

Fiscal Year 2026 Brownfields Grant Submission Checklists

The optional checklists below are to assist with completing the application package. **DO NOT** submit the checklist with your application.

[Multipurpose Grants \(EPA-I-OLEM-OBLR-25-03\)](#)

[Community-wide Assessment Grants \(EPA-I-OLEM-OBLR-25-04\)](#)

[Assessment Coalition Grants \(EPA-OLEM-OBLR-25-05\)](#)

[Community-wide Assessment Grants for States and Tribes
\(EPA-I-OLEM-OBLR-25-06\)](#)

[Cleanup Grants \(EPA-I-OLEM-OBLR-25-07\)](#)

Applications must stand on their own merits based on the responses to the relevant narrative criteria in Section 4.C. of the respective grant guidelines.

All application materials must be in English. The Application Information Sheet and the Narrative must be typed, single-spaced, on letter-sized (8.5 x 11-inch) paper, and should **use standard Times New Roman, Arial, or Calibri fonts with a 12-point font size**. The Application Submission Checklists below outline the documents to include for each grant type. Extraneous materials, including photos, graphics, and attachments not listed, will not be considered.

Submission Checklist for FY26 Multipurpose Grants (EPA-I-OLEM-OBLR-25-03)

Mandatory Documents:

1. Application for Federal Assistance (SF-424)
2. Budget Information for Non-Construction Programs (SF-424A)
3. EPA Key Contacts Form 5700-54
4. EPA Form 4700-4 Preaward Compliance Review Report [Guidance on how to complete this form is available at www.epa.gov/grants/tips-completing-epa-form-4700-4.]
5. Project Narrative Attachment Form: use this to submit the following as one file, if possible

Application Information Sheet (3-page limit, single-spaced)

Application Information Sheet Attachment: Letter from the State or Tribal environmental authority (see Section 4.B.(9).)

Narrative, which includes responses to the narrative criteria (12-page limit, single-spaced)

Threshold Criteria Responses (as an attachment(s)):

A statement of applicant eligibility if a city, county, State, or Tribe (see Section 2.B.(1).)

Documentation of applicant eligibility if other than a city, county, State, or Tribe; e.g., resolutions, statutes, Intertribal Consortium documentation, or documentation of 501(c)(3) tax-exempt status or qualified community development entity (see Section 2.B.(1).)

A statement of the applicant's 501(c)(4) tax-exempt status and, if applicable, legal opinion regarding lobbying activities (see Section 2.B.(1).)

Description of community involvement (see Section 2.B.(2).)

Description of target area where Multipurpose Grant funding will be used (see Section 2.B.(3).)

An affirmative statement that the applicant owns a site(s) that meets the definition of a brownfield site (see Section 2.B.(4).)

Indicate the page(s) on which you discuss your plan to use funding for assessment and remediation activities, and to develop an overall plan for revitalization of the target area that includes a feasible reuse strategy for at least one priority site. Alternatively, state if an overall plan of the target area that includes a feasible reuse strategy for at least one priority site already exists (see Section 2.B.(5).)

Documentation of the available balance on each open Multipurpose Grant and Assessment Grant; or an affirmative statement that the applicant does not have an open Multipurpose Grant or Assessment Grant (see Section 2.B.(6).)

Discussion on contractors and named subrecipients; or an affirmative statement that a contractor has not been procured and a subrecipient has not been named (see Section 2.B.(7).)

A copy of (or link to) the solicitation documents and the signed executed contract as applicable (see Section 2.B.(7).)

Optional Documents:

6. Grants.gov Lobbying Form – To be submitted by applicants requesting **more than** \$100,000 of EPA grant funding.
7. Negotiated/Proposed Indirect Cost Rate Agreement – To be submitted using the Project Narrative Attachment Form by applicants proposing to charge indirect costs to the EPA grant. Please note that applicants may budget for indirect costs pending approval of their Indirect Cost Rate Agreement by the cognizant Federal agency or an exception granted by EPA under section 6.3 or 6.4 of [EPA's Indirect Cost Policy for Recipients of EPA Assistance Agreements](#). However, recipients may not draw down indirect costs until their rate is approved or EPA grants an exception.

Submission Checklist for FY26 Community-wide Assessment Grants (EPA-I-OLEM-OBLR-25-04)

Mandatory Documents:

1. Application for Federal Assistance (SF-424)
2. Budget Information for Non-Construction Programs (SF-424A)
3. EPA Key Contacts Form 5700-54
4. EPA Form 4700-4 Preaward Compliance Review Report [Guidance on how to complete this form is available at www.epa.gov/grants/tips-completing-epa-form-4700-4.]
5. Project Narrative Attachment Form: use this to submit the following as one file, if possible

Application Information Sheet (3-page limit, single-spaced)

Application Information Sheet Attachment: Letter from the State or Tribal environmental authority (see Section 4.B.(9).)

Narrative, which includes responses to the narrative criteria (10-page limit, single-spaced)

Threshold Criteria Responses (as an attachment(s)):

A statement of applicant eligibility if a city, county, State, or Tribe (see Section 2.B.(1).)

Documentation of applicant eligibility if other than a city, county, State, or Tribe; e.g., resolutions, statutes, Intertribal Consortium documentation, or documentation of 501(c)(3) tax-exempt status or qualified community development entity (see Section 2.B.(1).)

A statement of the applicant's 501(c)(4) tax-exempt status and, if applicable, legal opinion regarding lobbying activities (see Section 2.B.(1).)

Description of community involvement (see Section 2.B.(2).)

Documentation of the available balance on each open Assessment Grant and Multipurpose Grant; or an affirmative statement that the applicant does not have an open Assessment Grant or Multipurpose Grant (see Section 2.B.(3).)

Discussion on contractors and named subrecipients; or an affirmative statement that a contractor has not been procured and a subrecipient has not been named (see Section 2.B.(4).)

A copy of (or link to) the solicitation documents and the signed executed contract as applicable (see Section 2.B.(4).)

Optional Documents:

6. Grants.gov Lobbying Form – To be submitted by applicants requesting **more than** \$100,000 of EPA grant funding.
7. Negotiated/Proposed Indirect Cost Rate Agreement – To be submitted using the Project Narrative Attachment Form by applicants proposing to charge indirect costs to the EPA grant. Please note that applicants may budget for indirect costs pending approval of their Indirect Cost Rate Agreement by the cognizant Federal agency or an exception granted by EPA under section 6.3 or 6.4 of [EPA's Indirect Cost Policy for Recipients of EPA Assistance Agreements](#). However, recipients may not draw down indirect costs until their rate is approved or EPA grants an exception.

Submission Checklist for FY26 Assessment Coalition Grants (EPA-OLEM-OBLR-25-05)

Mandatory Documents:

1. Application for Federal Assistance (SF-424)
2. Budget Information for Non-Construction Programs (SF-424A)
3. EPA Key Contacts Form 5700-54
4. EPA Form 4700-4 Preaward Compliance Review Report [Guidance on how to complete this form is available at www.epa.gov/grants/tips-completing-epa-form-4700-4.]
5. Project Narrative Attachment Form: use this to submit the following as one file, if possible

Application Information Sheet (3-page limit, single-spaced)

Application Information Sheet Attachment: Letter from the State or Tribal environmental authority (see Section 4.B.(9).)

Narrative, which includes responses to the narrative criteria (12-page limit, single-spaced)

Threshold Criteria Responses (as an attachment(s)):

A statement of applicant eligibility (i.e., lead and non-lead members, as applicable) if a city, county, State, or Tribe (see Section 2.B.(1).)

Documentation of applicant eligibility (i.e., lead and non-lead members, as applicable) if other than a city, county, State, or Tribe; e.g., resolutions, statutes, Intertribal Consortium documentation, or documentation of 501(c)(3) tax-exempt status or qualified community development entity (see Section 2.B.(1).)

A statement of the lead and non-lead members' 501(c)(4) tax-exempt status and, if applicable, legal opinion(s) regarding lobbying activities (see Section 2.B.(1).)

A statement on the coalition lead and non-lead members' target areas (see Section 2.B.(2).)

Indication of which non-lead member(s) has never been awarded a Brownfields MARC Grant (see Section 2.B.(3).)

A statement that the lead member has legal authority to expend grant funds on behalf of the non-lead members to conduct the proposed grant activities (see Section 2.B.(4).)

If applicable, identification of the law(s), ordinance(s), or other documentation to demonstrate the lead member has legal authority to expend grant funds outside of their geographic boundary (see Section 2.B.(4).)

A signed letter of commitment from each coalition member or an active Memorandum of Agreement (see Section 2.B.(5).)

Description of community involvement (see Section 2.B.(6).)

Documentation of the available balance on each open Assessment Grant and Multipurpose Grant awarded to any of the lead and non-lead members, as applicable; or an affirmative statement that the lead and non-lead members do not have an open Assessment Grant or Multipurpose Grant, as applicable (see Section 2.B.(7).)

Discussion on contractors and named subrecipients; or an affirmative statement that a contractor has not been procured and a subrecipient has not been named (see Section 2.B.(8).)

A copy of (or link to) the solicitation documents and the signed executed contract as applicable (see Section 2.B.(8).)

Optional Documents:

6. Grants.gov Lobbying Form – To be submitted by applicants requesting **more than** \$100,000 of EPA grant funding.

Submission Checklist for FY26 Assessment Coalition Grants (Cot'd)

(EPA-OLEM-OBLR-25-05)

7. Negotiated/Proposed Indirect Cost Rate Agreement – To be submitted using the Project Narrative Attachment Form by applicants proposing to charge indirect costs to the EPA grant. Please note that applicants may budget for indirect costs pending approval of their Indirect Cost Rate Agreement by the cognizant Federal agency or an exception granted by EPA under section 6.3 or 6.4 of [EPA's Indirect Cost Policy for Recipients of EPA Assistance Agreements](#). However, recipients may not draw down indirect costs until their rate is approved or EPA grants an exception.

Submission Checklist for FY26 Community-wide Assessment Grants for States and Tribes (EPA-I-OLEM-OBLR-25-06)

Mandatory Documents:

1. Application for Federal Assistance (SF-424)
2. Budget Information for Non-Construction Programs (SF-424A)
3. EPA Key Contacts Form 5700-54
4. EPA Form 4700-4 Preaward Compliance Review Report [Guidance on how to complete this form is available at www.epa.gov/grants/tips-completing-epa-form-4700-4.]
5. Project Narrative Attachment Form: use this to submit the following as one file, if possible

Application Information Sheet (3-page limit, single-spaced)

Application Information Sheet Attachment: Letter from the State or Tribal environmental authority (see Section 4.B.(9).)

Narrative, which includes responses to the narrative criteria (12-page limit, single-spaced)

Threshold Criteria Responses (as an attachment(s)):

A statement of applicant eligibility if a State, Tribe, Intertribal Consortium, or eligible Tribal entity (see Section 2.B.(1).)

Description of community involvement (see Section 2.B.(2).)

Documentation of the available balance on the open Community-wide Assessment Grant for States and Tribes; or an affirmative statement that the applicant does not have an open Community-wide Assessment Grant for States and Tribes (see Section 2.B.(3).)

A statement on the number of target areas and priority sites (see Section 2.B.(4). and Section 4.B.(5).)

Discussion on contractors and named subrecipients as applicable; or an affirmative statement that a contractor has not been procured and a subrecipient has not been named (see Section 2.B.(5).)

A copy of (or link to) the solicitation documents and the signed executed contract as applicable (see Section 2.B.(5).)

Optional Documents:

6. Grants.gov Lobbying Form – To be submitted by applicants requesting **more than** \$100,000 of EPA grant funding.
7. Negotiated/Proposed Indirect Cost Rate Agreement – To be submitted using the Project Narrative Attachment Form by applicants proposing to charge indirect costs to the EPA grant. Please note that applicants may budget for indirect costs pending approval of their Indirect Cost Rate Agreement by the cognizant Federal agency or an exception granted by EPA under section 6.3 or 6.4 of [EPA's Indirect Cost Policy for Recipients of EPA Assistance Agreements](#). However, recipients may not draw down indirect costs until their rate is approved or EPA grants an exception.

Submission Checklist for FY26 Cleanup Grants (EPA-I-OLEM-OBLR-25-07)

Mandatory Documents:

1. Application for Federal Assistance (SF-424)
2. Budget Information for Non-Construction Programs (SF-424A)
3. EPA Key Contacts Form 5700-54
4. EPA Form 4700-4 Preaward Compliance Review Report [Guidance on how to complete this form is available at www.epa.gov/grants/tips-completing-epa-form-4700-4.]
5. Project Narrative Attachment Form: use this to submit the following as one file, if possible

Application Information Sheet (3-page limit, single-spaced)

Narrative, which includes responses to the narrative criteria (10-page limit, single-spaced)

Narrative Attachment: Documentation indicating committed leveraged resources, if applicable (see Section 4.C.(1).f. and Section 4.C.(1).g.)

Threshold Criteria Responses (as an attachment(s)):

A statement of applicant eligibility if a city, county, State, or Tribe (see Section 2.B.(1).)

Documentation of applicant eligibility if other than a city, county, State, or Tribe; e.g., resolutions, statutes, Intertribal Consortium documentation, or documentation of 501(c)(3) tax-exempt status or qualified community development entity (see Section 2.B.(1).)

A statement of the applicant's 501(c)(4) tax-exempt status and, if applicable, legal opinion regarding lobbying activities (see Section 2.B.(1).)

Information on previously awarded Cleanup Grants (see Section 2.B.(2).)

Documentation of the available balance on an open Multipurpose Grant; or an affirmative statement that the applicant does not have an open Multipurpose Grant (see Section 2.B.(3).)

Site ownership information (see Section 2.B.(4).)

Basic site information (see Section 2.B.(5).)

Status of history of contamination at the site (see Section 2.B.(6).)

An affirmative statement that the site meets the definition of a brownfield site (see Section 2.B.(7).)

Description of the environmental assessment conducted at the site (see Section 2.B.(8).)

Information on whether the site(s) is required to be enrolled in the State or Tribal voluntary response program environmental site assessment performed to date is sufficient (See Section 2.B.(9).)

Information on enforcement or other actions or an affirmation that there are no enforcement or other actions (see Section 2.B.(10).)

Property-specific determination information or an affirmative statement that a Property-specific determination is not required (see Section 2.B.(11).)

Property ownership eligibility information for hazardous substances sites, if applicable (see Section 2.B.(12).a.)

Property ownership eligibility information for petroleum sites, if applicable (see Section 2.B.(12).b.)

Description of cleanup authority and oversight structure (see Section 2.B.(13).)

Community Notification documents (see Section 2.B.(14).)

Discussion on contractors and named subrecipients; or an affirmative statement that a contractor has not been procured and a subrecipient has not been named (see Section 2.B.(15).)

A copy of (or link to) the solicitation documents and the signed executed contract as applicable (see Section 2.B.(15).)

Submission Checklist for FY26 Cleanup Grants (cot'd) (EPA-I-OLEM-OBLR-25-07)

Optional Documents:

6. Grants.gov Lobbying Form – To be submitted by applicants requesting **more than** \$100,000 of EPA grant funding.
7. Negotiated/Proposed Indirect Cost Rate Agreement – To be submitted using the Project Narrative Attachment Form by applicants proposing to charge indirect costs to the EPA grant. Please note that applicants may budget for indirect costs pending approval of their Indirect Cost Rate Agreement by the cognizant Federal agency or an exception granted by EPA under section 6.3 or 6.4 of [EPA's Indirect Cost Policy for Recipients of EPA Assistance Agreements](#). However, recipients may not draw down indirect costs until their rate is approved or EPA grants an exception.