

Date \_\_\_\_\_

Name of staff person(s) filling out form \_\_\_\_\_

**"RED ALERT"** problems to take action on (if any):

Feature	✓	Comments	Action taken, if any. <i>(Write additional action needed here and in "red alert" above if action is needed immediately)</i>
<b>ACCESS ROAD</b>			
Condition acceptable for waste-collection vehicles?			
Condition acceptable for self-haul ATVs?			
Posted signs up and visible?			
Amount of road litter acceptable?			
Is the turnaround area clear and safe, without driving over wastes?			
<b>LANDFILL AREA</b>			
Gate closed during closed hours?			
Lock and gate operable?			
Fence okay?			

Feature	✓	Comments	Action taken, if any. (Write additional action needed here and in "red alert" above if action is needed immediately)
<b>LANDFILL AREA (continued)</b>			
Soil berms around landfill cell look stable?			
Signs up and readable?			
Salvage area free of garbage and safe access for users?			
Amount of litter okay?			
All designed drainage channels free of obstruction?			
Is the landfill area pond- and rut- free, as practical?			
Is active waste area (where people are dumping) as small as practical?			
Snow removed from waste cell as practical?			
Does site need cover? I.e. smell, flies, or monthly cover time?			
Does site need compaction? Is it practical to do now (e.g. heavy equipment or access?)			

Feature	✓	Comments	Action taken, if any. (Write additional action needed here and in "red alert" above if action is needed immediately)
<b>BURNBOX AREA</b>			
Is area litter-free?			
Are totes for temporary waste storage covered?			
Are masks being worn as required in this area?			
Is ash in burnbox obstructing vents/draft?			
Is ash pile causing minimal dust/air quality problem, or does it need to be buried, wetted, or moved?			
Is burnbox relatively clean?			
Are hinges lubed?			
Is area cleared of wastes that should be transferred to waste area, hazardous waste storage, or salvage pad?			
Is burnbox operating properly?			

Feature	✓	Comments	Action taken, if any. (Write additional action needed here and in "red alert" above if action is needed immediately)
Is the manufacturer's maintenance schedule being followed?			
<b>SALVAGE PAD</b>			
Is area relatively litter-free?			
Is there a safe and clear path for pad users to access waste?			
Is the reuse shed neat and are all wastes accessible and visible?			
Are vehicles and appliances fluid- and battery-free? If not, are they clearly marked to take this action asap?			
Is the pad cleared of wastes that should be transferred to the areafill, burnbox, or hazardous waste shed?			
<b>TRANSFER STATION</b>			
Is the area relatively litter-free?			

Feature	✓	Comments	Action taken, if any. (Write additional action needed here and in "red alert" above if action is needed immediately)
Is there room in each sack, dumpster, or tote to last until they are next emptied?			
Are battery, hazardous waste, recycling totes covered or in shed?			
Is Heavy Equipment Manufacturer's O and M checklist being followed? List what O and M isn't up to date.			
Is heavy equipment stored in shed, at least in cold weather or during periods of non-use?  If no shed, is it safe from kids?			

**FACILITY- WIDE**

Are there any spots where you see stressed or dead plants?

Is this spot getting worse?

Are there any areas where you see drainage come out of waste cells or from salvage pad or load-off pad?

If you were not able to fix this, did you notify the Environmental Department?

Is there any place where tundra/other erosion is taking place?

If you were not able to fix this, did you notify the Environmental Department?