FY 2026 Brownfields Grant Guidelines

Overview of the Submission, Application Information Sheet & Threshold Requirements

Cleanup Grants







Welcome!

The purpose of this training is to assist applicants with understanding the general application submission, Application Information Sheet, and Threshold requirements for:

Cleanup Grants

For questions, please reach out to your Regional Brownfields Contact listed at the end of this presentation (also in Section 1.E. of the Guidelines).

The Guidelines supersede any information provided in this presentation or by the presenter.

Applying for an Assessment Grant or a Multipurpose Grant?

Join the live Narrative Criteria webinar on December 3, 2025, at 12 PM ET via Zoom at https://usepa.zoomgov.com/j/1604721613

Applying for a Cleanup Grant?

Join the live Narrative Criteria webinar on December 4, 2025, at 1 PM ET via Zoom at https://usepa.zoomgov.com/j/1617087652

Narrative Criteria webinar Zoom link and recordings will be posted on EPA's MARC Grant Application Resources page.



Today's Agenda

For questions, please reach out to your Regional Brownfields Contact listed at the end of this presentation (also in Section 1.E. of the Guidelines).



This presentation:

- NEXT: General Overview & Application Submission
- Overview of the Application Information Sheet
- Overview of Threshold Criteria
- Wrap-up & Contact Information

Covered in live Narrative Criteria training on 12/04/25:

- Overview of Narrative Criteria
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EPA Supports Community Efforts to Revitalize Brownfields

EPA's <u>Brownfields Program</u> provides grants and technical assistance to communities, states, Tribal Nations and others to assess, safely clean up and sustainably reuse contaminated properties.

To learn about EPA's broader efforts to put previously contaminated properties back into productive use, read about our <u>Land Revitalization Program</u>.











Application Guidelines & Guidance Resources



MARC Grant Application Resources – "Open Solicitations"

www.epa.gov/brownfields/marc-grant-application-resources



Applicants interested in applying for more than one grant type in FY 2026, review the <u>FY26</u> <u>Eligibility Chart for Multiple Applications</u> to determine which other grants are available to you.



If you currently have an EPA Brownfields Grant and are interested in applying for an FY 2026 grant, review the FY26 Eligibility Chart for Existing Grant Recipients (p.2 of PDF) to determine which other grants are available to you.

Commonly Used Acronyms

| AAI | All Appropriate Inquiry | ILO | Innocent Landowner |
|---------------|---|------|---|
| ABCA | Analysis of Brownfields Cleanup Alternatives | IR | Intergovernmental Review |
| ACRES | Assessment, Cleanup and Redevelopment Exchange System | MARC | Multipurpose, Assessment, RLF, and Cleanup |
| AOR | Authorized Organization Representative | MOA | Memorandum of Agreement |
| ASAP | Automated Standard Application for Payments | NHPA | National Historic Preservation Act |
| BABA | Build America, Buy America Act | NOFO | Notice of Funding Opportunity |
| BFPP | Bona Fide Prospective Purchaser | NPL | National Priority List |
| CAR | Cooperative Agreement Recipient | OBLR | Office of Brownfields & Land Revitalization |
| CERCLA | Comprehensive Environmental Response, Compensation, and | PO | Project Officer (or Project Manager) |
| | Liability Act | POC | Point of Contact |
| CFR | Code of Federal Regulations | PRP | Potential Responsible Parties |
| CIP | Community Involvement Plan | QEP | Qualified Environmental Professional |
| COA | Closeout Agreement (for RLF Grants) | RCRA | Resource Conservation and Recovery Act |
| CWAGST | Community-wide Assessment Grants for States & Tribes | RFA | Request for Application |
| DBA | Davis-Bacon Act | RLF | Revolving Loan Fund |
| DUNS | Data Universal Numbering System | SAM | System for Award Management |
| EPA | Environmental Protection Agency | STRP | State and Tribal Response Program |
| FAQ | Frequently Asked Question | TAB | Technical Assistance to Brownfields |
| FON | Funding Opportunity Number | UEI | Unique Entity Identifier |
| FY | Fiscal Year | USC | United States Code |
| IC | Institutional Control | UST | Underground Storage Tank |
| IIJA | Infrastructure Investment and Jobs Act | VCP | Voluntary Cleanup Program |
| | | | |

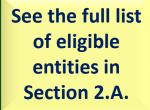
Eligible Entities for Cleanup Grants

- General Purpose Unit of Local Government.
- Quasi Governmental Entities.
- Regional Council established under governmental authority.
- Group of General Purpose Units of Local Government established under Federal, State or local law (e.g., councils of governments) to function as a single legal entity with authority to enter into binding agreements with the Federal Government.
- Redevelopment Agency that is chartered or otherwise sanctioned by a state.
- State.*
- Federally recognized Indian tribe other than in Alaska.
- Alaska Native Regional Corporation, Alaska Native Village Corporation, and the Metlakatla Indian Community.
- Nonprofit organization described in section 501(c)(3) of the Internal Revenue Code.
- Qualified community development entity as defined in section 45D(c)(1) of the Internal Revenue Code of 1986.
- Cleanup only: Other nonprofit organizations consistent with the definition of Nonprofit organization at 2 CFR § 200.1.

*Includes D.C, Puerto Rico, Guam, American Samoa, U.S. Virgin Islands, Northern Marianas, and any other U.S. Territory



Individuals, for-profit organizations, and organizations exempt from taxation under section 501(c)(4) of the Internal Revenue Code that lobby the Federal Government are ineligible to receive Brownfields Grants.





Cleanup Grants

- Cleanup Grants provide funding to carry out cleanup activities at one or more brownfield sites.
- An eligible entity **must own** the site(s) at the time of application.
- Consistent with the direction on cost sharing in the Infrastructure Investment and Jobs Act, a cost share is not required.
- Funding: An applicant may request
 - ✓ up to \$500,000, or
 - ✓ up to \$4 million.
- **Project Period**: up to 4 years







Submitting Your Application Package

<u>Tips for Submitting Brownfields</u>
<u>Grant Applications Through</u>
<u>www.grants.gov</u>

Applications are due January 28, 2026, via Grants.gov

Grants.gov scheduled maintenance \rightarrow EPA encourages applicants to apply before January 28

| December 20-22, 2025 | Maintenance | Scheduled Maintenance Outage: Production System will go Offline Saturday December 20, 2025 at 12:01 AM ET. Production System will go Online Monday December 22, 2025 at 6:00 AM ET. |
|----------------------|-------------|---|
| January 17-19, 2026 | Maintenance | Scheduled Maintenance Outage: Production System will go Offline Saturday January 17, 2026 at 12:01 AM ET. Production System will go Online Monday January 19, 2026 at 6:00 AM ET. |



Help | Register | Login

Grants.gov Resources for Applicants







Requirements to Submit an Application

| REQUIREMENT | ACCEPT 🗹 | REJECT 🔀 |
|---|---|---|
| Active www.sam.gov account through January 28, 2026 | The account is active and matches the applying entity's info | Inactive/expired account Account is being updated, but is in "processing" status |
| Obtain a Unique Entity Identifier (UEI) generated in www.sam.gov | The same UEI must be used on future applications | Another organization's/ department's UEI is listed on the Standard Form 424 |
| Active www.grants.gov account | Associated with same, correct UEI number | Application is not submitted through Grants.gov solely due to an incomplete registration/inactive account |
| Submission by the Authorized Organization Representative (AOR) | Designated in Grants.gov by the E-business POC (listed in sam.gov) Has a Grants.gov account Submits the application in Grants.gov | Someone other than the designated AOR submits the application |

How to Register to Apply for Grants

Advisors from APEX
Accelerators can also
help with SAM.gov
enrollment:
www.apexaccelerato
rs.us





Your www.grants.gov Application Package

REQUIRED FORMS

- 1. Application for Federal Assistance (SF-424)
- 2. Budget Information for Non-Construction Programs (SF-424 A)
- 3. Preaward Compliance Review Report (EPA Form 4700-4)
- 4. EPA Key Contacts (Form 5700-54)
- 5. Project Narrative Attachment Form, as one file (if possible) include:
 - ✓ Application Information Sheet
 - Threshold Responses (and related attachments)
 - ✓ Narrative (responses to Narrative/Review criteria)

OPTIONAL FORMS

- 6. Grants.gov Lobbying Form To be submitted by applicants requesting more than \$100,000 of EPA grant funding.
- 7. Negotiated/Proposed Indirect Cost Rate
 Agreement submit using the Project
 Narrative Attachment Form.

- A workplan is not required at time of submission. Applicants that are selected for funding will negotiate a
 workplan with EPA before the cooperative agreement is awarded.
- Sample forms and submission checklist are available on the <u>MARC Grant Application Resources</u> webpage.



Exception to Applying through Grants.gov

Limited or No Access to Internet

- Must request a waiver at least 15 calendar days before the deadline
- EPA must approve the request
- See procedures in Section 5.E. of Guidelines

There's no guarantee EPA will approve the request.

Every effort must be made to complete all prerequisites in order to apply through www.grants.gov.







The Application Has Been Submitted – Now What?

- After signing and successfully submitting the application package, within 24 to 48 hours the AOR should receive a series of notification emails from www.grants.gov.
- If the AOR did not receive notification emails or the application package did not transmit successfully, immediately **contact the www.grants.gov Help Desk** (open 24/7; except federal holidays) at 1-800-518-4726. **Make sure to get a case number.**
- Applications that are not successfully submitted and 'validated' by the deadline will be considered late and will be rejected.

Progress Check

For questions, please reach out to your Regional Brownfields Contact listed at the end of this presentation (also in Section 1.E. of the Guidelines).



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Changes to the Guidelines



In this presentation, text in magenta denotes information that is new/revised.

For a complete list of changes,
please review the
"Summary of FY26 Brownfields
Multipurpose, Assessment, and Cleanup
Grant Guidelines Changes"
available at
www.epa.gov/brownfields/marc-grant-

application-resources

FY26 Summary of the Multipurpose, Assessment, and Cleanup (MAC) Grant Guidelines Changes (as of 11/18/25)

EPA prepared this Summary of Changes document to assist prospective applicants with preparing Brownfields Multipurpose, Assessment, and Cleanup Grant applications. Please review the FY26 Application Guidelines (also referred to as Notice of Funding Opportunity (NOFO) or the solicitation) when preparing your application. If the information in the Summary of Changes differs from information in the statute, regulation, or the Guidelines, then the statute, regulation, or the Guidelines will take precedence.

If you are interested in applying for more than one grant type in FY26, review the <u>FY26 Eligibility Chart for Multiple Applications</u> (see p.1) to determine which other grants are available to you.

If you currently have an EPA Brownfields Grant and are interested in applying for an FY26 grant, review the <u>FY26 Eligibility Chart for Existing</u> Grant Recipients (see p.2) to determine which other grants are available to you.

A solicitation for new Revolving Loan Fund Grants will not be issued in FY26.

Changes to All Grant Types

Changes to the Multipurpose Grant Guidelines

Changes to the Community-wide Assessment Grant Guidelines

Changes to the Assessment Coalition Grant Guidelines

Changes to the Community-wide Assessment Grants for States and Tribes Guidelines

Changes to the Cleanup Grant Guidelines

| CHANGES TO THE MULTIPURPOSE, ASSESSMENT, AND CLEANUP GRANT GUIDELINES | | | | |
|---|---|---|--|--|
| Topic | Most Recent Multipurpose, Assessment, and Cleanup Grant | FY26 Multipurpose, Assessment, and Cleanup Grant Guidelines | | |
| | Guidelines | | | |
| General Information | | | | |
| New NOFO | | EPA is now using the streamlined NOFO template, in line with the | | |
| Template | | 2024 Uniform Grants Guidance updates. Information has been | | |
| | | rearranged into different sections. The new sections for applicant | | |
| | | eligibility, the submission checklist, the Applicant Information | | |
| | | Sheet, threshold criteria, narrative criteria, review criteria, and | | |
| | | submission requirements are identified below. Please review the | | |
| | | FY26 guidelines for details. | | |





Application Information Sheet

- Applicant Name and Address
- Applicant Website URL
- Amount of Funding Requested
- Project Location
- Property Information
- Project Contacts
- Population Data
- Other Factors
- **EPA's Plan to Release Copies of Applications**
 - ✓ Provide on official letterhead
 - √ 3-page limit
 - ✓ Do <u>not</u> include a project summary/overview





Certifying Confidential/Privileged Information





- EPA recommends that applications not include confidential business information (CBI) or trade secrets. Applicants must not include information that, if disclosed, would invade another individual's personal privacy (e.g., an individual's salary, personal email addresses, etc.).
- On the Application Information Sheet... "All CBI claims must be asserted at the time the application is submitted to EPA. Applicants must clearly indicate CBI claims by including them on the application or attaching a cover sheet, stamped or typed legend, or another appropriate notice. CBI claims should employ language such as "trade secret," "proprietary," or "confidential" as per 40 CFR § 2.203(b). Indicate which portion(s) of the application you claim has CBI. If the application does not include CBI, state 'n/a' or 'not applicable.'"
- Information that is claimed as confidential will be redacted before release.



Review Section 4.B.(10). for more information



Progress Check

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Threshold Criteria Overview

Every application must clear the Threshold Requirements







Threshold Criteria for Cleanup Grants

No Cost Share Requirement!

You MUST Attach Responses to Your Application and Responses MUST be Separate from the Narrative

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1. Applicant Eligibility

- <u>Indicate</u> your applicant type and demonstrate how you are an eligible entity (complete list in Section 2.A.)
 - For entities that are cities, counties, Tribes, or states, affirm that the organization is eligible for funding.
 - For entities <u>other than</u> cities, counties, Tribes, or states, attach documentation of your eligibility (e.g., resolutions, statutes, etc.).
 - For Intertribal consortia, attach documentation that meets the requirements in 40 CFR 35.504(a) and
 (c). All members of the Intertribal consortium must authorize submission of an application.
 - For nonprofit organizations and qualified community development entities, attach documentation certifying the organization's status.
 - All applicants: <u>indicate</u> if your organization is exempt from Federal taxation under section 501(c)(4) of the Internal Revenue Code.
 - o If yes, <u>indicate</u> if your organization lobbies the Federal government. *Note, the organization lobbies* the federal government, the organization is ineligible for an EPA Brownfields Grant.
 - o If yes, but your organization does not lobby the Federal government, <u>attach</u> a legal opinion that states that the organization does not engage in lobbying activities.





2. Previously Awarded Cleanup Grants

<u>Affirm</u> that the proposed site(s) has <u>not</u> received funding from a previously awarded EPA Brownfields Cleanup Grant. (*Section 2.B.(1)*.)

3. Expenditure of Multipurpose Grant Funds

- <u>Indicate</u> if you have an open Brownfields Multipurpose Grant.
- <u>Current EPA Multipurpose Grant recipients</u> must draw down, and disburse, at least **70.00%** of each Multipurpose cooperative agreement by **October 1, 2025**, before applying for a **Cleanup Grant**. (*Section 2.B.(3)*.)
- <u>Attach</u> a copy of a financial record displaying the amount of funds drawn down and corresponding dates (e.g., a report from the Automated Standard Application for Payments (ASAP) or general ledger entries documenting receipts for funds drawn down from ASAP or the required State financial system).



4. Site Ownership

<u>Identify</u> the current owner of the site (if you are not the current owner, identify the date you plan to acquire ownership of the site).

By the application deadline:

- Cleanup Grant applicants must own site(s) listed in the application.
 - Fee simple title through a legal document (recorded deed)...
 - ...unless EPA approves a different ownership agreement (for example, a nominee agreement or 99-year irrevocable lease)
 - → Talk with EPA NOW to make sure the arrangement will be approved



See <u>FAQs</u> L.14.-L.16 for details on "other ownership arrangements"



5. Basic Site Information

Identify the name and address of the site.

6. Status and History of Site

Identify:

- whether this site is contaminated by hazardous substances and/or petroleum;
- the operational history and current use(s) of the site;
- environmental concerns, if known, at the site; and
- how the site became contaminated, and to the extent possible, describe the nature and extent of the contamination.

7. Brownfield Site Definition

Affirm that the site is:

- not listed or proposed for listing on the National Priorities List;
- not subject to orders under CERCLA; and
- not subject to the jurisdiction, custody, or control of the U.S. government. (*Note: Land held in trust by the U.S. government for an Indian Tribe is eligible for funding.*)



8. Environmental Assessment Required for Cleanup Grant Applications

A written ASTM E1903-19 or equivalent Phase II environmental site assessment report (a draft report is sufficient) must be completed prior to application submission. (Section 2.B.(8).)

- <u>Describe</u> the type of environmental assessments conducted at your proposed site (do not attach assessment reports).
- Provide the date of the Phase II or equivalent report.

See <u>FAQ</u> L.19. for information about "equivalent" Phase II reports.





9. Site Characterization

This criterion is to determine if there will be a sufficient level of site characterization from the environmental site assessment performed to date for the remediation work to begin on the site(s)...or will be performed by June 15, 2026.

Provide information for all that apply:

- a. For an applicant that is a State or Tribal Environmental Authority
- b. For an applicant **other than a State or Tribal Environmental Authority** that is proposing a site(s) that is **eligible to be enrolled in a voluntary response program**
- c. For an applicant **other than a State or Tribal Environmental Authority** that is proposing a site(s) that is **not eligible to be enrolled in a voluntary response program.**
- a. For an applicant that is a State or Tribal Environmental Authority: <u>Include</u> a statement affirming that there is a sufficient level of site characterization from the environmental site assessment performed to date for the remediation work to begin on the site(s).



9. Site Characterization (cont'd)

- b. The letter must clearly indicate that the information is for the **FY26 Cleanup Grant** application and not a previously submitted application.
 - For an applicant other than a State or Tribal Environmental Authority that is proposing a site(s) that is eligible to be enrolled in a voluntary response program, <u>attach</u> a current letter from the appropriate State or Tribal Environmental Authority (or equivalent State or tribal regulatory oversight authority). The letter must <u>affirm</u> that:
 - a. The applicant requested, or will request, State or Tribal oversight for the site(s).
 - b. The site(s) is eligible to be overseen by a State or Tribal program office.
 - c. Based on the environmental site assessment(s) performed to date and information provided by the applicant, there is a sufficient level of site characterization for the remediation work to begin on the site(s); or that additional site assessment is needed.
 - ii. If additional assessment is needed, applicants should <u>include</u> a statement to that effect and <u>affirm</u> that a sufficient level of site characterization will be completed by June 15, 2026, so site remediation can begin.



9. Site Characterization (cont'd)

- c. For an applicant **other than a State or Tribal Environmental Authority** that is proposing a site(s) that is **not eligible to be enrolled in a voluntary response program** or State or Tribal equivalent oversight program (e.g., sites contaminated with hazardous building material):
 - i. <u>Attach</u> a <u>current</u> letter from the appropriate State or Tribal Environmental Authority (or equivalent State or tribal regulatory oversight authority) that explains why the site(s) is not eligible to be enrolled. If applicable, the letter may state that no voluntary response program or equivalent oversight program exists.
 - ii. Additionally, <u>state</u> whether an Environmental Professional has certified that there is a sufficient level of site characterization from the environmental site assessment performed to date for the remediation work to begin on the site(s).

Letter should be submitted with the application → Coordinate early with the state/tribal environmental authority







10. Enforcement or Other Actions

<u>Affirm</u> there are no known ongoing or anticipated environmental enforcement or other actions.

Alternatively, <u>identify</u> known ongoing or anticipated environmental enforcement or other actions related to the brownfield site...

...by describing any inquiries, or orders from government entities regarding the responsibility of any party (including the applicant) for the contamination, or hazardous substances at the site, including any liens.

11. Sites Requiring a Property-Specific Determination

Certain types of sites require a property-specific determination in order to be eligible for funding (rare cases).

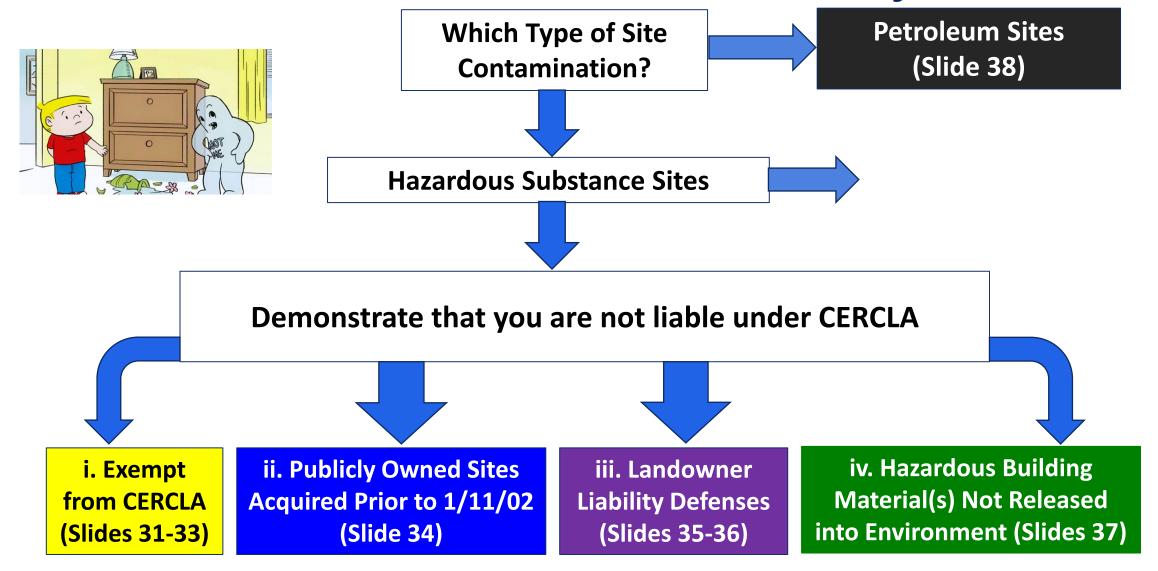
■ Refer to Section 2.B.11. in the Cleanup Guidelines, or Section 1.5. of the <u>Information on Sites Eligible for Brownfields Funding under CERCLA § 104(k)</u> to determine whether your site requires a property-specific determination.

Contact your Regional Brownfields Contact if you think your site requires a property-specific determination.

- If your site requires a property-specific determination, then you must <u>attach</u> the information requested in the <u>Brownfields FAQs</u>.
- If not required, <u>affirm</u> that the site does not need a property-specific determination.



12. CERCLA/Petroleum Liability



Sites contaminated with hazardous substances, contaminants, pollutants, controlled substances, and mine scarred land wastes; and sites co-mingled with petroleum product where hazardous substances are the predominant contaminant.

- i. Exemptions to CERCLA Liability
 - 1. Indian Tribes
 - 2. Alaska Native Villages and Alaska Native Corporations
 - 3. Property Acquired under Certain Circumstances by State and Local Government
- ii. Publicly Owned Brownfield Sites Acquired Prior to January 11, 2002
- iii. Defenses to CERCLA Liability (e.g., the bona fide prospective purchaser defense)
- iv. Sites with Hazardous Building Material(s) that is Not Released into the Environment





i. Exemptions to CERCLA Liability

1. Indian Tribes

Indian tribes are exempt from demonstrating that they meet the requirements of a CERCLA liability defense to be eligible for a Brownfields Grant.

- Affirm the applicant is an Indian tribe.
- 2. <u>Alaska Native Village Corporations and Alaska Native Regional Corporations</u>

Acquired title to property under the Alaska Native Claims Settlement Act.

- How and when was the property was acquired?
- Did you cause or contribute to the contamination?





- i. Exemptions to CERCLA Liability (cont'd)
 - 3. Property Acquired under Certain Circumstances by State and Local Government

Acquired title to a property by:

- Seizure or in connection with law enforcement activity;
- Bankruptcy;
- Tax delinquency; or
- Abandonment.
- How and when was the property acquired?
- Did you cause or contribute to the contamination?
- Did you arrange for the disposal/transportation of contamination?







Public entities that acquired property prior to January 11, 2002.

Eligible even if the entity does not qualify as a bona fide prospective purchaser.

- How and when was the property acquired?
- Did the applicant cause or contribute to the contamination?
- Did you arrange for the disposal/transportation of contamination?





iii. Landowner Defenses to CERCLA Liability

- 1. Asserting a bona fide prospective purchaser (BFPP) defense (the most common defense). Property acquired after January 11, 2002.
 - How and when was the property acquired?
 - What environmental due diligence was performed before acquisition?
 - Did you arrange for the disposal/transportation of contamination?
 - What happened on the property after acquisition? What steps were taken to stop and prevent future releases?



iii. Landowner Defenses to CERCLA Liability

- 2. Non-public entities that acquired property <u>prior</u> to January 11, 2002 may be eligible for a Brownfields Grant.
 - How and when was the property acquired?
 - What environmental due diligence was performed before acquisition? Was it customary at the time?
 - Did you arrange for the disposal/transportation of contamination?
 - What happened on the property after acquisition? What steps were taken to stop and prevent future releases?





iii. Sites with Hazardous Building Material(s) that is Not Released into the Environment

If the site has a hazardous substance contained in the building materials (e.g. insulation, flooring, caulk, etc.) and it has not been released (and there is no threat of release) into the outdoor environment (e.g., air, groundwater, land surface, etc.), CERCLA § 107 liability may not apply.

 Affirm that there has been no release and that there is no threat of release of the hazardous substance(s) from building materials into the outdoor environment based on the site conditions.

See <u>FAQ</u> L.22 to help determine if a site with hazardous building materials that has not been released into the environment is eligible for funding.





12. Threshold Criteria Related to Petroleum Liability

Sites contaminated with petroleum and petroleum product.

- State environmental agency (or EPA) will determine if the site is eligible.
- EPA will determine eligibility for Tribes.
- Petroleum Eligibility Letter must be attached to application.
 Letter must clearly indicate that the applicant is applying for an FY26 Brownfields Cleanup Grant.
- Who contaminated it?
 - Who are the current and previous owners?
 - Current AND previous owner must not be responsible for contamination.
- If current or previous owner is responsible...
 - Are they financially viable?

Petroleum
determination should
be completed before
submitting your
application.





The liability for an underground storage tank is the owner of the tank, not the owner of the land.



13. Cleanup Authority and Oversight Structure

- Cleanup Oversight
 - <u>Describe</u> how you will ensure adequate oversight of the cleanup.
 - <u>Indicate</u> if you plan to enroll in State or Tribal Voluntary Cleanup Program.
 - If not enrolling, <u>describe</u> how you will provide or acquire the necessary technical expertise to conduct and oversee the cleanup.
- Adjacent Property(s) Access Plan
 - Provide your plan to obtain access to adjacent properties, if needed.



14. Community Notification

- Provide an opportunity for the community (including persons with limited English proficiency and disabilities) to submit comments on your application and the draft Analysis of Brownfields Cleanup Alternatives (ABCA).
- Publish an ad (or equivalent) about intent to apply and notice of a public meeting.
- Notify the community at least 14 calendar days before submitting the application. For example, since the application deadline is January 28, the community must be notified no later than January 14 (if submitting on the deadline).
- Include in ad:
 - > Date, time, and location of meeting
 - ➤ Where the application <u>AND</u> the draft ABCA are located
 - > How the public can submit comments

Host the public meeting (in-person, virtually, and/or by teleconference) <u>after</u>
 the ad is published, but <u>before</u> submitting the application.

Attach draft ABCA(s) to your application

See full
requirements in
2.B.14. of the
guidelines and
additional guidance
in FAQ L.17.





Section 4.D. Applicants Using Contractors and/or Subrecipients

Contractors.

Applicants (other than States, territories, Tribes, and eligible Tribal entities) that have procured a contractor(s) where the amount of the contract will be more than the micro-purchase threshold in <u>2 CFR § 200.320(a)(1)</u> must demonstrate how the contractor (including consultants) was selected in compliance with the fair and open competition requirements in <u>2 CFR Part 200</u> and <u>2 CFR Part 1500</u>.

- All applicants must conduct procurement in accordance with the six good faith efforts discussed in 40 CFR Part 33, Subpart C (EPA's Participation by Disadvantaged Business Enterprises regulations).
- **EPA will not accept sole source justifications** for procurement contracts for services such as environmental consulting, engineering, and remediation that are available in the commercial marketplace.
- Firms or individual consultants that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals **must be excluded** from competing for such procurements as provided in <u>2 CFR § 200.319(b)</u>. EPA interprets this regulation to preclude applicants from directly receiving **any assistance** from prospective contractors in developing RFPs if the prospective contractor will be allowed to compete for the work covered by the RFP.
- Consistent with 2 CFR § 200.320(b)(2)(iii), when the value of a procurement transaction exceeds the simplified acquisition threshold, price must be an evaluation factor in the review of proposals or quotes.

EPA provides guidance on complying with the competition requirements in the <u>Best Practice Guide for Procuring Services, Supplies,</u> and <u>Equipment Under EPA Assistance Agreements</u> and the <u>Brownfields Grants</u>: <u>Guidance on Competitively Procuring a Contractor</u>.

Contractors and Named Subrecipients

Contractors

Applicants must disclose whether they have already selected a contractor that will be compensated with EPA funds made available under the grant.

States & Tribes
(including eligible Tribal
entities): Consistent with
2 CFR § 200.317, follow
the same competitive
policies and procedures
used for procurements
from non-Federal funds.

- <u>Disclose</u> whether you have already selected a contractor that will be compensated with EPA funds made available under this NOFO and the procurement procedures followed to hire the contractor(s).
- If a contractor(s) has been selected prior to submitting the application to EPA, **describe/include**:
 - o where and when the Request for Proposals (RFP)/Request for Qualifications (RFQ) was posted;
 - the length of time the RFP/RFQ was advertised;
 - o the number of firms solicited and the number of offers received and considered; and
 - the name(s) of the firm(s) the applicant entered into contract(s) with.
- **Provide** a copy of (or link to) the solicitation document(s) and the signed executed contract(s).
- Alternatively, <u>state</u> 'n/a' or 'not applicable' if a contractor has not been procured at the time of application submission.

Failure to provide the requested information will result in the rejection of the application/award.

See Section D. of the <u>FAQs</u>

Contractors and Named Subrecipients (continued)

From Section 4.D. Applicants Using Contractors and/or Subrecipients

All applicants, including states, territories, and Tribes, that name a specific subrecipient in this application must demonstrate that the subrecipient is eligible for a subaward in compliance with Appendix A of EPA Assistance Agreement Recipients. This policy provides, among other things, that transactions between recipients and for-profit firms and individual consultants are procurement contracts rather than subawards when the transaction involves the acquisition of services from the firm or individual.

Named Subrecipients.

<u>Describe</u> how the named subrecipient is eligible for a subaward (e.g., is a nonprofit organization or unit of government). Alternatively, <u>state</u> 'n/a' or 'not applicable' if a subrecipient is not named procured at the time of application submission.

Refer to <u>EPA's Contracts and Subawards</u> <u>Solicitation Clause</u> for additional guidance.





Progress Check

For questions, please reach out to your Regional Brownfields Contact listed at the end of this presentation (also in Section 1.E. of the Guidelines).



This presentation:

- General Overview & Application Submission
- NEXT: Overview of the Application Information Sheet
- Overview of Threshold Criteria
- Wrap-up & Contact Information

Covered in live Narrative Criteria training on 12/04/25:

- Overview of Narrative Criteria
 - Project Area Description & Plans for Revitalization
 - Community Need & Community Engagement
 - Task Descriptions, Cost Estimates, & Measuring Progress
 - Programmatic Capability & Past Performance

Regional Cleanup Brownfield Contacts

Headquarters Contact

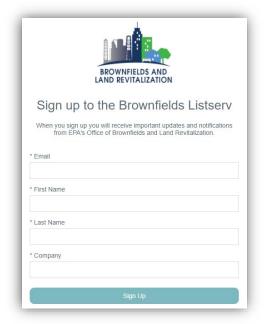
Elyse Salinas

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| REGIONAL CONTACTS & STATES | |
|--|--|
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| EPA Region 2 – Esmeralda Vargas Vargas.Esmeralda@epa.gov (212) 637-4391 | NJ, NY, PR, VI |
| EPA Region 3 – Anthony Geiger Geiger.Anthony@epa.gov (215) 814-3367 | DE, DC, MD, PA, VA, WV |
| EPA Region 4 – Aditi Chakravarty Chakravarty.Aditi@epa.gov (404) 562-9515 | AL, FL, GA, KY, MS, NC, SC, TN |
| EPA Region 5 – Torre Ippolito Ippolito.Torre@epa.gov (312) 353-6556 | IL, IN, MI, MN, OH, WI |
| EPA Region 6 – Marsha Lay Lay.Marsha@epa.gov I (214) 665-7562 | AR, LA, NM, OK, TX |
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| EPA Region 10 – Meredith Lightbody Lightbody.Meredith@epa.gov_I (206) 553-6910 | AK, ID, OR, WA |



- A copy of today's presentation is available on the Brownfields MARC Grant Application Resources webpage at www.epa.gov/brownfields/marc-grant-applicationresources.
- The live overview of the Cleanup Narrative Criteria will be on 12/04/25 and the recording will be made available. Please check the <u>Brownfields MARC Grant</u> <u>Application Resources</u> webpage (link above) for updates.



Click Here to Join the Brownfields Program Listserv



Thanks for Listening!!

Applying for an Assessment or Multipurpose Grant?

Join the live Narrative Criteria webinar on December 3, 2025 at 12 PM ET via Zoom at https://usepa.zoomgov.com/j/160 4721613

Applying for a Cleanup Grant?

Join the live Narrative Criteria webinar on December 4, 2025 at 1 PM ET via Zoom at https://usepa.zoomgov.com/j/161
7087652

