:	Phone:	Phone:
Email:	Email:	Email:
Name:	Name:	Name:
Title:	Title:	Title:
Phone:	Phone:	Phone:
Email:	Email:	Email:
Name:	Name:	Name:
Title:	Title:	Title:
Phone:	Phone:	Phone:
Email:	Email:	Email:

POPULATION AND DEMOGRAPHICS

Current Population Size:	Projected Growth Amount: Tribal Members	Projected Growth: Non-Tribal Members												
NUMBER OF TRIBAL MEMBERS: _____ Age: 0 yrs old – 16 yrs old _____ Age: 17 yrs old – 55+ yrs old _____ NUMBER OF NON-TRIBAL MEMBERS: _____ Age: 0 yrs old – 16 yrs old _____ Age: 17 yrs old – 55+ yrs old _____ TOTAL: _____	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">_____ In 5 years</td> <td style="width: 33%; text-align: center;">_____ In 10 years</td> <td style="width: 33%; text-align: center;">_____ In 20 years</td> </tr> <tr> <td style="text-align: center;">_____ %</td> <td style="text-align: center;">_____ %</td> <td style="text-align: center;">_____ %</td> </tr> </table>	_____ In 5 years	_____ In 10 years	_____ In 20 years	_____ %	_____ %	_____ %	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">_____ In 5 years</td> <td style="width: 33%; text-align: center;">_____ In 10 years</td> <td style="width: 33%; text-align: center;">_____ In 20 years</td> </tr> <tr> <td style="text-align: center;">_____ %</td> <td style="text-align: center;">_____ %</td> <td style="text-align: center;">_____ %</td> </tr> </table>	_____ In 5 years	_____ In 10 years	_____ In 20 years	_____ %	_____ %	_____ %
_____ In 5 years	_____ In 10 years	_____ In 20 years												
_____ %	_____ %	_____ %												
_____ In 5 years	_____ In 10 years	_____ In 20 years												
_____ %	_____ %	_____ %												

General Characteristics	Economic Characteristics										
<p><u>Population:</u> High School Graduate or higher # _____ or _____ %</p> <p>Bachelor's Degree or higher # _____ or _____ %</p> <p><u>Households:</u> Average Household Size: _____</p> <p>Average Family Size: _____</p> <p><u>Housing Units:</u> <i>check all that apply and indicate amount</i></p> <p><input type="checkbox"/> Tribal Housing _____</p> <p><input type="checkbox"/> HUD/Government _____</p> <p><input type="checkbox"/> Private/Modern (mobile homes, mortgaged) _____</p> <p><input type="checkbox"/> Non-Modern _____</p> <p><input type="checkbox"/> Other _____</p> <p>TOTAL Housing Units: _____</p>	<p>Per Capita Income: \$ _____</p> <p>Median Household Income: \$ _____</p> <p><u>Labor Force:</u> Age: 16 yrs old – 55 yrs old # _____ or _____ %</p> <p>Age: 56 yrs – 70 yrs old # _____ or _____ %</p> <p><u>Major Employers:</u> <i>check all that apply and indicate amount</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td><input type="checkbox"/> Tribal Departments _____</td> <td><input type="checkbox"/> Casinos _____</td> </tr> <tr> <td><input type="checkbox"/> Federal/State Offices _____</td> <td><input type="checkbox"/> Accommodations _____ (lodging, dining, etc.)</td> </tr> <tr> <td><input type="checkbox"/> Educational Units _____</td> <td><input type="checkbox"/> Other _____</td> </tr> <tr> <td><input type="checkbox"/> Health Care _____</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Grocery/Fuel _____</td> <td></td> </tr> </table>	<input type="checkbox"/> Tribal Departments _____	<input type="checkbox"/> Casinos _____	<input type="checkbox"/> Federal/State Offices _____	<input type="checkbox"/> Accommodations _____ (lodging, dining, etc.)	<input type="checkbox"/> Educational Units _____	<input type="checkbox"/> Other _____	<input type="checkbox"/> Health Care _____		<input type="checkbox"/> Grocery/Fuel _____	
<input type="checkbox"/> Tribal Departments _____	<input type="checkbox"/> Casinos _____										
<input type="checkbox"/> Federal/State Offices _____	<input type="checkbox"/> Accommodations _____ (lodging, dining, etc.)										
<input type="checkbox"/> Educational Units _____	<input type="checkbox"/> Other _____										
<input type="checkbox"/> Health Care _____											
<input type="checkbox"/> Grocery/Fuel _____											

Major Employers

Tribe: Human/Social Services	Tribe: Economic Development	Tribe: Utilities and Housing Authority
Tribe: Natural Resources/Environmental	Federal Government: Human/Social Services	Federal Government: Legal/Regulation
State: Human/Social Services	State Government: Legal/Regulation	Health Care (hospital, clinics, nursing homes)
Grocery/Fuel (supermarkets, gas stations, etc.)	Type of Schools	Names of Schools
	<input type="checkbox"/> Headstart <input type="checkbox"/> Pre-Kindergarten/Kindergarten School <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> Alternative <input type="checkbox"/> Dormitories <input type="checkbox"/> Combined <input type="checkbox"/> Other	
Lodging (hotels, motels, hostels, etc.)	Dining (restaurants, community kitchens, etc.)	Detention Centers (jails, juvenile lock-up)
Casino/Bingo Halls	Construction Projects	Other (private, churches, tourism, etc.)

Geography, Climate and Physical Geology

Geographic Location/Land Area (square miles, coordinates; city, county, state, international borders):	Brief Description:
Water Sources: <input type="checkbox"/> Rivers <input type="checkbox"/> Washes <input type="checkbox"/> Aquifers <input type="checkbox"/> Springs <input type="checkbox"/> Lakes <input type="checkbox"/> Reservoirs <input type="checkbox"/> Wetlands <input type="checkbox"/> Ponds <input type="checkbox"/> Riparian <input type="checkbox"/> Other	Brief Description:
Mountain ranges, hills, mesas, canyons, plateaus, prairies, desert, forests, coastal, inland:	Brief Description:
Other Topography (elevation, terrain, etc.):	Brief Description:
Climate (avg. seasonal temperatures):	Brief Description:
Annual Precipitation:	Brief Description:
Storm Patterns (Mild, Moderate, or Severe):	Brief Description:
Wind Patterns (Mild, Moderate, or Severe):	Brief Description:
Natural Disaster Processes or Patterns: <input type="checkbox"/> Flooding <input type="checkbox"/> Mudslides <input type="checkbox"/> Tornadoes <input type="checkbox"/> Earthquakes <input type="checkbox"/> Hurricanes <input type="checkbox"/> Tsunamis <input type="checkbox"/> Landslides <input type="checkbox"/> Volcanic	Brief Description:
Seismic/Fault Zones:	Brief Description:
Moisture or Drought Conditions (relevance to soils and top surfaces):	Brief Description:
Restricted Areas:	Brief Description:

Community Outreach

Communication Resources	Proposed Projects/Programs	Contacts
<ul style="list-style-type: none"> • Community Centers • Newspapers • Radio • Television • Community Newsletters • Website • K-12 Schools • Tribal Colleges/Universities/Technical • Non-Profit Organizations • Tribal P2 • Off Reservation Organizations (Chamber of Commerce, government agencies, schools, etc.) 	<ul style="list-style-type: none"> • Information booths at tribal fairs, public meeting locations, tribal social services departments, senior citizen centers, super markets, post offices, flea markets, etc. • Create and post flyers, posters and leaflets for community distributions and newspaper (tribal and school) • Provide announcements on radio and website • Sponsor “clean-up and recycling” challenges; provide prizes and community recognition • Encourage community-wide Earth Day or Environmental Day programs • Encourage “talking circles” with elders or traditionalists; convey messages of Traditional Ecological Knowledge (TEK) • Create a youth ambassador program • Sponsor earth science/environmental fairs/projects at schools • Network with tribal colleges and request student research activities and surveys • Consider additional assistance from non-profit organizations (i.e., church groups, Ameri-Corps, Peace Corps, Sierra Club, etc.) 	<ul style="list-style-type: none"> • Environmental Health Coordinators • Environmental Program Staff • Business Managers/Owners • School Boards and Administrators • Teachers • Youth Employment Programs • Professional Consultants (i.e., EPA, ITEP, BIA, IHS, college researchers, etc.) • Medicine men, elders, clergy, ministry leaders • College student organizations and groups • Contractors/vendors • Non-Profit Volunteers

YOUR PLANNING COMMITTEE

<u>Recruiting Your Team</u> <ul style="list-style-type: none"> Qualifications (Council members, professionals, consultants, business owners, elders, youth, etc.) Background (Experience, knowledge, etc.) Term 	<u>Committee Make-Up</u> <ul style="list-style-type: none"> Committee/Team Leader/Coordinator Oversight Team Legal analysts or attorney Ombudsman (if applicable) 	<u>Roles, Responsibilities, and Duties</u> <ul style="list-style-type: none"> Assign each member based on interest and expertise Encourage communications and follow-up
--	---	---

Committee Members

Name: <input type="checkbox"/> Team Leader <input type="checkbox"/> Committee Member Department: <input type="checkbox"/> Other _____ Phone: Email: Task:	Name: <input type="checkbox"/> Team Leader <input type="checkbox"/> Committee Member Department: <input type="checkbox"/> Other _____ Phone: Email: Task:	Name: <input type="checkbox"/> Team Leader <input type="checkbox"/> Committee Member Department: <input type="checkbox"/> Other _____ Phone: Email: Task:
Name: <input type="checkbox"/> Team Leader <input type="checkbox"/> Committee Member Department: <input type="checkbox"/> Other _____ Phone: Email: Task:	Name: <input type="checkbox"/> Team Leader <input type="checkbox"/> Committee Member Department: <input type="checkbox"/> Other _____ Phone: Email: Task:	Name: <input type="checkbox"/> Team Leader <input type="checkbox"/> Committee Member Department: <input type="checkbox"/> Other _____ Phone: Email: Task:
Name: <input type="checkbox"/> Team Leader <input type="checkbox"/> Committee Member Department: <input type="checkbox"/> Other _____ Phone: Email: Task:	Name: <input type="checkbox"/> Team Leader <input type="checkbox"/> Committee Member Department: <input type="checkbox"/> Other _____ Phone: Email: Task:	Name: <input type="checkbox"/> Team Leader <input type="checkbox"/> Committee Member Department: <input type="checkbox"/> Other _____ Phone: Email: Task:

PLANNING BLOCKS: PRIORITIZING THE FUNDAMENTALS

<p><input type="checkbox"/> RANK</p> <p>Why develop a solid waste plan?</p> <ul style="list-style-type: none"> ➤ Purpose <ul style="list-style-type: none"> -Develop new plan -Update and/or revise current plan -Response to solid waste generation ➤ Benefits/Need ➤ Goals and Objectives 	<p><input type="checkbox"/> RANK</p> <p>Who are the planners, designers, and authority board to plan, consider, approve, and implement plan?</p> <ul style="list-style-type: none"> ➤ Planning Team ➤ BIA, I HS, and EPA liaisons ➤ Community/Circuit Writers/Contractors ➤ Legal team/tribal attorney ➤ Tribal Council 	<p><input type="checkbox"/> RANK</p> <p>Develop measures for solid waste management</p> <ul style="list-style-type: none"> ➤ Landfills ➤ Transfer Stations ➤ Reuse Centers ➤ Source Reduction (recycling, composting) ➤ Curbside pick-up ➤ Materials Recovery Facility (MRF)
<p><input type="checkbox"/> RANK</p> <p>Identify restrictions for facilities</p> <ul style="list-style-type: none"> ➤ Floodplains ➤ Fault/Seismic zone ➤ Wetlands ➤ Agricultural concerns ➤ Traditional use/Cultural/Archeological Sites ➤ Land leases ➤ Grazing areas ➤ Water tables (wells, aquifers) ➤ Government/Public/Private Property 	<p><input type="checkbox"/> RANK</p> <p>Identify current and impending environmental and community health hazards</p> <ul style="list-style-type: none"> ➤ Illegal dumps ➤ Open burning ➤ Leachate ➤ Drainage patterns ➤ Brownfields ➤ Endangered species and plants ➤ Groundwater contamination ➤ Abandoned buildings 	<p><input type="checkbox"/> RANK</p> <p>Identify the major generators</p> <ul style="list-style-type: none"> ➤ Community members ➤ Governments ➤ Businesses ➤ Schools ➤ Medical facilities ➤ Community events ➤ Other
<p><input type="checkbox"/> RANK</p> <p>Understand or be aware of tribal authority and inherent sovereignty issues</p> <ul style="list-style-type: none"> ➤ Court cases ➤ Enforcement ➤ Liabilities ➤ Environmental statues 	<p><input type="checkbox"/> RANK</p> <p>Examine multi-jurisdictions</p> <ul style="list-style-type: none"> ➤ Reservation-to-reservation ➤ Towns/cities ➤ County ➤ State and federal levels ➤ Private entities 	<p><input type="checkbox"/> RANK</p> <p>Identify facility and maintenance construction group</p> <ul style="list-style-type: none"> ➤ Contractors ➤ Vendors ➤ Governments
<p><input type="checkbox"/> RANK</p> <p>What is your current and potential economic base?</p> <ul style="list-style-type: none"> ➤ Tribal and private enterprises ➤ Government assistance ➤ User and utility fees ➤ Tribal taxes 	<p><input type="checkbox"/> RANK</p> <p>Identify funding sources</p> <ul style="list-style-type: none"> ➤ Government grants ➤ GAP (General Assistance Program) funds ➤ Private sectors ➤ In-kind assistance 	<p><input type="checkbox"/> RANK</p> <p>Demonstrate facility plan and operations</p> <ul style="list-style-type: none"> ➤ Engineering schematics ➤ Logistics ➤ Building materials ➤ Lifespans ➤ Quality Assurance/Quality Control (QU/QC) plans ➤ Permits/Certifications ➤ Closure and post closure/Inspection plans

<p><input type="checkbox"/> RANK Understand your community service profile</p> <ul style="list-style-type: none"> ➤ Demographics ➤ Waste stream characterization ➤ Attitudes to waste prevention ➤ Old habits ➤ Existing habits or practices 	<p><input type="checkbox"/> RANK Consider new technological assistance and/or upgrading existing equipment/tools</p> <ul style="list-style-type: none"> ➤ Computer programs/software ➤ Vehicles ➤ Monitoring devices ➤ Sampling and detection devices ➤ Professional development opportunities 	<p><input type="checkbox"/> RANK Research formulas to determine population growth (current and projected)</p> <ul style="list-style-type: none"> ➤ U.S. Census Bureau ➤ U.S. EPA ➤ Employers ➤ Schools/Social programs
<p><input type="checkbox"/> RANK Consider cultural and traditional applications</p> <ul style="list-style-type: none"> ➤ Traditional Ecological Knowledge (TEK) ➤ Historical relevance ➤ Taboos/restrictions ➤ Stewardship 	<p><input type="checkbox"/> RANK Design inventory and/or record-keeping strategies and mechanisms</p> <ul style="list-style-type: none"> ➤ Mapping (GPS, GIS, longitude, latitude) ➤ Surveys ➤ Questionnaires (person-to-person) ➤ Field studies and visitations 	<p><input type="checkbox"/> RANK Research formulas to determine weight and/or volume of waste (current and projected)</p> <ul style="list-style-type: none"> ➤ U.S. EPA ➤ Scientific/Environmental studies ➤ Other tribes ➤ Tribal consortia ➤ Environmental firms
<p><input type="checkbox"/> RANK Determine measures to record and regulate waste</p> <ul style="list-style-type: none"> ➤ Inspections of loads at facilities and pick-up ➤ Disposal methods/designs ➤ Training staff of waste practices and of special and hazardous waste ➤ Control mechanisms for dust, disease vectors, litter, fire (combustion), odor, and accessibility ➤ Emissions ➤ Restricted activities ➤ Contingency plan 	<p><input type="checkbox"/> RANK Develop your budget</p> <ul style="list-style-type: none"> ➤ Direct costs (capital investments) ➤ Indirect costs ➤ Fees ➤ Cost-sharing/In-Kind ➤ Avoiding fines and penalties ➤ Avoiding arrears 	<p><input type="checkbox"/> RANK Describe alternative or back-up plan</p> <ul style="list-style-type: none"> ➤ Goals/objectives ➤ Options ➤ Benefits ➤ Issues and concerns
<p><input type="checkbox"/> RANK Develop community planner</p> <ul style="list-style-type: none"> ➤ Public hearings ➤ Community events ➤ Public tours 	<p><input type="checkbox"/> RANK Who will serve as enforcement officers?</p> <ul style="list-style-type: none"> ➤ Tribal and state police ➤ Wildlife rangers ➤ Environmental staff ➤ Inspectors ➤ Conservation officers 	<p><input type="checkbox"/> RANK Employ safety measures for enforcement officers</p> <ul style="list-style-type: none"> ➤ Field training ➤ Equipment ➤ Sensors ➤ Audio/visual devices

Community Response Plan

Solid Waste Risks	Current Response Activities	Proposed or Revised Activities
History of illegal activities, contamination, pollution, etc.		
Indicate areas that are vulnerable to risks (homes, businesses, schools, social facilities, etc.)		
Describe at-risk populations in vulnerability zones		
Describe primary transportation routes (roads, water, rail, or air) to facilities or hauling/transporting		
Indicate location(s) of plan for public view and awareness (annual or latest reports, revisions, modifications, etc.)		
Describe emergency response or enforcement mechanisms (fire department, police, rangers, environmental staff)		
Describe effects of council turn-over in regards to planning, implementing, and maintaining the plan.		
Is waste response equipment locally available?		
Is there a procedure to report or notify risks or illegal activities?		
Describe worst-case scenario for risks		
Describe unique situation and/or extenuating circumstances		

Location and Description of Solid Waste Facilities or Programs

Facility or Program	Type of Waste Received or Processed	Solid Waste Generators (source of waste)	Type of Equipment Used/Available	Waste Processing Activities
Name: Location: Phone: Manager:				
Name: Location: Phone: Manager:				
Name: Location: Phone: Manager:				
Name: Location: Phone: Manager:				
Name: Location: Phone: Manager:				

PREPARING AND IMPLEMENTING YOUR SOLID WASTE PROPOSAL: YOUR CHECKLIST

<u>PRE-PLANNING TASKS</u>	<u>ORGANIZING YOUR DATA</u>	<u>FORWARDING YOUR PROPOSAL</u>
<input type="checkbox"/> Identify and/or organize your planning committee/team; discuss plan	<input type="checkbox"/> Research and collect information or data on tribe or community (demographics, etc.)	<input type="checkbox"/> Determine date for presentation and discussion with council members
<input type="checkbox"/> Request council meeting schedule; target date for introduction of plan to council members	<input type="checkbox"/> Research and collect information on environmental and tribal laws (sovereignty policies)	<input type="checkbox"/> Present draft to council members and determine deadlines or priority dates
<input type="checkbox"/> Select deadline or priority dates for drafts, revisions, and final plan; determine time span to prepare and implement the plan	<input type="checkbox"/> Target and select deadline or priority dates for data collection, research/field surveys, and community input.	<input type="checkbox"/> Present draft to community and request input or feedback
<input type="checkbox"/> Determine type of facilities, equipment, and work force; enforcement and compliance issues	<input type="checkbox"/> Select team or department to receive, store, and prepare data	<input type="checkbox"/> Determine date with legal team or committee to finalize plan
<input type="checkbox"/> Conduct communications with city, county, state, and federal staff; EPA region coordinator; attorney or legal office	<input type="checkbox"/> Conduct follow-up with city, county, state, and federal staff; EPA region coordinator; attorney or legal office	<input type="checkbox"/> If applicable, continue communications with non reservation entities
<input type="checkbox"/> Research funding sources; develop budget	<input type="checkbox"/> Follow up on and confirm funding; complete budget	<input type="checkbox"/> Receive final signatures and forward for approval
<input type="checkbox"/> Develop plan for community awareness	<input type="checkbox"/> Prepare first draft; set timeline for review(s)	<input type="checkbox"/> Implement plan