

**INFORMATION SESSION:**  
***FY 2025 NOTICE OF FUNDING OPPORTUNITY***  
***(NOFO)***

**CWA SECTION 319 TRIBAL COMPETITIVE GRANTS**

**WEDNESDAY, OCTOBER 9, 2024      3:30 – 4:30PM EASTERN**

**TUESDAY, OCTOBER 15, 2024      12:00 – 1 PM EASTERN**

**Margot Buckelew**  
**[Buckelew.margot@epa.gov](mailto:Buckelew.margot@epa.gov)**  
**US EPA Headquarters**

# AGENDA

- Grant Program background:
  - Who can apply?
  - Funding information
  - Key dates
- What kind of work is EPA looking to fund?
- FY2025 Notice of Funding Opportunity (NOFO)
  - What's changed since last year? & NOFO Clarifications
  - How to navigate the NOFO
  - How are applications evaluated?
  - Important reminders & key dates
- Question and answer segment
  - Questions may be typed in at any time throughout the webinar

**Webinar slides and Q&As** posted at:

<https://www.epa.gov/nps/current-tribal-ss319-grant-information>

# WHO CAN APPLY?

- All Tribes eligible to receive FY2025 319 grants.
  - See <https://www.Epa.Gov/NPS/current-Tribal-ss319-grant-information> for list (will be posted next week)
- Tribes may apply for both base & competitive 319 funds in the same year

## RECENT COMPETITIVE GRANT RESULTS

Year	# Applications	# Awarded
2018	41	29
2019	46	28
2020	47	28
2021	36	32
2022	35	31
2023	35	33
2024	41	34
<b>Avg.</b>	<b>40</b>	<b>30</b>

# THE COMPETITIVE GRANT PROCESS

Applicant questions due to EPA by **November 26, 2024**  
(email [Tribal319grants@EPA.gov](mailto:Tribal319grants@EPA.gov))



Applications must be submitted online at Grants.gov by  
**December 11, 2024 (11:59pm Eastern)**



**Threshold Review:** EPA Regions review applications to ensure  
they are eligible and meet NOFO threshold criteria



**Evaluation Review:** Eligible applications reviewed by  
National Review committee. Scored out of 100 points.



**EPA Selection Official:** Selected applications for award,  
based primarily on ranking.



**Awards announced in March/April 2025**

**\*So, your project  
schedule should not  
begin before fall 2025.**



# DIFFERENCE BETWEEN THRESHOLD CRITERIA AND RANKING CRITERIA

## THRESHOLD CRITERIA (SECTION III.D)

- EPA REGIONAL REVIEW
- MUST SUBSTANTIALLY COMPLY WITH SECTION IV.C
- NO SCORE

\*IS THE PROPOSED WORK ELIGIBLE?

\*IS THE APPLICATION PACKAGE COMPLETE?

## RANKING CRITERIA (SECTION V.A)

- NATIONAL COMMITTEE REVIEW
- APPLICATIONS EVALUATED, SCORED, THEN RANKED
- MAXIMUM SCORE OF 100 POINTS

# APPLICATION PACKAGE (SEE NOFO PG. 17)

## MANDATORY DOCUMENTS:

- a. SF-424 – “signed application for federal assistance”
- b. SF-424A – “budget information for non-construction programs”
- c. EPA key contacts form 5700-54
- d. EPA form 4700-4 – preaward compliance review report
- e. \*Project narrative work plan (i.e., 15-page application)\*

## OPTIONAL DOCUMENTS:

- g. Supporting materials (e.g., photos, maps, figures)
- h. Negotiated indirect cost rate agreement, if applicable

# WHAT KIND OF WORK IS EPA LOOKING TO FUND?

Projects that...

- Will directly improve/protect water quality by implementing on-the-ground BMPs.
- Are strategically targeted in the watershed to address a NPS pollution problem/threat.
- Demonstrate a “readiness to proceed.”
  - Reasonable and achievable budget and project schedule.
  - Project team with clearly defined roles/responsibilities.



QUESTIONS?

# KEY NOFO REMINDERS

1. Tribal PPGs – no \$ match requirement.
2. Funding request can be up to \$125,000
3. Reserved funding for Tribes that haven't received a grant FY 20-24 (See list for reference of [Tribes eligible for this set-aside](#))
4. Cover page
  - Counted towards 15-page limit. See NOFO page 19 for required elements.
  - Additional information provided this year in the NOFO explicitly
5. GRTS project information - \*requirement added in 2022\*
  - If awarded funding, you are responsible for providing EPA project info within 90 days of your grant award. This will be included in EPA's 319 program grants reporting and tracking database (GRTS).

NO SIGNIFICANT CHANGES HAVE HAPPENED  
BETWEEN THE FY24 AND THE FY25 NOFO.

# REMINDERS OF FY24 NOFO CHANGES

1. Significant Ranking criteria changes happened in FY24 (continued on next slide):

FY2023 Evaluation Scoring Criteria (OLD – No Longer Used)	FY2025 Evaluation Scoring Criteria (NEW)
A. Subcategories of NPS pollution (10 points)	i. <b>Project Location</b> (15 points total) <ul style="list-style-type: none"> <li>Project Site Description (5 points)</li> <li>Waterbody Description (5 points)</li> <li>Watershed Description (5 points)</li> </ul>
B. Water quality problems/threats (10 points)	ii. <b>NPS Pollution Problem</b> (10 points total) <ul style="list-style-type: none"> <li>NPS Pollution Subcategories (5 points)</li> <li>Water Quality Problems/Threats (5 points)</li> </ul>
C. (30 points total) <b>Project goals &amp; objectives</b> (5 points) <b>Work plan components</b> (10 points) <b>Description of BMPs &amp; other project activities</b> (10 points) <b>Project location</b> (5 points)	iii. <b>Project Goals &amp; Environmental Results</b> (15 points total) Project Goals (6 points) Environmental Outputs & Outcomes (6 points) Progress Tracking Plan (3 points)

FY2023 Evaluation Scoring Criteria (OLD – No Longer Used)	FY2024 Evaluation Scoring Criteria (NEW)
<p><i>D. (10 points total)</i></p> <ul style="list-style-type: none"> <li>• <b>Link between workplan components and NPS pollution subcategories</b> (5 points)</li> <li>• <b>Water quality benefits</b> (5 points)</li> </ul>	<p><b>iv. Project Workplan</b> (25 points total)</p> <ul style="list-style-type: none"> <li>• Project Workplan Details (15 points)</li> <li>• Roles &amp; Responsibilities (5 points)</li> <li>• Milestone Schedule (5 points)</li> </ul>
<p><b>E. Watershed approach</b> (10 points)</p>	<p><b>v. BMP Technical Merit</b> (20 points total)</p> <ul style="list-style-type: none"> <li>• BMP justification to address NPS problem (10 points)</li> <li>• Climate Change Planning (5 points)</li> <li>• Operation &amp; Maintenance Plan (5 points)</li> </ul>
<p><i>F. (10 points total)</i></p> <ul style="list-style-type: none"> <li>• <b>Environmental results</b> (3 points)</li> <li>• <b>Measuring and tracking progress</b> (4 points)</li> <li>• <b>Past performance</b> (3 points)</li> </ul>	<p><b>vi. Project Budget</b> (10 points)</p>
<p><i>G. (10 points total)</i></p> <ul style="list-style-type: none"> <li>• <b>Project Budget</b> (8 points)</li> <li>• <b>Spending Approach</b> (2 points)</li> </ul>	<p><b>vii. Past Performance</b> (5 points)</p>
<p><b>H. Milestone schedule</b> (5 points)</p>	
<p><b>I. Roles &amp; responsibilities</b> (5 points)</p>	

# IMPORTANT NOFO SECTIONS (CONTINUED)

## 1. Detailed List of Cover Page Sections:

**Cover Page** (included in the 15-page Project Narrative limit and should not exceed 1 page). Include the following information in the cover page:

- **Project Title.** The project title should reflect the main project outcome/objective and should be 15 words or less.
- **Name of Tribe or Intertribal Consortium Applying for Funding**
- **Key Personnel and Contact Information** (i.e., name, email address and phone number).
- **Waterbody name and HUC12 ID Number(s).** A useful tool for looking up this information can be found here: <https://www.epa.gov/waterdata/how-my-waterway>
- **Abstract/Project Summary.** The abstract should begin with one or two sentences describing the main objective of the application. It should also include a description of the main tasks, including the specific BMPs and other activities, if applicable, to be implemented as part of the proposed project, as well as a description of the anticipated environmental outcomes. The entire abstract should be 250 words or less.
- **Pollution Category and Subcategory.** NPS pollution categories and subcategories can be found in [Appendix B](#).
- **Anticipated Environmental Outputs and Outcomes.** Include a brief description of the anticipated pollutant reduction measures and results. Detailed explanations and information should be included in the Project Narrative and will be evaluated as described in [Section V.A.iii](#).
- **Total Project Cost.** Specify the amount of CWA §319 federal funds requested and the non- federal cost share/match, if applicable, for the proposed project.

# IMPORTANT NOFO SECTIONS (CONTINUED)

## 2. Appendix of Categories and Subcategories of NPS Pollution

### ***Appendix B: Categories and Subcategories of NPS Pollution***

#### **Agriculture:**

- Irrigated Crop Production
- Non-Irrigated Crop Production
- Specialty Crop Production (e.g. horticulture/citrus/nuts/fruits)
- Grazing-Related Sources
- Pasture Grazing
- Range Grazing
- Aquaculture

#### **Animal Feeding Operations**

*No subcategories*

#### **Silviculture:**

- Harvesting/Residue Management
- Forest Management (e.g. pumped drainage/fertilization/pesticide application)
- Road Construction/Maintenance
- Reforestation

#### **Construction:**

- Highways/Roads/Bridges
- Land Development or Redevelopment

- Mine Tailings
- Mill Tailings
- Petroleum Activities
- Dredge Mining
- Abandoned Mine Drainage

#### **Land Disposal/Storage/Treatment:**

- Wastewater
- Landfills
- Inappropriate Waste Disposal
- Industrial Land Management
- On-site/Decentralized Wastewater Treatment
- Hazardous Waste
- Septage Disposal
- Waste Storage/Storage Tank Leaks (above ground)
- Waste Storage/Storage Tank Leaks (underground)

#### **Hydromodification:**

- Upstream Impoundment
- Dam Construction



# NOFO CLARIFICATIONS

- Past performance, evaluation criterion vii (page 22)
  - Provide a list of federally-funded assistance agreements from the last 5 years. No more than 5, for similar scopes of work to the proposed project (i.e. Primarily BMP implementation).
  - For each agreement listed:
    - Provide a brief statement on how you documented/reported on progress towards expected results.
    - If you didn't make expected progress, state how you documented this.



# NOFO CLARIFICATIONS

- Supporting materials, (page 18)
    - Not included in 15-page application limit.
    - E.g., Letters of support, data graphs, site photos, BMP diagrams
- \*Items explicitly required under the evaluation criteria do not qualify as supporting materials and are counted towards the 15-page limit. E.g., Work plan table, budget table, project schedule.

QUESTIONS?



# VIEW GRANT OPPORTUNITY

EPA-OW-OWOW-25-01

Fiscal Year (FY) 2025 Funding Opportunity for Indian Tribes and Intertribal Consortia for Nonpoint Source Management Grants Under Clean Water Act Section 319

Environmental Protection Agency

Environmental Protection Agency

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SYNOPSIS

VERSION HISTORY

RELATED DOCUMENTS

PACKAGE

## General Information

<b>Document Type:</b>	Grants Notice	<b>Version:</b>	Synopsis 2
<b>Funding Opportunity Number:</b>	EPA-OW-OWOW-25-01	<b>Posted Date:</b>	Sep 23, 2024
<b>Funding Opportunity Title:</b>	Fiscal Year (FY) 2025 Funding Opportunity for Indian Tribes and Intertribal Consortia for Nonpoint Source Management Grants Under Clean Water Act Section 319	<b>Last Updated Date:</b>	Oct 01, 2024
<b>Opportunity Category:</b>	Discretionary	<b>Original Closing Date for Applications:</b>	Dec 11, 2024 See Section IV of funding opportunity announcement for closing date information.
<b>Opportunity Category Explanation:</b>		<b>Current Closing Date for Applications:</b>	Dec 11, 2024 See Section IV of funding opportunity announcement for closing date information.
		<b>Archive Date:</b>	Jan 10, 2025
		<b>Estimated Total Program Funding:</b>	\$ 3,500,000



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## Competitive Grants

In addition to awarding Section 319 base grants (described above), each year the EPA's National NPS Program solicits applications via a national competition from 319-eligible Tribes and intertribal consortia to implement on-the-ground projects to manage NPS pollution. Competitive 319 grants may be used to develop and/or implement watershed-based plans and other on-the-ground projects that will result in significant steps towards solving NPS impairments on a watershed-wide basis. Tribal applicants may request up to \$125,000 in federal Section 319 funds through this competition. In recent years, the EPA has awarded approximately \$2.5 million/year in federal 319 funds under this solicitation, depending on Agency funding levels. **Please note that applicants must submit applications via grants.gov.**

**The FY25 Notice of Funding Opportunity (NOFO) may be found on grants.gov. For reference, the PDF of the NOFO and other related resources are as follows:**

[FY25 Section 319 Tribal Competitive NOFO \(pdf\)](#) (530.31 KB, September 23, 2024)

[FY25 Tribal 319 NOFO FAQ \(pdf\)](#) (441.01 KB, September 24, 2024)

Beginning in FY23 and continuing in FY25, to increase the number of Tribal NPS programs benefiting from competitive grants awarded under this solicitation, EPA will reserve a portion of available funds to make approximately five awards to eligible Tribal applicants that have not received a competitive grant under the CWA 319 Tribal NPS program in the last five years (FY2020 – FY2024). See reference list for eligibility:

[List of No Competitive Grants FY20-24 \(pdf\)](#) (222.96 KB, September 24, 2024)

Key Dates in the Competitive Grant Process:

- October 9, 2024, 3:30 – 4:30pm EST:** Informational webinar #1. [Register](#).
- October 15, 2024, 12 – 1pm EST:** Informational webinar #2. [Register](#).

Slides for the Informational Webinars can be accessed here after the first webinar occurs.

# GRANTS.GOV RESOURCES

Support center available 24/7 (closed on federal holidays)

- Email: [support@grants.Gov](mailto:support@grants.Gov)
- Phone: 1-800-518-4726 (toll-free) | 1-606-545-5035 (international)

## Resources

- Workspace overview: <https://www.Grants.Gov/web/grants/applicants/workspace-overview.Html>
- Youtube training & webinar videos:  
<https://www.Youtube.Com/user/grantsgovus/featured>
- Online user guide:  
[https://www.Grants.Gov/help/html/help/getstarted/get\\_started.Htm](https://www.Grants.Gov/help/html/help/getstarted/get_started.Htm)
- FAQs: <http://www.Grants.Gov/web/grants/applicants/applicant-faqs.Html>
- Grants.gov self-service web portal: <https://grants-portal.Psc.Gov>
- Blog: <https://blog.Grants.Gov/>

# Navigating the NOFO

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## I. Funding Opportunity Description

- Describes the types of projects EPA is looking to fund
- Language about EPA's Strategic Plan, outputs and outcomes (see Criterion iii)

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## II. Award Information

- Funding available for competition (max \$125K/project)
- Funding is for grants and cooperative agreements

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### III. Eligibility Information

- Who is eligible? CWA Section 319-eligible Tribes.
- Cost-share/match info.
- **Threshold Evaluation Criteria** (i.e., what EPA reviews to make sure you submitted a complete, eligible application before sending to the review committee).
- Funding restrictions on watershed planning, Admin costs, WQ monitoring, intertribal consortia.
- PPG info

## IV. Application and Submission Information

- Must apply through Grants.gov “Workspace”, a few limited exceptions
- Application Due Date! (**December 11, 2024**)
- What to include in your application package.
- **How to format your application (Section IV.B.2) and what to include to address each ranking criterion. \*15-page limit for project narrative.**

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## V. Application Review Information

- **Ranking Criteria (Section V.A):** point values, how each criterion will be evaluated.
- How EPA will review and select applications

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## VI. Award Administration Information

- When EPA will notify applicants after **threshold** and **evaluation** reviews.
- What you'll need to include in final work plan, if selected.
- Reporting requirements during grant period.
- Additional requirements (e.g., Satisfactory Progress, O&M)
- Filing a dispute

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## VII. Agency Contacts

- Who to contact at EPA (in most cases, [Tribal319grants@EPA.gov](mailto:Tribal319grants@EPA.gov))

## VIII. Other Information

- QA/QC, data sharing

## Appendix A – Watershed Plan Elements

## Appendix B (NEW) – Categories and Subcategories of NPS Pollution

QUESTIONS SO FAR?

# SEVEN RANKING CRITERIA SECTION V.A. OF NOFO

Application Tips



# RANKING CRITERION (i)

## ***Project Location*** (15 points total)

- a) The proposed project site(s), including the location of the site(s) relative to the waterbody/waterbodies impacted by NPS pollution and any notable features relevant to the proposed NPS project (e.g., roads, project access points, proximity to other relevant locations). (5 points)
- b) The waterbody, including water body type and importance, that will be protected or restored as a result of the proposed project. (5 points)
- c) The watershed (HUC12 watershed or smaller, as appropriate) in which the proposed project will take place, including a description of watershed make-up (e.g. predominant land uses) as relevant to the proposed project and how the proposed project addresses priority NPS issue(s) within the watershed and how the project connects with other ongoing or planned NPS management activities within the watershed. (5 points)

**\*Refer to your Tribe's NPS program documents and EPA Tribal NPS handbook for NPS pollution sources.**



# RANKING CRITERION (i)

## ***Project Location*** (15 points total)

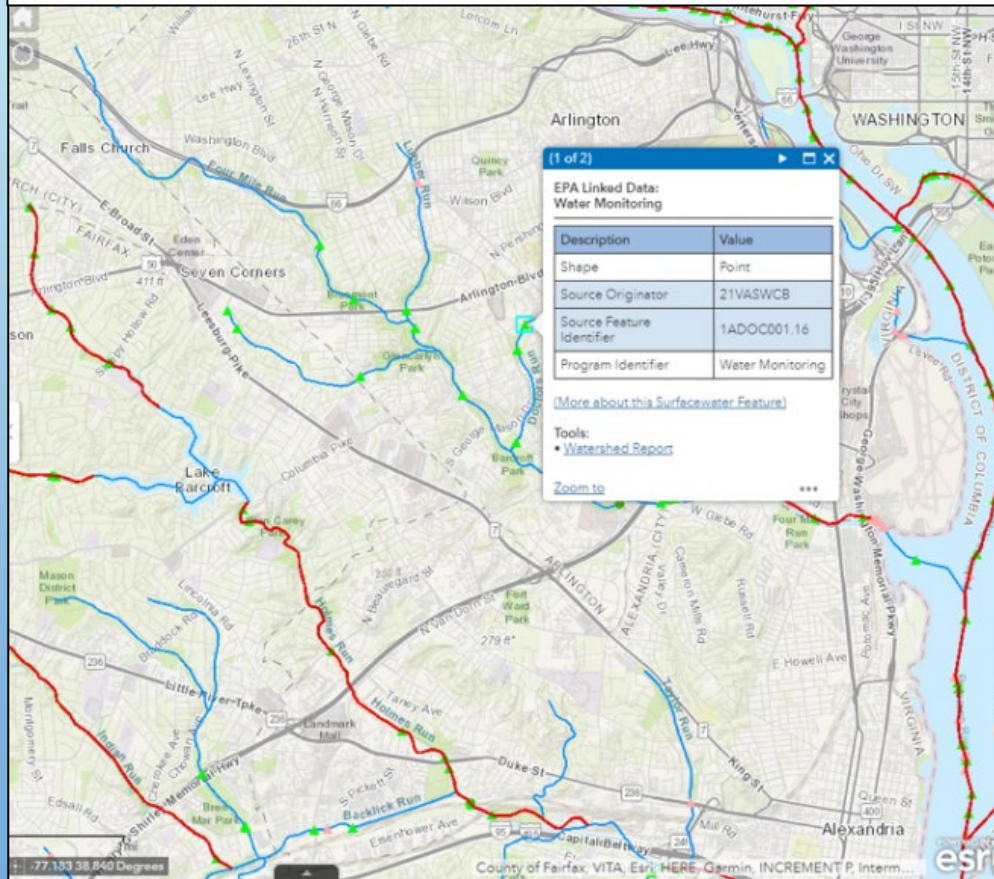
- a) The proposed project site(s), including the location of the site(s) relative to the waterbody/waterbodies impacted by NPS pollution and any notable features relevant to the proposed NPS project (e.g., roads, project access points, proximity to other relevant locations). (5 points)
- b) The waterbody, including water body type and importance, that will be protected or restored as a result of the proposed project. (5 points)
- c) The watershed (HUC12 watershed or smaller, as appropriate) in which the project will take place, including a description of watershed characteristics (e.g., predominant land uses) as relevant to the proposed project and how the project addresses priority NPS issue(s) within the watershed and how it connects with other ongoing or planned NPS management actions within the watershed. (5 points)

- Information on where the project will be taking place, the waterbody of concern, and information on the watershed
- Include information on other NPS projects, prioritization of NPS work for the Tribe

\*Refer to your Tribe's NPS program documents and handbook for NPS pollution sources.

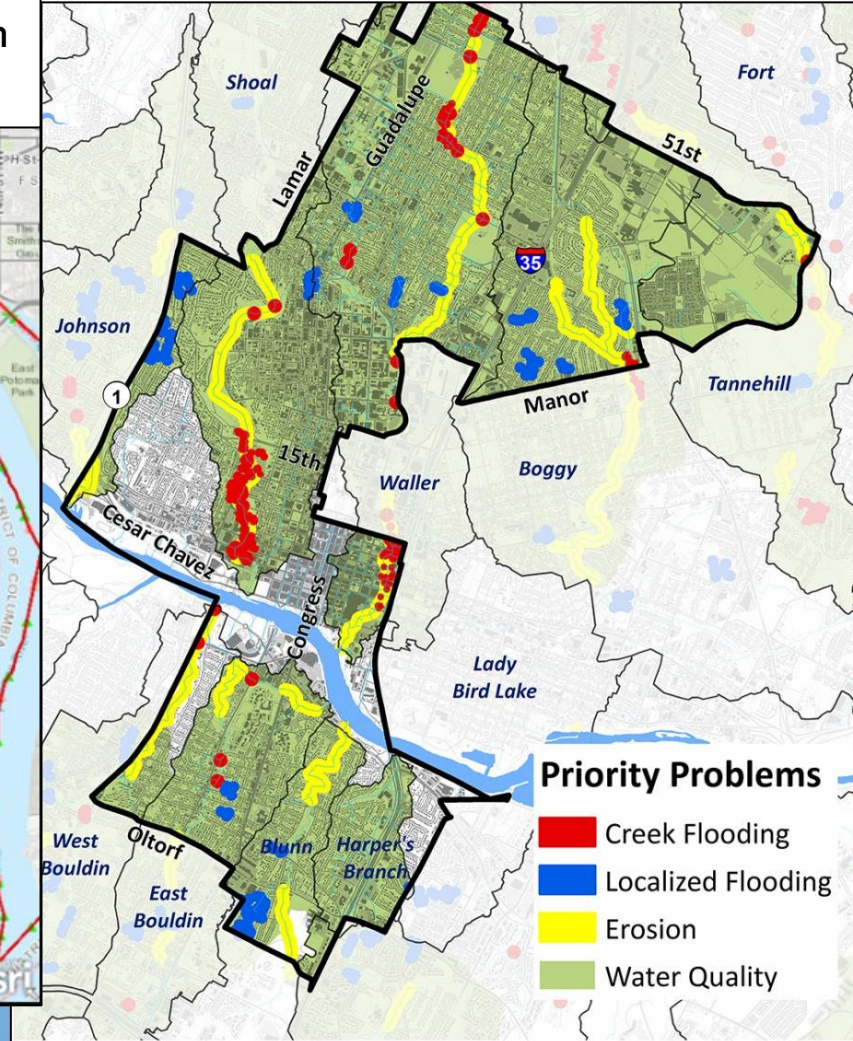
# Examples of demonstrating location with supporting materials:

Linking water quality monitoring data to problem and proposed project location.



<https://www.epa.gov/waterdata/waters-geoviewer>

Prioritization of existing NPS problem areas (e.g., eroding streambanks)



<http://www.austintexas.gov/page/district-9-watershed-profile>



## RANKING CRITERION (ii)

### ***NPS Pollution Problem (10 points)***

- a) The NPS pollution sources at the subcategory level that you will address through the proposed project. (5 points)
  
- a) The water quality problem or threats caused by the NPS pollution source(s) to be addressed through the proposed project; including information sources and evidence. (5 points)

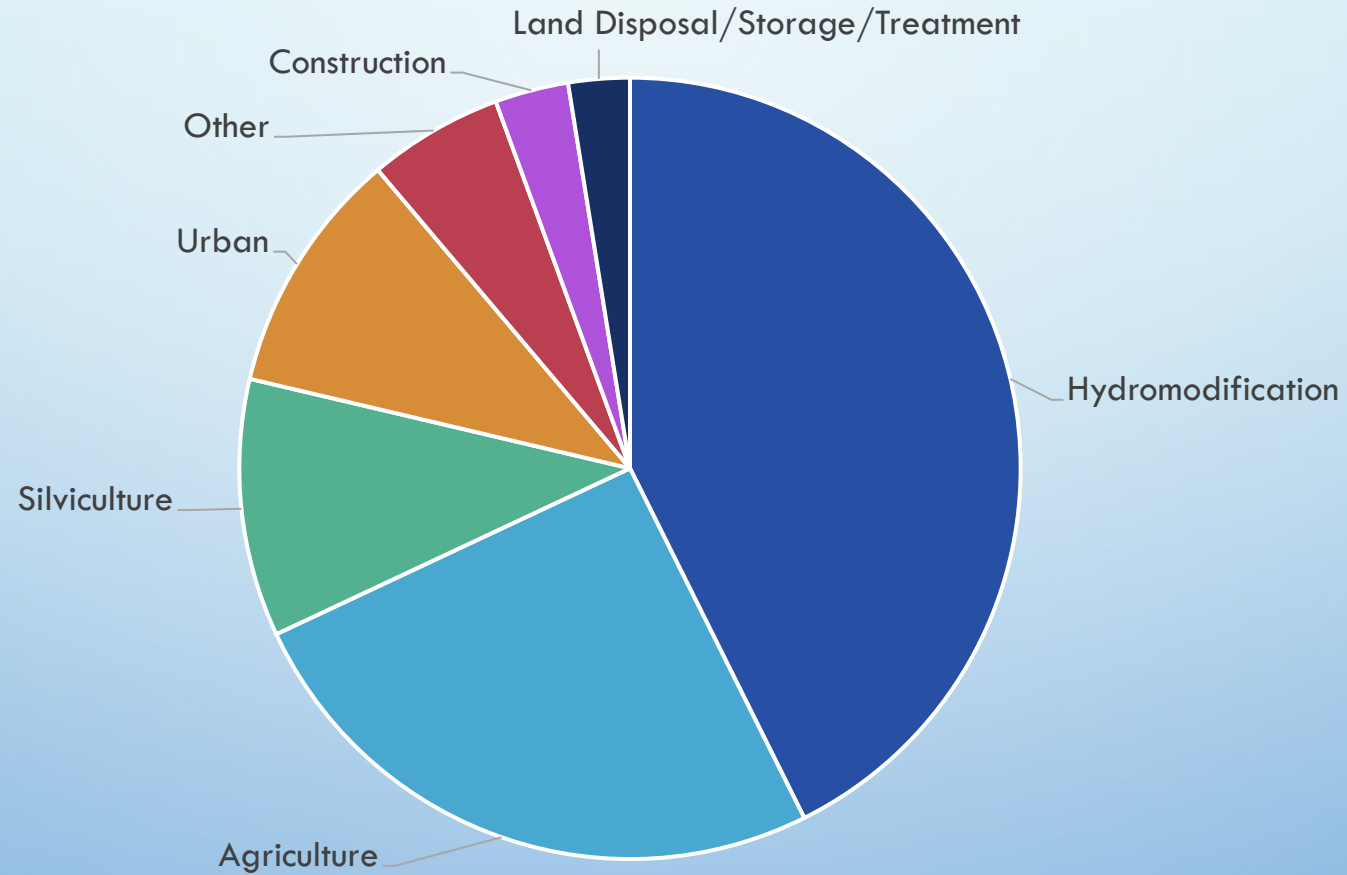
# RANKING CRITERION (ii)

## ***NPS Pollution Problem (10 points)***

- a) The NPS pollution sources at the subcategory level that you will address through the proposed project. (5 points)
- a) The water quality problem or threats caused by the NPS pollution source(s) to be addressed through the proposed project, including information sources and evidence. (5 points)

- Describe the sources you will be addressing in project;
- Knowledge sources beyond data collection may serve as evidence for this (discussions from elders, anecdotal evidence of uses/access/condition declining etc.)

## NPS POLLUTION SOURCES ADDRESSED BY COMPETITIVE 319 PROJECTS AWARDED IN RECENT YEARS



## Show the water quality threat or problem.



Failing septic system



Eroding streambank



# RANKING CRITERION (iii)

## ***Project Goals and Environmental Results*** (15 points total)

- a) Project goal(s) that link to the NPS pollution source(s) and water quality problem/threat described in the application, as well as a priority in the Tribal NPS management program. (6 points)
- b) Anticipated environmental outputs and outcomes (see section i.B for examples of outputs and outcomes), and how the outputs and outcomes are linked to EPA's FY2022-2026 strategic plan. (6 points)
- c) A plan for measuring and tracking progress toward achieving the expected outputs and outcomes (3 points)

# RANKING CRITERION (iii)

## ***Project Goals and Environmental Results (15 points total)***

- a) Project goal(s) that link to the NPS pollution source(s) and water quality problem/threat described in the application, as well as a priority in the Tribal NPS management program. (6 points)
- b) Anticipated environmental outputs and outcomes (provide examples of outputs and outcomes), and how they are linked to EPA's FY2022-2026 strategy. (3 points)
  - Focus primarily on goals related to addressing the problem/threat you have identified in (ii)
  - Link the proposed project to your NPS Management plan
  - Outputs = deliverables you will achieve during the project period.
  - Outcomes = results, effects, or consequences of outputs and is related to achieving the goal
- c) A plan for measuring and tracking progress, including expected outputs and outcomes (3 points)



## Example Goals, Objectives, and Proposed Activities

### Goal 1:

Decrease sediment and bacteria loading to meet water quality targets to support designated beneficial uses in Oak Creek.

#### Objective 1:

Remove livestock access to Oak Creek.

##### Management Actions:

1. Install livestock exclusion fencing
2. Install off-site water supply for livestock

#### Objective 2:

Stabilize eroding streambank and restore riparian area at former livestock access point.

##### Management Actions:

1. Stabilize 100 ft. of streambank
2. Riparian planting on 0.25 acres

# RANKING CRITERION (iv)

## ***Project Workplan*** (25 points total)

- a) Complete details for the project workplan, including a detailed breakdown of tasks to implement the proposed BMP(s), as well as other eligible project activities, where applicable. (15 points)
- b) The roles and responsibilities for each workplan component including responsible parties and lead contacts. (5 points)
- c) A milestone schedule that covers each year of the project period and includes a breakout of the project activities into phases with associated tasks and timeframe, interim milestone dates for each project component, and a clearly articulated approach, procedures, and controls to ensure that awarded funds will be expended in a timely and efficient manner. (5 points)

# RANKING CRITERION (iv)

## ***Project Workplan (25 points total)***

- a) Complete details for the project workplan, including a detailed breakdown of tasks to implement the proposed BMP(s), as well as other eligible project activities, where applicable. (15 points)
- b) The roles and responsibilities for each workplan component and lead contacts. (5 points)
- c) A milestone schedule that covers each year of the project, with a breakout of the project activities into phases with interim milestone dates for each project component, and a description of the project management approach, procedures, and controls to ensure the project is completed in a timely and efficient manner. (5 points)

- All this information can be included on one table (example on slide 43)
- Break down work plan into specific tasks with timelines associated (could a new staff person pick up work plan and complete project?)
- ID lead person/agency for each work plan component

# RANKING CRITERION (v)

## ***BMP Technical Merit*** (20 points total)

- a) A justification for why the proposed BMPs are best suited to address the NPS pollution source(s) and water quality problem/threat identified in the application. (10 points)
- b) Potential climate change impacts to the project site and how future conditions will impact the performance of proposed BMPs, and whether/how the applicant considered these potential impacts in the design of the proposed project. (5 points)
- c) The plan for operating and maintaining the proposed BMP(s) to ensure they remain effective for their expected lifespan. (5 points)

# RANKING CRITERION (v)

## ***BMP Technical Merit*** (20 points total)

- a) A justification for why the proposed BMP is the best suited to address the NPS pollution source(s) and water quality issues identified in the application. (10 points)
  - Provide detailed info on BMPs including planned or conceptual design, when applicable.
  - Justification on why this BMP is best suited for the identified problems
  - Considerations on how conditions may change under future climate scenarios and how the BMP design will be responsive to this
  - We encourage you to use tools like: <https://www.epa.gov/climate-change-water-sector/climate-change-and-water-tools>
  - A plan to maintain the BMP for its life span (usually 10 years)
- b) Potential climate change impacts and how these conditions will impact the project. Justification on whether/how the applicant's design of the proposed project is responsive to these conditions.
- c) The plan for operating and maintaining the BMP so they remain effective for their intended life span.

## COMMON BMPS IMPLEMENTED BY COMPETITIVE 319 PROJECTS IN RECENT YEARS

<b>Best Management Practice</b>
Streambank & Shoreline Protection
Riparian Planting
Fencing
Outreach & Education
Stream Crossing Improvements
Erosion & Sediment Control Practices
Wetland Restoration
Native Plant Propagation & Planting
Invasive Species Management
Vegetative Buffer Strips



# RANKING CRITERION (vi)

## ***Project Budget*** (10 points total)

- The reasonableness of the budget and estimated funding amounts for each work plan component/task.
- Applications will be evaluated based on the adequacy and specificity of the information provided in the detailed budget and whether the proposed costs are reasonable and allowable. Total project costs must include both federal and the required non-federal cost share/match. The cost-effectiveness and reasonableness of all costs (federal and non-federal cost share/match will also be evaluated. (10 points)



# RANKING CRITERION (vi)

## **Project Budget (10 points total)**

- The reasonableness of the budget and estimated funding amounts for each work plan component/task.
- Applications will be evaluated based on the adequacy and specificity of the information provided in the detailed budget and whether the proposed costs are reasonable and allowable. Total project costs must include the required non-federal cost share/match. The cost reasonableness of all costs (federal and non-federal) will be evaluated. (10 points)

- Provide cost estimate for each work plan component
- Specify direct, indirect and match costs, when applicable.

# CALCULATING THE MATCH

<b>Federal Share</b>	<b>Non-Federal Match Percent</b>	<b>Federal Share Percent</b>	<b>Non- Federal Match</b>	<b>Total Project Cost</b>
\$125,000	40%	60%	\$83,333	\$208,333
\$125,000	10%	90%	\$13,889	\$138,889

*Example calculation:*

If you know the total project costs:

- (1) multiply the total project costs by the cost share/match % needed.
- (2) the total is your cost share/ match amount.

*For example: if your total project cost = \$208,333 and you need 40% cost share/match, then  $\$208,333 \times .40 = \$83,333$  (cost share/match).*

# Example Workplan

Component 1: <i>Site Design and Planning</i> Lead Party: Tribal Department				
Task List	Time Period Implemented		Description	Cost:
Task Description 1: Hire and Interview				
Prep RFA	October 2024	November 2024	write RFA write RFA write RFA write RFA write RFA write RFA write RFA write RFA write RFA write RFA	
Hire Design Contractor	November 2024	December 2024	interview and select interview and select interview and select interview and select interview and select interview and select interview and select interview and select	
Task Description 2: Design				
BMP Design	December 2024	July 2024	Why BMP Selected how design will address identified water quality problems climate considerations etc	
Component 2: <i>Stream Restoration</i> Lead Party: Tribal Department				
Task Description 1: Implement Design				
Buy Supplies	June 2024	August 2024	include detailed supply list and associated costs survey survey survey survey survey survey survey survey survey survey survey survey survey survey survey survey	
Site Scoping	May 2024	August 2024	survey survey survey survey survey survey survey survey survey survey survey survey survey survey survey survey	
Site Prep	July 2024	September 2024		
BMP Installation	August 2024	February 2025	Why BMP Selected how design will address identified water quality problems climate considerations etc	
Ensure Successful Installation of BMP	August 2025	August 2027	check marks check marks check marks check marks check marks check marks check marks check marks check marks check marks	
Component 3: <i>Community Engagement</i> Lead Party: Tribal Department				

Component 3: Community Engagement Lead Party: Tribal Department				
<b>Task Description 1: Public Access and Education</b>				
Community Interviews	February 2024	May 2024	design questions and engage questions and engage design engage design questions and design questions and engage	
Accessibility Designs	May 2024	June 2024	incorporate access incorpor incorporate access incorpor incorporate access incorpor	
Signage Development	May 2024	August 2024	graphic design and messaging design and messaging	
BMP Installation	September 2024	December 2024	connect with component 2 and will address goals connect wi 2 and why project will address connect with component 2 and will address goals connect wi 2 and why project will address connect with component 2 and will address goals connect wi	
Post installation Interviews	January 2025	April 2025	design questions and engage questions and engage design engage design questions and design questions and engage	
Component 4: Data Collection and Reports Lead Party: Tribal Department				
<b>Task Description 1: Post installation</b>				
Enter GRTS Data	Fall 2025			
BMP Post installation checks	July, April annually			
Grant Reporting	July 2026	September 2026		

## Example project budget table

Project Goal: Decrease sediment and bacteria loading to meet water quality targets to support designated beneficial uses in Oak Creek.			
Activity	Amount	Cost	Total
<b>Objective 1: Remove livestock access to Oak Creek</b>			
Fencing materials	0.5 miles	\$400/mile	\$200
Work crew to complete fencing and restoration	60 hours	\$80/hr	\$4,800
Livestock off-site watering structures	2 units	\$1,500 per unit	\$3,000
<b>Objective 2: Stabilize eroding streambank and restore riparian area at former livestock access point</b>			
Bank stabilization materials	100 ft	\$20/ft	\$2,000
Native riparian plants	50 plantings	\$30/planting	\$1,500
Native grass seed mix	50 lbs	\$10/lb	\$500
<b>Total</b>			<b>\$12,000</b>

# RANKING CRITERION (vii)

## **Past Performance (5 points)**

- Reported on progress towards achieving the expected results (e.g., outputs and outcomes) under the federally funded assistance agreements (assistance agreements include grants and cooperative agreements but not contracts) performed **within the last five years for similar scopes of work to the proposed project**, and if such progress was not being made, whether the applicant adequately documented and/or reported why not. (5 points)

# RANKING CRITERION (vii)

## **Past Performance (5 points)**

- Reported on progress towards achieving the expected results (e.g., outputs and outcomes) under the federally funded assistance agreements (assistance agreements include grants and cooperative agreements but not contracts) performed **within the last five years for similar scopes of work to the proposed project** was not being made, whether the applicant addressed the gap and/or reported why not. (5 points)

Past performance – how did you track and report progress under previous grants?

# QUESTIONS ON CRITERIA?



# KEY DATES

- November 26, 2024: last day to submit questions ([Tribal319grants@EPA.Gov](mailto:Tribal319grants@EPA.Gov))
- \*December 11, 2024\*: application deadline.
  - Submissions via grants.gov – by 11:59pm EST
  - Late applications will not be considered for funding
- March/April 2025: EPA announces selections.
- Summer/Fall 2025: final award packages to grantees.

\*So, your project schedule should not begin before fall 2025.

# IMPORTANT REMINDERS

- You must submit through [grants.gov](https://www.grants.gov)
- Maximum federal request amount: \$125,000
- 15-page (single-spaced) limit on the project narrative
  - Additional pages allowed for supporting materials (maps, data graphs, site photos, etc.)
- Review committee can only evaluate application based on information provided. They will not have access to your NPS assessment report or NPS management program plan

QUESTIONS?

[TRIBAL319GRANTS@EPA.GOV](mailto:TRIBAL319GRANTS@EPA.GOV)

SEE

[HTTPS://WWW.EPA.GOV/NPS/CURRENT-TRIBAL-SS319-GRANT-INFORMATION](https://www.epa.gov/nps/current-tribal-ss319-grant-information)

FOR MORE INFORMATION ABOUT THE FY2025  
COMPETITIVE GRANT.