

Data Governance Advisory Council

Meeting Summary: November 6, 2024

The following provides a summary of topics discussed with EPA Data Officers during the November 6, 2024 Data Governance Advisory Council (DGAC) meeting.

Meeting Highlights:

- Data Stewardship Activities
 - Data Officers provided updates on ongoing outreach and data stewardship activities within their respective offices.
- Announcements
 - New Metadata Guidance may be forthcoming from Office of Management and Budget (OMB) on Title 2 of the Open Government Data Act portion of the Evidence Act. This may update the metadata schema. More information will be provided when it is available.
 - Planning for the Virtual Data Officer Meetings on December 4th and 5th is ongoing. More information will be forthcoming. If Data Officers are not able to attend, they may also designate a proxy to attend in their absence. A follow-on in-person meeting will also be held in the spring.
 - The AI Use Case Inventory survey was distributed on November 5th. Responses are due on December 2, 2024.
- Maturity Assessment
 - EPA is ready to implement Gartner's Data Maturity Assessment tool. Data Officers will take the survey first.
 - An opportunity will be provided for each office to provide two additional responses to the survey.
 - The second survey may include an abbreviated set of questions focused on specific areas of interest. These areas of interest will be determined after reviewing Data Officer responses.
- Zero Trust Data Security Guide
 - The Zero Trust Data Security Guide was recently released as part of the OMB Memoranda M-22-09 requirements.
 - The guide includes information on securing and managing the data. It also focuses on the Data Catalog and Inventory and how it relates to sensitive data, privacy and security controls.

- Looking at this guidance may be an activity to include in the upcoming FY25 discussions.
- Data Storage Tool
 - Office of Research and Development (ORD) receives lots of questions from scientists on where they can store their data and has put together a matrix to help scientists determine what options exist.
 - If offices find this tool useful, it may be possible to expand it beyond ORD.
- Contracting Language Subcommittee Update
 - The Subcommittee is still taking comments on the draft contracting language through the end of next week.