



ACRES 6: Technical Assistance (TA) Review

Agenda

- Introduction to ACRES
- Project Officer responsibilities
- The Technical Assistance Form
- ACRES Work Packages & Workflow
- Reviewing work packages
- Regional Technical Assistance Summary report
- ACRES Help



ACRES – What's the Purpose?

Assessment, Cleanup and Redevelopment Exchange System (ACRES)

- Electronic version of Technical Assistance Form
- Continuously incorporates feedback received
- Team ACRES is working on making ACRES a beneficial tool for project management



Wholesome Valley Farms—
Berino, New Mexico



The Steelyard—Oklahoma
City, Oklahoma

Why is my role important in ACRES?

Whose job is it anyway?

Contractors: Responsible for entering the data

- Enhances credibility of the data
- Streamlines the data collection and management processes
- Reduces lag time in data appearing in reports

Project Officers (POs): Responsibility and accountability for data quality are with the Regions. POs are responsible for ensuring that the data meets our data quality standards.

Headquarters: Responsible for overall data quality and system maintenance, enhancements, and improvements.

What Data Are Collected?

Technical Assistance (TA) form captures:

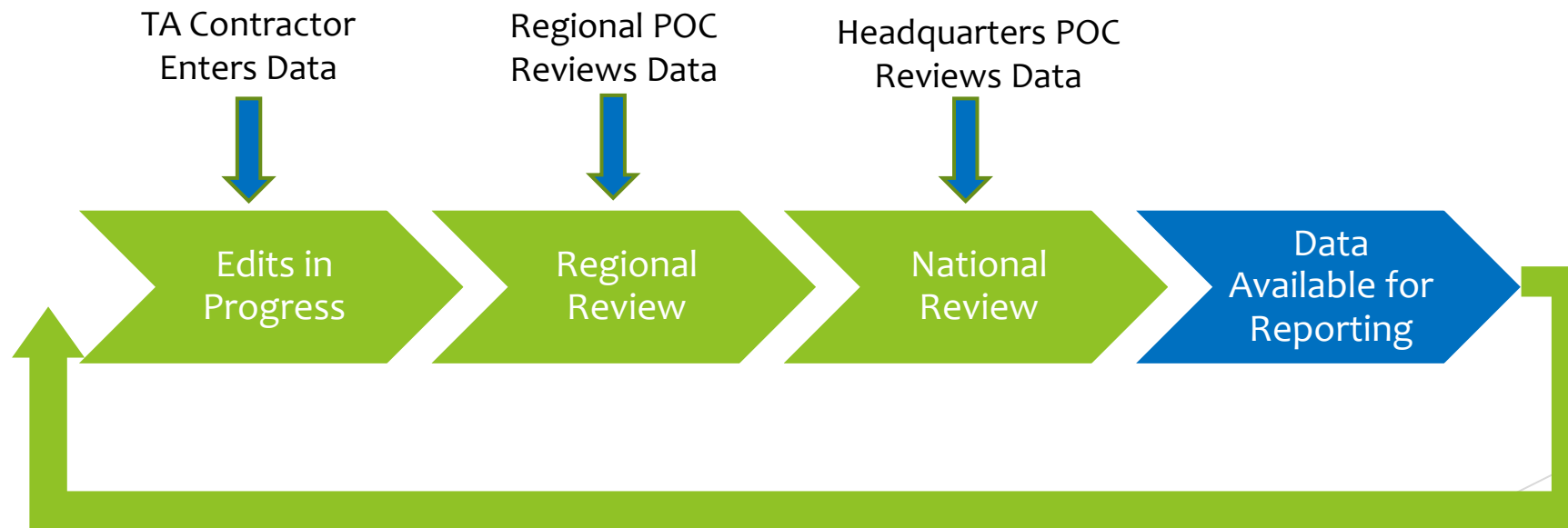
- ▶ Project Location Information
- ▶ Related Brownfields Projects
- ▶ Project Budget Information
- ▶ Project Background (including challenges of the community and any anticipated deliverables)
- ▶ Technical Assistance Provided (including activities, environmental impact, and milestones)
- ▶ Project Completion Information (after project ends)

What is a Work Package?

- Any set of related data that need to be entered, edited, and approved together
- A TA work package is created when you add a new TA project or edit an existing one to add/update information.
- Only one work package can exist at a time for a project. However, once approved, a new work package can be created to record new or updated data and there is no limit on the total number of work packages for a project.

What is the ACRES Workflow?

- ▶ The series of actions and states that a work package must pass through before being completed
- ▶ The status of a work package indicates where it is in the workflow




When Should Contractors Submit Data in ACRES?

- Technical Assistance Forms must be updated as activities (e.g., site visioning or market analysis) and community engagement (e.g., site visit or webinar) occur.
- The TA Form must be submitted when the contractor starts using EPA funds for an eligible project. This typically means when the contractor has engaged the community for a kickoff meeting and begun drafting a scope of work document.





ACRES Home page


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ACCOMPLISHMENTS
Region: 1
Fiscal Year (FY): FY23

Type	Pending (current)	Pending (all FYs)	Approved
Assessments	1	9	89
Cleanups	0	3	15
Leveraged \$	\$4,581,702.91	\$62,291,308.32	\$33,582,246.93
Jobs (Cleanup)	2	27	38
Jobs (Redev)	21	21	144
Properties RAU	1	3	28

[For a full list, run a Program Accomplishment Report](#)

MY ACCOUNT
Email: acres_test@sra.com
Notifications: weekly summary
[My email preferences](#)
26 [Cooperative Agreements \(CAs\)](#)
(where you are Primary Contact or Data Reviewer)
168 [Projects](#)
(associated with your account)


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TECHNICAL ASSISTANCE (TA) - CONTRACT FUNDING
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Work Packages to Review

Any work packages to review will appear under the Technical Assistance (TA) Contract Funding card on your ACRES Home Screen.

The TA contractor & Lead Subcontractor name of the recipient, TA Funding Type, Project ID, and other information will be listed. To review a work package, click the 'Review Project Info' button; You will be directed to the Technical Assistance (TA) Project

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Review Technical Assistance (TA) Work Packages

Please review the following TA Work Packages.

TA Contractor Name	Lead Subcontractor	TA Funding Type	TA Recipient Name	Program Name	Project ID	WP Status	Since	Action
ICF	Vita Nuova	Site Visioning/Market Analysis			681	Ready for Regional Review	04/26/2023	Review Project Info

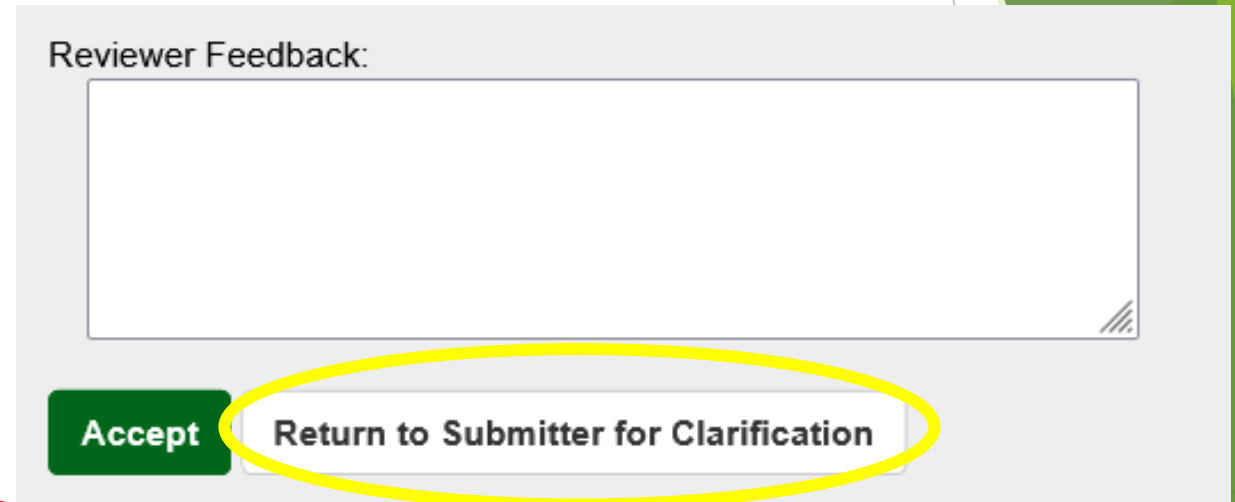
Showing 1 to 1 of 1 entries

Approving Technical Assistance (TA) Project Work Packages

To approve the work package and send to Headquarters Review, click the Accept button.

To send the work package back to the contractor for clarification, click the 'Return to Submitter for Clarification' button.

****Reviewer Feedback is required when a work package is sent back for clarification.**



Reviewer Feedback:

A large text input area for providing feedback.

Accept Return to Submitter for Clarification

The 'Return to Submitter for Clarification' button is highlighted with a yellow oval. A red arrow points from the text below to the 'Accept' button.

Report Tools: Regional Technical Assistance (TA) Summary Report

- The Regional Technical Assistance Summary report lists TA project information. The report has extensive filtering options that allows users to select by several options.
- Users can personalize the fields displayed on the report by using the 'Add or Remove Table Columns' button.

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Regional Technical Assistance (TA) Summary Report

Select filters and then APPLY FILTERS to further narrow results. The current default for this report is to show final data. If you would like to switch to draft data, select "Draft Data" and Apply Filters. After the results display, you will have the option to Add or Remove Table Columns.

Region 1

State All selected (6)

County

Congressional District

Justice40

TA Funding Type

Brownfield Funding Type

Recipient Type

FY Assistance Started

Project Status

Activities Performed

Milestone Type

Final vs. Draft Data Draft Data

Apply Filters

Clear Filters

FILTER RESULTS

Add or Remove Table Columns

Export Results in Excel

Show

25

entries

Narrow Results

Region	State	Justice40	TA Funding Type	Special Funding Type	Recipient Type	Recipient Name	Project Name	Total Cost Incurred	Activities Performed	Milestone(s)	Work Package Status
Region 1	MA	Unknown (No census tracts identified)	Site Visioning/Market Analysis	BIL	Local Government	City of Brockton	Market Analysis and Site Reuse Design for the Corcoran Building	\$0.00	Market Analysis, Site Reuse Design	Deliverable Provided, Kickoff Meeting, Scope of Work Finalized, Site Visit	Edits in Progress
Region 1	RI	Unknown (No census tracts identified)	Funding and Finance	BIL	Local Government	City of Providence	Atlantic Mills Acquisition and Redevelopment	(\$56,447.98)	Financial Feasibility Study, Financial Tool Development, Funding Gap Analysis, Funding Option Analysis	Deliverable Provided, Kickoff Meeting, Scope of Work Finalized, Webinar	Ready for Regional Review
Region 1	VT	Unknown (No census tracts identified)	Funding and Finance	BIL	Local Government	Town of Bellows Falls	Bellows Falls Island Street District Financing	(\$54,556.09)	Financial Feasibility Study, Financial Tool Development, Funding Gap Analysis, Funding Option Analysis, Stakeholder Engagement	Deliverable Provided, Kickoff Meeting, Scope of Work Finalized, Site Visit, Webinar	Ready for Regional Review
Page Total:				3 BIL		3 Unique Names	3 Projects	(\$111,004.07)			
Report Total:				3 BIL		3 Unique Names	3 Projects	(\$111,004.07)			

Showing 1 to 3 of 3 entries

Previous

1

Next

Report Tools: Regional Tech. Assist. Summary Report

Each project name listed on the report is a link that opens the associated Project Details page. The bottom of the report lists the number of BIL funded projects, the number of unique recipient names, the number of projects and the total cost incurred.

Bonus! The report can be exported in Excel so it can be saved, shared and printed.

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ACRES Demonstration


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What if I have Questions?

Registration

<https://acres6.epa.gov>

ACRES Help Desk

acres_help@epa.gov or (703)-284-8212

ACRES Information web page:

<https://www.epa.gov/brownfields>

- Training Materials
- Copies of Presentation
- Quick Reference Guides
- Release Notes
- A link to this page is available at the bottom of every ACRES page including the Log In page.



A scenic landscape photograph of a mountain valley. In the foreground, a calm lake reflects the surrounding scenery. The middle ground features a dense forest of evergreen trees, with patches of bright yellow wildflowers or shrubs scattered throughout. In the background, rugged mountains with snow-dusted peaks rise against a clear blue sky. The overall scene is peaceful and picturesque.

Questions?
