SUBJECT: Small Quantity Generator Re-Notification Required By September 1, 2025

Dear Small Business Owner/Operator:

Are you a small quantity generator (SQG) of hazardous waste (i.e., a generator of between 100 and 1,000 kg (220 and 2,200 lbs) of non-acute hazardous waste per month)?

SQGs in [INSERT STATE OR EPA REGION] are now required to ***re-notify every four years***. To remain in compliance with the re-notification requirement, you need to update your notification by completing and submitting the Notification of RCRA Subtitle C Activities (Site Identification Form), also known as EPA Form 8700-12, or state equivalent. The re-notification is due by

**September 1, 2025**

[KEEP THIS PARAGRAPH IF YOUR STATE HAS OPTED INTO MYRCRAID] SQGs are encouraged to submit the re-notification electronically via MyRCRAID by logging into RCRAInfo and requesting MyRCRAID permissions for your site (if you have not already registered). You can log into or register for RCRAInfo at <https://rcrainfo.epa.gov/rcrainfoprod/>. Then, you should create a New Submission and select the option to provide a subsequent notification. The form will be pre-populated with the most recent information for your site in RCRAInfo. Please review the information in each box for accuracy and update as necessary before submitting.

[KEEP THIS PARAGRAPH IF YOUR STATE HAS NOT OPTED INTO MYRCRAID] SQGs should submit the Site ID Form and select the choice in Item 1 to obtain or update an EPA ID number. Complete the form with the current information for your site. Sign the form and submit it.

For more information, please contact your [CHOOSE EITHER: EPA regional office or state agency] at [EPA REGIONS/STATES CAN INSERT CONTACT INFO HERE.]

Additional information regarding hazardous waste generation and applicable regulations can be found at www.epa.gov/hwgenerators.