

**U.S. EPA Region 9 General Assistance Program
Funding Opportunity:
Co-sponsorship of the 33rd and 34th Tribal/EPA Annual
Conference**

Letter of Intent Due March 8th, 2024

Overview: The U.S. Environmental Protection Agency (U.S. EPA), Region 9, is requesting by March 8th, 2024 letters of intent from eligible tribes or tribal consortia interested in co- sponsoring the 33rd and 34th Tribal/EPA Annual Conference (October 2025 and 2026).

Conference Purpose: The purpose of the Tribal/EPA Annual Conference is to provide tribes in Region 9 with a broad array of environmental information, a forum for discussing critical environmental issues, and the opportunity to network with other environmental professionals. The conference is expected to last three days, may draw approximately 500 registrants, and is usually held in the month of October. It is anticipated that the 2025 conference will be held outside of San Francisco, preferably on tribal lands in Arizona, California, or Nevada and that in 2026, the conference will be held within a 50-mile radius of San Francisco, or in the metropolitan area of Sacramento.

Primary Responsibilities: The grant recipient will work as a co-sponsor with U.S. EPA Region 9 Tribal Branch to plan and execute the Tribal/EPA Annual Conference, including identification of venue, solicitation and selection of presentation topics and speakers, management of logistics, etc. The selected Tribal Co-sponsor will have the option to shadow and be mentored by the Viejas Band of Kumeyaay Indians during the planning of the 32nd Tribal/EPA Annual Conference to be held in October 2024. *The estimated funding amount is \$75,000 to \$120,000 per year, not including program income from registration fees.*

Proposal and Application Process: Any interested GAP-eligible entity is invited to submit a letter of intent by March 8th, 2024. Interested parties will be provided with additional information to allow them to compile a final submittal, which will be due on April 5th, 2024. The selection will be based on previous performance under GAP and demonstration of fiscal and administrative capabilities. A selection will be made by April 26th, 2024.

**Please provide a letter of intent via email to the
U.S. EPA Tribal/EPA Annual Conference Coordinator:**

Sophia Usow
Email: usow.sophia@epa.gov
Phone: (415) 947-3536