ACRES 6:
Technical Assistance to Brownfield (TAB) Project Officer Training

Agenda

- Introduction to ACRES
- Project Officer responsibilities
- The Technical Assistance Form
- ACRES Work Packages & Workflow
- Reviewing work packages
- Regional Technical Assistance Summary report
- ACRES Help

ACRES – What's the Purpose?

Assessment, Cleanup and Redevelopment Exchange System (ACRES)

- Electronic version of Technical Assistance to Brownfields (TAB) Form
- Continuously incorporates feedback received
- Team ACRES is working on making ACRES a beneficial tool for project management

Wholesome Valley Farms—Berino, New Mexico

The Steelyard—Oklahoma City, Oklahoma

Why is my role important in ACRES?

Whose job is it anyway?

TAB Providers: Responsible for entering the data

- Enhances credibility of the data
- Streamlines the data collection and management processes
- Reduces lag time in data appearing in reports

EPA regional point of contact: Responsibility and accountability for data quality are with the Regions. Regional POCs are responsible for ensuring that the data meets our data quality standards.

EPA HQ point of contact: Responsible for final review of TAB data to ensure that the data meets Headquarters data quality standards.

What Data Are Collected?

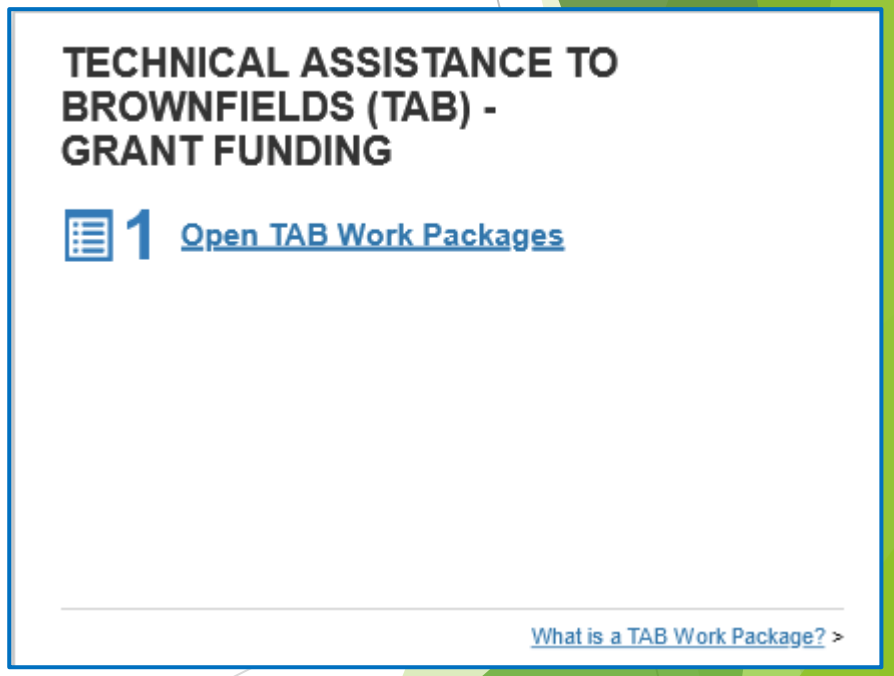
There are two types of Technical Assistance to Brownfields (TAB) profile forms:

- Type I: Community Specific Information
  - Community Location Information
  - Technical Assistance Activities
  - Changing Climate Conditions
- Type II: Multi-Community Technical Assistance
  - Training/Workshop/Event Information
  - Brownfields Publication Information
  - Brownfields Tool Development Information

What is a Work Package?

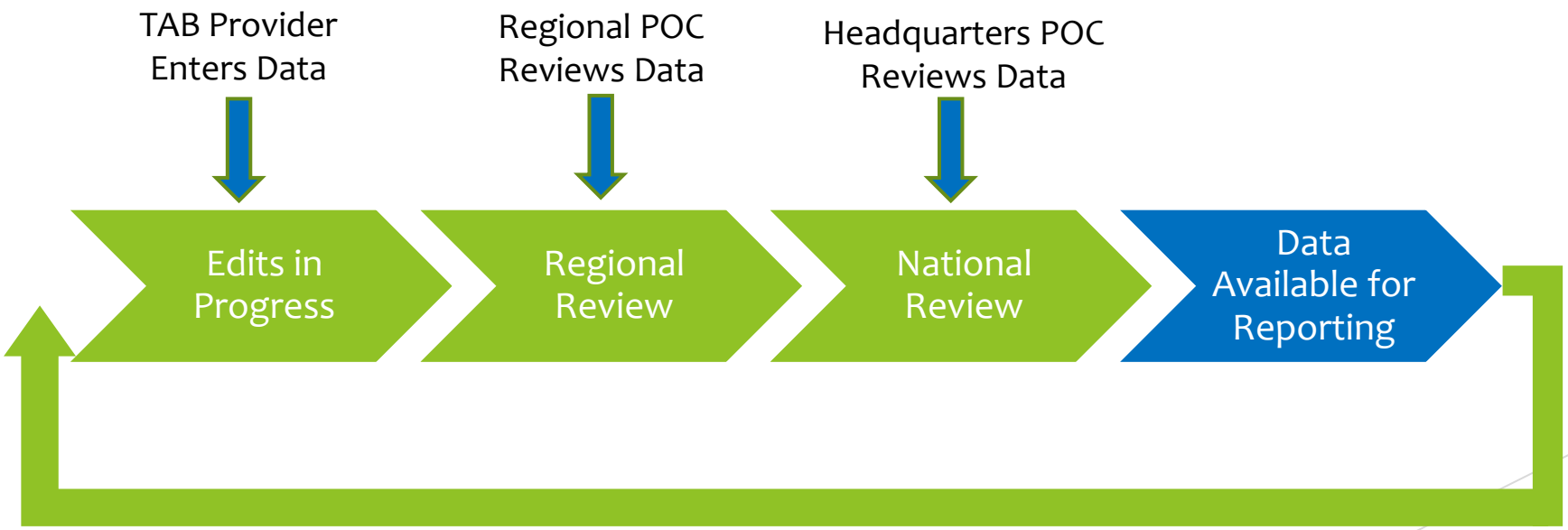
- A TAB "work package" is created when the TAB Provider adds a new TAB community/multi-community form or edits an existing one to add/update information.

- Only one work package can exist at a time for each community/form. However, once approved, a new work package can be created to record new or updated data and there is no limit on the total number of work packages.



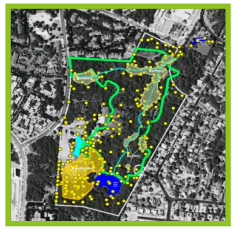
What is the ACRES Workflow?

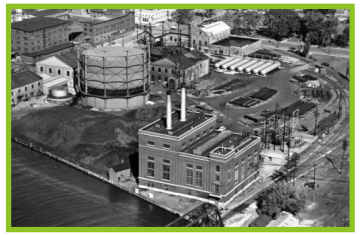
- The series of actions and states that a work package must pass through before being completed
- The status of a work package indicates where it is in the workflow



When Should TAB Providers Submit Data in ACRES?

- The TAB Profile Form must be submitted for each project receiving TAB assistance at the end of the government fiscal quarter.
- TAB Profile Forms must be updated at the end of each quarter that the project is still receiving technical assistance. Updates should include new activities (e.g., grant reviewal, site identification). Once the project has been completed, the TAB provider should indicate this by adding a “Project Completion Date.”

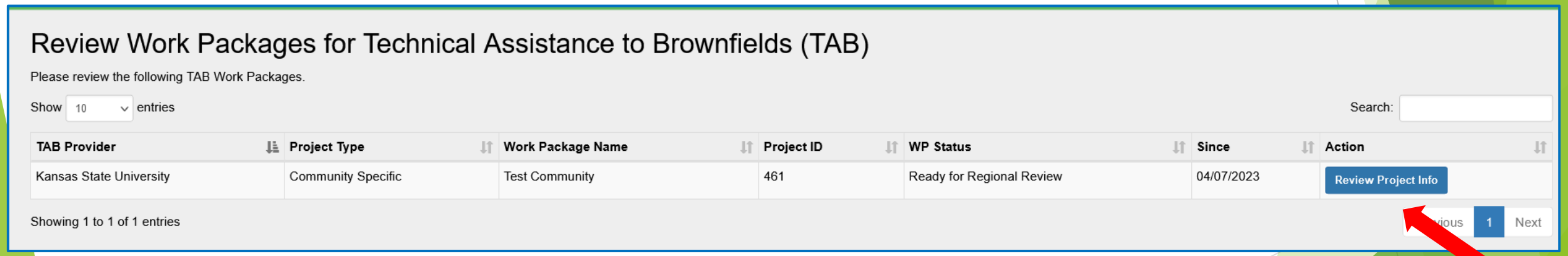




Work Packages to Review

Any work packages to review will appear under the Technical Assistance to Brownfields (TAB) Contract Funding card on your ACRES Home Screen.

The TAB Provider, Project Type, Project ID, and other information will be listed. To review a work package, click the 'Review Project Info' button; You will be directed to the Technical Assistance (TAB) Project



Review Work Packages for Technical Assistance to Brownfields (TAB)

Please review the following TAB Work Packages.

Show 10 entries

Search:

TAB Provider	Project Type	Work Package Name	Project ID	WP Status	Since	Action
Kansas State University	Community Specific	Test Community	461	Ready for Regional Review	04/07/2023	Review Project Info

Showing 1 to 1 of 1 entries

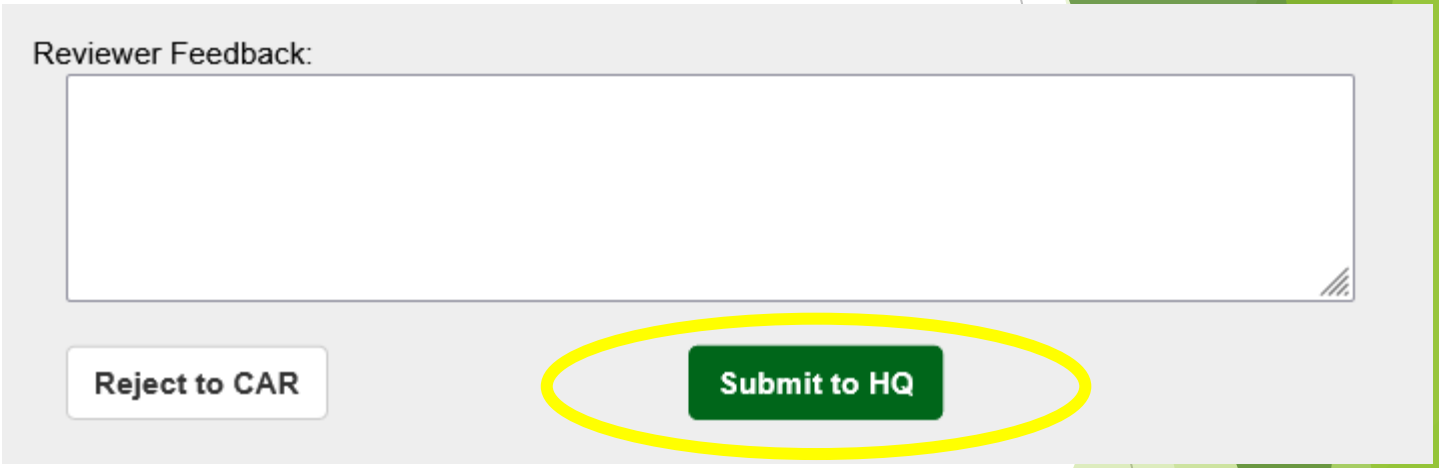
Previous 1 Next

Approving Technical Assistance (TAB) Project Work Packages

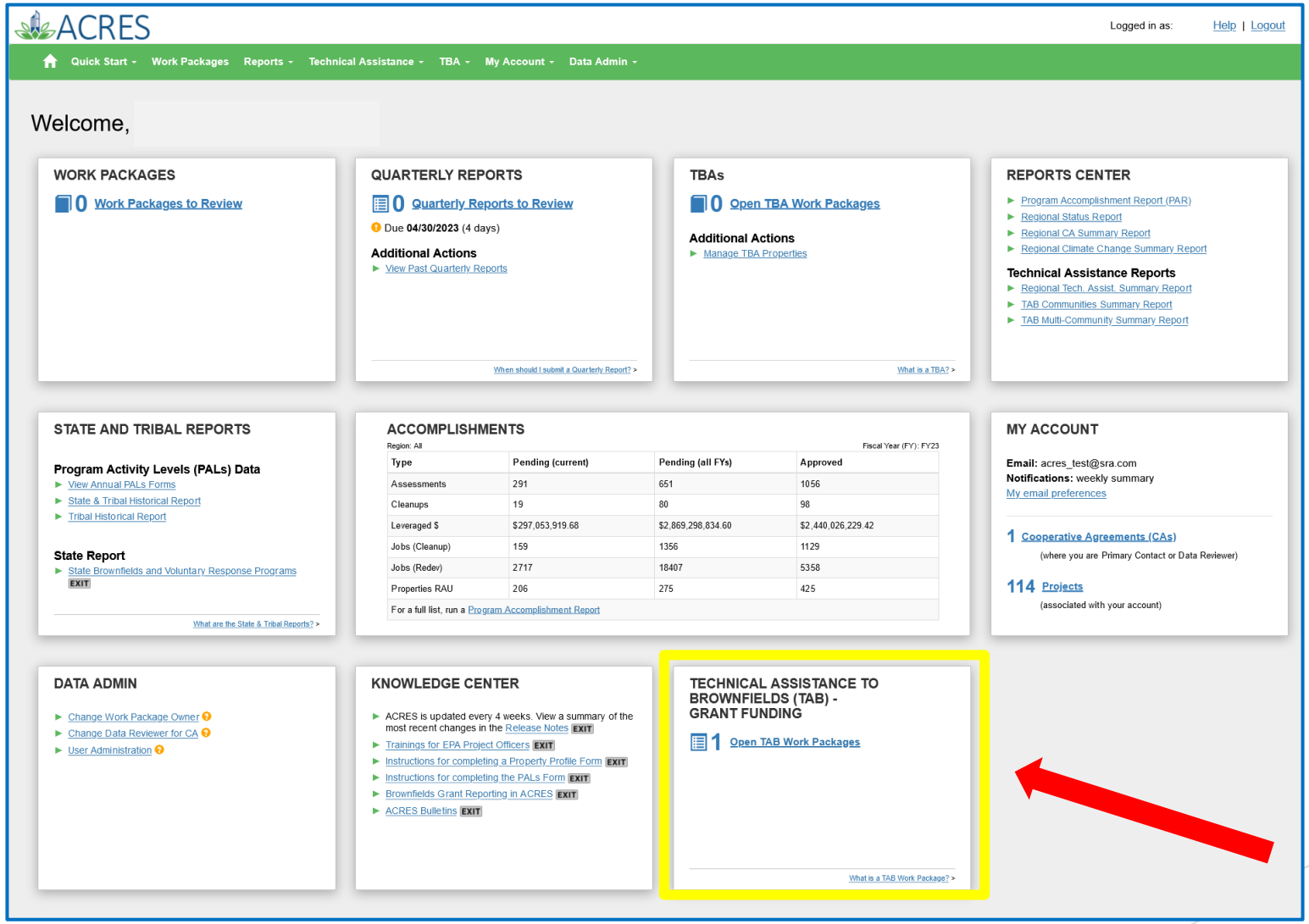
To approve the work package and send to Headquarters Review, click the Submit to HQ button.

To send the work package back to the contractor for clarification, click the 'Reject to CAR' button.

**Reviewer Feedback is required when a work package is sent back to the CAR.

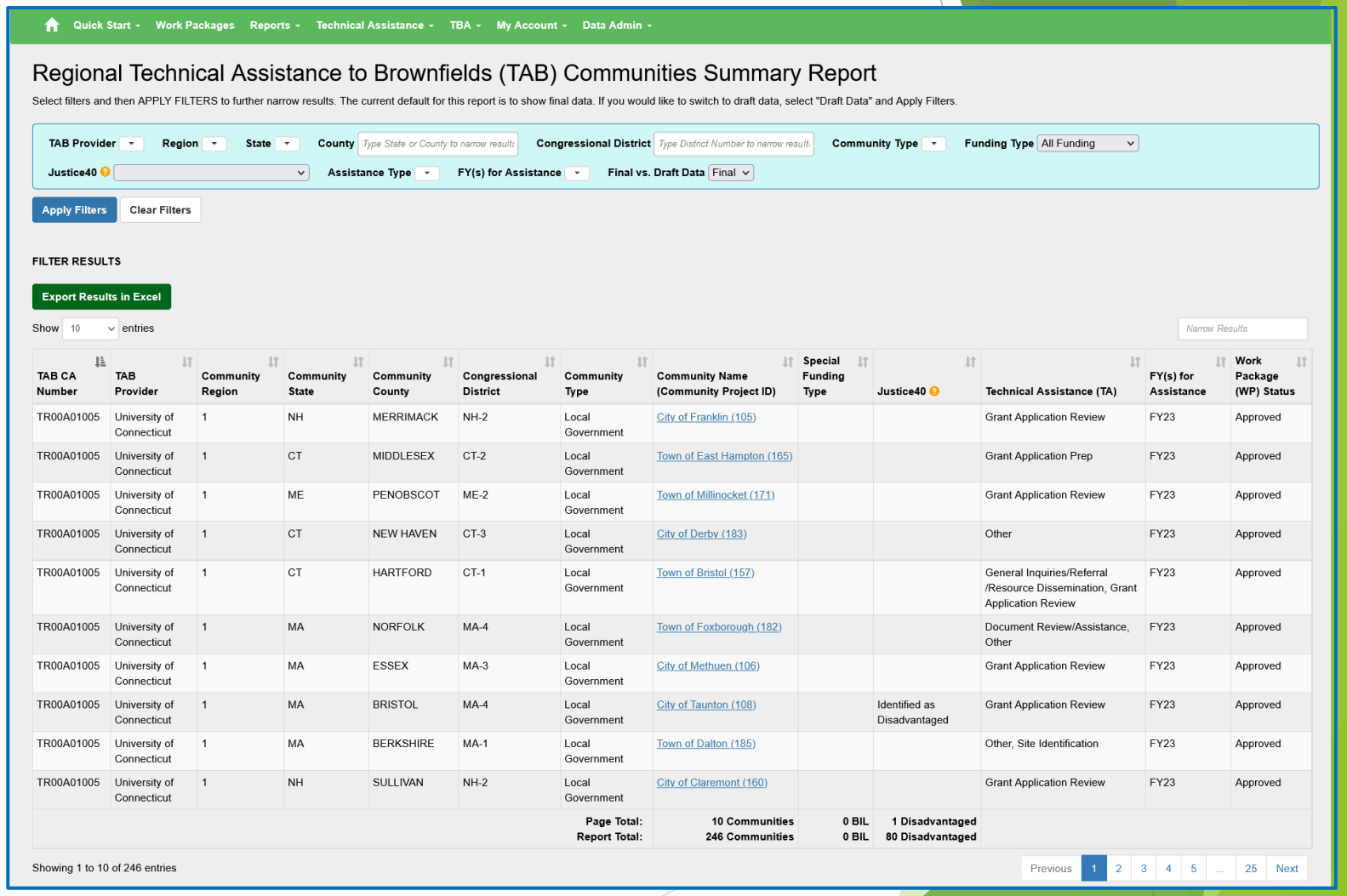


ACRES Home page



Report Tools: Regional Technical Assistance to Brownfields (TAB) Communities Summary Report

The Regional Technical Assistance to Brownfields (TAB) Communities Summary Report has extensive filtering options that allow users to select by TAB provider, by location (region, state, county, and/or congressional district), to select by community type, funding type, Justice40, assistance type, FY(s) for Assistance, and work package status.



TAB CA Number	TAB Provider	Community Region	Community State	Community County	Congressional District	Community Type	Community Name (Community Project ID)	Special Funding Type	Justice40	Technical Assistance (TA)	FY(s) for Assistance	Work Package (WP) Status
TR00A01005	University of Connecticut	1	NH	MERRIMACK	NH-2	Local Government	City of Franklin (105)			Grant Application Review	FY23	Approved
TR00A01005	University of Connecticut	1	CT	MIDDLESEX	CT-2	Local Government	Town of East Hampton (165)			Grant Application Prep	FY23	Approved
TR00A01005	University of Connecticut	1	ME	PENOBSCOT	ME-2	Local Government	Town of Millinocket (171)			Grant Application Review	FY23	Approved
TR00A01005	University of Connecticut	1	CT	NEW HAVEN	CT-3	Local Government	City of Derby (183)			Other	FY23	Approved
TR00A01005	University of Connecticut	1	CT	HARTFORD	CT-1	Local Government	Town of Bristol (157)			General Inquiries/Referral /Resource Dissemination, Grant Application Review	FY23	Approved
TR00A01005	University of Connecticut	1	MA	NORFOLK	MA-4	Local Government	Town of Foxborough (182)			Document Review/Assistance, Other	FY23	Approved
TR00A01005	University of Connecticut	1	MA	ESSEX	MA-3	Local Government	City of Methuen (106)			Grant Application Review	FY23	Approved
TR00A01005	University of Connecticut	1	MA	BRISTOL	MA-4	Local Government	City of Taunton (108)		Identified as Disadvantaged	Grant Application Review	FY23	Approved
TR00A01005	University of Connecticut	1	MA	BERKSHIRE	MA-1	Local Government	Town of Dalton (185)			Other, Site Identification	FY23	Approved
TR00A01005	University of Connecticut	1	NH	SULLIVAN	NH-2	Local Government	City of Claremont (160)			Grant Application Review	FY23	Approved
						Page Total:	10 Communities	0 BIL	1 Disadvantaged			
						Report Total:	246 Communities	0 BIL	80 Disadvantaged			

ACRES

Report Tools: Regional Technical Assistance to Brownfields (TAB) Communities Summary Report

Each community name listed in the filtered results is a link that opens the community Details page. The bottom of the report lists the number of communities on the report, the number BIL funded communities, and the number of communities that qualify for Justice40.

Bonus! The report can be exported in Excel so it can be saved, shared and printed.

Quick Start | Work Packages | Reports | Technical Assistance | TBA | My Account | Data Admin

Details for City of Franklin

Print Page | Add/Edit Technical Assistance

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

TAB Community Information

TAB CA Name (CA Number):	University of Connecticut (TR00A01005)
TAB Provider Name:	University of Connecticut (22)
Bipartisan Infrastructure Law (BIL) Funding?	No
Community Name:	City of Franklin
Community Type:	Local Government
General Community Location:	FRANKLIN, NH 03235 County: MERRIMACK Congressional District: 2

Technical Assistance Provided

Assistance Type	Relevant Address	Street Address	Zip Code	City	State	County	Lat/Long	Census Tract(s) of Target Areas	Applicable Date(s)	Addressing Climate Change
Grant Application Review	Community							33013043001	10/23/2022 11/08/2022	N/A: This project does not address changing climate conditions

Report Tools: Regional Technical Assistance to Brownfields (TAB) Multi-Community Summary Report

This Regional Technical Assistance to Brownfields (TAB) Multi-Community Summary Report has filtering options that allow users to select by TAB provider, assistance type, TAB provider's role, FY(s) for assistance, funding type, applicable regions, and work package status.

Regional Technical Assistance to Brownfields (TAB) Multi-Community Summary Report

Select filters and then APPLY FILTERS to further narrow results. The current default for this report is to show final data. If you would like to switch to draft data, select "Draft Data" and Apply Filters.

TAB Provider | Type of Assistance | TAB Provider's Role | FY(s) for Assistance | Funding Type All Funding | Applicable Region(s) | Final vs. Draft Data Final

Apply Filters | Clear Filters

FILTER RESULTS

Export Results in Excel

Show 10 entries

Narrow Results

TAB CA Number	TAB Provider	Project ID	Type of Assistance	TAB Provider's Role	FY(s) for Assistance	Project Name	Special Funding Type	Start Date/Pub Date	End Date	Applicable Region	Status of Work Package (WP)
TR00A01005	University of Connecticut	204	Training/Workshop /Event	Presenter/Trainer	FY23	New England Environmental Business Council Webinar				1	Approved
TR00A01005	University of Connecticut	205	Training/Workshop /Event	Presenter/Trainer	FY23	Presentation at Quarterly CT Council of Governments Brownfields Meeting				1	Approved
TR00A01005	University of Connecticut	203	Training/Workshop /Event	Presenter/Trainer	FY23	Webinar Enhance Your Chance: What you need to know to be competitive in The FY23 MARC Grant Competition				1	Approved
TR00A01005	University of Connecticut	202	Training/Workshop /Event	Presenter/Trainer	FY23	39th Annual International Conference on Soils, Sediments, Water, and Energy				1	Approved
TR00A01005	University of Connecticut	201	Training/Workshop /Event	Host/Organizer	FY23	EPA Brownfields Grant Bootcamp				1	Approved
TR00A01005	University of Connecticut	208	Training/Workshop /Event	Presenter/Trainer	FY23	Effective Community Engagement Practices				1	Approved
TR00A01005	University of Connecticut	207	Training/Workshop /Event	Presenter/Trainer	FY23	Presentation at Annual Regional Brownfield Partnership (CT Naugatuck Valley Council of Governments)				1	Approved
TR00A01005	University of Connecticut	210	Training/Workshop /Event	Host/Organizer	FY23	Webinar on Spring 2023 Municipal Assistance Program				1	Approved
TR00A01005	University of Connecticut	84	Training/Workshop /Event	Host/Organizer Presenter/Trainer	FY23	EPA Brownfields Grant Bootcamp				1	Approved
TR00A01005	University of Connecticut	209	Training/Workshop /Event	Presenter/Trainer	FY23	Presentation at VT Environmental Consortium Conference				1	Approved
					Page Total:	10 Projects	0 BIL				
					Report Total:	49 Projects	0 BIL				

Showing 1 to 10 of 49 entries

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ACRES

Report Tools: Regional Technical Assistance to Brownfields (TAB) Multi-Community Summary Report

Each project name listed on the filtered results is a link that opens the associated project Details page. The bottom of the report lists the number of projects on the report and the number of BIL funded communities.

Bonus! The report can be exported in Excel so it can be saved, shared and printed.

Quick Start | Work Packages | Reports | Technical Assistance | TBA | My Account | Data Admin

Details for New England Environmental Business Council Webinar

Print Page | Add/Edit Details

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

TAB Basic Information

TAB CA Name (CA Number):	University of Connecticut (TR00A01005)
TAB Provider Name:	University of Connecticut (22)
Bipartisan Infrastructure Law (BIL) Funding?	No
Assistance Type:	Training/Workshop/Event
Applicable Regions:	1

Technical Assistance Provided

Training/Workshop/Event Name:	New England Environmental Business Council Webinar
Description:	Presentation at New England Environmental Business Council Webinar - Outreach Advertisement of UConn TAB services (Attendee number is approximate)
TAB Provider Role:	Presenter/Trainer
How Conducted:	Virtual
Applicable Date(s):	11/04/2022
Number of Attendees:	30
Number of Attendees that gained capacity in at least one Brownfields related subject:	30

ACRES Demonstration

ACRES

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Quick Start · Work Packages · Reports · Technical Assistance · TBA · My Account

Welcome,

WORK PACKAGES

2 Work Packages to Review

QUARTERLY REPORTS

0 Quarterly Reports to Review

Due **04/30/2023** (4 days)

Additional Actions

- View Past Quarterly Reports

When should I submit a Quarterly Report? >

TBAs

0 Open TBA Work Packages

Additional Actions

- Manage TBA Properties

What is a TBA? >

REPORTS CENTER

- Program Accomplishment Report (PAR)
- Regional Status Report
- Regional CA Summary Report
- Regional Climate Change Summary Report

Technical Assistance Reports

- Regional Tech. Assist. Summary Report
- TAB Communities Summary Report
- TAB Multi-Community Summary Report

STATE AND TRIBAL REPORTS

Program Activity Levels (PALs) Data

- View Annual PALs Forms
- State & Tribal Historical Report
- Tribal Historical Report

State Report

- State Brownfields and Voluntary Response Programs EXIT

What are the State & Tribal Reports? >

ACCOMPLISHMENTS

Region: 1 — Fiscal Year (FY): FY23

Type	Pending (current)	Pending (all FYs)	Approved
Assessments	1	9	89
Cleanups	0	3	15
Leveraged $	$4,581,702.91	$62,291,308.32	$33,582,246.93
Jobs (Cleanup)	2	27	38
Jobs (Redev)	21	21	144
Properties RAU	1	3	28

For a full list, run a Program Accomplishment Report

MY ACCOUNT

Email: acres_test@sra.com
Notifications: weekly summary
My email preferences

26 Cooperative Agreements (CAs)
(where you are Primary Contact or Data Reviewer)

168 Projects
(associated with your account)

KNOWLEDGE CENTER

- ACRES is updated every 4 weeks. View a summary of the most recent changes in the Release Notes EXIT
- Trainings for EPA Project Officers EXIT
- Instructions for completing a Property Profile Form EXIT
- Instructions for completing the PALs Form EXIT
- Brownfields Grant Reporting in ACRES EXIT
- ACRES Bulletins EXIT

TECHNICAL ASSISTANCE (TA) - CONTRACT FUNDING

1 TA Work Packages to Review

Additional Actions

- Regional Tech. Assist. Summary Report

What is a TA Work Package? >

What if I have Questions?

Registration

https://acres6.epa.gov

ACRES Help Desk

acres_help@epa.gov or (703)-284-8212

ACRES Information web page:

https://www.epa.gov/brownfields

- **Training Materials**
- **Copies of Presentation**
- **Quick Reference Guides**
- **Release Notes**
- **A link to this page is available at the bottom of <u>every</u> ACRES page including the Log In page.**

Questions?