# CDX-CBS-ECMPS Beta Start-up Guide

Published 9/25/2024

Summary: This document details key points and steps to register for a CDX test account to log into ECMPS Beta and CBS Beta.

\*If you have comments, recommendations, or questions on this guide, please send an email to <u>cbs-testing@camdsupport.com</u>\*

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# Beta Environment Links

CDX Test URL: <a href="https://test.epacdx.net/">https://test.epacdx.net/</a>

• This is the CDX Test environment

CDX Program Service: EASEY Beta: Emissions and Allowance System for Energy Beta

CAMDBS (CBS) Beta URL: <a href="https://cbsprodbeta.epa.gov/CBS">https://cbsprodbeta.epa.gov/CBS</a>

• Use CDX Test username (you will be redirected to Login.gov for authentication)

#### ECMPS 2.0 Beta URL: <u>https://ecmps-beta.app.cloud.gov/</u>

• Use CDX Test username (you will be redirected to Login.gov for authentication)

#### Intro

Due to Federal and EPA security mandates both ECMPS 2.0 and CBS will use EPA's Central Data Exchange (CDX)/Login.gov identity and access management solution. This requires significant changes to the way users register for and manage relationships in these systems.

Here are the changes at a high level:

- You will need to register in CDX/Login.gov before you can be assigned as an agent DR in CBS. CDX registration includes picking an organization and a role. This guide explains what organizations and roles you will need for your responsibilities in CBS and ECMPS 2.0.
- CDX Organizations will be used as your "Company Name" in the CAMD Business System. In CBS, Designated Representatives (DRs) and Alternate Designated Representatives (ADRs) will only be able to assign agents who share the same organization.
- You will login to both ECMPS 2.0 and CBS using your CDX/Login.gov credentials.
- The Beta environment is a very useful way to learn the CDX registration process. We highly encourage users to interact with the Beta environment to understand all of the changes before this functionality goes into production.

#### CDX Roles

There are four CDX roles. Everyone who needs access to ECMPS 2.0 Beta or CBS Beta (and future production system) needs at least one role. Each role is specific to an organization. There is no limit to roles or organizations established in your account. **Do not create more than one CDX test account** unless you have a specific need for **testing in Beta**. Please contact us at <u>cbs-testing@camdsupport.com</u> before making multiple CDX test accounts. Multiple CDX test accounts will not work when we go into production.

- 1. Initial Authorizer (IA)
  - a. This role is for Designated Representatives (DRs) in our system.
  - b. It will mostly only be given out in special cases (e.g. a new plant submitting a <u>Certificate</u> <u>or Representation</u>).

- c. This role will need to create a new CDX organization for the company they represent.
- d. Does not need to be sponsored.
- e. Can sponsor people in their organization.
- 2. Sponsor
  - a. This role is for DRs and ADRs in our system.
  - b. This role should register in an existing organization (never create a new organization).
  - c. Needs to be sponsored by a Sponsor or Initial Authorizer (DR or ADR).
  - d. Can sponsor people in their organization.
- 3. Submitter
  - a. This role is for agents submitting data in our system on behalf of a DR or ADR.
  - b. This role should register in an existing organization (never create a new organization).
  - c. Needs to be sponsored by a Sponsor or Initial Authorizer (DR or ADR).
  - d. Cannot sponsor people in their organization.
- 4. Preparer
  - a. This role is for agents preparing data in our system or for MATS Responsible Officials.
  - b. This role should register in an existing organization (never create a new organization).
  - c. Needs to be sponsored by a Sponsor or Initial Authorizer (DR or ADR).
  - d. Cannot sponsor people in their organization.

### Key Notes

- When you register with CDX there is a step where you need to pick an organization with an ID associated. The organization ID(s) in CDX must match with all the appropriate people that you work with. So, when you register it is very important that you select the organization ID that matches with your DR, ADR, and agents/consultants. Keep track of your organization ID(s). After registration, you can find your CDX organization ID(s) on your <u>CDX Profile</u> page. You can also find organization IDs of your DRs and ADRs on either the General Account page or the Certificate of Representation page. You can find agent organization IDs in the Manage Agent Relationship section.
- When registering in CDX Test (and for Login.gov) for testing in the ECMPS Beta environment, it is very important that you use the same email address that is in CBS production. If your email address is different, please update you email address in CBS production (<u>https://camd.epa.gov/CBS/login/auth</u>) before you register in CDX. Also, when creating your Login.gov account be sure to use this same email address.
- Ensure you have up-to-date and appropriate access in CBS production
   (<u>https://camd.epa.gov/CBS/login/auth</u>) i.e., a submit agent for units assigned by your DR or
   ADR. You can find what kind of agent you are by logging into CBS production, going to People >
   Manage Agent Relationships and clicking on the DRs names to see your agent profile.
- Please notify everyone in your network to update their email address and other information in CBS production (<u>https://camd.epa.gov/CBS/login/auth</u>) if it is out of date.
- 5. What you do in the Beta environment **will not** be transferred to production when the system goes live.

# User Migration (Legacy -> CDX)

A user migration from our legacy system to CDX will occur a several months before ECMPS 2.0, CBS (updated) and CDX goes live. Stay tuned for updates.

Actions you can take now to help up prepare for the user migration:

- 1. Make sure all your data is correct and up-to-date in CBS production (<u>https://camd.epa.gov/CBS/login/auth</u>).
  - a. Email address
  - b. Agent relationships
  - c. Let others in your network know to update their information to the latest. If you or anyone needs assistance, please email <u>cbs-testing@camdsupport.com</u>.

# Setting up CDX Organization, CDX Roles, and CBS/ECMPS Responsibilities

#### New Organization in CDX:

If you and your group are new to CDX, the DR of a plant will need to request access for a role called "Initial Authorizer." This role is essentially the same as the Sponsor role with the exception that an Initial Authorizer does not need to be sponsored by anyone else. This role will kick-start the process of getting a group/organization started in CDX.

We understand that DRs and ADRs may not be active in the CAMD Business System so for Beta purposes an agent can work with EPA staff to by-pass the DRs role by creating a "John/Jane Doe" account to act as the DR. Follow <u>Becoming an Initial Authorizer (DRs ONLY)</u> to get started.

#### The Sponsor/Initial Authorizer Role and Sponsoring others:

Sponsors and Initial Authorizer are similar as they can both sponsor other sponsors, preparers, and submitters. This role is intended for DRs and ADRs only. They can sponsor other individuals through a pre-registration process. Follow <u>The Sponsor/Initial Authorizer Role and Pre-registering Another User</u> (<u>DRs and ADRs ONLY</u>) for more.

#### Request to be Sponsored:

Sponsors, preparers, and submitters can also set up their account not using the pre-registration process; however, you still need to be sponsored by a Sponsor or an Initial Authorizer. Follow <u>Creating an</u> <u>Account Not Using Pre-registration</u> for more.

#### CBS/ECMPS Responsibilities:

Once you have the correct role(s) in CDX, responsibilities (Agent Relationships) can be assigned in the CBS application. Note: while using Beta, your responsibilities may be automatically transferred over if you use the same email address that is in production, and you have existing relationships in production. The image below describes the CDX roles and the connection with CBS/ECMPS responsibilities (Agent Relationships).

# How do CDX and CBS/ECMPS roles relate?



Note: there is no limit on the number of roles or organizations in your profile.

# Becoming an Initial Authorizer (DRs or acting DRs ONLY)

#### Step 1: Email <a href="mailto:cbs-testing@camdsupport.com">cbs-testing@camdsupport.com</a> to Request the CDX Role

**If you are the DR**: To get registered with the "Initial Authorizer" CDX role, send an email to <u>cbs-</u> <u>testing@camdsupport.com</u> with your first name, last name, and email with subject line "EASEY Beta – Requesting Initial Authorizer Role in CDX Test".

**If you are making a "John/Jane Doe" account to act as a DR:** To get registered a with the "Initial Authorizer" CDX role, send an email to <u>cbs-testing@camdsupport.com</u> with your first name and last name, and email with subject line "EASEY Beta – John/Jane Doe Requesting Initial Authorizer Role in CDX Test"

Note: You can make multiple CDX accounts with the same email address and you can link multiple CDX test accounts to the same login.gov account. However, **do not make multiple accounts in the production environment**.

#### Step 2: Starting the Registration Process

In the email you provided, you will get an email like the one below. Click on the link to start the registration process.



#### Step 3: Create a Test CDX New Account

Create a username and click on "Confirm Registration"

For a "John/Jane Doe" account create a username that ends in "\_DR" for example, MyUsername\_DR.

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Home About	Recent Announcements	Terms and Conditions	FAQ Help	
CDX CDX	Pre-Registration			Contact Us
1. Confirm Acc	ount 🗸 💙 2. Role In	formation 🗸 🔰 3. Re	eview Account I	Information
Please fill out all	required fields marked with	an asterisk(*)		
Part 1: User In	formation			
User Id *				
Continue Regist	ration Cancel			
EPA Home   Privacy a	nd Security Notice   Accessibility	CDX Help Desk: 888-8 About CDX   Frequer	90-1995   (970) 494 htly Asked Questions	-5500 for International callers

#### Step 4: Proceed to Login.gov

Click on "Proceed to Login.gov"



#### Step 5: Sign in or Create a Test Login.gov Account

If you already have a Login.gov account skip to Step 7. Otherwise click on "Create an Account".



Step 6: Create a Test Login.gov Account

Follow the steps.

Create an accour	nt for new users
Enter your email address	
Login.gov allows you to receive English, Spanish, French or Ch O English (default)	e your email communication in inese.
⊖ Español	
O Français	
<ul> <li>Français</li> <li>中文(简体)</li> </ul>	
<ul> <li>○ Français</li> <li>○ 中文 (简体)</li> <li>□ I read and accept the Login.</li> </ul>	gov <u>Rules of Use</u> 🗷

#### Step 7: Provide User Information

Once you create or log into Login.gov you will be redirected back to CDX. Fill out the personal information, and answer three security questions.

Home About Recent Ar	nouncements Terms and Conditions FAQ Help
CDX CDX Pre-Regis	stration Stration (Log out)
1. Confirm Account 🗸	2. Role Information
Registration Information	
Program Service	Emissions and Allowance System for Energy
Role	Initial Authorizer
The following information was before completing your profile <b>Part 1: User Information</b> The program you are regist option to use LexisNexis, are entered on this page. <b>Title *</b>	s entered by an authorized CDX user on your behalf. Please review and make any modifications e information. Fields with asterisks (*) indicate required fields. tering for requires additional proof of identity. Later in the registration process you will be given the n identity proofing service. LexisNexis will pull your first, middle and last name exactly as it is -Please Select-
First Name *	
Middle Initial	
Last Name *	
Suffix	-Please Select- 🗸
Security Question 1 *	-Please Select-
Security Answer 1 *	
Security Question 2 *	-Please Select-

#### Step 8: Provide Organization Information

Before requesting to add a new organization, please check with others in your network, or request help from EPA by emailing <u>cbs-testing@camdsupport.com</u> if you are unsure. **The best way to search for an organization is by using the organization ID.** If you need a new organization, use the "request that we add your organization" link to create a new organization and **keep track of the organization ID**.

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Enter organization or organization 1	ID				
Organization ID C	Organization Name	Address	City	State	ZIP Code
No data was found matching y	our criteria.				
Can't find your organization? Use	<u>e advanced search</u> or <u>requ</u>	est that we add yo	ur organizatior	<u>.</u>	
ack					
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City * State * ZIP/Postal Code * Email * Phone Number * Phone Number Ext		olumbia	This fiel	d is requ	ired.

#### Step 9: Complete LexisNexis or ESA

Proceed through LexisNexis. If you choose to use "fake" information (we suggest you do not put your information except for the production sites) you'll be brought to and ESA which is supposed to be signed

and mailed. You don't need to mail an ESA but will be required in production if you fail the LexisNexis process.

	States Environmental Protection Agenc	у			
Home About	Recent Announcements	Terms and Conditions	FAQ	Help	
CDX CDX F	Registration: LexisNo	exis			Contact Us Logged in as KSTETSYUK_GM (Log_out)
1. Identity Verif	ication 2. ESA				
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Home Address Address Line 1*					
Address Line 2					
City*	State* 🗸	Zip Code*			
Home or Persor	al Phone				
Home or Persona	l Phone				

#### Step 13: Email CAPD to Approve Pending Status if LexisNexis Failed

From this point you will have a pending role status. Send an email to <u>cbs-testing@camdsupport.com</u> with your first name, last name, email and CDX username with subject line "EASEY Beta - Awaiting Approval in CDX Test".

	Recent Announcements	Terms and C	onditions	FAQ	Help	
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CDX Inbox	My Profile Submission	History Payr	nent Histor	У		
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		CDY	I- D- I- 000-0	00 1005-	(070) 404	
lome Privacy and	d Security Notice Accessibility	About	IP Desk: 888-8 CDX   Freque	90-1995   ntly Asked	(970) 494-	Terms and Conditions   Contact Us

#### Step 14: Confirm Active Status

You will get an email notification when "Your Central Data Exchange (CDX) CDX Role has been activated by EPA." Once you receive this notification, log in to CDX Test <u>https://test.epacdx.net/</u> and confirm you have an active status.

CDX	Centr	al Data Exchange					Contact Us
MyCD	X Inbox	My Profile Role Sponso	rship Submis	ssion Histo	Payr	ment Histo	
		Services		¢	Manage		CDX Service Availability
<u>St</u> &	atus 🕈	Program Service Name EASEY: Emissions and Allowanc	e System for	Role Initial	<b>+</b>	<u>See th</u>	ne status for all program services
	Active			<u>- acroneo</u>			News and Updates
						No net	ws/updates.

Find your organization ID on "My Profile".

Primary Organiz	ation = 🔗		
Org. ID	Name	Address	
	Karina's Test Org	444 D ST NW, Washington, DC, US 20001	<i>»</i>
Pending Organiz Org. ID	ations Nar	ne Address	

#### Step 15: Log into <u>https://cbsprodbeta.epa.gov/CBS</u> to Link your CDX Test Account

Log into CBS Beta to link your CDX Test account in our system. You may need to wait a few minutes after you register in CDX test to try logging into CBS Beta. **Make sure you have the appropriate access to the plants that you access to in production.** If you do not see the plants that are responsible for, please send an email to <u>cbs-testing@camdsupport.com</u>.

EPA Beta Environm     The content on this	n <b>ent</b> page is not	production data and this site is being used for <b>development</b> and/or <b>testing</b> purposes only.
CAND Bus lean Air Markets Division	siness stem	? Help 🖉 Definitions 🖾 Contact Us
LOG IN		▲ Good Neighbor Plan for 2015 Ozone NAAQS
User Name*		On March 15, 2023, the Administrator signed the final Good Neighbor Plan for the 2015 Ozone NAAQS. More
Enter your user name	4	information on the <u>final rule is available on EPA's website</u> .
Password*		When considering the purchase or sale of CSAPR NOx Ozone Season Group 2 or Group 3 allowances, prospective
Enter your password		buyers and sellers should be aware that the outcome of any rulemaking process to address states' good neighbor
Log In Create a CDX Account Forgot Username?		obligations with respect to the 2015 ozone NAAQS may affect the compliance usability or monetary value of such allowances. EPA's continued implementation of the existing trading program regulations does not guarantee or imply that any existing or newly issued CSAPR NOX Ozone Season Group 2 or Group 3 allowances will continue to have the same compliance usability or monetary value in the future under any new or revised trading program regulations.
Forgot Password?		
How do I obtain CBS acc	ess?	
		For Assistance with CBS

# Step 16: Log into <a href="https://ecmps-beta.app.cloud.gov/">https://ecmps-beta.app.cloud.gov/</a>

If you are an ECMPS user, log into ECMPS Beta and check that you have access to the appropriate plants. If you do not, please contact cbs-testing@camdsupport.com.

EPA beta e	nvironment: The content on	this page is not production dat	a and this site is being used for <b>developmer</b>	ıt and/or testin	<b>g</b> purposes only.
€EPA				×	Menu
ECMPS Emissic	ns Collection ing Plan Syst	<b>n</b> an account		Regu	ilatory Partners 🗸 Log In
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Certifications Test Data Cert Events, Extensions & Exemptions	Log In The Emission form to allow application, r edit/evaluate import and e not productic	ername? ssword?	Show password	beta :a is	On November 1st, 2023 EPA released a number of updates to the ECMPS 2.0 Beta. With these updates, users should be able to export, import, evaluate and submit all three file types of

# The Sponsor/Initial Authorizer Role and Pre-registering Another User (DRs and ADRs ONLY)

Step 1: Start Role Sponsorship

As a Sponsor or Initial Authorizer, you will have a "Role Sponsorship" tab on your CDX test account. Click on "Role Sponsorship/Invitation."

	Recent Announce	ements Terms	and Conditions	FAQ	Help	
DX Cent	ral Data Excha	nge				Contact Us Logged in as KSTETSYUK DR (Log or Logged in as KSTETSYUK DR (Log or
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#### Step 2: Provide an Email and Role

Provide the email of who you want to sponsor. Make sure they are using the same email they use in production CBS.

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#### Step 3: Have the Sponsored Person Accept the Request

The sponsored person will need to click on "review this sponsorship" when they receive a notification in their email.

Central Data Exchange Sponsorship Request (TEST)					
NT noreply-test@epacdx.net	← Reply	≪ Reply All	→ Forward	<b>1</b>	]
To Stetsyuk, Karina (sne/ner/ners)			Inu II/Io	2023 1	I: I I AIVI
Retention Policy To years (Capstone approach) (To years)     Expires T1/13/2033     This sender noreply-test@epacdx.net is from outside your organization.					
Caution: This email originated from outside EPA, please exercise additional caution when deciding when the second	hether to ope I for the Subn	en attachments nitter role.	or click on prov	ided li	nks.
Program Service: Emissions and Allowance System for Energy Beta					
Role: Submitter					
Additional Into. Ny A					
You may <u>review this sponsorship</u> and follow the instructions after being redirected to the CDX application You may <u>cancel this sponsorship request</u> .	۱.				
Please do not reply to this message. If you have questions concerning this message, you may contact CD.	X Help Desk b	oy email at help	desk@epacdx.n	et or h	οv
calling the CDX Technical Support Staff through our toll free telephone support on 888-890-1995 between	n Monday thi	rough Friday fro	m 8:00 am to 6	:00 pn	n ET.
For International callers, the CDX Help Desk can also be reached at (970) 494-5500.					
CDX Registration Homenage					
https://test.epacdx.net					
United States Environmental Protection Agency - Central Data Exchange					

#### Step 4: The Sponsored Person Creates and New Account or Adds to an Existing Account

If you have an existing account registered with the same email in CBS production, you can log in and accept the invitation. If not click on "Create New Account."

	States Environmental Protection Agenc	y			
Home About	Recent Announcements	Terms and Conditions	FAQ	Help	
CDX Role S	ponsorship Process				Contact Us
Vou are hore. D	ala Chancarchin				
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#### Step 5: Proceed to Login.gov

Click on "Proceed to Login.gov"



#### Step 6: Sign in or Create a Test Login.gov Account

If you already have a Login.gov account skip to Step 7. Otherwise click on "Create an Account".

UOGIN.GC	ov <b>≎EPA</b>
EPA CDX Smol Login.gov to allov	<b>ke Test</b> is using v you to sign in to
your account saf	ely and securely.
Sign in	Create an account
Sign in for existin	g users

Step 7: Accept the Role Accept the role.

	States Environmental Protection Ager	cy			
Home About	Recent Announcements	Terms and Conditions	FAQ	Help	
CDX Role S	Sponsorship Proces	5			Contact Us
You are here: R	<u>ole Sponsorship</u> » Role Spo	onsorship Review			
Sponsorsnip i	nformation				
Email	stetsyuk.karina	@epa.gov			
Program Servic	e Emissions and	Allowance System for Energy	Beta		
Role	Submitter				
A CDX official for role. You may cho Approve Rej	the program service above pose to approve or reject th ject	is requesting to view you is request by making the	ur contact appropria	informa ate selec	ation to sponsor you for the corresponding stion below.

#### Step 8: Provide User Information

Enter a unique username, fill out the personal information, create a password, and answer three security questions.

	States Environmental Protection Agenc				
Home About	Recent Announcements	Terms and Conditions	FAQ	Help	
CDX Role S	ponsorship Process	;			Contact Us
You are here: Ro	le Sponsorship » Role Spo	onsorship Review » Acco	unt Regis	stration	
Registration In	formation				
Program Service	EASEY Beta				
Role	Submitter				
The program yo option to use Le entered on this User ID *	u are registering for requir xisNexis, an identity proof page.	res additional proof of ide ing service. LexisNexis w	entity. Lat ill pull yo	er in the ur first, r	registration process you will be given the niddle and last name exactly as it is
Title *	Dr 🗸				
First Name *					
Middle Initial					
Last Name *					
Suffix	-Please Select	- •			

#### Step 9: Provide Organization Information

Search for your Sponsors/Initial Authorizer's organization (please search by organization ID – the search on CDX is not the best). Additionally use the same email that you use in CBS production to avoid complications.

PA	
23 MAIN ST	
IAIN, MD, US	
1111	
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Re-enter Email *	
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ax Number	
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and a second and a second and a second and a second a s	butil back to search results, use advanced search of request that we and your organization.
Submit Request for Acces	5
	-

#### Step 10: Have the Sponsor Finalize the Request

The Sponsor will need to log on and click on the "Pending Sponsorship Requests" in the Role Sponsor tab. From there they can search and find open requests to approve.

	About	Recent Am	ouncements		TAQ	ncip	S Contact I	lic
CDX	🖕 Centra	al Data Ex	change				Logged in as	s KSTETSYUK_DR (Log out)
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You a	are here:	Role Sponsors	<u>ship Tools</u> » <u>P</u>	ending Sponsorship Requ	uests - Se	earch » Pending Spe	onsorship Req	juest Search
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#### Step 11: Log into <u>https://cbsprodbeta.epa.gov/CBS</u> to Link your CDX Test Account

The sponsored person should log into CBS Beta to properly link their CDX Test account in our system. You may need to wait a few minutes after you register in CDX to try logging into CBS Beta. **Make sure you have the appropriate access to the plants that you access to in production.** If you do not see the plants that you are responsible for, please send an email to <u>cbs-testing@camdsupport.com</u>.

	siness	😁 👝 🗐 🖉 Definitions 🖾 Contact Us
ean Air Markets Division		
OG IN		A Good Neighbor Plan for 2015 Ozone NAAQS
Jser Name*		On March 15, 2023, the Administrator signed the final Good Neighbor Plan for the 2015 Ozone NAAQS. More
Enter your user name	4	information on the <u>final rule is available on EPA's website</u> .
Password*		When considering the purchase or sale of CSAPR NOx Ozone Season Group 2 or Group 3 allowances, prospective
Enter your password		buyers and sellers should be aware that the outcome of any rulemaking process to address states' good neighbor
		obligations with respect to the 2015 ozone NAAQS may affect the compliance usability or monetary value of such
Log In		allowances. EPA's continued implementation of the existing trading program regulations does not guarantee or
Create a CDX Account		have the same compliance usability or monetary value in the future under any new or revised trading program
Forgot Lisername?		regulations.
roigot osername:		

# Creating an Account Not Using Pre-registration

#### Step 1: Go to https://test.epacdx.net/ and Register

On the CDX test homepage click the "Register with CDX" button to start the registration process.

me About Recent Announcements	Terms and Conditions	FAQ	Help	S <u>Contact Us</u>
				Log in to CDX User 1D Next Forgot your User 1D? Warning Notice and Privacy Policy Register with CDX

# Step 2: Accept Terms and Conditions

By accepting the terms and conditions you agree to abide by the system requirements and the system will allow you to access CDX test.

	States Environmental Protection Agenc	¥		
Home About	Recent Announcements	Terms and Conditions	Help	
CDX Terms	s and Conditions			Contact Us
The access and u ID and password maintenance of a	use of CDX Registration for that I must maintain and k a user ID and password.	the electronic submittal c eep confidential. I will re	f environm view the fo	ental information require the creation of a user
Warning Notice	!			
In proceeding an understand and c	d accessing U.S. Governme consent to all of the followi	ent information and inform ng:	nation syste	ems, you acknowledge that you fully
1. you are acces	sing U.S. Government infor	rmation and information s	systems that	at are provided for official U.S. Government
2. unauthorized civil, administ	, access to or unauthorized , rative, or other lawful actic	use of U.S. Government i n:	nformation	or information systems is subject to criminal,
3. the term U.S. 4. you have no r	Government information s reasonable expectation of p	ystem includes systems o rivacy regarding any com	perated on imunication	behalf of the U.S. Government; ns or information used, transmitted, or stored -
I am this regist	rant. I will not share my ac	count, and I accept the t	erms and c	onditions, above.
Proceed Cano	el			

#### Step 3: Select a Program Service – EASEY Beta

To select a program service, type the flow name or descriptor to filter the results or select from the full list. Type and select EASEY Beta.

1. Program					
	Service 2. Role A	ccess 🔰 3. Identity C	redentials	• 4. User and Organization	)
Rogin typing	a program convice name or	r related keywords to filter t	the list of availab	le services (e.g. air quality sv	stom AOS or
Clean Air Act	a program service name or	related Reywords to filter t		Die seivices (e.g., all quality sy	stem, AQ3, U
cicun All Act	•				
Active Progr	am Services List				
beta					
	- Contractor a condition				

#### Step 4: Provide Role and Additional Information

Select the role that is appropriate to you. Use this chart.

#### How do CDX and CBS/ECMPS roles relate?



	nt Announcements	Terms and Conditions	FAQ	Help		
CDX Core CDX F	egistration					Contact Us
1. Program Service 🗸	2. Role Acc	ess 🔰 3. Identity (	Credentia	s >	4. User and Orga	nization
Registration Informa	ion					
Program Service	Emissions and /	Illowance System for Energy	/ Beta			
Role	Not selected	anowance system for Energy	Deta			
Noic	Hot Scietted					
	n daver Ration 1	and a second				
elect a role from the dro	p down list and pro	vide any required addition	onal inform	hation, if	applicable.	
	<b></b>					
elect Role	•					

# Step 5: Provide User Information

Enter a unique username.

ODV	Corre							Contact U
CDX	Core	UX Kegi	stration					
1. Pro	gram Sen	/ice 🗸 🔪	> 2. Role Acc	cess 🗸 🔰 3.	Identity Crede	ntials	4. User and Organization	
Dout 1	llees lef							
Part 1	: User Inf	ormation						
	Id *							
User								

Step 6: Proceed to Login.gov Click on "Proceed to Login.gov"



#### Step 7: Sign in or Create a Test Login.gov Account

If you already have a Login.gov account skip to Step 9. Otherwise click on "Create an Account".

DLOGIN.GC	ov <b>≎EPA</b>
<b>EPA CDX Smol</b> Login.gov to allov your account saf	<b>ke Test</b> is using wyou to sign in to ely and securely.
Sign in	Create an account
Sign in for existin	gusers

Step 8: Create a Test Login.gov Account Follow the steps.

Create an accoun	t for new users
Enter your email address	
Select your email language pr Login.gov allows you to receive English, Spanish, French or Chi O English (default)	eference your email communication in nese.
O Español	
O Français	
○ 中文 (简体)	

# Step 9: Provide User Information

Once you create or log into Login.gov you will be redirected back to CDX. Fill out the personal information and answer three security questions.

ome About Re	ent Announcements Terms and Conditions FAQ Help	
CDX Core CDX	Registration Science Logged in a	Log ou
1. Program Service 🔊	2. Role Access 🗸 🔰 3. Identity Credentials 🗸 🔰 4. User and Organ	ization
Registration Inform	tion	_
Program Service	Emissions and Allowance System for Energy Beta	
Role	Sponsor	
lease fill out all require	d fields marked with an asterisk(*)	
lease fill out all require Part 1: User Informa The program you are	d fields marked with an asterisk(*) ion registering for requires additional proof of identity. Later in the registration process you wil	l be given the
lease fill out all require Part 1: User Informa The program you are option to use LexisNe entered on this page	d fields marked with an asterisk(*) i <b>on</b> registering for requires additional proof of identity. Later in the registration process you wil kis, an identity proofing service. LexisNexis will pull your first, middle and last name exactly	l be given the v as it is
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lease fill out all require Part 1: User Informa The program you are option to use LexisNe entered on this page User ID * Title *	d fields marked with an asterisk(*) ion registering for requires additional proof of identity. Later in the registration process you wil kis, an identity proofing service. LexisNexis will pull your first, middle and last name exactly KSTETSYUK_TEST_TES -Please Select-	l be given the v as it is
Part 1: User Informa The program you are option to use LexisNa entered on this page User ID * Title * First Name *	d fields marked with an asterisk(*)  ion  registering for requires additional proof of identity. Later in the registration process you wil kis, an identity proofing service. LexisNexis will pull your first, middle and last name exactly KSTETSYUK_TEST_TES  -Please Select-  Karina	l be given the v as it is
lease fill out all require Part 1: User Informa The program you are option to use LexisNe entered on this page User ID * Title * First Name * Middle Initial	d fields marked with an asterisk(*) ion registering for requires additional proof of identity. Later in the registration process you wil kis, an identity proofing service. LexisNexis will pull your first, middle and last name exactly KSTETSYUK_TEST_TES -Please Select-  Karina	l be given the / as it is

#### Step 10: Provide Organization Information

Search for an existing organization (please search by organization ID – the search on CDX is not the best). Please look at the <u>Key Notes</u> on finding the correct organization ID. Additionally use the same email that you use in CBS production to avoid complications.

PA	
23 MAIN ST	
IAIN, MD, US	
1111	
mail *	
e-enter Email *	
hone Number *	
hone Number Ext	
ax Number	
Irona avantination infor	netten? Dack to Coards Doculto. Has advanced coards or request that we add your evapolation
Tong organization infor	adulti back to search kesuits, ose advanced search of request that we add your organization.
Submit Request for Acce	55
contraction and a second	

#### Step 11: Provide a Sponsor's Email

Someone in your organization with the "Initial Authorizer" or "Sponsor" role will need to sponsor you. Provide their organization email address here.

\$EF	A United	States Environmental Protection Agenc	y			
Home	About	Recent Announcements	Terms and Conditions	FAQ	Help	
CDX	Centra	al Data Exchange				✓ <u>Contact Us</u> Logged in as (Log out)
You are	e here: M	yCDX» Manage Program S	ervices» Request Sponso	orships		
Role S	<b>ponsor</b> erisk (*) de	ship enotes a required field.				
Spons	or Inform	ation				
This r	ole reques	st requires sponsorship. Ple	ase provide the email ad	dress of	the user	you wish to sponsor you.
<b>Note</b> can e	: This pers ither try a	son will review your profile i different email address or i	information in order to sp invite the new user to cre	oonsor yo eate a C[	ou. If the X accour	user does not already exist in CDX, you nt.
Emai	*					
Submit	Canc	el				

#### Step 12: Sponsorship Process (done by the sponsor)

The sponsor will get an email and will need to click "review this sponsorship request" to approve.



They will arrive at the "Role Sponsorship Review" page after logging in and will need to follow the steps to approve.

You are here: Role Spo	onsorship » Role Sponsorship Review			
Sponsorship Informa	ition			
Email	stetsyuk.karina@epa.gov			
Organization	Karina's Org (444 4th Street, Washington, DC, US 20001)			
Program Service	Emissions and Allowance System for Energy Beta			
Role	Sponsor			
<ul> <li>Select an Existing I</li> </ul>	Role			
○ Add a New Role				
Organization:	Select an Organization V			
Role:	Select a Role Y			
Approve Reject				

They will need to sign the Sponsor Agreement (you may have to click "sign" twice).



#### Step 13: Complete Account Registration

Click the link in the email that you receive once the sponsorship process is complete.

Caution: This email originated from outside EPA, please exercise additional caution when deciding whether to open attachments or click on provided links.
The sponsor letter for the following sponsorship request has been completed.
Organization: Karina's Org Program Service: Emissions and Allowance System for Energy Beta Role: Sponsor Additional Info: N/A
You must log in to complete your account registration associated with this request after being redirected to the CDX application.
Please do not reply to this message. If you have questions concerning this message, you may contact CDX Help Desk by email at helpdesk@epacdx.net or by calling the CDX ET. For International callers, the CDX Help Desk can also be reached at (970) 494-5500.
CDX Registration Homepage https://test.epacdx.net
United States Environmental Protection Agency - Central Data Exchange

#### Step 14: Complete LexisNexis or ESA

Proceed through LexisNexis. If you choose to use "fake" information (we suggest you do not put your information except for the production sites) you'll be brought to and ESA which is supposed to be signed and mailed. You don't need to mail an ESA but will be required in production if you fail the LexisNexis process.

Home About	Recent Annou	ncements	Terms and Conditions	FAQ	Help	
CDX CDX Registration: LexisNexis						Contact Us Logged in as KSTETSYUK-SUBMIT (Log_out)
	fication	2. ESA				
1. Identity Ver						
1. Identity Ver	are registering	or requires	additional proof of ident	tity. Ident	tity verifica	ation allows the EPA to confirm applicants
1. Identity Ver The program you have provided su	are registering f	for requires	additional proof of ident n order to conduct busir	tity. Ident ness safe	ity verificative verification of the second se	ation allows the EPA to confirm applicants urely. Your options are to use the electronic
1. Identity Ver The program you have provided su identity proofing Mail to the U.S. E	are registering f ficient identity in service for imme nvironmental Pro	for requires information i diate access otection Age	additional proof of ident n order to conduct busir s to your program servic ency. <b>Note:</b> <u>Additional L</u>	tity. Ident ness safe te or to p exisNexis	ity verificative ity and sector rint and sector (R) Inform	ation allows the EPA to confirm applicants urely. Your options are to use the electronic ubmit a signed form through U.S. Postal <u>ation</u>
1. Identity Ver The program you have provided su identity proofing Mail to the U.S. E LexisNexis® Inst	are registering f fficient identity in service for imme nvironmental Pro ant ID	for requires Information i diate access Ditection Age	additional proof of ident n order to conduct busin s to your program servic ency. <b>Note:</b> <u>Additional L</u>	tity. Ident ness safe ce or to p <u>exisNexis</u>	ity verificative ity and sec rint and sec <u>(® Inform</u>	ation allows the EPA to confirm applicants urely. Your options are to use the electronic Jbmit a signed form through U.S. Postal <u>ation</u>
1. Identity Ver The program you have provided su identity proofing Mail to the U.S. E LexisNexis® Inst	are registering f fficient identity in service for imme nvironmental Pre ant ID	for requires Information i diate acces Ditection Age	additional proof of ident n order to conduct busir s to your program servic ency. <b>Note:</b> <u>Additional L</u>	tity. Ident ness safe æ or to p <u>exisNexis</u>	tity verifica ly and sec rint and s <u>® Inform</u>	ation allows the EPA to confirm applicants urely. Your options are to use the electronic ubmit a signed form through U.S. Postal <u>ation</u>

#### Step 15: Email CAPD to Approve Pending Status if LexisNexis Failed

From this point you will have a pending role status. Send an email to <u>cbs-testing@camdsupport.com</u> with your first name, last name, email and CDX test username with subject line "EASEY Beta - Awaiting Approval in CDX Test".

ome	About	Recent Announcements	Terms and Conditions	FAQ	Help	
CDX	Cent	ral Data Exchange				Contact Us Logged in as KSTETSYUK-SUBMIT (Log out
MyCDX	Inbox	My Profile Submission	History Payment Hist	ory		
		Services	;	🕫 Manage		CDX Service Availability
<u>Sta</u>	i <u>tus</u> 🕈	Program Service Name	\$	<u>Role</u> 🕈	Se	e the status for all program services
Z		EASEY Beta: Emissions and Allo Beta	owance System for Energy	Sponsor	<u></u>	e the status for an program services
						News and Updates
					No	news/updates.

#### Step 16: Confirm Active Status

You will get an email notification when "Your Central Data Exchange (CDX) CDX Role has been activated by EPA." Once you receive this notification, log in to CDX Test <u>https://test.epacdx.net/</u> and confirm you have an active status.

	About			The second	ncip	Contact Lis
CDX	Centr	al Data Exchange				Logged in as KSTETSYUK_GM (Log or
MyCDX	Inbox	My Profile Role Sponso	rship Submission Hist	ory Pay	ment Hist	ory
				,		
		Services	•	\$ Manage		CDX Service Availability
<u>Sta</u>	i <u>tus</u> 🕈	Program Service Name EASEY: Emissions and Allowanc	Role e System for	\$	See	the status for all program services
	Active	Energy	Authorize	<u>er</u>		News and Updates
					No n	ews/updates.

#### Find your organization ID on "My Profile".

Primary Organiza	ation = 🤌			
Org. ID	Name		Address	
				A
	Karina's Test Org		444 D ST NW, Washington, DC, US 20001	<i>~</i>
Dending Organiz Org. ID	Karina's Test Org	Name	444 D ST NW, Washington, DC, US 20001 Address	~
Pending Organiz Org. ID	Karina's Test Org	Name	444 D ST NW, Washington, DC, US 20001 Address	<i></i>

#### Step 17: Log into <u>https://cbsprodbeta.epa.gov/CBS</u> to Link your CDX Test Account

Log into CBS Beta to link your CDX Test account in our system. You may need to wait a few minutes after you register in CDX test to try logging into CBS Beta. **Make sure you have the appropriate access to the** 

**plants that you access to in production.** If you do not see the plants that are responsible for, please send an email to <u>cbs-testing@camdsupport.com</u>.

EPA Beta Environn     The content on this     CAMPD But     System     Clean Air Markets Division	nent page is not siness stem	production data and this site is being used for <b>development</b> and/or <b>testing</b> purposes only.					
LOG IN		▲ Good Neighbor Plan for 2015 Ozone NAAQS					
User Name*		On March 15, 2023, the Administrator signed the final Good Neighbor Plan for the 2015 Ozone NAAQS. More					
Enter your user name	۵	information on the <u>final rule is available on EPA's website</u> .					
Password*		When considering the purchase or sale of CSAPR NOx Ozone Season Group 2 or Group 3 allowances, prospective					
Enter your password		buyers and sellers should be aware that the outcome of any rulemaking process to address states' good neighbor obligations with respect to the 2015 ozone NAAQS may affect the compliance usability or monetary value of such allowances. EPA's continued implementation of the existing trading program regulations does not guarantee or					
Create a CDX Account		imply that any existing or newly issued CSAPR NOX Ozone Season Group 2 or Group 3 allowances will continue to have the same compliance usability or monetary value in the future under any new or revised trading program					
Forgot Username?		regulations.					
Forgot Password?							
O How do I obtain CBS acc	<u>:ess?</u>	For Assistance with CBS					

#### Step 18: Log into <a href="https://ecmps-beta.app.cloud.gov/">https://ecmps-beta.app.cloud.gov/</a>

If you are an ECMPS user, log into <u>ECMPS Beta</u> and check that you have access to the appropriate to the plants. If you do not, please contact <u>ecmps-beta@camdsupport.com</u>.

An official									
EPA beta environment: The content on this page is not production data and this site is being used for development and/or testing purposes only.									
€EPA			×	Menu					
ECMPS Emissio	ns Collection ing Plan Sysion or <u>create an account</u> username		Regula	tory Partners v Log In					
Home Monitoring Plans QA &	Password Abour			What's New					
Certifications Test Data Cert Events, Extensions & Exemptions	Log In The Emission form to allow application, t edit/evaluate mport and e hot productic	<u>Show password</u>	oeta a is	On November 1st, 2023 EPA released a number of updates to the ECMPS 2.0 Beta. With these updates, users should be able to export, import, evaluate and submit all three file types of					