



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
CINCINNATI, OHIO 45268

Comprehensive Safety, Health & Environmental Management System Policy

Document Control Numbers: SHEMS-EPACIN-POL-01 Rev. 5

The mission of the U.S. Environmental Protection Agency (EPA) is to protect human health and safeguard the environment. The Agency accomplishes this mission by developing and enforcing regulations, implementing environmental laws enacted by Congress, providing assistance to others charged with reducing and preventing pollution and conducting environmental research.

In support of this mission, EPA-Cincinnati is committed to environmental stewardship and the protection of employee, grantee, contractor and visitor health and safety.

It is a core value of EPA-Cincinnati to serve as a model in providing a safe and healthful working environment. To accomplish this while supporting the Agency's mission, we must properly manage the risks and exposures to our most valuable resource, our people. Furthermore, EPA-Cincinnati is committed to reducing the environmental impacts of our operations and limiting our natural resource consumption. Our Safety, Health and Environmental Management program (SHEM) utilizes the Safety, Health & Environmental Management System (SHEMS) as a tool to achieve these principles.

We commit to reducing risks and environmental impacts from our facilities, research and other dynamic operations and promoting the health and wellness of our employees through the following actions:

- Providing a professional SHEM staff to execute the required programs;
- Maintaining a collaborative SHEMS that covers the activities, processes, products and services at EPA-Cincinnati;
- Ensuring compliance by meeting or exceeding all relevant safety, health and environmental legal (federal, state, local and federally-recognized Indian tribal laws and regulations) and other requirements (Executive Orders, good laboratory practices, best practices, etc.) to which we subscribe;
- Seeking to continually reduce the environmental footprint of EPA-Cincinnati;
- Seeking to continually reduce risks and where possible, eliminate hazards from our activities;
- Preventing injury and illness to EPA employees and others working on behalf of the Agency;
- Considering safety, health and environmental impacts in planning, constructing and operating our facilities;
- Incorporating source reduction, material substitution and pollution prevention into our activities;
- Establishing, tracking and reviewing safety, health and environmental performance goals;
- Sharing information about our SHEMS with interested parties;
- Informing our vendors, suppliers and contractors of our safety, health and environmental requirements and encouraging them to comply with similar policies at their facilities;
- Educating our employees about SHEM requirements and seeking workers and their representatives participation and involvement in our programs; and
- Striving to continually improve EPA-Cincinnati's collective safety, health and environmental management performance.

As such, the SHEMS policy and procedures have the full support of senior management to aid in the implementation of continuously improving safety, health and environmental management programs. The following personnel are designated as the Management Systems Coordinators:

EMS: Jennifer Tant, ORD; Tanner Reliford, OARM
SHMS: Dean McCoy, ORD; Cynthia Holland, OARM

Jennifer Scola, Acting OARM Director
Office of Administration and Resources Management

Gregory Sayles, Director
Center for Environmental Solutions & Emergency Response,
Office of Research and Development

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Revised: 07/07/2023

Revision History

Table 1 Revision log

Revision Number	Description	Date
0	Integrated the Environmental Management System and the Safety and Health Management System and renamed it the Safety, Health, & Environmental Management System, updated the policy with new ORD SHMS Coordinator, and updated the document control number.	10/12/2016
1	Updated the second bullet to comply with ISO 14001:2015.	8/14/2017
2	Changed the ORD EMS Coordinator from Steve Musson to Jennifer Tant.	8/16/2018
3	Changed the ORD SHMS Coordinator from Jennifer Tant to David Gwisdalla, updated signing officials due to retirements and reorganization of ORD.	2/3/2020
4	Changed the ORD SHMS Coordinator from David Gwisdalla to Dean McCoy.	8/27/2021
5	Changed Acting OARM Director and EMS Coordinator. Add commitment to eliminate hazards where possible and workers' representatives to align with ISO 45001 policy requirements.	07/07/2023

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