Environmental Justice Webinar Series for Houses of Worship & Faith-Based Organizations

ENERGY STAR Portfolio Manager

Documenting the Energy and Money Saved by Your House of Worship

August 16, 2022, 6:30-8:00 PM ET

• Please note that this webinar will be recorded and posted on an EPA webpage for public access.

Presenters

Jerry Lawson | National Manager ENERGY STAR for Small Business & Congregations Lawson.jerry@epa.gov

Thayer Tomlinson | Contractor Energy and Security Group thayer@energyandsecurity.com



Using Portfolio Manager to Benchmark your Congregation

Why focus on buildings and plants?

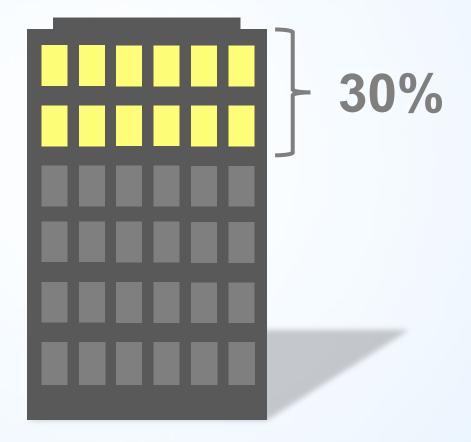


Commercial buildings & industrial plants

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Why focus on buildings and plants?

Energy waste in buildings – including worship facilities





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ENERGY STAR. The simple choice for energy efficiency.

Why focus on buildings and plants?

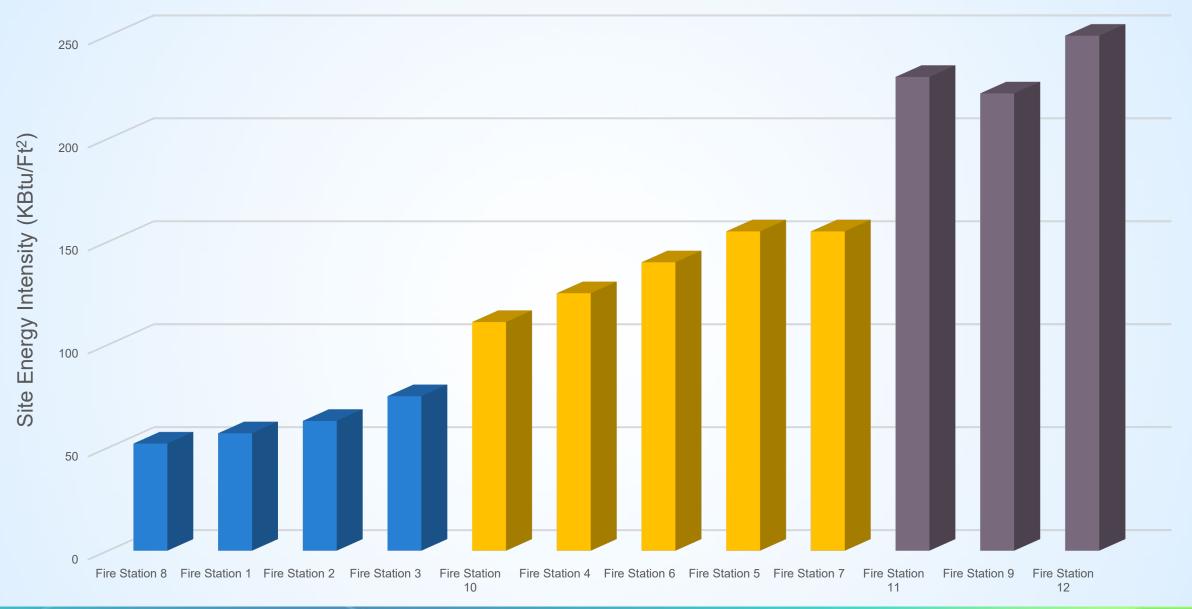
Low- to no-cost reduction potential





A Short Case Study on Benchmarking



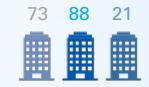




Benchmarking allows you to:







Compare your building to a **national sample** of similar buildings Compare your buildings of a similar type to each other Identify underperformers in your portfolio and set priorities for the use of limited staff time and/or investment capital

ANY building can be benchmarked.



9

SEPA ENERGY STAR. The simple choice for energy efficiency.

Benchmarking allows you to:

- Evaluate portfolio-wide performance
- Understand individual building performance
- Compare energy performance to national median
- Identify and address potential problems by looking at monthly trends
- Track the impact of energy, water, waste management strategies









11

SEPA ENERGY STAR. The simple choice for energy efficiency.



Management Tool



Assess whole building energy and water consumption, plus waste

Track green power purchase



Share/report data with others



Track changes in energy, water, greenhouse gas emissions, and cost over time



Create custom reports



Apply for ENERGY STAR certification





Hundreds of metrics, including:







Energy use Source, site, weather normalized, demand Water use Water use intensity, Water Score (for Multifamily)

Waste & Materials Waste intensity, diversion rate 1-100 ENERGY STAR score

100

CO₂

GHG emissions Indirect, direct, total, avoided



So, Let's Get Started Setting Up An Account

- 1. Set up a user account in Portfolio Manager
- 2. Use the data collection worksheet to gather information
- 3. Set up the property in Portfolio Manager
- 4. Look at property trends and understand energy (and water) use



Setting Up a User Account in Portfolio Manager

Portfolio Manager

How Portfolio Manager helps you save	
The benchmarking starter kit	•
Identify your property type	
Enter data into Portfolio Manager	
The data quality checker	
How Portfolio Manager calculates metrics	,
Interpret your results	
Verify and document your savings	,
Share and request data	
Updates to ENERGY STAR® metrics with new market data	
COVID-19 program changes	

Get help accessing your utility data

Scorecard



The most-used energy measurement and tracking tool for commercial buildings.

COVID-19 Program Impacts: EPA has made several changes to the certification rules. See this FAQ for the latest updates.

Use Portfolio Manager

You've heard it before: you can't manage what you don't measure. That's why EPA created ENERGY STAR Portfolio Manager®, an online tool you can use to measure and track energy and water consumption, as well as greenhouse gas emissions. Use it to benchmark the performance of one building or a whole portfolio of buildings, all in a secure online environment.

Benchmark any type of building

PortfolioManage

Annual Annual Materia

LL

You can use Portfolio Manager to manage the energy and water use of any building. All you need are your energy bills and some basic information about your building to get started.

Are you designing a new commercial building? You can also use Portfolio Manager to set your energy use target and see how your estimated design energy stacks up against similar existing buildings nationwide.

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Commercial Buildings and Onsite Renewable Energy NOW

Get help Looking for Portfolio Manager technical support? Visit our help center.

PortfolioManager®

EPA's online energy management and tracking tool enables you to measure and track the energy and water performance of any boliding over time. Register now Log in username password Forgot password? Forgot username?

	Create an Acc	ount	Already have an account? Sign In Here
	Accessing Your Ac	ccount	Selecting a Username
	Username:	* ttomlinsontest Vame Available!	You cannot change your username, so choose wisely. For organizations with multiple properties, we
	Password:	* Secure	recommend you create a "corporate" account which "owns" all of the properties and have an administrator
Setting up a User Account		Create a password that is at least 8 characters long and includes at least three of the following: lowercase letters, uppercase letters, numbers and/or special characters (such as *, #, %, etc.).	share properties with employees' individual accounts as necessary.
	n Password:	* Passwords Match	
	About Yourself		First & Last Name for Organizations
	First Name:	* Thayer	If you are creating a corporate account, you can enter your organization's name in the first and last name fields in order to make it easier for other Portfolio Manager
	Last Name:	* Tomlinson	users to find your organization. Example: First Name: Company ABC, Last Name: Web Services Division
	Job Title:	* consultant	
	Email:	* thayertomlinson@gmail.com	
	Confirm Email:	* thayertomlinson@gmail.com	
	Phone:	Note: We never share your email address with third parties.	
	Country:	* United States	
	Language:	English 🗸	
	Reporting Units:	 Conventional EPA Units (e.g., kBtu/ft²) Metric Units (e.g., GJ/m²) 	
	Street Address:	* 560 Bullock	
<i>i</i>EPA	City/Municipality:	* Brattleboro	

Brattleboro

	Energy and Security Group	If you have more than one "primary business," just pick the best option. Portfolio Manager will determine your
Primary Business or Service * of Your Organization:	Other (Please Specify) Please Specify: * Consulting You have selected "Other" for primary business or service for your organization. Please specify.	category for a score based on the information, like square footage, that you enter for each of your propert uses.
ls your organization an ENERGY STAR Partner?	⊖ Yes ⊛ No	
Do you want your Acco Manager users? Do you want your Account Name to be searchable by other Portfolio Manager users? You must select "Yes" if you want to connect with other users to allow automatic upload of utility data or to share properties.	ount Name to be searchable by other Portfolio ● Yes ○ №	You can connect with other people in Portfolio Manager You can connect with other people in Portfolio Manage to easily share information. Your account must be searchable in order for others to send you a connection request.
Confirm Your Identity Please confirm that you are a human	V I'm not a robot	



So, Let's Get Started Setting Up An Account

- 1. Set up a user account in Portfolio Manager
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Download and Populate the Data Collection Worksheet

Portfolio Manager: What data is required to benchmark your property? You can benchmark almost any type of property in Portfolio Manager! The information required varies depending on the type of property and whether or not the property is eligible for an ENERGY STAR Score. What Metrics Are Available? Pick your country and property type to get started. All properties are eligible to receive metrics such as ✓ Why is this needed? Source EUI by providing Gross Floor Area and 12 United States Country: months of energy usage. The ENERGY STAR Score is available for specific property types and requires Worship Facility \sim Property Type: additional information. Learn more about eligibility for **Religious Worship** the ENERGY STAR Score. Worship Facility one use type if when to use Retail etting up your Automobile Dealership Convenience Store uired Data Mall Retail Store Supermarket/Grocery Store Wholesale Club/Supercenter Data Collected fc Services Property Name Data Center Property Addres Total Gross Floc Personal Services (Health/Beauty, Dry Cleaning, etc.) Irrigated Area Repair Services (Vehicle, Shoe, Locksmith, etc.) Year Built/Plann Occupancy Other Number of Build Technology/Science 12 consecutive r Data Center Laboratory

SEPA

https://portfoliomanager.energystar.gov/pm/dataCollectionWorksheet

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Set up a Property: Let's Get Started!

Properties come in all shapes and sizes, from a leased space in a large office building, to a K-12 school with a pool, to a large medical complex with lots of buildings. Since there are so many choices, Portfolio Manager can walk you through getting your property up and running. When you're done, you'll be ready to start monitoring your energy usage and pursue recognition!

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Your Property Type

We'll get into the details later. For now, overall, what main purpose does your property serve?

Worship Facility Learn more about Property Types.



Your Property's Buildings

How many physical buildings do you consider part of your property?

None: My property is part of a building
 One: My property is a single building
 More than One: My property includes multiple buildings (<u>Campus Guidance</u>)

How many?



Your Property's Construction Status

Is your property already built or are you entering this property as a construction project that has not yet been completed?

- Existing: My property is built, occupied and/or being used. I will be using Portfolio Manager to track energy/water consumption and, perhaps, pursue recognition.
- O Design Project: My property is in the conceptual design phase (pre-construction); I will be using Portfolio Manager to evaluate the energy efficiency of the design project.
- O Test Property: This is not a real property. I am entering it to test features, or for other purposes such as training.

🚺 Tip

Add a Property

To set up a property, you'll need information such as gross floor area and operating hours.

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🚺 Tip

Not sure what kind of property you are? Because we focus on whole building benchmarking, you want to select the property type that best reflects the activity in the majority of your building. Don't worry if you have other tenants with different business types, just select the main activity.

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You may want to enter a property into Portfolio Manager that isn't actually a "real" property, either to familiarize yourself with features or maybe to train other people. By telling us this a "Test" property, we can give the option of including this property in your portfoliolevel metrics, charts and table or not, depending what your needs are. This can be configured on your <u>Account</u> <u>Settings</u>.

\$ EPA

Get Started! Cancel



Welcome Account | Notifications | ENERGY | Contacts | Help | Sign THAYERTOMLINSON: Settings STAR Out Notifications

Set Up a Property: Basic Property Information

Tell us a little bit more about your property, including a name that you will use to look up your property and its address.

ſ			
l	About Your Property		Тір
	Name:	*	The name you choose for your property does not have to be unique. But, it may
	Country:	* Select V	make it easier for you to work with properties in your portfolio if you do not use the same (or similar) names.
	Street Address:		• • • • • • • • • • • • • • • •
l			
	City/Municipality:	*	
	State/Province:	* Select V	
	Postal Code:	*	
	Year Built:	*	
	Gross Floor Area:	Sq. Ft. V Temporary Value	
l		Gross Floor Area (GFA) is the total property floor area, measured from the principal exterior surfaces of the building(s). Do not include parking. <u>Details on what to include</u> ,	
	Irrigated Area:	Sq. Ft. V	1 Tip
	Occupancy:	* Select 🗸 %	The property photo that you upload here can be used on the Registry of ENERGY
	Property Photo	Deriver Mit file selected	STAR Qualified Buildings if you submit
	(optional):	Browse No file selected. Select an image file on your computer with the format type of .jpg, .jpeg, .png or .gif; photos will be	the photo with your application for ENERGY STAR certification. Once a
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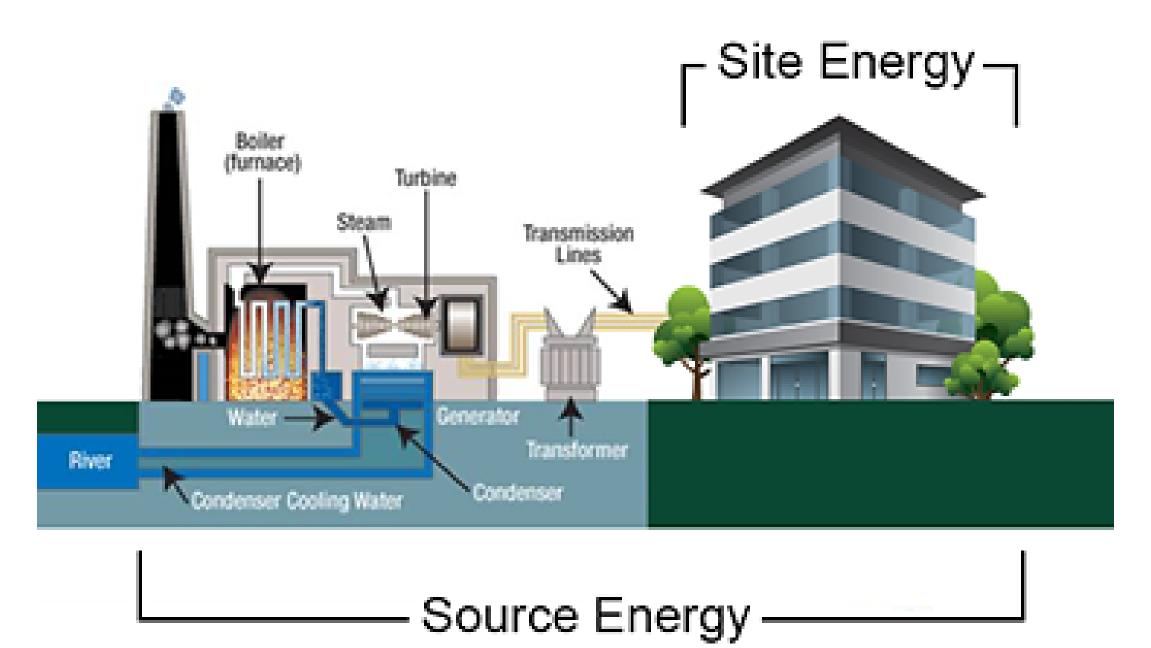
Add basic property information

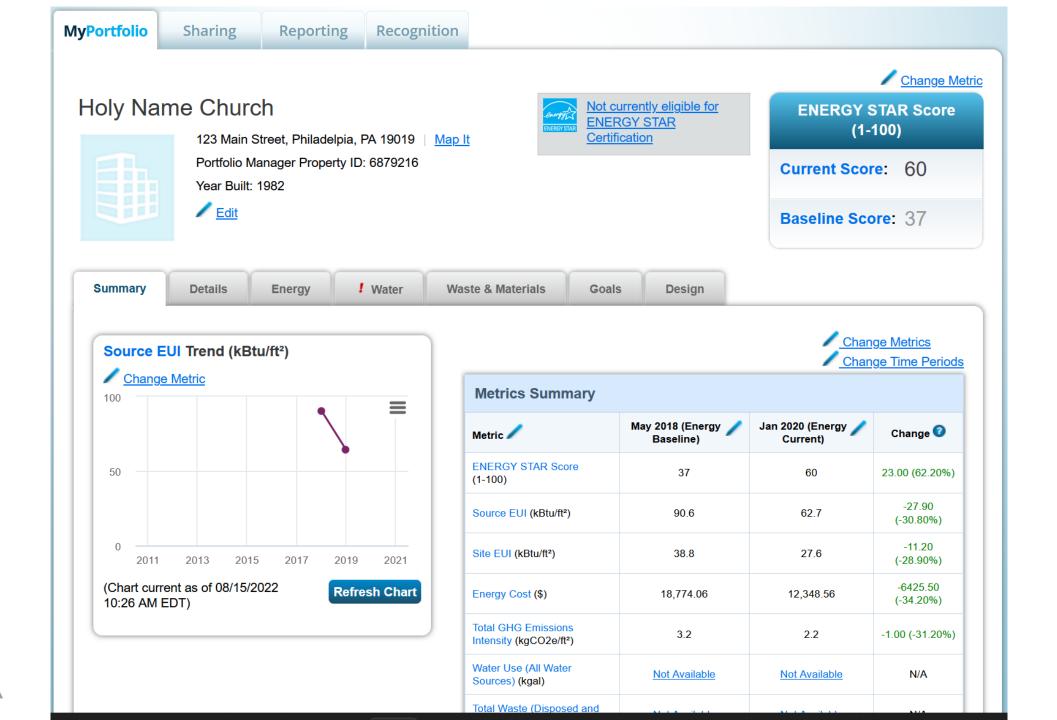


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After adding data	, users	can		=	Metrics Summary			
start tracking met	-				Metric 🦊	May 2018 (Energy 🧪 Baseline)	Jan 2020 (Energy 🥖 Current)	Change 😨
building energy (a					ENERGY STAR Score (1-100)	37	60	23.00 (62.20%)
use such as EUI,		,			Source EUI (kBtu/ft²)	90.6	62.7	-27.90 (-30.80%)
GHG emissions, e	•	well 1012	2014 2016	2018	Site EUI (kBtu/ft²)	38.8	27.6	-11.20 (-28.90%)
as overall trends.		0/20	019 Refr	esh Chart	Energy Cost (\$)	18,774.06	12,348.56	-6425.50 (-34.20%)
					Total GHG Emissions Intensity (kgCO2e/ft ²)	3.2	2.2	-1.00 (-31.20%)
SEPA					Water Use (All Water Sources) (kgal)	Not Available	Not Available	N/A
					Total Waste (Disposed and			

What is EUI?

- When you benchmark your building in Portfolio Manager, one of the key metrics you'll see is energy use intensity, or EUI.
- EUI is expressed as energy per square foot per year.
- Portfolio Manager provides both "Site EUI" and "Source EUI".
- Generally, a low EUI signifies good energy performance. However, certain property types will always use more energy than others. For example, an elementary school uses relatively little energy compared to a hospital.
- For Congregations
 - Median Source EUI is 58.4 kBTU/ft2
 - Median Site EUI is 30.5 kBTU/ft2

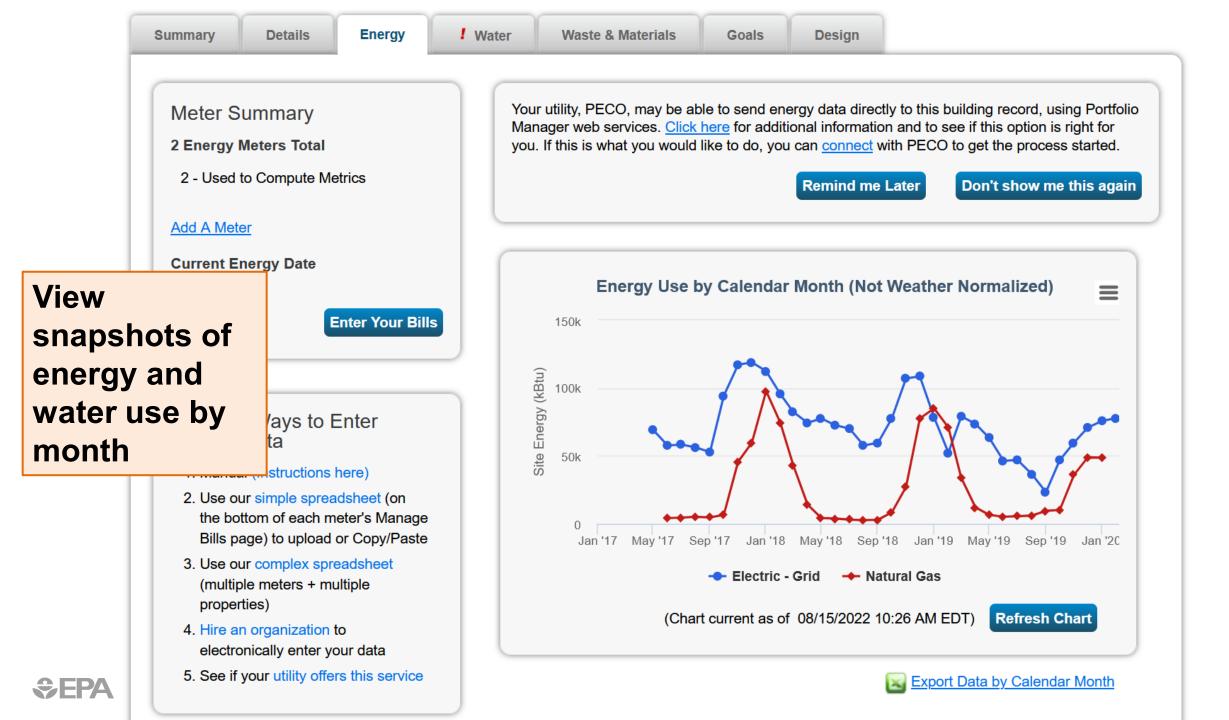


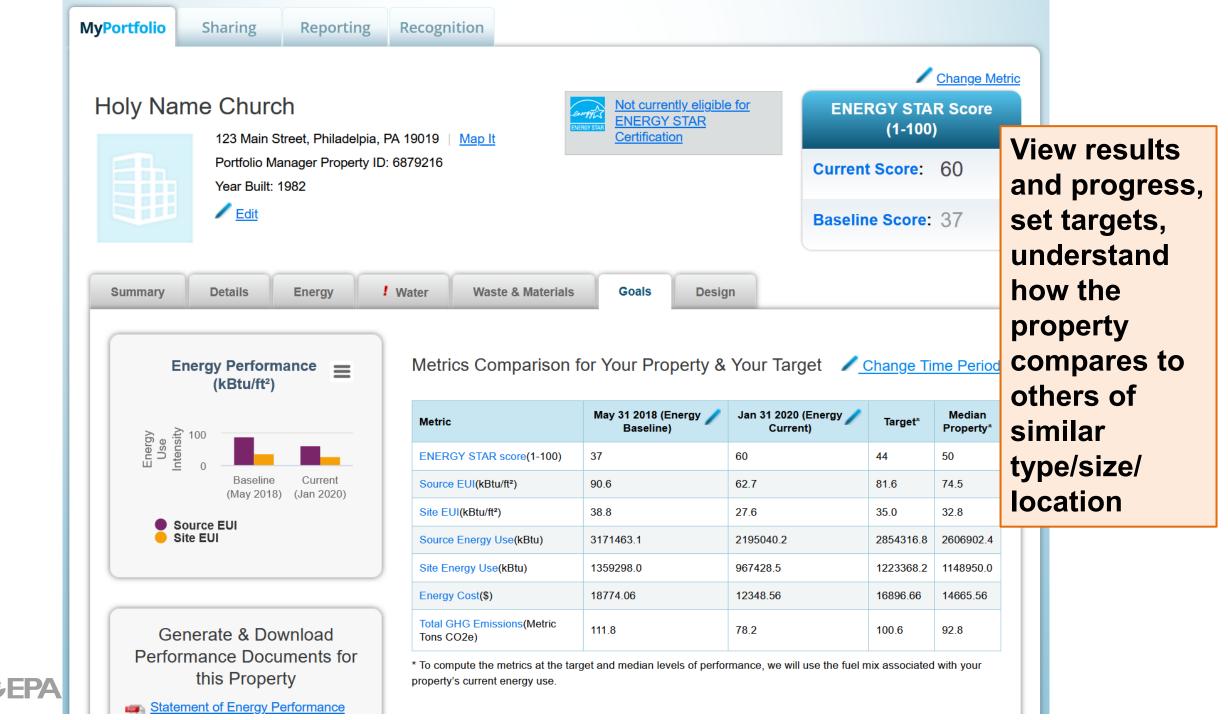


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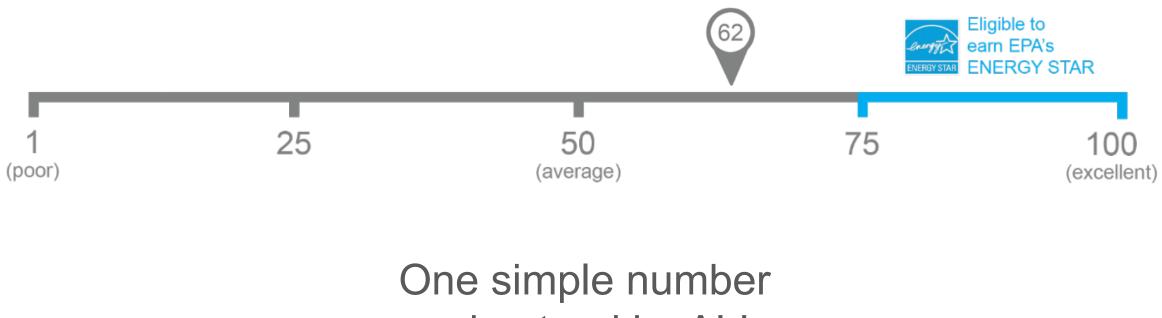
ENERGY STAR Score (1-100)

Current Score: 60

Baseline Score: 37

Understand the ENERGY STAR Score and whether your facility may be eligible to apply for ENERGY STAR certification.

The 1-100 ENERGY STAR Score



understood by ALL stakeholders



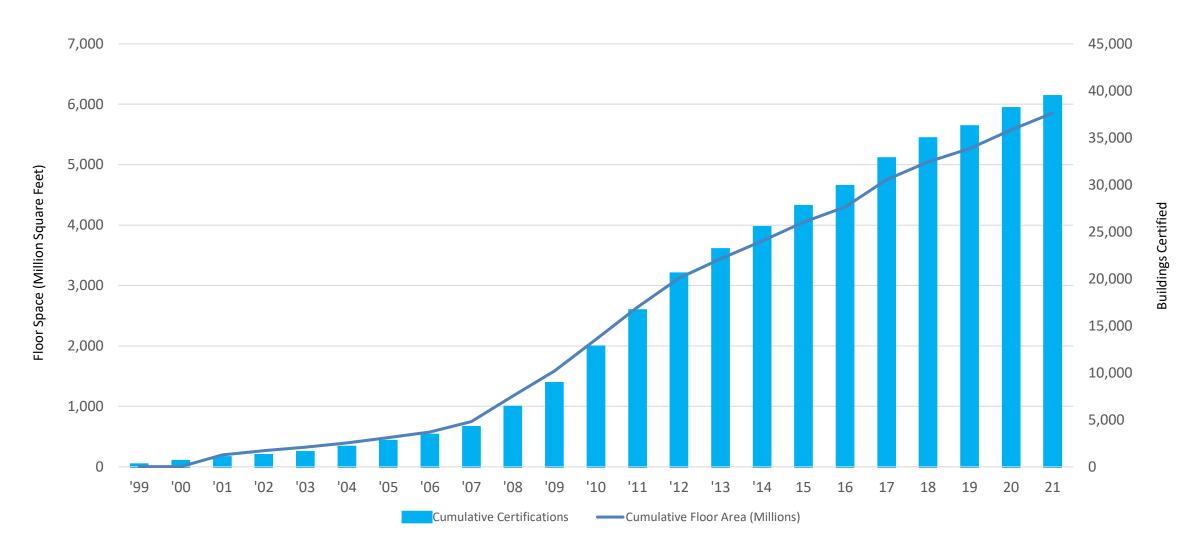


The biggest little label in energy efficiency





ENERGY STAR Certified Buildings



Sepa

ENERGY STAR Certified Worship Facilities

- **130** worship facilities have earned the ENERGY STAR
- 58 certified worship facilities located in Michigan—highlights dedicated outreach and technical support of Michigan IPL
- 1 church in PA (Reformation Lutheran) has earned the ENERGY STAR
- St. Andrews Episcopal Church (Newport News, VA) has earned the ENERGY STAR 8 times since 2009



Portfolio Manager Training

energystar.gov/buildings/training

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Portfolio	Manager®	Welcome (MERGY STAR TR	unners 3 Account Settings i Contacto i Helio i Sign Cod
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- Weekly live webinars; recorded for "24/7" access
- 3 7 minute training videos on YouTube
- Step-by-step training guides, fact sheets, FAQs, and technical reference documents
- Link to the highly rated ENERGY STAR Help Desk

ENERGY STAR Help Desk

energystar.gov/buildingshelp

Take or View a Training

Ask a Question

staff.

on a wide variety of topics.

Portfolio Manager Help



Learn More about Portfolio Manager

Get fact sheets, quick reference guides and other information about how the tools works.



Search the Knowledge Base Browse or search our Frequently Asked Questions.



<u>Check the Glossary</u> Look up terms used throughout Portfolio Manager.

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Web Service Documentation

If you exchange data via web services, check out the documentation or get email updates.

Send a question or comment to our

Sign up for a session or view a recording

Don't forget, we're out there with you! Network with us and other folks who are using Portfolio Manager.



Follow Us on Twitter



View Our YouTube Channel

Technical References

Are you into the math of it all? Learn more about how Portfolio Manager calculates metrics.



- Oreanhause Cae Err
- Greenhouse Gas Emissions
- ENERGY STAR Scale
- For more information on specific property types, like office and school, visit the <u>ENERGY STAR</u> <u>website</u>. These are available in English only.



Accounting for Climate & Weather



Get more documentation on the ENERGY STAR website.



Let's Take a Tour

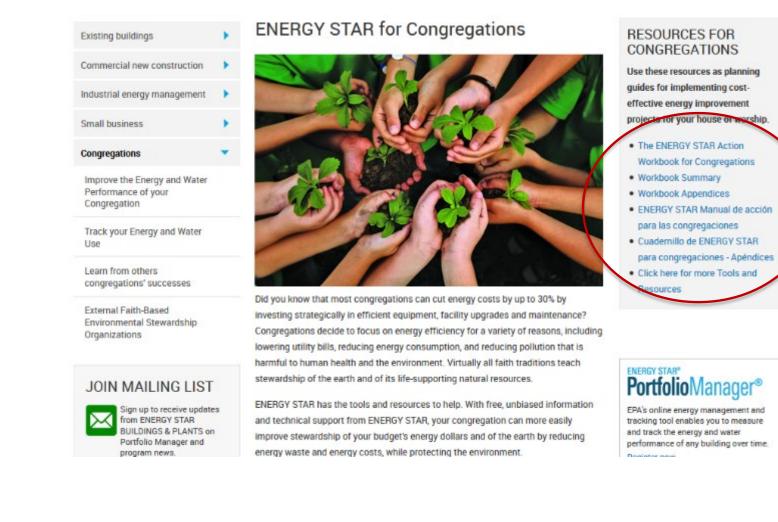




SEPA ENERGY STAR. The simple choice for energy efficiency.

What Can YOU Do?

- Help your congregation JOIN ENERGY STAR at <u>energystar.gov/joinbuildings</u>
- Download Action Workbook for Congregations at <u>energystar.gov/congregations</u>
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We would appreciate hearing from you!

• Please take our short evaluation with the following link that will also be posted in the chat.

<u>https://forms.gle/PvvTkuKLGbKAXvqF8</u>