

OFFICE OF THE CHIEF FINANCIAL OFFICER

WJCN – 4406, (202) 564-1151

DESCRIPTION/RESPONSIBILITIES

The Office of the Chief Financial Officer (OCFO) has a workforce of approximately 380 employees across three main office locations in Washington D.C and its two financial divisions located in Cincinnati, OH and Research Triangle Park, NC. The OCFO was recognized as the best EPA Headquarters Office to work for based on 2023 Federal Employee Viewpoint Survey results. The OCFO is responsible for:

- Developing, administering, and supporting the EPA performance management system involving strategic planning, annual planning; budget formulation and execution; performance measurement and analysis; enterprise risk management; evidence and evaluation; continuous improvement; and the accountability framework for environmental, fiscal, and managerial results;
- Overseeing, maintaining, and supporting Agency resource and financial management functions, including budget formulation, preparation and execution agency budgets; national, local and specialized accounting; financial and customer services; the Working Capital Fund management and oversight; payroll support; and implementation and testing of internal controls as part of the agency's environmental risk management program;
- Defining, creating, operating, and securing shared information technology solutions and data for budget, financial, and performance management, in support of agency operations and mission;
- Managing EPA's E-Enterprise for the Environment Program for collaborative leadership amongst state and tribal partners focused on streamlining and modernizing environmental program implementation;
- Liaising, communicating, and coordinating budget, financial, and/or performance management matters within the Agency, and between EPA and cognizant Congressional committees and staff, respective White House Offices including the Office of Management and Budget, the Government Accountability Office, and other oversight or assessment organizations.

To carry out these functions, the OCFO collaborates, coordinates, and interacts with a variety of stakeholders, both internal and external to the Agency at multiple levels including at the national level.

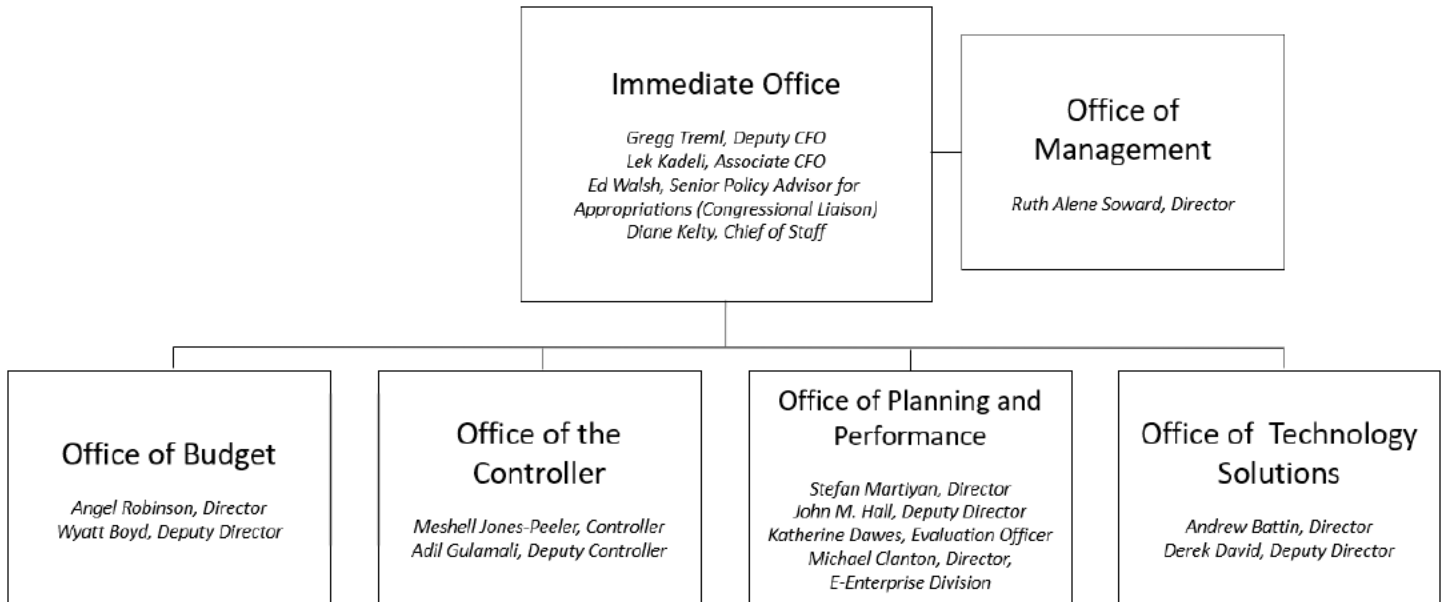
KEY INFORMATION

- Gregg Trembl, Deputy Chief Financial Officer; Lek Kadeli, Associate Chief Financial Officer
- FY24 FTE Ceiling: 362.3 in appropriated (294.6), reimbursable (44.6), and supplemental funds (23.1)
- Office locations:
 - Headquarters, Washington, D.C.
 - RTP Finance Division and OTS Staff, Research Triangle Park, NC
 - Cincinnati Finance Division, Cincinnati, OH

OFFICES

OFFICE OF THE CHIEF FINANCIAL OFFICER (OCFO) CAREER SENIOR LEADERSHIP TEAM

As of 08-11-2024



- **Office of Budget (OB)** – Angel Robinson, Director; Wyatt Boyd, Deputy Director.
 - Is the EPA’s central budget office;
 - Performs budget and resource planning, analysis and decision-making support at the national agency level;
 - Provides budget-related communication and coordination;
 - Performs budget formulation, budget execution and operating plan planning, guidance development, policy coordination, options preparation, systems planning, process management and integration of goals-based decision-making (with the Office of Planning and Performance);
 - Performs budget and resource tracking, review, utilization monitoring and analysis;
 - Budget information request coordination, preparation and analysis from internal and external stakeholders, including OMB, Congressional Appropriators, and agency senior management;
 - Performs budget analysis of proposed policies and legislation;
 - Performs Anti-deficiency Act coordination and policy development; and,
 - Coordinates budget and related issues with agency Headquarters and Regional Offices.
- **Office of the Controller (OC)** – Meshell Jones-Peeler, Controller; Adil Gulamali, Deputy Controller
 - Develops, manages, and supports the agency's federal financial management program by interpreting fiscal legislation, maintaining fiscal operations, and implementing government-wide external reporting reforms.
 - Establishes the priorities, policy, guidance and strategy for EPA’s financial management community;
 - Provides financial information to agency program managers and leadership in support of day-to-day decisions and environmental results;
 - Provides a full range of national, local and specialized accounting, financial and customer services through the agency’s two Finance Centers located in Cincinnati and Research Triangle Park;

- Leads and manages the agency's Management Integrity program, including A-123 internal control system process. Also serves as the OCFO's audit liaison and coordinates audit activities;
 - Provides relocation services to the EPA and other federal entities;
 - Leads the agency's payroll coding and Payroll Cost Allocation effort;
 - Promulgates policy and procedures on disaster charging and travel in the event of an emergency;
 - Manages the accounting string for the agency to ensure nomenclature and standards are consistent across the EPA;
 - Provides expert technical assistance in cost accounting and program accounting issues for legal and enforcement proceedings including testimony at trials, depositions, affidavits, and other assistance to legal staff; and
 - Oversees financial management of the Working Capital Fund and coordinates WCF Board activities.
- **Office of Planning and Performance (OP2)** – Stefan Martiyan, Director; John Hall, Deputy Director; Katherine Dawes, EPA Evaluation Officer; Michael Clanton, Director, E-Enterprise Division
 - Leads development and implementation of EPA's strategic planning and performance management framework;
 - Manages the development and reporting of agency performance measures cascading from the Strategic Plan and Budget through process level and operational performance measures;
 - Manages and implements agency-wide annual performance assessment of progress in achieving annual and long-term performance goals and prepares the agency's Annual Performance Report;
 - Manages the development and implementation of the EPA's enterprise risk management program, including senior leaders' strategic reviews of progress towards objectives in the EPA's Strategic Plan;
 - Assesses and identifies significant and enterprise risks and progresses for mitigating the risks;
 - Directs E-Enterprise for the Environment, a collaborative partnership between the EPA, states and Tribes to modernize management and implementation of federal environmental programs.
 - Develops policy and procedures for the agency to use evaluation, data, statistics, analysis, and research to inform planning and budgeting decisions, policymaking, regulations, and day-to-day operations;
 - Leads the agency's continuous improvement program to set policy, procedures, and guidance to support programs and regions in the development of process improvements and improvement projects, ideation and problem-solving;
 - Leads implementation of the Program Management Improvement Accountability Act (PMIAA) by partnering with the Office of Mission Support and coordinating with Headquarters and Regional Offices to improve program and project management.
- **Office of Technology Solutions (OTS)** – Andy Battin, Director; Derek David, Deputy Director
 - Has primary responsibility for information technology planning, standard setting, and development and deployment of agency and the OCFO's financial and resource management systems.
 - Manages the OCFO's information systems modernization program;
 - Leads the strategic planning, development, integration, and implementation of new financial systems;
 - Ensures that new information technology investments support the agencywide enterprise architecture and comply with OCFO, Federal, and agency-level information systems policies;
 - Implements processes to ensure federal information security requirements;
 - Supports the OCFO as liaison to the Office of Management and Budget (OMB), other Federal agencies, and external entities on matters related to the agencywide and OCFO financial systems;
 - Engenders an environment that fosters creativity and innovation in the development of information systems to support the strategic goals of the agency and the OCFO;

- Provides a business and technical framework leveraging the enterprise architecture;
 - Provides assessment of the impact of forecasted changes in technology and business requirements on the agency's long-range IT investment plans and recommends appropriate changes to strategies;
 - Ensures the agency's ability to respond to major changes in business models and new technologies that affect the accomplishment of the financial mission; and
 - Provides analysis of business information to support agency management and planning functions.
- **Office of Management (OM)** – Ruth Alene Soward, Director
 - Provides OCFO central budget and financial management, continuous improvement, emergency preparedness, human resources management, human capital and strategic workforce planning, information management and technology, organizational analyses and development, and administrative operations;
 - Responsible for the OCFO's central administrative, management and stewardship functions, such as implementation of FMFIA, extramural management and oversight, information security, and privacy;
 - Supports the OCFO as the National Program Manager for the EPA's budget, financial, and performance management and coordinates within the OCFO and the EPA and with other Federal agencies on cross-cutting budget, financial, and performance management matters.

KEY TOPICS AND POINTS OF CONTACT

[Gregg Trembl](#) – Deputy CFO

[Nate McMichael](#) – Staff Transition Support Coordinator