Data Governance Advisory Council

Meeting Summary: October 9, 2024

The following provides a summary of topics discussed with EPA Data Officers during the October 9, 2024 Data Governance Advisory Council (DGAC) meeting.

Meeting Highlights:

- General Updates
  - EPA's Chief Data Officer (CDO) plans to organize an in-person meeting in the coming calendar year for Data Officers to connect and discuss upcoming activities. More information will be forthcoming.
  - During EPA's recent Office of Mission Support (OMS) Information Technology/Information Management (IT/IM), discussions continued regarding the vision for EPA's Data Management and Analytics Platform (DMAP), how it could be used as an Enterprise Data Management (EDM) Platform and how to ensure the metadata for key enterprise data assets are included in EPA's Enterprise Data Catalog (EDC). Information Management Officers (IMOs), Information Resource Manager Branch Chiefs (IRM BCs) and Data Officers will continue to be involved in these discussions moving forward.
- Artificial Intelligence (AI) Update
  - EPA recently delivered the AI Compliance Plan to Office of Management and Budget (OMB). This is one of the first deliverables due as outlined within OMB Memo M-24-10.
  - The next major deliverable will be the AI Use Case Inventory. When completed, the draft AI Inventory data collection form will be provided to Data Officers for review.
  - EPA has completed its AI Rules of Behavior guidance. The intent is to release the guidance in conjunction with AI training.
  - EPA also plans to implement an internal version of ChatGPT, called GovChat. Neither the data nor the prompts leave EPA's firewall.
- Maturity Assessment
  - EPA plans to use Gartner's Data Maturity tool to conduct another data maturity assessment. Gartner will assist with the analysis of the survey.

- o Different options for implanting the assessment survey have been discussed. Data Officers will complete the assessment along with input from other subject matter experts (SMEs). Data Officer input is needed to identify other SMEs that should participate in the assessment.
- Contracting Language
  - o The Contracting Language Subcommittee has done research to determine what standard language should be developed to incorporate into contracts to support different types of contracted data management responsibilities within a task order.
  - o Data Officers are asked to review the draft language and are encouraged to share the draft with others in their organization for input.
  - o A follow-on meeting will be scheduled by the Subcommittee leads to discuss Data Officer feedback.