Access Instructions for Tribally Developed Indicator Form

The Tribally Developed Indicator Form is located in GAP Hub and you will need to request access to GAP Hub in order to utilize the form. You will need to have a login.gov account in order to complete the next step. If you do not have a login.gov account set up, go to <u>login.gov</u> and set up your account now.

1. Go to <u>https://waa.epa.gov</u> to request GAP Hub access. You will need to use Login.gov credentials to proceed to the site. If you do not have login.gov credentials, you will be able to create a login.gov account during the below process:

Select a Login Method				
Login.gov	PIV Card			
LOGIN.GOV				
EPA Gateway is using Login.gov as an identity provider to allow you to sign in to your account safely and securely.				
If you do not have an existing Login.gov account, you will be able to create one before you log in.				
		LOGIN		

2. Once you are logged in to waa.epa.gov, enter the fields that are required. For **EPA Contact Name**, enter the information for **your GAP Project Officer**. In the final dropdown field, scroll through the list of available applications and select "GAPHub":

Select the Community or Application for which you are requesting access:		
	GAPHub	~

3. Once you successfully submit the request, you will see this screen:

i.

	Web Application Access Registration
	\mathbf{i}
	You request was successfully submitted for processing. You will receive two emails, one with acknowledgement of
	self registration request and the other upon approval.
	Request ID:
i.	Close

- 4. You will receive two emails from the Web Application Access (WAA) system.
 - i. The first email is a confirmation that you submitted a request.

ii. The second email will be a confirmation that your request has been approved (this could take a few business days). See example below:

	Subject: Approved - Request for an External Affiliate Account and GAPHub Application Access
	To: @gmail.com>
	Deat
	four request for an EPA web Application Access (WAA) external anniate account and access to the GAPHUB community has been approved, below is your togin.gov osername.
	Login goy Username:
	As an EPA external affiliate you must sign in using the Login.gov credentials. Once you have logged into the EPA WAA Community Access (https://waa.epa.gov) successfully, you may update your pro
	clicking the User Profile menu. Additional password security features are available on the Login.gov web page.
	If you have questions regarding your access, please contact EPA Enterprise IT Service Desk via email at epacallcenter@epa.gov or by phone at 1-866-411-4EPA (4372).
	Sincerely,
ii.	EPA WAA Manager

5. Once you receive notification that your request has been approved, you can then submit a Tribally Developed Indicator Form via GAP Hub: https://indreq.epa.gov

Please reach out to gap@epa.gov if there are any issues with this process.