



## **Targeted Brownfield Assessment (TBA) Application**

### **Environmental Protection Agency Region 3**

4 Penn Center  
1600 John F. Kennedy Boulevard  
Philadelphia, PA 19103-2852

EPA's TBA program is designed to help minimize the uncertainties of contamination often associated with brownfields—especially for those entities without EPA Brownfields Assessment grants. The TBA program is not a grant program, but a FREE service provided through an EPA contract in which EPA directs a contractor to conduct environmental assessment activities to address the requester's needs. Unlike grants, EPA does not provide funding directly to the entity requesting the services.

A TBA may encompass one or more of the following activities: An "all appropriate inquiries" assessment (Phase I), including a historical investigation and a preliminary site inspection; A more in-depth environmental site assessment (Phase II), including sampling activities to identify the types and concentrations of contaminants and the areas to be cleaned; and Evaluation of cleanup options and/or cost estimates based on future uses and redevelopment plans.

\*\*\*Please attach any maps, parcel deeds, building floor plans, summaries, conclusions from previous investigations, and/or any other technical documents related to the site that would help the contractor with their initial prep work for the project.

For more information about the TBA program and its benefits, please refer to the attachments [TBA Overview](#) and [EPA Region 3 TBAs](#)

## PART ONE – BROWNFIELDS PROPERTY CERTIFICATION

### A. Applicant Information (Please provide full legal name)

Applicant\*: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone #s: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

\*If the Applicant is a legal entity other than an individual, please provide the Applicant's official status of good standing as applicable.

1. Is the Applicant the present owner of the property? Yes ☐ No ☐

If **Yes**, Complete Appendix A to discuss potential liability issues with EPA to determine if property is eligible for assistance.

If **No**, please indicate Applicant's relationship to the property:

2. Current Property Owner's name and address:

Owner's Name: \_\_\_\_\_

Telephone #s: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

3. Identify if the following is applicable:

☐ Site is publicly owned by a State, municipality or through a quasi-public entity such as a redevelopment authority or industrial development corporation.

☐ Site is owned by a nonprofit entity such as a community development corporation.

☐ Site is privately owned but project has public economic / greenspace benefits with described noteworthy impacts to community.

☐ Other: \_\_\_\_\_

### **B. Property Information**

Site Name or Property Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Property Tax Parcel Number(s): \_\_\_\_\_

Approximate Acreage/Dimensions: \_\_\_\_\_

Description of Property:

1. Are there any industrial, commercial, business operations, or any other activities currently occurring at or on the property?

Yes ☐ No ☐ If **Yes**, Complete below.

Operator's Name: \_\_\_\_\_

Telephone #s: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

2. Have there been any environmental investigations at the property? Yes ☐ No ☐

If **Yes**, please identify each type of investigation, the entity that prepared the investigative report and the date of the report. Please attach executive maps, parcel deeds, building floor plans, summaries and/or conclusions from each report as an addendum to the application.

3. Identify all known hazardous substances releases not addressed in response to Question 2.

4. Are there any known registered or unregistered underground or aboveground storage tanks on the property? Yes ☐ No ☐

If **Yes**, provide all available information related to their placement, history, use and type. Please attach additional documentation as necessary.

5. Has an All Appropriate Inquiry (AAI), also known as a Phase I Environmental Site Assessment, been performed at the property in compliance with the ASTM International Standard E1527-21 ("Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process")?

If **Yes**, please attach. [https:// www.epa.gov/brownfields/brownfields-all-appropriate-inquiries](https://www.epa.gov/brownfields/brownfields-all-appropriate-inquiries)

Yes ☐ No ☐

**C. Funding Eligibility**

1. Is the property listed (proposed for listing) on the CERCLA (Superfund) National Priorities List (NPL)?

Yes ☐ No ☐

2. Is the property subject to a unilateral administrative order, court order, administrative order on consent, or judicial consent decree issued to or entered by parties under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA)?

Yes ☐ No ☐

3. Is the property subject to the jurisdiction, custody, or control of the U.S. government?

Yes ☐ No ☐

If **Yes** to any question above (C.1 – C.3), the property is **ineligible** for Brownfield certification.

***Certain properties cannot be approved without a “Property-Specific Determination.” Please answer the following questions regarding the property to the best of your knowledge:***

4. Is the property subject to a planned or ongoing Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) removal action?

Yes ☐ No ☐

5. Has the property been the subject of a unilateral administrative order, court order, an administrative order on consent, or judicial consent decree, or been issued a permit by the U.S. or an authorized state under CERCLA, the Solid Waste Disposal Act (as amended by the Resource Conservation and Recovery Act (RCRA)), the Federal Water Pollution Control Act (FWPCA), the Toxic Substances Control Act (TSCA), or the Safe Drinking Water Act (SWDA)?

Yes ☐ No ☐

6. Is the property subject to corrective action orders under RCRA (sections 3004(u) or 3008(h)) or has there been a corrective action permit or order issued or modified to require corrective measures?

Yes ☐ No ☐

7. Is the property a land disposal unit that has filed a RCRA closure notification under subtitle C of RCRA and is it subject to closure requirements specified in a closure plan or permit?

Yes ☐ No ☐

8. Has the property had a release of polychlorinated biphenyls (PCBs) and is it subject to remediation under TSCA?

Yes ☐ No ☐

9. Has the property received funding for remediation from the Leaking Underground Storage Tank (LUST) Trust Fund?

Yes ☐ No ☐

The types of sites listed above may qualify for brownfields funding if EPA makes a property-specific determination that brownfields funding will protect human health and the environment and will either promote economic development or the creation, preservation, or addition to parks, greenways, undeveloped property, other recreational property, or other property used for nonprofit purposes.

For information about site eligibility, please refer to the [Brownfield Site Eligibility](#) document.

**NOTE:** If **Yes** was answered to any question above (C.4 – C.9), a **property-specific determination is required by completing the attached [Property-Specific Determination](#) form, saving and sending with application.**

## **PART TWO – BROWNFIELDS PROJECT DEVELOPMENT**

### **A. Request Summary**

1. Site History:
  
  
  
  
  
  
  
  
  
  
2. Current Status:
  
  
  
  
  
  
  
  
  
  
3. Assessment Required (if known, such as asbestos survey, Phase I, Phase II etc.):

### **B. Project Reuse Goals**

*Clear Local/Municipal/Community Plans and Support for the Property's Revitalization.*

1. The site is clearly an integral part of a local development plan and there is no known public opposition. The project has significant deterioration or significant environmental issues, which provide a clear need for revitalization. Describe:
  
  
  
  
  
  
  
  
  
  
2. Verify there is a strong local/municipal commitment as demonstrated by a willingness to legally take the property if necessary to accomplish reuse. Describe:

3. The site has strong cleanup and redevelopment potential as demonstrated by past or present interest by a developer(s). Describe:
4. Redevelopment will result in benefits to the community, such as an increase in jobs for the surrounding residents, local tax base, greenspace, or other non-profit benefits. A direct health/environmental threat will be mitigated, or site revitalization will serve to spur further beneficial activity in nearby locations. Describe:
5. Is the project consistent with any other federal program funds, directly/indirectly, as part of other economic redevelopment plans in past/future aspects of the reuse?



### **C. Project Resources**

*Adequate Resources for Future Redevelopment and the EPA Assessment is Crucial.*

1. The local entity, municipality, or potential site developer has demonstrated an ability to leverage additional funds and/or potential establishment of financial incentives for cleanup and other future work at the site. Describe:
  
  
  
  
  
  
  
  
  
  
2. Commitment of resources for any other components of the project such as the cleanup and redevelopment of the site. Describe:
  
  
  
  
  
  
  
  
  
  
3. Lack of site assessment is the major obstacle to redevelopment and other resources are not currently available for assessing the site. Describe:

### **D. Project Stakeholders**

1. Verification of commitment by any other local, state, and/or non-profit agencies. Describe:

2. Verify clear coordination between your organization and the State program. Please contact your State POC listed at the end of this form to coordinate request. (If you are considering entering your site into a State Voluntary Program, involvement/review during the assessment phase can save funding and delays later upon formal entry or during cleanup). Describe:

**E. Special Considerations**

1. **Lead Hazards** - If applicable, are there known lead hazards (such as lead based paint) present on the property and/or are there existing structures on the site that are older than 1976 which will be remediated by the reuse through either cleanup or demolition?  
Additional information regarding lead hazards can be found at <https://www.epa.gov/lead>.  
Describe:

## **STATE ENVIRONMENTAL POINT OF CONTACTS**

### **Delaware:**

Melissa Leckie

Planner V, DNREC Remediation Section

302-395-2686

[melissa.leckie@delaware.gov](mailto:melissa.leckie@delaware.gov)

391 Lukens Dr. New Castle, DE 19720

<https://dnrec.delaware.gov/>

### **District of Columbia:**

Dave Tomlinson

Department of Energy & Environment

202-741-5092

1200 1st Street, NE, 5th Fl

Washington D.C. 20002

[doee.dc.gov](http://doee.dc.gov)

### **Maryland:**

Barbara Krupiarz

Program Manager, Land Restoration, MDE

410-537-3459

[barbara.krupiarz2@maryland.gov](mailto:barbara.krupiarz2@maryland.gov)

1800 Washington Boulevard

Baltimore, Maryland 21230

[https://mde.maryland.gov/programs/land/MarylandBrownfieldVCP/Pages/bf\\_info.aspx](https://mde.maryland.gov/programs/land/MarylandBrownfieldVCP/Pages/bf_info.aspx)

**Pennsylvania:**

John R. Gross

Environmental Group Manager - Land Recycling Program

717-783-7502

Rachel Carson State Office Building

400 Market Street | Harrisburg, PA 17101

[www.dep.pa.gov](http://www.dep.pa.gov)

**Virginia:**

Cortney Marquette

Brownfields Program Coordinator

804-774-9175

[cortney.marquette@deq.virginia.gov](mailto:cortney.marquette@deq.virginia.gov)

1111 E. Main Street, Suite 1400

Richmond, VA 23219

<https://www.deq.virginia.gov/our-programs/land-waste/land-remediation/brownfields>

**West Virginia:**

Erin Brittain

Brownfields Program Manager

304-926-6197 ext. 30201

[Erin.R.Brittain@wv.gov](mailto:Erin.R.Brittain@wv.gov)

2031 Pleasant Valley Road

Fairmont, WV 26554

<https://dep.wv.gov/dlr/oer/brownfieldsection/Pages/default.aspx>

#### **PART FOUR - CERTIFICATION BY APPLICANT**

Brownfield certification, eligibility, and project development are determined based upon the accuracy of the information provided in support of this Application.

SIGNATURE (Applicant): \_\_\_\_\_

NAME (PRINT): \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Application submitted by:

NAME: \_\_\_\_\_

Company Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

APPENDIX A  
**CONSENT TO ENTER PROPERTY**

**Property:**

The undersigned consents to entry to the above-described property, as further described in the deed attached as “Exhibit 1” (“Property”) by the United States Environmental Protection Agency (“EPA”) and the State and their employees, agents, contractors, and authorized representatives (collectively “Responders”) for purposes of collecting surface water, groundwater, surface soil, subsurface soil, air, and other samples at the Property in connection with EPA’s performance of a Targeted Brownfields Site Assessment (“TBA”) at the Property, as authorized by Section 104(k) of the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended (“CERCLA”), 42 U.S.C. § 9604(k).

Use of the Property by the Responders shall include the parking of vehicles and equipment; excavation of test pits; installation of groundwater monitoring wells; extraction of samples from surface and subsurface soils, surface water, groundwater, air, and elsewhere; storage of samples; and other activities necessary to complete the TBA. Consent to enter is given for a period of two (2) years from the date this document is signed. The undersigned represents that he/she is authorized to sign this document on behalf of all owners of the Property and to consent to the entry provided herein. The undersigned agrees that he/she will notify EPA, by contacting the individual identified below, if during the term of consent for entry the Property is sold or otherwise transferred.

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
Date

Print Name: \_\_\_\_\_

EPA Contact: \_\_\_\_\_

4 Penn Center  
1600 John F. Kennedy Boulevard  
Philadelphia, PA 19103-2852  
(215) 814-3303