

Flow of Subawards & Subgrant Funds

Partnerships | Relationships | Subgrants

These are General models and may have programmatic variations

Acronyms

EJ TCSG – Environmental Justice Thriving Community Subgrant

CBO – Community Based Organization

IHE – Institute of Higher Education

FRT – Federally Recognized Tribe

MSI – Minority Serving Institution

CPT – Collaborative Pass-Through

SP – Statutory Partnership

SA – Subaward Agreement

Subaward funding (subrecipients)

- **Subawardee** – A partner/relationship to Grantmaker aiding in the direct development and implementation of the EJ Thriving Communities Subgrants (EJ TCSG).
- **Subgrantee** – Recipient of one or more grants through Phase 1-3 of the pass-through subaward program called “Thriving Community Subgrants” – EJ TCSG are also referred to as subawards.
- All subawardees must sign a Letter of Commitment with the Grantmaker to be submitted with the EJ TC Grantmaker Application that defines their roles in the development in implementation of EJ TCSB.
Subawardees include Statutory Partnerships, Collaborative Pass-Through relationships, Procurement relationships, Program relationships or Collaborative In-Kind relationships.
- Please note this is a general model and may have programmatic variations

Grantmaker Applicant Key Roles

Partnerships/ Relationships

- Establishes roles with partnership/relationship in a signed letter of commitment to be submitted with grant application

Application

- Submits complete grant application(s) through Grants.gov (2 max)

IF SELECTED

Funding

- Enters into a cooperative agreement with the EPA
- Accountable for management, oversight and draw-down of EPA funds
- Draws-down funds to distributes to statutory partners, collaborative pass-through/other relationships & Phase 1-3 subgrants

Agreements & Reporting

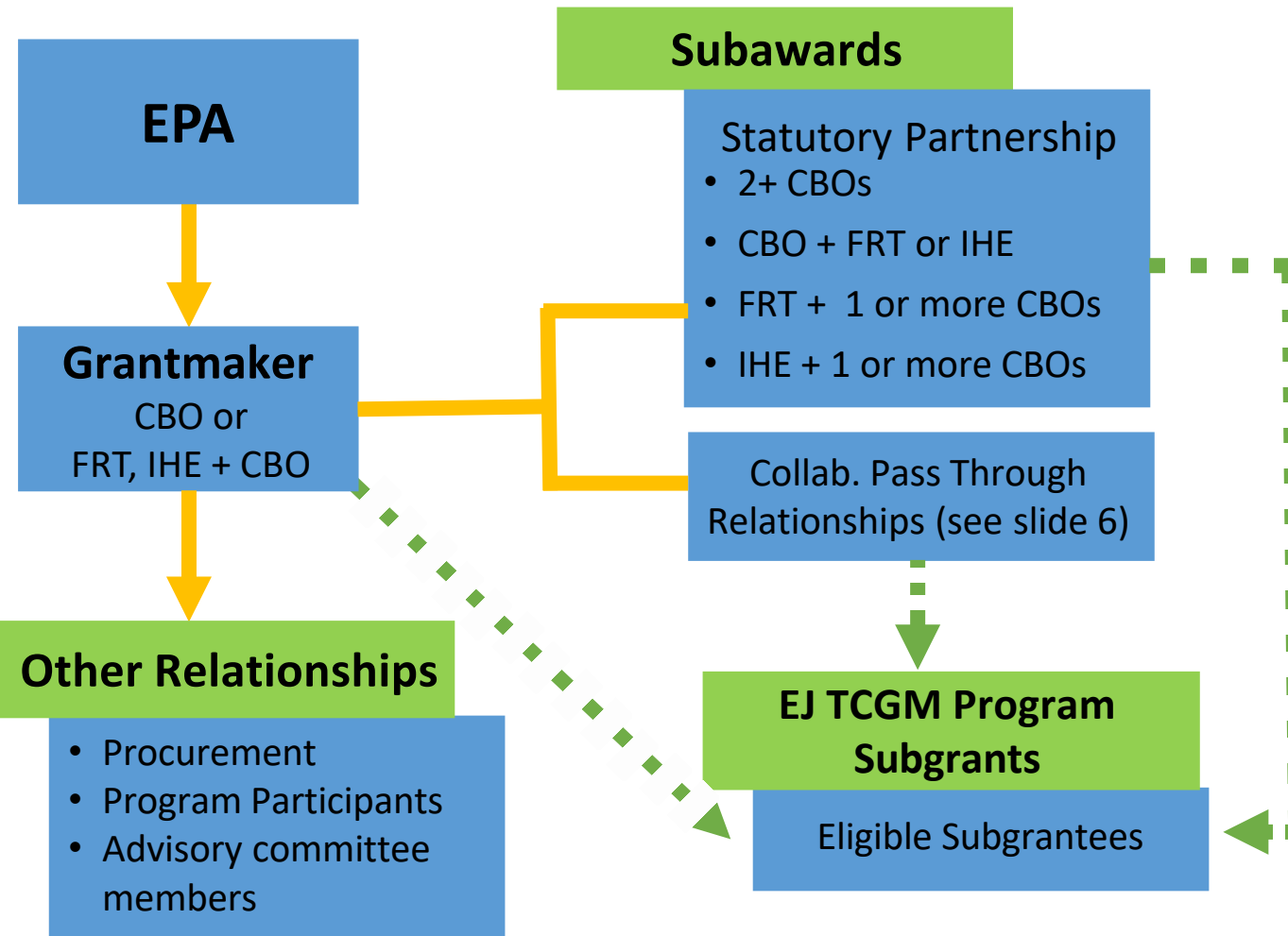
- Submits final Statutory Partnership & Conflict of Interest Agreements to Project Officer (PO) assigned by EPA
- Reports to PO quarterly & submits required grant reports to EPA
- Collects and maintains subgrantee reporting as needed for Grantmaker reporting to EPA

Subawards & Programmatic Partners

- Administers partnership subawards and the subgrant program (Statutory Partnership or Collaborative Passthrough Relationships and Phase 1-3 Subgrants)
- Administers funds and oversees agreements as necessary with Procurement Relationships, Program Participants and Collaborative In-Kind Relationships

The EJ TCGM Program Flow of Subaward/Subgrant Funds



This is a general model and may have programmatic variations



Grantmaker

- Grantmaker is the recipient of the EPA funds (\$50,000,000) and draws-down funds
- Required to be a CBO, FRT+ CBO or IHE +CBO
- Draws-down fund for Statutory Partners, Collaborative Pass- Through and other Relationships and Phase 1-3 of the EJ TCSG
- Statutory partners and collaborative pass-through/other relationships in the form of “mini-grantmakers” can assist in the flow of funds for Thriving Communities Subgrants

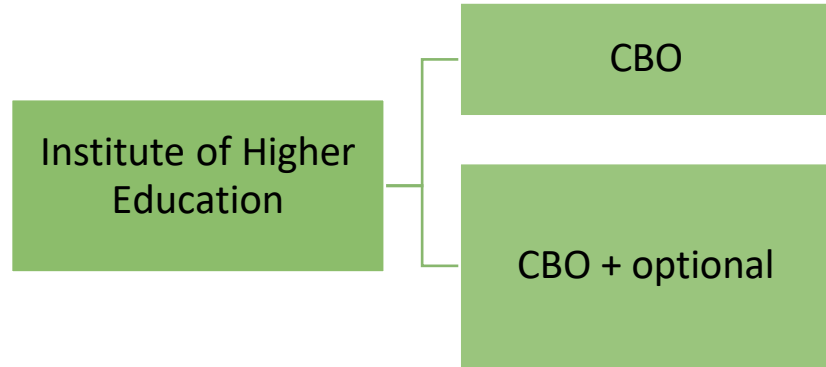
Indicates flow of funds

-  From GM or “mini-GM” to Eligible TC Subgrant recipient
-  Flow of funds from EPA to GM to subgrantee partner or subaward relationship

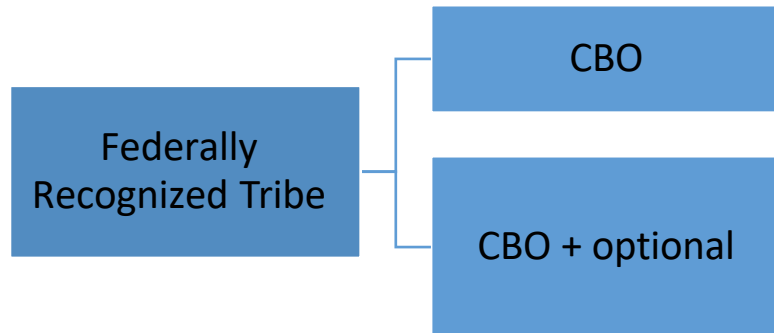
Statutory Partnership

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Example 1: A partnership between an Institution of higher education and a CBO



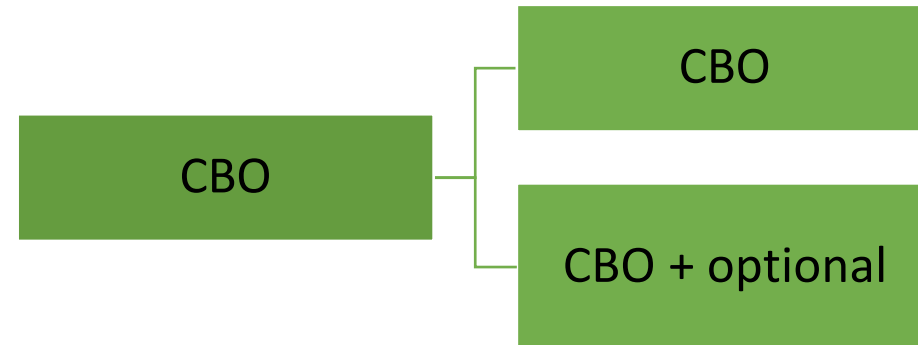
Example 2: A partnership between a Federally recognized Tribe and a CBO



Subaward Agreements:

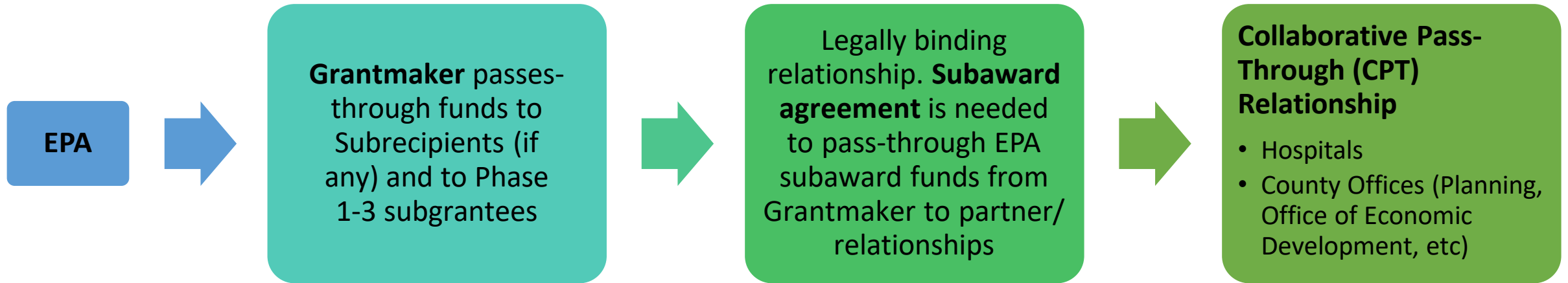
1. legally bound in writing and,
2. FRT, IHE and MSI grant applicants must partner with and subaward to one or more CBOs
3. Eligible CBOs without partnerships or collaborations with others should demonstrate effectiveness in running the pass-through subaward program on their own.

Example 3: An eligible CBO does not have to have a partnership or can partner with 2 or more CBOs



Subaward Agreement with Collaborative Pass-Through Partner

This is a general model and may have programmatic variations



A Grantmaker can choose to make subawards with other not-for-profit entities who are not statutory partners to carry out Grantmaker activities that support the pass-through of subgrants. Commitments should be outlined in a Letter of Commitment (LOC) that will become legally binding between the Grantmaker and Subawardee as a Subaward Agreement if Grantmaker is selected. The amount of that subaward must be covered by the 20% of the Grantmaker funds available for programmatic management.

- **A CPT Partner is not a statutory partnership** however does require a legally binding subaward agreement with Grantmaker
- An organization listed as a **Statutory Partner cannot receive an additional CPT subaward**
- **CPT subawardees assist in the DIRECT development and implementation** of the EJ Thriving Communities Subgrants program.
- A for-profit entity can not receive a subaward, they would have to meet procurement standards



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