ACRES | QUICK REFERENCE GUIDE

Regional Cooperative Agreement (CA) Summary Report

The Regional Cooperative Agreement (CA) Summary Report gives EPA users an overview of summary data reported under each Cooperative agreement.

Accessing the Regional Cooperative Agreement (CA) Summary Report

1. From the top of your ACRES Home page, start by clicking **Regional CA Summary Report** link on the **Reports Center** card. You can also access the tool by clicking the **Reports** drop down menu and selecting **Regional CA Summary Report**.

ACRES	My Account +				Logged in as Help Logged Property • Tipe property name or ID Advanc Search
Welcome,					
WORK PACKAGES 35 Work Packages to Review	QUARTERLY REF 1 Quarterly Ref Due 04/30/2023 (4 di Additional Actions Vew Past Quarterly Ref	PORTS ports to Review ays) ports When should useful a Quarterly Report?	TBAs a <u>Open II</u> Additional Acti ► Manage TBA Pr	BA Work Packages ions operfiles	Program Accomplishment Report (PAR) Program Accomplishment Report (PAR) Regional Status Report Regional CA summary Report Pergional Tech Assists Summary Report Pergional Tech Assist Summary Report Pergional Tech Assist Summary Report Pab Multi-Community Summary Report
STATE AND TRIBAL REPORTS	ACCOMPLISH	MENTS			MY ACCOUNT
O PALs Forms to Review FY23 Forms due 1/15/2024 (264 days) Additional PALs Data	Region: 10 Type Assessments Cleanups	Pending (current) 20 4	Pending (all FYs) 41 7	Fiscal Year (FY): FY23 Approved 55 5	Email: acres_help@epa.gov Notifications: weekly summary My email preferences
View All Annual PALs Forms State & Tribal Historical Report Tribal Historical Report	Leveraged \$ Jobs (Cleanup) Jobs (Reder)	\$1,651,545.19 40 1	\$34,680,859.27 63 1	\$806,381,381.74 76 384	10 <u>Cooperative Agreements (CAs)</u> (where you are Primary Contact or Data Reviewer)
State Report State Brownfields and Voluntary Response Programs EXIT What are the State & Treat Records? >	Properties RAU For a full list, run a Pro	20 gram Accomplishment Report	25	14	94 Projects (associated with your account)
KNOWLEDGE CENTER ACRES is updated every 4 weeks. View a summary of the most recent changes in the <u>Release Notes</u> EXT Trainings for EPA Project Officers EXT Instructions for completing a Property Profile Form EXT Instructions for completing the PALs Form EXT Brownfields Grant Reporting in ACRES EXT ACRES Building EXT					

2. You will be directed to the Regional CA Summary Report page. The report will default to your associated region. The primary filters on the report are:

- o State
- Congressional District



- o CA Type
- o CA Status
- Project Officer
- Year Awarded

ACRES		Logged in as: EPAtest He	elp Logout
🟫 Quick Start - Work Packages Reports - TBA - My Account -	Property -	Type property name or ID	Advanced Search
Regional Cooperative Agreement (CA) Summary Report Select filters and then APPLY FILTERS to run report.			
Region 10 State 💌 Congressional District 🛛 💌 CA Type 💌 CA Status 💌 Project Officer 💌 Year Awarded 💌			
Apply Filters Clear Filters			

3. Select the filters you would like to search and click Apply Filters.

<u>Note</u>: You must select at least one filter option. To clear your search results, click the <u>Clear Filters</u> button.

Apply Filter		Congressional D	istrict 😣 💌	СА Туре	All selected (10) - CA S	tatus All selected (4)	- Project	Officer All selected	(23) •	Year Awarded	All selected (18) +	
FILTER RE	s Clear Filters SULTS	Export Results	in Excel										
All CA Type	s (except JT, AWP & :	Showcase) Assess	sment Cleanu	IP RLF M	fultipurpose	State & Tribal	TBA Job Training	AWP SI	howcase Community				
Show 10	~ entries												Search:
↓† State/ Territory	Congressional District ()	Jî CA Name	lî CA Number	ال CA Type	CA Status	↓î CA Year Awarded	1 Total Award Amount	Properties. with EPA Funding	Number of Assess Accomplishr	lî ment nents	Individual』 Sites Cleaned Up	Jobs Leveraged (Cleanup & Redevelopment)	1 Dollars Leveraged
AK	AK-1	Akiachak Native Community	RP96083701	Section 128(a) State/Tribal) Closed	FY08	\$143,180.00	C)	0	0		0 \$0
AK	AK-1	Akiachak Native Community	RP96083702	Section 128(a) State/Tribal) Closed	FY10	\$137,500.00	()	0	0		0 \$0
AK	AK-1	Alaska Department of Environmental Conservation	RP97055602	Section 128(a) State/Tribal) Closed	FY06	\$398,082.00	4	l I	4	0		0 \$5,000
AK	AK-1	Alaska Department of Environmental Conservation	RP97055605	Section 128(a) State/Tribal) Closed	FY07	\$469,331.00	5	5	3	0		0 \$53,893
AK	AK-1	Alaska Department of Environmental Conservation	RP97055606	Section 128(a) State/Tribal) Closed	FY08	\$491,632.00	6	5	5	1		1 \$0
AK	AK-1	Alaska Department of Environmental Conservation	RP00J26101	Section 128(a) State/Tribal) Closed	FY10	\$679,000.00	8	8	4	0		0 \$0
AK	AK-1	Alaska Department of Environmental Conservation	RP00J26102	Section 128(a) State/Tribal) Closed	FY11	\$729,000.00	2	2	1	0		0 \$0
AK	AK-1	Alaska Department of Environmental Conservation	RP00J26103	Section 128(a) State/Tribal) Closed	FY12	\$726,352.00	4	l III	2	1		3 \$600,000
AK	AK-1	Alaska Department of Environmental Conservation	RP00J26104	Section 128(a) State/Tribal) Closed	FY13	\$756,360.00	ŧ	6	5	0		0 \$0
AK	AK-1	Alaska Department of Environmental Conservation	RP00J26105	Section 128(a) State/Tribal) Closed	FY15	\$862,078.00	2	2	1	0		0 \$0
						Page Total:	\$5,392,515.00	36	5	25	2		4 \$658,893

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4. This will generate a list of cooperative agreements based on your search criteria. The report will display the most commonly used CA fields (which will vary for Job Training, AWP, and Showcase Community CAs). Additional report fields can be added (and you can hide fields you do not need) by using the Add or Remove Table Columns button in the Filter Results section.

ACRE	S														Log	ged in as: EPAtest	Help Logout
A Quick Start	- Work Package	s Repor	rts -	тва - М	ly Acco	unt -									Property - Type p	operty name or ID	Advanced Search
Regional (Cooperati	ve Aç	gree	ement	: (C/	A) Su	mmar	y Repo	rt								
Region 10 Sta	nte Alaska + C	Congressi	ional D	istrict 😯 📑	- c	A Type	All selected (10) - CA	Status	All selected (4	4) - Proj	ect O	fficer All selected (23) -	Year Awarded	All selected (18) -		
Apply Filters C	Clear Filters																
FILTER RESULT Add or Remove Ta	TS able Columns~	Export Re	esults i	in Excel													
2 State/Territory			Assess	ment Cle	anun	RIE M	ultinurnose	State & Trib	а тва	Job Traini	ing AWP	Sho	wcase Community				
Congressional	District		100000		anop		antparpeoo			000 114		0.110	nouse community				
CA Name																Search:	
CA Number			J1		11	11	11	1	1	11	Propertie	slî	11	Individual	Jobs Leveraged	t It	11
CA Type				CA			CA	CA Year	Tota	I Award	with EP	A	Number of Assessment	Sites Cleaned	(Cleanup &	Dollars	Properties
PO Name				Number		A lype	Status	Awarded			runain	9	Accomplishments	Up	Redevelopment)	Leveraged	RAU
Year Awarded		3	ive	RP9608370	01 Sec St	tion 128(a) ate/Tribal	Closed	F408	5'	143,180.00		0	(0 0		0 \$0.00	0
Total Award An	mount	i	ive	RP960837	02 Sec	tion 128(a)	Closed	FY10	\$	137,500.00		0	(0 0		0 \$0.00	0
CA Amount			tment	RP970556	St 12 Sec	ate/Tribal	Closed	EY06	s	398 082 00		4		L 0		0 \$5,000,00	0
CA Amount		1	ntal		SI	ate/Tribal											
(Petroleum)		r	tment	RP9705560	05 Sec	tion 128(a)	Closed	FY07	\$4	169,331.00		5	5	3 0		0 \$53,893.00	1
Number of Ass	essment Completion	ne	ntal		St	ate/Tribal											
Number of Ass	sessment Accompletion	hmente	tment	RP970556	16 Sec	tion 128(a)	Closed	EY08	S.	191 632 00		6	1	. 1		1 \$0.00	1
Individual Sites	s Cleaned Lin	Innenta	ntal	10 010000	SI	ate/Tribal	olosed	1100		101,002.00		Ŭ				0.00	
Eunding Spent	t on Assessment																
Funding Spent	t on Cleanup	r	tment	RP00J2610	01 Sec	tion 128(a)	Closed	FY10	\$6	379,000.00		8	4	• 0		0 \$0.00	1
Jobs Leverage	ed		intai		0												
(Cleanup & Re	edevelopment)	r	tment ntal	RP00J2610	02 Sec	tion 128(a) ate/Tribal	Closed	FY11	\$7	729,000.00		2	1	0		0 \$0.00	0
Dollars Levera	iged																
Properties RAU	0	r	tment	RP00J2610	03 Sec	tion 128(a)	Closed	FY12	\$7	726,352.00		4	2	! 1		3 \$600,000.00	2
Acres RAU	Co	inservation	ntal		SI	ate/ I ribal											
AK AK-1	Ala of E Cor	aska Depar Environmei Inservation	tment ntal	RP00J2610	04 Sec St	tion 128(a) ate/Tribal	Closed	FY13	\$7	756,360.00		5	ŧ	5 0		0 \$0.00	0
AK AK-1	Ala of E Cor	aska Depar Environmen Inservation	tment ntal	RP00J2610	05 Sec St	tion 128(a) ate/Tribal	Closed	FY15	\$8	362,078.00		2	1	0		0 \$0.00	0
								Page Total: Report Total:	\$5,3 \$41,3	392,515.00 283,510.00		36 117	25	5 2 9 7		4 \$658,893.00 7 \$710,847.00	5 25
Showing 1 to 10 of 22	23 entries														Previous 1 2	3 4 5	23 Next

The complete list of Table Column filters include:

- State/Territory
- > CA Number
- PO Name
- CA Amount (Hazardous)
- Number of Assessment Completion
- Funding Spent on Assessment
- Dollars Leveraged

- Congressional District
- CA Type
- Year Awarded
- CA Amount (Petroleum)
- Number of Assessment Accomplishments
- Funding Spent on Cleanup
- Properties RAU

- ≻ CA Name
- ≻ CA Status
- Total Award Amount
- Properties with EPA Funding
- Individual Sites Cleaned Up
- Jobs Leveraged (Cleanup and Redevelopment)
- ► ACRES RAU



5. The report will produce a Summary tab for All CA Types (except JT, AWP, and Showcase) and a tab for each CA Type selected in the search filter. To view the summary report for a specific CA type, click on the respective tab.

	A Quick	t Start → Work Pack	ages Reports -	TBA - My	Account -							Property - Type prop	perty name or ID	Advanced Search
	Region Select filters a		ative Agree	ement ((CA) Su	ımmary I	Report							
	Region 10	State Alaska -	Congressional D	istrict 😯 💌	СА Туре	All selected (10)	CA Statu	s All selected (4) - Project C	All selected (23) -	Year Awarded	All selected (18) -		
	Apply Filter	s Clear Filters												
lha	FILTER RE Add or Rem All CA Type	SULTS Iove Table Columns- s (except JT, AWP & S	Export Results	in Excel	up RLF M	Aultipurpose St	ate & Tribal	TBA Job Traini	ng AWP Sho	wcase Community			Sec. 1	
1	Show 10	✓ entries											search.	
	State/ Territory	Congressional District 😯	LT CA Name	CA Number	CA Type	CA C Status A	↓î A Year warded	↓T Total Award Amount	Properties.∥ with EPA Funding	Number of Assessment Accomplishments	Individual Sites Cleaned Up	Jobs Leveraged∦ (Cleanup & Redevelopment)	↓↑ Dollars Leveraged	Properties RAU
	AK	AK-1	Akiachak Native Community	RP96083701	Section 128(a State/Tribal) Closed	FY08	\$143,180.00	0	(0 0	C	\$0.00	0
	AK	AK-1	Akiachak Native Community	RP96083702	Section 128(a State/Tribal) Closed	FY10	\$137,500.00	0	(0 0	a	\$0.00	0
	AK	AK-1	Alaska Department of Environmental Conservation	RP97055602	Section 128(a State/Tribal) Closed	FY06	\$398,082.00	4		4 O	a	\$5,000.00	0

6. Scroll to the bottom the report to view **Page Totals** and **Report Totals.** The page and report totals will only be display for applicable columns.

Note: There are Help icons located throughout ACRES. To view additional information, click on the Help icon 👩 next to the filter.

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Region 10	State Alaska -	Congressional E)istrict 😣 💌	CA Type A	ll selected (1	0) - CA S	tatus All selected (4	t) - Projec	t Officer All selected (23) -	Year Awarded	All selected (18) -		
Apply Filter	rs Clear Filters												
LTER RE	SULTS nove Table Columns-	Export Results	in Excel										
All CA Type	es (except JT, AWP &	Showcase) Asses	sment Clean	up RLF Mu	ltipurpose	State & Tribal	TBA Job Traini	ng AWP S	howcase Community				
10 III	✓ entries										Sr	earch:	
↓1 State/ Territory	Congressional District 📀	Lî CA Name	↓î CA Number	↓† CA Type	LÎ CA Status	↓1 CA Year Awarded	↓↑ Total Award Amount	Properties with EPA Funding	Number of Assessment Accomplishments	Individual↓↑ Sites Cleaned Up	Jobs Leveraged∦† (Cleanup & Redevelopment)	↓† Dollars Leveraged	Properties RAU
AK	AK-1	Akiachak Native Community	RP96083701	Section 128(a) State/Tribal	Closed	FY08	\$143,180.00		0	0 0	0	\$0.00	
AK	AK-1	Akiachak Native Community	RP96083702	Section 128(a) State/Tribal	Closed	FY10	\$137,500.00		0	0 0	0	\$0.00	
AK	AK-1	Alaska Department of Environmental Conservation	RP97055602	Section 128(a) State/Tribal	Closed	FY06	\$398,082.00		4	4 0	0	\$5,000.00	
AK	AK-1	Alaska Department of Environmental Conservation	RP97055605	Section 128(a) State/Tribal	Closed	FY07	\$469,331.00		5	3 0	0	\$53,893.00	
AK	AK-1	Alaska Department of Environmental Conservation	RP97055606	Section 128(a) State/Tribal	Closed	FY08	\$491,632.00		6	5 1	1	\$0.00	
AK	AK-1	Alaska Department of Environmental Conservation	RP00J26101	Section 128(a) State/Tribal	Closed	FY10	\$679,000.00		8	4 0	0	\$0.00	
AK	AK-1	Alaska Department of Environmental Conservation	RP00J26102	Section 128(a) State/Tribal	Closed	FY11	\$729,000.00		2	1 0	0	\$0.00	
AK	AK-1	Alaska Department of Environmental Conservation	RP00J26103	Section 128(a) State/Tribal	Closed	FY12	\$726,352.00		4	2 1	3	\$600,000.00	
AK	AK-1	Alaska Department of Environmental Conservation	RP00J26104	Section 128(a) State/Tribal	Closed	FY13	\$756,360.00		5	5 0	0	\$0.00	
AK	AK-1	Alaska Department of Environmental Conservation	RP00J26105	Section 128(a) State/Tribal	Closed	FY15	\$862,078.00		2	1 0	0	\$0.00	
						Page Total:	\$5,392,515.00	3	6 2	5 2	4	\$658,893.00	

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Additional Features of the Regional Cooperative Agreement (CA) Summary Report

Each CA search result will have a link to the CA Details page. To navigate the the CA Details page, click the **CA Name** link of the cooperative agreement details you would like to view.

A Quic	k Start - Work Pa	ckages Reports -	TBA - My	Account -							Property - Ty	e property name or ID	Advanced Search
Regior Select filters a		rative Agre	ement ((CA) Su	mmary	Report							
Region 10) State Alaska -	Congressional	District 😯 💌	СА Туре 🛛	All selected (10)) - CA Statu	All selected	(4) - Project	Officer All selected (23) -	Year Awarded	All selected (18) -		
Apply Filter	rs Clear Filters]											
FILTER RE Add or Ren All CA Type Show 10	ESULTS nove Table Columns es (except JT, AWP 8	Export Results	s in Excel	up RLF Mt	ultipurpose	State & Tribal	TBA Job Trair	ing AWP Sh	iowcase Community			Search:	
↓1 State/ Territory	Congressional District 😯	CA Name	↓î CA Number	ĴÎ CA Type	LÎ CA Status	↓↑ CA Year Awarded	1 Total Award Amount	Properties ≬ ↑ with EPA Funding	Number of Assessment Accomplishments	Individual " ↑ Sites Cleaned Up	Jobs Leverag (Cleanu Redevelopme	edit if o & Dollars nt) Leveraged	Lî Properties RAU
AK	AK-1	Akiachak Native Community	RP96083701	Section 128(a) State/Tribal	Closed	FY08	\$143,180.00	0	0	0		0 \$0.00	0
AK	AK-1	Akiachak Native Community	RP96083702	Section 128(a) State/Tribal	Closed	FY10	\$137,500.00	0	0	0		0 \$0.00	0
AK	AK-1	Alaska Departmer of Environmental Conservation	RP97055602	Section 128(a) State/Tribal	Closed	FY06	\$398,082.00	4	4	0		0 \$5,000.00	0

The Export Results to Excel Function allows users to export their search results in a Microsoft Excel document so it can be saved, shared, and printed. To export your search results to Excel, click the Export Results in Excel button.

🔒 Quic	k Start ∽ Work Pac	kages Reports -	TBA - My	Account -							Property - Type p	operty name or ID	Advanced Search
Regior Select filters a		ative Agre	ement ((CA) Sur	nmary	/ Report							
Region 10	State Alaska -	Congressional [District 😯 💌	СА Туре А	ll selected (1	0) - CA Sta	tus All selected	(4) - Project	Officer All selected (23) -	Year Awarded	All selected (18) +		
Apply Filter	Clear Filters		Ĺ	F									
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All CA Type	s (except JT, AWP &	Showcase) Asses	sment Clear	up RLF Mu	Iltipurpose	State & Tribal	TBA Job Trai	ning AWP Sh	owcase Community				
Show 10	✓ entries	0										Search:	
↓î State/ Territory	↓↑ Congressional District <mark>⊙</mark>	↓† CA Name	LT CA Number	ĴÎ CA Type	LÎ CA Status	Lî CA Year Awarded	↓† Total Award Amount	Properties ↓ ↑ with EPA Funding	II Number of Assessment Accomplishments	Individual ⊥ ↑ Sites Cleaned Up	Jobs Leveraged (Cleanup & Redevelopment)	t lî Dollars Leveraged	↓î Properties RAU
AK	AK-1	Akiachak Native Community	RP96083701	Section 128(a) State/Tribal	Closed	FY08	\$143,180.00	0	0	0		0 \$0.00	0
AK	AK-1	Akiachak Native Community	RP96083702	Section 128(a) State/Tribal	Closed	FY10	\$137,500.00	0	Q	0		0 \$0.00	0
AK	AK-1	Alaska Department of Environmental	RP97055602	Section 128(a) State/Tribal	Closed	FY06	\$398,082.00	4	4	0		0 \$5,000.00	0



On every column of the report, there is an arrow icon on the top right of the column header that allows users to view the data in the column in ascending or descending order. To change your results in a column from ascending to descending (and vice versa), click the **second second second**

n Quick	Start - Work Paci	kages Reports -	TBA - My	Account -							Property - Type	property name or ID	Advance Search
Regior Select filters a		ative Agree	ement	(CA) S	ummary	Report							
Region 10	State Alaska -	Congressional D	strict 😯 💌	СА Туре	All selected (10) - CA Sta	All selected	(4) • Projec	t Officer All selected (23)	 Year Awarded 	All selected (18) -		
Apply Filter	s Clear Filters												
FILTER RE	SULTS												
Add or Rem	iove Table Columns∽	Export Results	n Excel										
All CA Type	s (except JT, AWP & S	Showcase) Assess	ment Clear	up RLF	Multipurpose	State & Tribal	TBA Job Train	ning AWP S	howcase Community				
Stow 10	✓ entries											Search:	
Lî State/ Territory	Congressional District 😧	Lî CA Name	CA Number	СА Туре	lf lf CA Status	Lî CA Year Awarded	lî Total Award Amount	Properties with EPA Funding	Number of Assessmen Accomplishment	If Individual t Sites Cleaned s Up	Jobs Leverage (Cleanup Redevelopmer	edif if & Dollars (t) Leveraged	Properties
AK	AK-1	Akiachak Native Community	RP96083701	Section 128 State/Triba	(a) Closed al	FY08	\$143,180.00		0	0 0		0 \$0.00	
AK	AK-1	Akiachak Native Community	RP96083702	Section 128 State/Triba	(a) Closed	FY10	\$137,500.00		0	0 0		0 \$0.00	
AK	AK-1	Alaska Department of Environmental Conservation	RP97055602	Section 128 State/Triba	(a) Closed al	FY06	\$398,082.00		4	4 0		0 \$5,000.00	

Once your search results are displayed, you have the option to narrow your search even further. To narrow your search results, enter your additional search criteria in the **Search** box.

🔒 Quic	k Start ∽ Work Pac	kages Reports -	TBA - My	Account +							Property - Typ	e property name or ID	Advanced Search
Regior Select filters a		ative Agre	ement (CA) Su	mmary	Report							
Region 10) State Alaska -	Congressional D	District 😯 💌	СА Туре 🔎	All selected (10) - CA Stat	All selected	(4) - Project	Officer All selected (23) -	Year Awarded	All selected (18) -		
Apply Filte	rs Clear Filters												
FILTER RE Add or Rer All CA Type Show 10	ESULTS nove Table Columns- es (except JT, AWP & entries	Export Results Showcase) Asses	in Excel	up RLF M	ultipurpose	State & Tribal	TBA Job Train	aing AWP Sh	owcase Community		R	Search:	
↓1 State/ Territory	Congressional District 😔	Lî CA Name	↓î CA Number	tt CA Type	CA Status	Lî CA Year Awarded	Lî Total Award Amount	Properties ∦ ↑ with EPA Funding	It Number of Assessment Accomplishments	Individual ↓ † Sites Cleaned Up	Jobs Leverag (Cleanup Redevelopme	edit if & Dollars nt) Leveraged	↓↑ Properties RAU
AK	AK-1	Akiachak Native Community	RP96083701	Section 128(a) State/Tribal	Closed	FY08	\$143,180.00	0	0	0		0 \$0.00	0
AK	AK-1	Akiachak Native Community	RP96083702	Section 128(a) State/Tribal	Closed	FY10	\$137,500.00	0	0	0		0 \$0.00	0
AK	AK-1	Alaska Department of Environmental Conservation	RP97055602	Section 128(a) State/Tribal	Closed	FY06	\$398,082.00	4	4	0		0 \$5,000.00	0



ACRES Help Desk								
Email	Acres_help@epa.gov							
Phone	703-284-8212							
Day/Time	Mon – Thurs/ 9am -5pm EST							