# **2024 Clean School Bus (CSB) Rebate Program**

# **School District Approval Letter for Third-Party Applicants**

The intent of this form is to ensure awareness of all parties involved in the potential new bus project. This form is not binding, meaning that applicants do not need to fully commit to proceeding with the potential new bus project if selected for funding. This early communication is meant to provide notice of consent and the EPA fully expects that awardees and their appropriate school districts will have additional communications as needed as part of the award acceptance process.

For this form, an authorized representative may include, for example, Transportation Director or their representative, who could sign the form after notifying an appropriate person at the school district of the application for the potential new bus project.

By signing, I certify that I am an Authorized Representative for [*School District Name*] (the District) and that [*Applicant Name*] (Applicant) has [*School District Name*]’s approval to apply for 2024 Clean School Bus Rebate Program funding on behalf of the District. I also certify that, in discussions with [*Applicant Name*], we have discussed the number of buses for replacement, the fuel type of the new buses, and which party will own the new buses if the Applicant is selected for funding in the 2024 Clean School Bus Rebate Program.

*I also certify that I am aware that school districts are eligible to apply directly, even if they contract out bus service to a private fleet; if selected, the school district could pass funds to the private fleet(s) to replace the buses. If a third-party applies on behalf of a school district and is selected for funding, then that third-party is the applicant and will receive the funding on behalf of the school district. The school district that is listed on the third-party application cannot switch the third-party applicant and the EPA will not send funding to an entity that is not the selected applicant.*

**School District Authorized Representative**

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*School District Authorized Representative Name (Print) Authorized Representative Signature*

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**School District Alternative Representative**

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*School District Alternative Representative Name (Print) Alternative Representative Signature*

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**Applicant Authorized Representative**

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*Applicant Authorized Representative Name (Print)*  *Authorized Representative Signature*

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