



Cleanup Application December 17, 2025, Webinar Slides

*U.S. Environmental Protection Agency (EPA) Region 7 (R7)
FY26 Brownfield Multipurpose, Assessment, and Cleanup (MAC) Grant Competition*

Note: **FY26 Competition Guidelines** **supersede** information provided during the webinar and/or on these slides.

Notes regarding the following webinar slides:

- Many of the following webinar slides were copied from the FY26 Competition pre-recorded videos and webinar presentations hosted by the *Office of Brownfields and Revitalization* and available at: [Multipurpose, Assessment, RLF, and Cleanup \(MARC\) Grant Application Resources | US EPA](#). See those presentations for more detail.
- Slides “hidden” during the webinar are included for your convenience (Threshold Slides nos. 32, 37, and 44 – 52; Narrative/Ranking criteria slide 117). The hidden slides were included in the presentation to be available if needed to answer questions.
- Slides developed by EPA Region 7 or substantially edited national slides include the identifier: **“U.S. Environmental Protection Agency Region 7”**. Region 7 slides were developed using information from the FY26 competition guidelines, the FY26 FAQs, and other publically available information.
- These slides were formatted to emphasize certain content. A few of slides were revised after the webinar to provide the new Region 7 competition contact as of 12/17/2025 (see next slide), correct errors noted during the webinar, and cleanup formatting.

The **correct deadline** for Application submissions for all grant types is **January 28, 2026**



Regional Brownfields MAC Region 7 Competition Lead

Region 7 Competition Questions?

Contact:



Bobbie Pennington

pennington.bobbie@epa.gov

Phone: 913-551-7209

- Please **bcc:** R7_Brownfields@epa.gov when submitting questions via email regarding the competition.
- Remember: Threshold Questions may be submitted at any time!



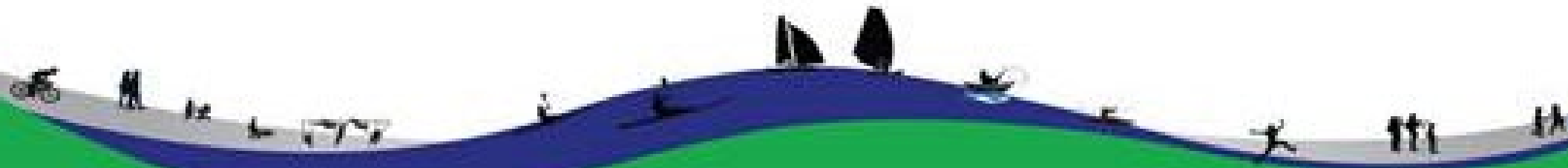
Thank you for joining the Fiscal Year 2026 (FY26) Brownfield MAC Competition

Region 7 Cleanup Applications Webinar*
We will begin at 9:00 am (CST)!

EPA Supports Community Efforts to Revitalize Brownfields

- EPA's Brownfields Program provides grants and technical assistance to communities, states, Tribal Nations and others to assess, safely clean up and sustainably reuse contaminated properties.
- To learn about EPA's broader efforts to put previously contaminated properties back into productive use, read about our Land Revitalization Program.

**For all EPA meetings, there is no expectation of privacy regarding any communications. These meetings will be recorded, and participation will be deemed as consent to be recorded. Information on EPA systems is the property of the Agency and may become official records.*





Fiscal Year 2026 (FY26) Brownfield ARC Competition Region 7 Cleanup Application Webinar

*U.S. Environmental Protection Agency (EPA) Region 7 (R7)
FY26 Brownfield Multipurpose, Assessment, and Cleanup (MAC) Grant Competition*

December 17, 2025

Application submission deadline for all grant types: January 28, 2026

The Guidelines supersede any information provided in this presentation or by the presenters.

Use of Artificial Intelligence (AI)

- EPA does not supply an AI-generated summary of this training.
- An AI-generated summary may not correctly capture the training topics.
- Any AI-generated summary you might receive via email is not from EPA.





Today's Agenda (with presentation links)

- [Introduction, Purpose & Agenda](#)
- [Overview of Cleanup – **All applications Due Jan. 28, 2026**](#)
- [Competition Timeline, Application Package, and Evaluation Process](#)
- [Cleanup Grant Application Narrative & Evaluation Criteria](#)
 - [1. PROJECT AREA DESCRIPTION AND PLANS FOR REVITALIZATION](#)
 - [2. COMMUNITY NEED AND COMMUNITY ENGAGEMENT](#)
 - [3. TASK DESCRIPTIONS, COST ESTIMATES, AND MEASURING PROGRESS](#)
 - [4. PROGRAMMATIC CAPABILITY AND PAST PERFORMANCE](#)
- [Resources & Wrap-up](#)



Today's Agenda

➤ Introduction, Purpose & Agenda

- Overview of Cleanup – **All applications Due Jan. 28, 2026**
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 1. PROJECT AREA DESCRIPTION AND PLANS FOR REVITALIZATION
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- Resources & Wrap-up



Region 7's FY26 Brownfields MAC Competition Webinar Series

PURPOSE:

To help strengthen Region 7 applicants' understanding of:

- ✓ Types of Grants included in the Competition
- ✓ Resources available to help applicants
- ✓ Changes to the competition from previous years
- ✓ Reminders
 - ✓ Process for submitting competition applications
 - ✓ Competition schedule

ALWAYS READ THE GUIDELINES!*

****The guidelines supersede any information presented in these webinars or other EPA materials.***



Region 7 FY26 Brownfield MAC Competition Guideline Webinar Schedule

Webinar Title	Date	Start (CST)	End (CST)	Link
FY26 Multipurpose & Assessment Grant Competition Webinar	12/16/2025	2:30 PM	4:30 PM	<u>Click here to join the meeting</u>
FY26 Cleanup Grant Competition Webinar	12/17/2025	9:00 AM	11:00 AM	<u>Click here to join the meeting</u>
EPA Region 7 FY26 MAC Office Hour for Applicants Q&A and Key Reminders (Session 1)	1/7/2026	10:00 am	11:00 am	<u>Click here to join the meeting</u>
EPA Region 7 FY26 MAC Office Hour for Applicants Q&A and Key Reminders (Session 2)	1/12/2026	10:00 am	11:00 am	<u>Click here to join the meeting</u>

Commonly Used Acronyms

AAI	All Appropriate Inquiry	IC	Institutional Control
ABCA	Analysis of Brownfields Cleanup Alternatives	IIJA	Infrastructure Investment and Jobs Act
ACRES	Assessment, Cleanup and Redevelopment Exchange System	ILO	Innocent Landowner
AOR	Authorized Organization Representative	IR	Intergovernmental Review
ASAP	Automated Standard Application for Payments	MARC	Multipurpose, Assessment, RLF, and Cleanup
BABA	Build America, Buy America Act	MOA	Memorandum of Agreement
BFPP	Bona Fide Prospective Purchaser	NHPA	National Historic Preservation Act
BIL	Bipartisan Infrastructure Law	NOFO	Notice of Funding Opportunity
CAR	Cooperative Agreement Recipient	NPL	National Priority List
CERCLA	Comprehensive Environmental Response, Compensation, and Liability Act	OBLR	Office of Brownfields and Land Revitalization
CFR	Code of Federal Regulations	PO	Project Officer (or Project Manager)
CIP	Community Involvement Plan	POC	Point of Contact
COA	Closeout Agreement (for RLF Grants)	PRP	Potential Responsible Party
CWAGST	Community-Wide Assessment Grants for States and Tribes	QEP	Qualified Environmental Professional
DBA	Davis-Bacon Act	RFA	Request for Application
DUNS	Data Universal Numbering System	RLF	Revolving Loan Fund
EPA	U.S. Environmental Protection Agency	SAM	System for Award Management
FAQ	Frequently Asked Question	STRP	State and Tribal Response Program
FON	Funding Opportunity Number	TAB	Technical Assistance to Brownfields
FY	Fiscal Year	UEI	Unique Entity Identifier
		USC	United States Code
		UST	Underground Storage Tank
		VCP	Voluntary Cleanup Program



Progress Check

- ✓ Introduction, Purpose & Agenda
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FY26 Brownfields Multipurpose, Assessment, and Cleanup Grant Offerings

Amounts are
subject to change

Grant Type	Maximum Project Period	Maximum Amount Per Grant	Estimated # of Awards	Total Per Grant Type	
				Infrastructure Investment and Jobs Act Funds	Regular Appropriated Funds
Multipurpose	5 years	\$1,000,000	20	\$20,000,000	
Assessment (CW)	4 years	\$500,000	70	\$35,000,000	
Assessment Coalitions	4 years	\$1,500,000	39		\$58,700,000
Assessment (State/Tribal Level)	5 years	\$2,000,000	18	\$35,000,000	
Cleanup	4 years	\$500,000	10	\$5,000,000	
Cleanup	4 years	\$4,000,000	26	\$102,000,000	
			183	\$197,000,000	\$58,700,000

\$255,700,000

NO COST SHARE



Eligible Entities for Cleanup Grants

- General Purpose Unit of Local Government.
- Quasi Governmental Entities.
- Regional Council established under governmental authority.
- Group of General Purpose Units of Local Government established under Federal, State or local law (e.g., councils of governments) to function as a single legal entity with authority to enter into binding agreements with the Federal Government.
- Redevelopment Agency that is chartered or otherwise sanctioned by a state.
- State.*
- Federally recognized Indian tribe other than in Alaska.
- Alaska Native Regional Corporation, Alaska Native Village Corporation, and the Metlakatla Indian Community.
- Nonprofit organization described in section 501(c)(3) of the Internal Revenue Code.
- Qualified community development entity as defined in section 45D(c)(1) of the Internal Revenue Code of 1986.
- **Cleanup only:** Other nonprofit organizations consistent with the definition of Nonprofit organization at 2 CFR § 200.1.

See the full list
of eligible
entities in
Section 2.A.

*Includes D.C, Puerto Rico, Guam, American Samoa, U.S. Virgin Islands, Northern Marianas, and any other U.S. Territory

Individuals, for-profit organizations, and organizations exempt from taxation under section 501(c)(4) of the Internal Revenue Code that lobby the Federal Government are ineligible to receive Brownfields Grants.



FY26 Eligibility Chart for Multiple Applications

In FY26, can I also apply for...?							
I am applying for		Multipurpose Grant	Community-Wide Assessment Grants for States and Tribes	Community-Wide Assessment Grant	Assessment Coalition Grant (Lead)	Non-Lead Member of an Assessment Coalition	Cleanup Grant
Multipurpose Grant		N/A	No	No	No	No	No
Community-Wide Assessment Grants for States and Tribes		No	N/A	No	No	No	Yes
Community-Wide Assessment Grant		No	No	N/A	No	No	Yes
Assessment Coalition Grant (Lead)		No	No	No	N/A	No	Yes
Non-Lead Member of an Assessment Coalition		No	No	No	No	N/A	No
Cleanup Grant		No	Yes (Choose One Type)			No	N/A

FY26 Eligibility Chart for Multiple Applications

FY26 Eligibility Chart for Existing Grant Recipients

FY 2026 Eligibility Chart for Multiple Applications and Existing Grant Recipients (pdf)

- 1. FY26 Eligibility Chart for Existing Grant Recipients
- 2. FY26 Eligibility Chart for Multiple Applications

(https://www.epa.gov/system/files/documents/2024-08/who-can-apply-for-what-charts_combined.pdf)

Note: To read this chart, identify the relevant grant type from the far-left column. Read across the row for eligibility information on the other grant types. For example, I am applying for a *Community-wide Assessment Grant*. In FY26, can I also apply for a *Cleanup Grant*? The green box indicates yes.



FY26 Eligibility Chart for Existing Grant Recipients

FY 2026 Eligibility Chart for Existing Grant Recipients (pdf)

- FY26 Eligibility Chart for Multiple Applications
- FY26 Eligibility Chart for Existing Grant Recipients

My organization currently has		In FY26, can I also apply for...?					
		Multipurpose Grant	Community-Wide Assessment Grants for States and Tribes	Community-Wide Assessment Grant	Assessment Coalition Grant (Lead)	Non-Lead Member of an Assessment Coalition	Cleanup Grant
Multipurpose Grant	Must draw down 70% of each MP Grant	Yes	Must draw down 70% of each MP Grant	Must draw down 70% of each MP Grant	Must draw down 70% of each MP Grant	Must draw down 70% of each Assessment Grant	Must draw down 70% of each MP Grant
Community-Wide Assessment Grants for States and Tribes	Not eligible	Must draw down 60% of each CWAGST Grant	Not eligible	Not eligible	Not eligible	Not eligible	Yes
Community-Wide Assessment Grant	Must draw down 70% of each Assessment Grant	Yes	Must draw down 70% of each Assessment Grant	Must draw down 70% of each Assessment Grant	Must draw down 70% of each Assessment Grant	Must draw down 70% of each Assessment Grant	Yes
Assessment Coalition Grant (Lead)	Must draw down 70% of each Assessment Grant	Yes	Must draw down 70% of each Assessment Grant	Must draw down 70% of each Assessment Grant	Must draw down 70% of each Assessment Grant	Must draw down 70% of each Assessment Grant	Yes
Non-Lead Member of an Assessment Coalition	Yes	Yes	Yes	Yes	Yes	Yes	Yes
RLF Grant	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Non-Lead Member of an RLF Coalition	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Cleanup Grant	Yes	Yes	Yes	Yes	Yes	Yes	Yes, for a site that has not previously received Cleanup Grant funding

Note: Applicants must also meet all threshold criteria outlined in Section 2. of the guidelines. If you plan to apply for more than one grant type, please refer to the FY26 MARC Grant Eligibility Chart for Multiple Applications to determine which grants are available to you.

Cleanup Grants

- Cleanup Grants provide funding to carry out cleanup activities at one or more brownfield sites.
- An eligible entity **must own** the site(s) at the time of application.
- Consistent with the direction on cost sharing in the Infrastructure Investment and Jobs Act, a **cost share is not required**.
- **Funding:** An applicant may request
 - ✓ up to \$500,000, **or**
 - ✓ up to \$4 million.
- **Project Period:** up to 4 years





Cleanup Grants Sufficient Progress: complete within 18 & 30 months

18 months

- an appropriate **remediation plan** is in place, institutional control development (if necessary) has commenced;
- **initial community engagement** activities have taken place;
- relevant state or tribal;
- a Qualified Environmental Professional has been procured; and **pre-cleanup requirements are being addressed**
- a **solicitation for remediation services** has been issued.

30 months

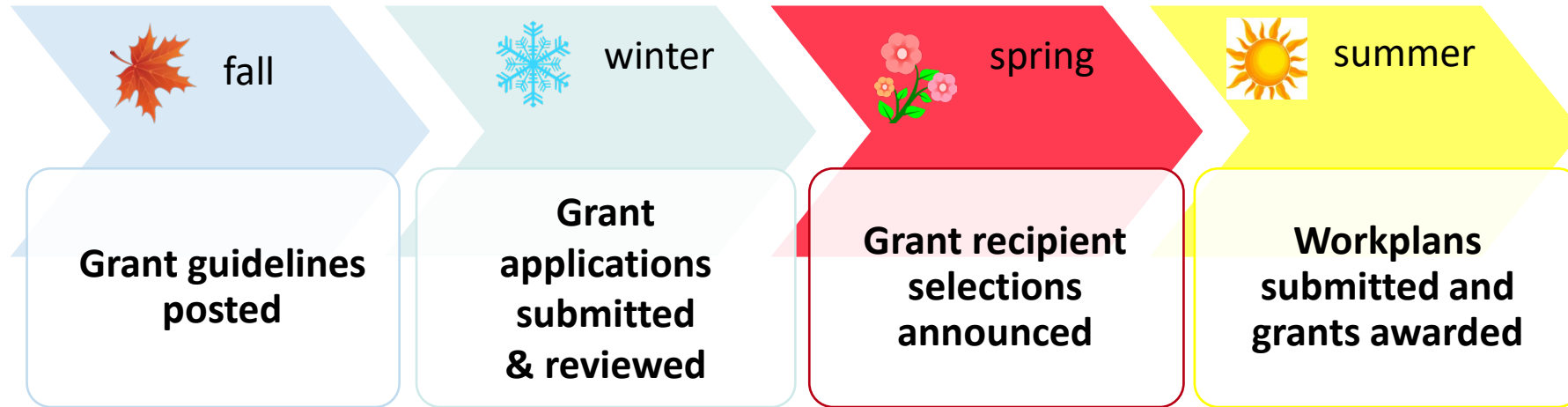
- **at least 50% of the site-specific activities have been completed** and funds have been requested by and disbursed to the CAR;
- a Quality Assurance Project Plan has been approved by EPA; and
- other documented activities have occurred that demonstrate to EPA's satisfaction that the CAR will successfully perform the cooperative agreement.



Progress Check

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Anticipated FY26 Competition Timeline



- ❖ **January 28, 2026: Application submission deadline**
- ❖ April – May 2026: Selections announced
- ❖ June – September 2026: Workplans and grant paperwork finalized
- ❖ September – October 2026: Grants awarded/funds become available

The submission due date will not change, however, other dates listed above are subject to change.



Changes to the Guidelines

NEW

In this presentation, **text in magenta** denotes information that is new/revised.

For a complete list of changes, please review the
“Summary of FY26 Brownfields Multipurpose, Assessment, and Cleanup Grant Guidelines Changes”
available at
www.epa.gov/brownfields/marc-grant-application-resources



FY26 Summary of the Multipurpose, Assessment, and Cleanup (MAC) Grant Guidelines Changes (as of 8/1/25)

EPA prepared this Summary of Changes document to assist prospective applicants with preparing Brownfields Multipurpose, Assessment, and Cleanup Grant applications. **Please review the FY26 Application Guidelines** (also referred to as Notice of Funding Opportunity (NOFO) or the solicitation) **when preparing your application**. If the information in the Summary of Changes differs from information in the statute, regulation, or the Guidelines, then the statute, regulation, or the Guidelines will take precedence.

If you are interested in **applying for more than one grant type** in FY26, review the [FY26 Eligibility Chart for Multiple Applications](#) (see p.1) to determine which other grants are available to you.

If you **currently have an EPA Brownfields Grant** and are interested in applying for an FY26 grant, review the [FY26 Eligibility Chart for Existing Grant Recipients](#) (see p.2) to determine which other grants are available to you.

A solicitation for new Revolving Loan Fund Grants will not be issued in FY26.

[Changes to All Grant Types](#)

[Changes to the Multipurpose Grant Guidelines](#)

[Changes to the Community-wide Assessment Grant Guidelines](#)

[Changes to the Assessment Coalition Grant Guidelines](#)

[Changes to the Community-wide Assessment Grants for States and Tribes Guidelines](#)

[Changes to the Cleanup Grant Guidelines](#)

CHANGES TO THE ASSESSMENT, REVOLVING LOAN FUND, AND CLEANUP GRANT GUIDELINES		
Topic	Most Recent Multipurpose, Assessment, and Cleanup Grant Guidelines	FY26 Multipurpose, Assessment, and Cleanup Grant Guidelines
General Information		
New NOFO Template		EPA is now using the streamlined NOFO template, in line with the 2024 Uniform Grants Guidance updates. Information has been rearranged into different sections. The new sections for applicant eligibility, the submission checklist, the Applicant Information Sheet, threshold criteria, narrative criteria, review criteria, and submission requirements are identified below. Please review the FY26 guidelines for details.



Overview of What to Prepare

■ Application Information Sheet (Section 4.B.)

- 3 pages, single-spaced.
- Do **NOT** include a summary or overview of your narrative/project.
- Place information on your organization's letterhead.

Excess information will be removed/redacted and not reviewed.

■ Required Attachments (Sections 2.B. Threshold and 4.B. Narrative Criteria)

- Limit attachments to required/relevant documents (i.e., **threshold criteria, documentation of leveraged resources** for Cleanup Grants, etc.).

■ Narrative (Section 4.C.)

- **10 pages**, single-spaced for Cleanup Grant applications.

Excess pages will be removed/redacted and not reviewed.

**Covered in recordings
available at MARC
Grant Application
Resources – “Open
Solicitations”**

[www.epa.gov/brownfield
s/marc-grant-application-
resources](http://www.epa.gov/brownfields/marc-grant-application-resources)

Refer to the Application Submission Checklist in Section 4.A. of the Guidelines
(also available at MARC Grant Application Resources page linked above)



Reminders for Submitting Your Application Package

Covered in detail in recordings available at MARC Grant Application Resources – “Open Solicitations”
www.epa.gov/brownfields/marc-grant-application-resources

- ❖ EPA encourages applicants to **submit** the application package **early** in Grants.gov.
- ❖ You **MUST** have an active www.sam.gov **AND** www.grants.gov account and associated Unique Entity Identifier (UEI) to apply. **Register or make sure accounts are active NOW!**
- ❖ In addition to the **Narrative responses**, the application package includes **required Federal Forms**, your **Application Information Sheet**, and required attachments with your **Threshold responses**. Refer to the **Application Submission Checklist in Section 4.A. of the Guidelines** and **on the MARC Grant Application Resources webpage**.
- ❖ **Contact the www.grants.gov Help Desk at 1-800-518-4726** for assistance. Make sure to get a case number.



[How to Register to Apply for Grants](#)

[Tips for Submitting Brownfields
Grant Applications Through
\[www.grants.gov\]\(http://www.grants.gov\)](#)



Submitting Your Application Package

[Tips for Submitting Brownfields Grant Applications Through \[www.grants.gov\]\(http://www.grants.gov\)](#)

Applications are due **January 28, 2026**, via Grants.gov

Grants.gov scheduled maintenance → **EPA encourages applicants to apply before January 28**

December 20-22, 2025	Maintenance	Scheduled Maintenance Outage: Production System will go Offline Saturday December 20, 2025 at 12:01 AM ET. Production System will go Online Monday December 22, 2025 at 6:00 AM ET.
January 17-19, 2026	Maintenance	Scheduled Maintenance Outage: Production System will go Offline Saturday January 17, 2026 at 12:01 AM ET. Production System will go Online Monday January 19, 2026 at 6:00 AM ET.

Grants.gov Resources for Applicants

The screenshot shows the Grants.gov homepage with the 'Applicants' dropdown menu open. The menu includes sections for 'Grant Applications' (How to Apply for Grants, Track My Application) and 'Applicant Resources' (Workspace Overview, Applicant Eligibility, Applicant Registration, Applicant Training, Applicant FAQs, Adobe Software Compatibility). The main content area features a 'Your Team. Your Workspace' section with a button to 'Apply for a Grant Using Workspace'.

GRANTS.GOV
FIND. APPLY. SUCCEED.

Help | Register | Login

Search site content

Home Learn Grants Search Grants Applicants Grantors System-To-System Forms Connect Support

GRANTS.GOV > Support > Grants.gov Maintenance Calendar

Your Team. Your Workspace

Applying for a funding opportunity is easier when your team collaborates. Grants.gov makes it possible.



[Apply for a Grant Using Workspace](#)

Applicants

- Grant Applications**
 - How to Apply for Grants
 - Track My Application
- Applicant Resources**
 - Workspace Overview
 - Applicant Eligibility
 - Applicant Registration
 - Applicant Training
 - Applicant FAQs
 - Adobe Software Compatibility



Requirements to Submit an Application

REQUIREMENT	ACCEPT 	REJECT 
Active www.sam.gov account through January 28, 2026	<ul style="list-style-type: none"> The account is active and matches the applying entity's info 	<ul style="list-style-type: none"> Inactive/expired account Account is being updated, but is in "processing" status
Obtain a Unique Entity Identifier (UEI) generated in www.sam.gov	<ul style="list-style-type: none"> The same UEI must be used on future applications 	<ul style="list-style-type: none"> Another organization's/ department's UEI is listed on the Standard Form 424
Active www.grants.gov account	<ul style="list-style-type: none"> Associated with same, correct UEI number 	<ul style="list-style-type: none"> Application is not submitted through Grants.gov solely due to an incomplete registration/inactive account
Submission by the Authorized Organization Representative (AOR)	<ul style="list-style-type: none"> Designated in Grants.gov by the E-business POC (listed in sam.gov) Has a Grants.gov account Submits the application in Grants.gov 	<ul style="list-style-type: none"> Someone other than the designated AOR submits the application

[How to Register to Apply for Grants](#)

Advisors from APEX Accelerators can also help with SAM.gov enrollment:
www.apexaccelerators.us

[Tips for Submitting Brownfields Grant Applications Through **www.grants.gov**](#)



1. Application for Federal Assistance (SF-424)

2. Budget Information for Non-Construction Programs (SF-424 A)

3. Preaward Compliance Review Report (EPA Form 4700-4)

4. EPA Key Contacts (Form 5700-54)

5. Project Narrative Attachment Form, as one file (if possible) include:

- Narrative Information Sheet
- Narrative (responses to ranking criteria)
- Required Attachments

Note: A workplan **is not required** at time of submission.

Applicants that are selected for funding will negotiate a workplan with EPA before the cooperative agreement is awarded.

Your www.grants.gov Application Package

Refer to the Application Submission Checklist in Section 4.A. of the Guidelines

OPTIONAL FORMS

6. Grants.gov Lobbying Form – To be submitted by applicants requesting more than \$100,000 of EPA grant funding.
7. Negotiated/Proposed Indirect Cost Rate Agreement – submit using the Project Narrative Attachment Form.

[Sample forms](#) are available on the Brownfields MARC Application Resources page.

Exception to Applying through Grants.gov

Limited or No Access to Internet

- Must request a waiver at least 15 calendar days before the deadline
- EPA must approve the request
- See procedures in Section 5.E. of Guidelines

There's no guarantee EPA will approve the request.

**Every effort must be made [and demonstrated] to
complete all prerequisites to apply through
www.grants.gov.**





Application Information Sheet

**DO NOT SKIP THE
"OTHER FACTORS"
CHECKLIST!**

- ❖ Applicant Name and Address
- ❖ Applicant Website URL
- ❖ Amount of Funding Requested
- ❖ Project Location
- ❖ Property Information
- ❖ Project Contacts
- ❖ Population Data
- ❖ **Other Factors**
- ❖ EPA's Plan to Release Copies of Applications

- ✓ Provide on official letterhead
- ✓ 3-page limit
- ✓ Do not include a project summary/overview

Application Information Sheet

Certifying Confidential/Privileged Information

- EPA intends to post submitted applications on our website after the selections are announced in the spring 2026.
- EPA recommends that applications not include confidential business information (CBI) or trade secrets. Applicants must not include information that, if disclosed, would invade another individual's personal privacy (e.g., an individual's salary, personal email addresses, etc.).
- On the Application Information Sheet... **“All CBI claims must be asserted at the time the application is submitted to EPA. Applicants must clearly indicate CBI claims by including them on the application or attaching a cover sheet, stamped or typed legend, or another appropriate notice. CBI claims should employ language such as “trade secret,” “proprietary,” or “confidential” as per [40 CFR § 2.203\(b\)](#). Indicate which portion(s) of the application you claim has CBI. If the application does not include CBI, state ‘n/a’ or ‘not applicable.’”**
- Information that is claimed as confidential will be redacted before release.



Review Section 4.B.(10). for more information



Threshold Criteria Overview

Every application must clear the
Threshold Requirements.





A Brief (but Important) Note on Threshold

- Prepare responses to all Threshold Criteria and provide associated threshold attachments
 - ☐ No Page Limit
 - ☐ Applicant and grant- type dependent
- Unless noted **NO** attachments will be considered **during the evaluation (scoring)** of the Application/Proposal Narrative

Threshold Criteria for Cleanup Grants

**No Cost Share
Requirement!**

You MUST Attach Responses
to Your Application and
Responses MUST be
Separate from the Narrative



1.	Applicant Eligibility
2.	Previously Awarded Cleanup Grants
3.	Expenditure of Existing Multipurpose Grant Funds
4.-7.	Site Ownership, Information, Status/History, and Site Definition
8.-9.	Environmental Assessments and Site Characterization
10.	Enforcement or Other Actions
11.	Property-specific Determination
12.	Criteria Related to CERCLA/Petroleum Liability
13.	Cleanup Authority and Oversight Structure
14.	Community Notification
15.	Contractors and Named Subrecipients

1. Applicant Eligibility

- **Indicate** your applicant type and demonstrate how you are an eligible entity (complete list in Section 2.A.)
 - For entities that are cities, counties, Tribes, or states, affirm that the organization is eligible for funding.
 - For entities other than cities, counties, Tribes, or states, attach documentation of your eligibility (e.g., resolutions, statutes, etc.).
 - For Intertribal consortia, attach documentation that meets the requirements in 40 CFR 35.504(a) and (c). All members of the Intertribal consortium must authorize submission of an application.
 - For nonprofit organizations and qualified community development entities, attach documentation certifying the organization's status.
 - All applicants: **indicate** if your organization is exempt from Federal taxation under section 501(c)(4) of the Internal Revenue Code.
 - If yes, **indicate** if your organization lobbies the Federal government. *Note, the organization lobbies the federal government, the organization is ineligible for an EPA Brownfields Grant.*
 - If yes, but your organization does not lobby the Federal government, **attach** a legal opinion that states that the organization does not engage in lobbying activities.



Threshold Criteria for Cleanup Grants

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2. Previously Awarded Cleanup Grants

Affirm that the **proposed site(s)** has **not** received funding from a previously awarded EPA Brownfields Cleanup Grant. (*Section 2.B.(1).*)

3. Expenditure of Multipurpose Grant Funds

- **Indicate** if you have an open Brownfields **Multipurpose** Grant.
- **Current EPA Multipurpose Grant recipients** must draw down, and disburse, at least **70.00%** of each **Multipurpose** cooperative agreement by **October 1, 2025**, before applying for a **Cleanup Grant**. (*Section 2.B.(3).*)
- **Attach** a copy of a financial record displaying the amount of funds drawn down and corresponding dates (e.g., a report from the Automated Standard Application for Payments (ASAP) or general ledger entries documenting receipts for funds drawn down from ASAP or the required State financial system).



Threshold Criteria for Cleanup Grants

**No Cost Share
Requirement!**

You MUST Attach Responses
to Your Application and
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Separate from the Narrative



1.	Applicant Eligibility
2.	Previously Awarded Cleanup Grants
3.	Expenditure of Existing Multipurpose Grant Funds
4.-7.	Site Ownership, Information, Status/History, and Site Definition
8.-9.	Environmental Assessments and Site Characterization
10.	Enforcement or Other Actions
11.	Property-specific Determination
12.	Criteria Related to CERCLA/Petroleum Liability
13.	Cleanup Authority and Oversight Structure
14.	Community Notification
15.	Contractors and Named Subrecipients

4. Site Ownership

Identify the current owner of the site (if you are not the current owner, identify the date you plan to acquire ownership of the site).

By the application deadline:

- Cleanup Grant applicants must own site(s) listed in the application.
 - **Fee simple title** through a legal document (recorded deed)...
 - ...unless EPA approves a different ownership agreement (for example, a nominee agreement or 99-year irrevocable lease)
- **Talk with EPA NOW to make sure the arrangement will be approved**

See [FAQs](#) L.14.-L.16 for details on
“other ownership arrangements”



5. Basic Site Information

Identify the name and address of the site.

6. Status and History of Site

Identify:

- whether this site is contaminated by hazardous substances and/or petroleum;
 - the operational history and current use(s) of the site;
 - environmental concerns, if known, at the site; and
 - how the site became contaminated, and to the extent possible, describe the nature and extent of the contamination.
-

7. Brownfield Site Definition

Affirm that the site is:

- not listed or proposed for listing on the National Priorities List;
- not subject to orders under CERCLA; and
- not subject to the jurisdiction, custody, or control of the U.S. government. (*Note: Land held in trust by the U.S. government for an Indian Tribe is eligible for funding.*)



Threshold Criteria for Cleanup Grants

**No Cost Share
Requirement!**

You MUST Attach Responses
to Your Application and
Responses MUST be
Separate from the Narrative



1.	Applicant Eligibility
2.	Previously Awarded Cleanup Grants
3.	Expenditure of Existing Multipurpose Grant Funds
4.-7.	Site Ownership, Information, Status/History, and Site Definition
8.-9.	Environmental Assessments and Site Characterization
10.	Enforcement or Other Actions
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13.	Cleanup Authority and Oversight Structure
14.	Community Notification
15.	Contractors and Named Subrecipients

8. Environmental Assessment Required for Cleanup Grant Applications

A written ASTM E1903-19 or equivalent Phase II environmental site assessment report (a draft report is sufficient) must be completed prior to application submission. (*Section 2.B.(8).*)

- **Describe** the type of environmental assessments conducted at your proposed site (**do not attach assessment reports**).
- **Provide the date** of the Phase II or equivalent report.

See [FAQ L.19](#). for information about “equivalent” Phase II reports.



9. Site Characterization

This criterion is to determine if there will be a **sufficient level of site characterization** from the environmental site assessment performed to date for the remediation work to begin on the site(s)...or will be performed by June 15, 2026.

Provide information for all that apply:

- a. For an applicant **that is a State or Tribal Environmental Authority**
 - b. For an applicant **other than a State or Tribal Environmental Authority** that is proposing a site(s) that is **eligible to be enrolled in a voluntary response program**
 - c. For an applicant **other than a State or Tribal Environmental Authority** that is proposing a site(s) that is **not eligible to be enrolled in a voluntary response program.**
-

- a. For an applicant **that is a State or Tribal Environmental Authority**: **Include** a statement affirming that there is a sufficient level of site characterization from the environmental site assessment performed to date for the remediation work to begin on the site(s).



9. Site Characterization (cont'd)

- b. The letter must clearly indicate that the information is for the **FY26 Cleanup Grant** application and not a previously submitted application.
 - i. For an applicant **other than a State or Tribal Environmental Authority** that is proposing a site(s) that is **eligible to be enrolled in a voluntary response program**, attach a **current** letter from the appropriate State or Tribal Environmental Authority (or equivalent State or tribal regulatory oversight authority).
 - ii. The letter must affirm that:
 - a. The applicant requested, or will request, State or Tribal oversight for the site(s).
 - b. The site(s) is eligible to be overseen by a State or Tribal program office.
 - c. Based on the environmental site assessment(s) performed to date and information provided by the applicant, there is a sufficient level of site characterization for the remediation work to begin on the site(s); or that additional site assessment is needed.
- ii. If additional **assessment is needed**, applicants should include a statement to that effect and affirm that a **sufficient** level of site **characterization** will be completed by June 15, 2026, so site remediation can begin.



9. Site Characterization (cont'd)

- c. For an applicant **other than a State or Tribal Environmental Authority** that is proposing a site(s) that is **not eligible to be enrolled in a voluntary response program** or State or Tribal equivalent oversight program (e.g., sites contaminated with hazardous building material):
- i. **Attach** a **current** letter from the appropriate State or Tribal Environmental Authority (or equivalent State or tribal regulatory oversight authority) that explains why the site(s) is not eligible to be enrolled. If applicable, the letter may state that no voluntary response program or equivalent oversight program exists.
 - ii. **Additionally, state** whether an **Environmental Professional has certified** that there is a sufficient level of site characterization from the environmental site assessment performed to date for the remediation work to begin on the site(s).

Submit letter with the application!
→ **Coordinate early** with the state/tribal environmental authority

Optional letter
template
[available here](#)



10. Enforcement or Other Actions

Affirm there are no known ongoing or anticipated environmental enforcement or other actions.

Alternatively, **identify** known ongoing or anticipated environmental enforcement or other actions related to the brownfield site...

...by describing any inquiries, or orders from government entities regarding the responsibility of any party (including the applicant) for the contamination, or hazardous substances at the site, including any liens.

11. Sites Requiring a Property-Specific Determination

Certain types of sites require a property-specific determination in order to be eligible for funding (rare cases).

- Refer to Section 2.B.11. in the Cleanup Guidelines, or Section 1.5. of the [Information on Sites Eligible for Brownfields Funding under CERCLA § 104\(k\)](#) to determine whether your site requires a property-specific determination.

Contact your Regional Brownfields Contact if you think your site requires a property-specific determination.

- If your site requires a property-specific determination, then you **must attach the information** requested in the [Brownfields FAQs](#).
- If not required, **affirm that the site does not need a property-specific determination.**



12. CERCLA/Petroleum Liability



Which Type of Site
Contamination?

Petroleum Sites
(Slide 38)

Hazardous Substance Sites

Demonstrate that you are not liable under CERCLA

i. Exempt
from CERCLA
(Slides 31-33)

ii. Publicly Owned Sites
Acquired Prior to 1/11/02
(Slide 34)

iii. Landowner
Liability Defenses
(Slides 35-36)

iv. Hazardous Building
Material(s) Not Released
into Environment (Slides 37)

12. Threshold Criteria Related to CERCLA Liability

Sites contaminated with hazardous substances, contaminants, pollutants, controlled substances, and mine scarred land wastes; and sites co-mingled with petroleum product where hazardous substances are the predominant contaminant.

- i. **Exemptions to CERCLA Liability**
 - 1. Indian Tribes
 - 2. Alaska Native Villages and Alaska Native Corporations
 - 3. Property Acquired under Certain Circumstances by State and Local Government
- ii. **Publicly Owned Brownfield Sites Acquired Prior to January 11, 2002**
- iii. **Defenses to CERCLA Liability (e.g., the bona fide prospective purchaser defense)**
- iv. **Sites with Hazardous Building Material(s) that is Not Released into the Environment**



12. Threshold Criteria Related to CERCLA Liability

i. Exemptions to CERCLA Liability

1. Indian Tribes

Indian tribes are exempt from demonstrating that they meet the requirements of a CERCLA liability defense to be eligible for a Brownfields Grant.

- **Affirm the applicant is an Indian tribe.**

2. Alaska Native Village Corporations and Alaska Native Regional Corporations

Acquired title to property under the Alaska Native Claims Settlement Act.

- **How and when was the property was acquired?**
- **Did you cause or contribute to the contamination?**



12. Threshold Criteria Related to CERCLA Liability

i. Exemptions to CERCLA Liability (cont'd)

3. Property Acquired under Certain Circumstances by State and Local Government

Acquired title to a property by:

- Seizure or in connection with law enforcement activity;
 - Bankruptcy;
 - Tax delinquency; or
 - Abandonment.
-
- **How and when was the property acquired?**
 - **Did you cause or contribute to the contamination?**
 - **Did you arrange for the disposal/transportation of contamination?**



12. Threshold Criteria Related to CERCLA Liability

ii. **Publicly Owned Brownfield Sites Acquired Prior to January 11, 2002**

(state or local governments only)

Public entities that acquired property prior to January 11, 2002.

Eligible even if the entity does not qualify as a bona fide prospective purchaser.

- **How and when was the property acquired?**
- **Did the applicant cause or contribute to the contamination?**
- **Did you arrange for the disposal/transportation of contamination?**



12. Threshold Criteria Related to CERCLA Liability

iii. **Landowner Defenses to CERCLA Liability**

1. Asserting a bona fide prospective purchaser (BFPP) defense (the most common defense).

Property acquired after January 11, 2002.

- **How and when was the property acquired?**
- **What environmental due diligence was performed before acquisition?**
- **Did you arrange for the disposal/transportation of contamination?**
- **What happened on the property after acquisition? What steps were taken to stop and prevent future releases?**



12. Threshold Criteria Related to CERCLA Liability

iii. **Landowner Defenses to CERCLA Liability**

2. Non-public entities that acquired property prior to January 11, 2002 may be eligible for a Brownfields Grant.
 - How and when was the property acquired?
 - What environmental due diligence was performed before acquisition? Was it customary at the time?
 - Did you arrange for the disposal/transportation of contamination?
 - What happened on the property after acquisition? What steps were taken to stop and prevent future releases?



12. Threshold Criteria Related to CERCLA Liability

iii. Sites with Hazardous Building Material(s) that is Not Released into the Environment

If the site has a hazardous substance contained in the building materials (e.g. insulation, flooring, caulk, etc.) and it has not been released (and there is no threat of release) into the outdoor environment (e.g., air, groundwater, land surface, etc.), CERCLA § 107 liability may not apply.

- **Affirm that there has been no release and that there is no threat of release of the hazardous substance(s) from building materials into the outdoor environment based on the site conditions.**

See [FAQ L.22](#) to help determine if a site with hazardous building materials that has not been released into the environment is eligible for funding.



12. Threshold Criteria Related to Petroleum Liability

Sites contaminated with petroleum and petroleum product.

- State environmental agency (or EPA) will determine if the site is eligible.
- EPA will determine eligibility for Tribes.
- Petroleum Eligibility Letter must be attached to application. Letter must clearly indicate that the applicant is applying for an FY26 Brownfields Cleanup Grant.
- **Who contaminated it?**
Who are the current and previous owners?
Current AND previous owner must not be responsible for contamination.
- **If current or previous owner is responsible...**
Are they financially viable?

Petroleum determination should be completed before submitting your application.



The liability for an underground storage tank is the owner of the tank, not the owner of the land.



Threshold Criteria for Cleanup Grants

**No Cost Share
Requirement!**

You MUST Attach Responses
to Your Application and
Responses MUST be
Separate from the Narrative



1.	Applicant Eligibility
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13.	Cleanup Authority and Oversight Structure
14.	Community Notification
15.	Contractors and Named Subrecipients

13. Cleanup Authority and Oversight Structure

- **Cleanup Oversight**

- **Describe** how you will ensure adequate oversight of the cleanup.
- **Indicate** if you plan to enroll in State or Tribal Voluntary Cleanup Program.
- **If not enrolling, describe how you will provide or acquire the necessary technical expertise** to conduct and oversee the cleanup.

- **Adjacent Property(s) Access Plan**

- **Provide** your plan to obtain access to adjacent properties, if needed.



14. Community Notification

- Provide an opportunity for the community (including persons with limited English proficiency and disabilities) to **submit comments on your application and the draft Analysis of Brownfields Cleanup Alternatives (ABCA)**.
- Publish an ad (or equivalent) about intent to apply and notice of a public meeting.
- Notify the community at least **14 calendar days before submitting the application**. For example, since the application deadline is January 28, the community **must be notified no later than January 14** (if submitting on the day of the deadline (January 28)).
- **Include in ad:**
 - Date, time, and location of meeting
 - Where the application **AND** the draft ABCA are located
 - **How the public can submit comments**
- Host the public meeting (in-person, virtually, and/or by teleconference) **after the ad** is published, **but before submitting** the application.

Attach draft ABCA(s)
to your application

See full
requirements in
2.B.14. of the
guidelines and
additional guidance
in [FAQ L.17](#).



Section 4.D. Applicants Using Contractors and/or Subrecipients

Contractors.

Applicants (other than States, territories, Tribes, and eligible Tribal entities) that **have procured a contractor(s)** where the amount of the contract will be more than the micro-purchase threshold in [2 CFR § 200.320\(a\)\(1\)](#) **must demonstrate how** the contractor (including consultants) was **selected in compliance with the fair and open competition requirements** in [2 CFR Part 200](#) and [2 CFR Part 1500](#).

- All applicants must conduct procurement **in accordance with the six good faith efforts** discussed in 40 CFR Part 33, Subpart C (EPA's Participation by Disadvantaged Business Enterprises regulations).
- **EPA will not accept sole source justifications** for procurement contracts for services such as environmental consulting, engineering, and remediation that are available in the commercial marketplace.
- Firms or individual consultants that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals **must be excluded** from competing for such procurements as provided in [2 CFR § 200.319\(b\)](#). EPA interprets this regulation to preclude applicants from directly receiving **any assistance from prospective contractors** in developing RFPs if the prospective contractor will be allowed to compete for the work covered by the RFP.
- Consistent with [2 CFR § 200.320\(b\)\(2\)\(iii\)](#), when the value of a procurement transaction exceeds the simplified acquisition threshold, **price must be an evaluation factor** in the review of proposals or quotes.

EPA provides guidance on complying with the competition requirements in the [Best Practice Guide for Procuring Services, Supplies, and Equipment Under EPA Assistance Agreements](#) and the [Brownfields Grants: Guidance on Competitively Procuring a Contractor](#).

Contractors and Named Subrecipients

States & Tribes
(including eligible Tribal entities): Consistent with 2 CFR § 200.317, follow the same competitive policies and procedures used for procurements from non-Federal funds.

- **Contractors**

Applicants must disclose whether they have already selected a contractor that will be compensated with EPA funds made available under the grant.

- **Disclose whether you have already selected a contractor** that will be compensated with EPA funds made available under this NOFO and the procurement procedures followed to hire the contractor(s).
- **If a contractor(s) has been selected prior to submitting** the application to EPA, **describe/include**:
 - where and when the Request for Proposals (RFP)/Request for Qualifications (RFQ) was posted;
 - the length of time the RFP/RFQ was advertised;
 - the number of firms solicited and the number of offers received and considered; and
 - the name(s) of the firm(s) the applicant entered into contract(s) with.
- **Provide** a copy of (or link to) the solicitation document(s) and the signed executed contract(s).
- **Alternatively, state 'n/a' or 'not applicable'** if a contractor **has not been procured** at the time of application submission.

Failure to provide the requested information will result in the rejection of the application/award.

See Section D. of the [FAQs](#)

Contractors and Named Subrecipients (continued)

From Section 4.D. *Applicants Using Contractors and/or Subrecipients*

All applicants, including states, territories, and Tribes, that name a specific subrecipient in this application must demonstrate that the subrecipient is eligible for a subaward in compliance with [Appendix A of EPA's Subaward Policy for EPA Assistance Agreement Recipients](#). This policy provides, among other things, that transactions between recipients and for-profit firms and individual consultants are procurement contracts rather than subawards when the transaction involves the acquisition of services from the firm or individual.

- **Named Subrecipients.**

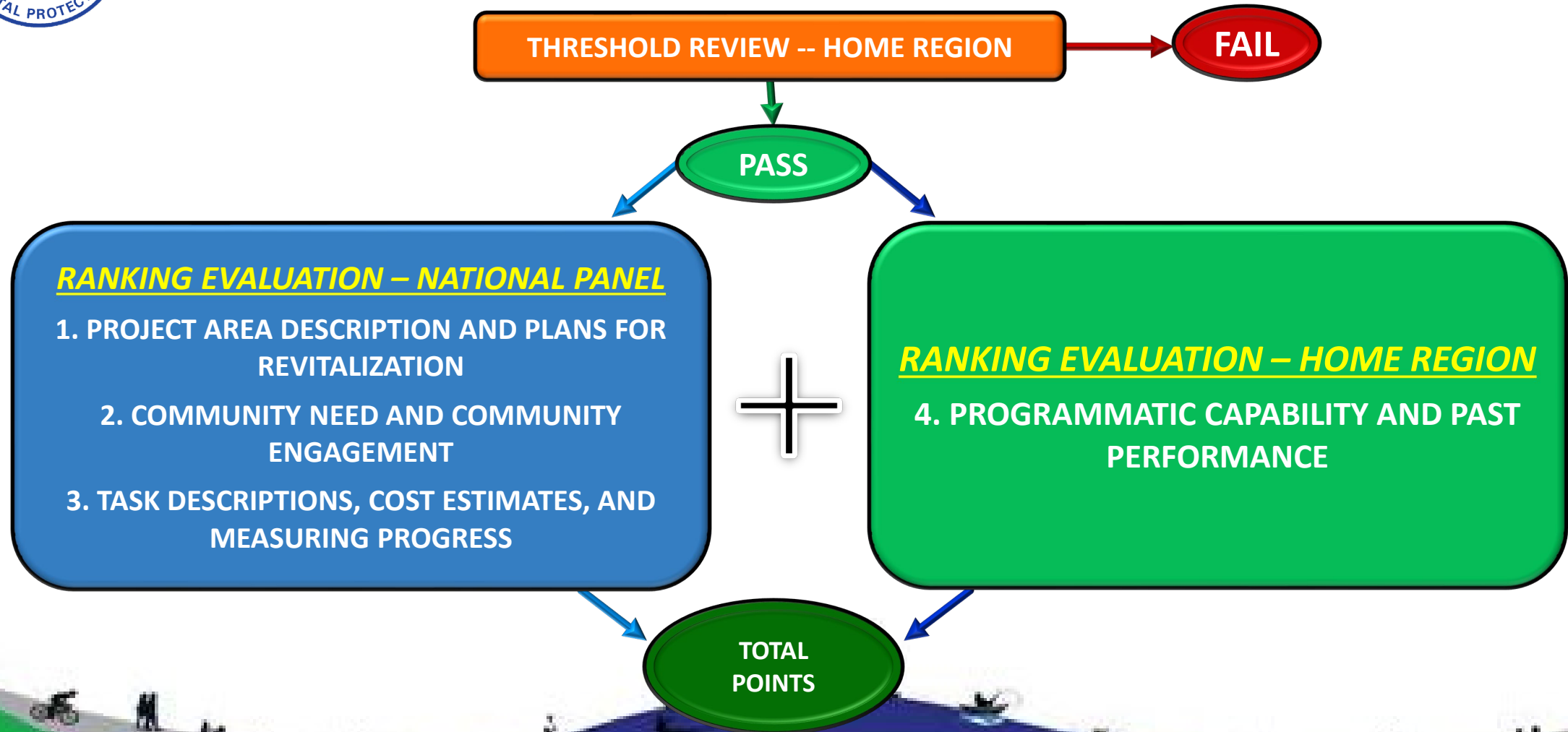
Describe how the named subrecipient is eligible for a subaward (e.g., is a nonprofit organization or unit of government). Alternatively, **state** 'n/a' or 'not applicable' if a subrecipient is not named procured at the time of application submission.

Refer to [EPA's Contracts and Subawards Solicitation Clause](#) for additional guidance.





Application Evaluation Process





Insights into your Reviewers

Who are the Evaluators:

- **Geographically Diverse**

EPA Brownfields Staff from all 10 Regions, HQ and beyond – even a few field offices

- **Programmatic and Agency Diverse**

Brownfield staff from another Region/HQ, related program members (may include experienced staff from other federal agencies).

- **Educationally Diverse**

Scientists, engineers, chemists, environmentalists, environmental specialists, tanks, CERCLA, grants specialists and staff from other programs.



Know Your National Evaluators

- **National Evaluators**

- ✓ May only consider responses in the 10-page narrative.
- ✓ **Do not** review threshold or programmatic capability (that is regional)
- ✓ Must evaluate the **quality and the extent (and degree)** to which an application's response to the **narrative criteria** (Guidelines Section 4.C.) **addresses the review criteria** (Guidelines Section 6.B.)
- ✓ **May not review outside sources of information** including ACRES, websites, or other information not in the body of the narrative.



Progress Check

- ✓ Introduction, Purpose & Agenda
- ✓ Overview of Cleanup – **All applications Due Jan. 28, 2026**
- ✓ Competition Timeline, Application Package, and Evaluation Process
- **Cleanup Grant Application Narrative & Evaluation Criteria**
 1. PROJECT AREA DESCRIPTION AND PLANS FOR REVITALIZATION
 2. COMMUNITY NEED AND COMMUNITY ENGAGEMENT
 3. TASK DESCRIPTIONS, COST ESTIMATES, AND MEASURING PROGRESS
 4. PROGRAMMATIC CAPABILITY AND PAST PERFORMANCE
- Resources & Wrap-up

Narrative Criteria

Your application will be ranked
ONLY IF YOU PASS THRESHOLD.

	Cleanup
Project Area Description and Plans For Revitalization	55 pts
Community Need and Community Engagement	35 pts
Task Description, Cost Estimates, & Measuring Success	55 pts
Programmatic Capability and Past Performance	30 pts
Total	175 pts

- ❖ Criteria are further made up of sub-criteria.
- ❖ **A response to a criterion/sub-criterion that is included in a different section of the Narrative may not be scored as favorably.**
- ❖ Provide the sub-criteria # in your application and follow it with a detailed response.
- ❖ Sub-criteria language and points may differ between grant types.

**Review your responses to the Narrative Criteria in
Section 4.C. **against the** Review Criteria in Section 6.B.**

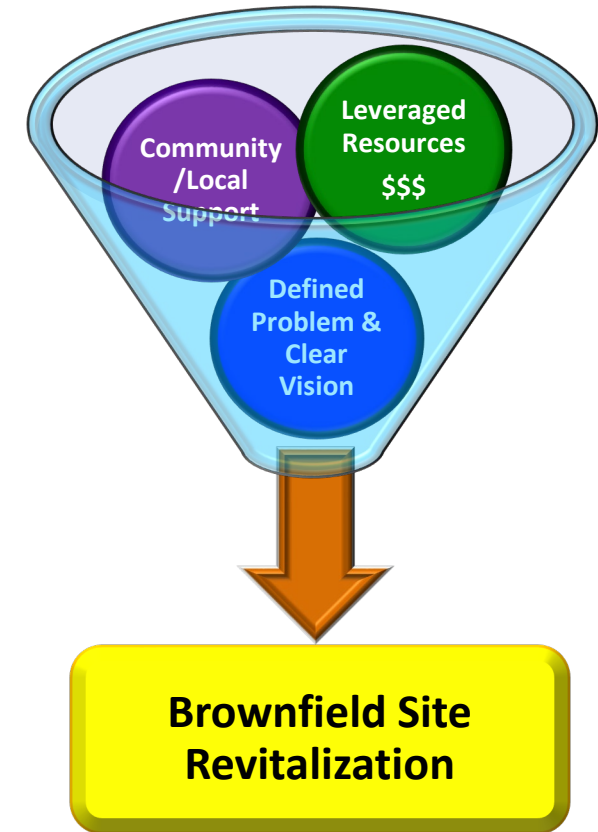




What Makes A Strong Application?

Strong application narratives will have:

- ✓ Well-defined brownfield challenges
- ✓ Consideration of what it takes to get to revitalization
- ✓ Community support
- ✓ Clear objectives for the grant



Tips for Writing the Narrative

- **Read the entire Guidelines** for the grant type for which you're applying. (Also see [FAQs](#))
- Write as though the **reader knows NOTHING** about your community.
- **Avoid** using **acronyms** and technical/organizational **jargon**.
- **Number** pages and enumerate/identify the criterion.
- **Respond** to the criterion **where asked**.
- **Address ALL criteria**. If a criterion, or part of a criterion, **doesn't apply**, **state that **and** explain why**.
- The **quality** of the response is extremely important. (See **Review Criteria** in Guidelines Section 6.B.)
- **Organize** attachments, for example:
 - Attachment A: Threshold Criteria Responses
 - Attachment B: Documentation of Eligibility
 - Attachment C: Draft ABCA, (etc.)
- Use the **Application Checklist in Section 4.A**. Interactive checklist also available on the [MARC Application Resources webpage](#). ***Do not submit the checklist with your application***
- **Readability is important!** Advise 1" margins; 12 pts font; Times New Roman/Arial/Calibri font.



Narrative Criteria

Your application will be ranked
ONLY IF YOU PASS THRESHOLD.

	Cleanup
Project Area Description and Plans For Revitalization	55 pts
Community Need and Community Engagement	35 pts
Task Description, Cost Estimates, & Measuring Success	55 pts
Programmatic Capability and Past Performance	30 pts
Total	175 pts

- ❖ Criteria are further made up of sub-criteria.
- ❖ **A response to a criterion/sub-criterion that is included in a different section of the Narrative may not be scored as favorably.**
- ❖ Provide the sub-criteria # in your application and follow it with a detailed response.
- ❖ Sub-criteria language and points may differ between grant types.

**Review your responses to the Narrative Criteria in
Section 4.C. **against the** Review Criteria in Section 6.B.**



1. Project Area Description & Plans for Revitalization – Overview

Here is:

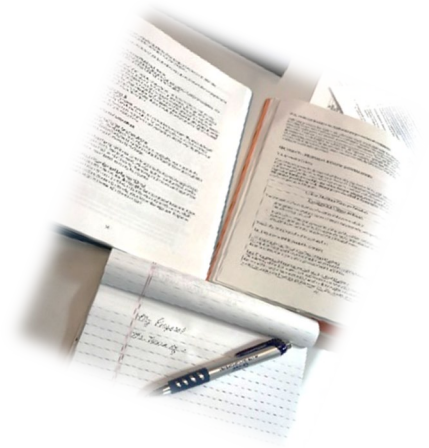
- my geographic area and the target area;
- the brownfield issues and their impacts on the community;
- how this grant fits into the community's revitalization plan;
- the anticipated outcomes and how the target area will benefit from revitalizing the brownfield sites; and
- the strategy to leverage resources to reuse the brownfield sites.





1. Project Area Description & Plans for Revitalization

- *Target Area and Brownfields*
 - *Revitalization of the Target Area*
 - *Strategy for Leveraging Resources*
- **Set the stage for the** rest of your narrative in this criterion.
 - **Be as specific as possible** when providing responses.
 - **Demonstrate** that you have **plans to get from A to Z**.
 - **Demonstrate** that your project **is going to be successful**.



Depending on the scope and design of your project, one or more target areas may be presented.

Clarity of the target area description will be scored.



1. Project Area Description & Plans for Revitalization

STRONG APPLICATIONS

- Clearly describe the community challenges and a well-defined target area(s) for the project that is **consistent throughout the narrative responses**.
- Provide a **thorough description of the cleanup** site(s) **and** demonstrate a detailed **understanding of the purpose** of the cleanup grant.
- Provide **specific details** from the **current** **local** government land use plan to **demonstrate alignment**.
- **Clearly connect** the proposed project with the use of existing infrastructure.

Quotes/excerpts from local land use plans consistent with proposed project is one way to successfully demonstrate alignment



1. Project Area Description & Plans for Revitalization

STRONG APPLICATIONS (continued):

- **Demonstrate how funds** from federal, state, local, non-profit and private sources **have been secured** and how these funds will advance the state of the priority brownfield/cleanup site(s) toward completed **remediation** and/or revitalization.
- **Demonstrate** that funds **can be/will be** sought for all activities necessary to get to site redevelopment.

A response **may only earn full points** when the applicant has **resources** that are secured, significant, relevant, and sufficient to complete the remediation.)

A response **may not earn full points** if the applicant **duplicates sources** that are listed in response **to criterion 3. Description of Tasks and Activities.**



Outputs v. Outcomes

Guidelines Section 3.(4) Measuring Environmental Results

- Output

- an environmental activity, effort and/or associated work products related to an environmental goal or objective that will be produced or provided over a period of time or by a specified date. Outputs may be quantitative or qualitative but must be measurable during the project period.

- Outcome

- the result, effect, or consequence that will occur from carrying out the activities under the grant. Outcomes may be environmental, behavioral, health-related, or programmatic; must be qualitative or quantitative, and may not necessarily be achievable during the project period.



Outputs v. Outcomes

Guidelines Section 3.(4) Measuring Environmental Results

- Output

➤ an environmental activity, effort and/or associated work products related to an environmental goal or objective that will be produced or provided over a period of time or by a specified date. Outputs may be quantitative or qualitative but must be measurable during the project period.

Expected Outputs for the grants awarded under these guidelines may include the:

- number of cleaned up brownfield sites,
- number of community involvement and cleanup plans completed,
- number of Analysis of Brownfields Cleanup Alternatives (ABCA) completed,
- number of community meetings held, and/or
- number of underground storage tanks pulled [removed].



Outputs v. Outcomes

Guidelines Section 3.(4) Measuring Environmental Results: Anticipated

Expected outcomes of Brownfield Grants include the

- number of jobs created and funding leveraged through the economic reuse of sites;
- the number of acres made ready for reuse;
- acres of greenspace created for communities;
- and the minimized exposure to hazardous substances and petroleum contamination.

- **Outcome**

- the result, effect, or consequence that will occur from carrying out the activities under the grant. Outcomes may be environmental, behavioral, health-related, or programmatic; must be qualitative or quantitative, and may not necessarily be achievable during the project period.

1. Project Area Description & Plans for Revitalization

Target Area and Brownfields

1.a. Overview of Brownfield Challenges and Description of Target Area

- Discuss the brownfield challenges and their impacts.
- Briefly explain how this grant may help address those challenges.
- Describe the specific area (or areas) where grant activities will be performed.

Depending on the scope and design of your project, one or more target areas may be presented.

Clarity of the target area description will be scored.





1. Project Area Description & Plans for Revitalization – Review Criterion (1.a.)

1.a. Overview of Brownfield Challenges and Description of Target Area (5 points)

The extent to which the brownfield **challenges are clearly discussed** **and** the degree to which these challenges **impact** the city(ies), town(s), or geographic **area(s) targeted** by this application. The extent to which this grant **may help address these challenges and impacts**. The extent to which the applicant **clearly** identifies **and** describes **the target area(s)** within city(ies), town(s), or geographic area(s) for the focused grant activities.



1. Project Area Description & Plans for Revitalization

Target Area and Brownfields (cont'd)

1.b. Description of the Proposed Brownfield Site(s)

- Describe the property(ies) targeted for cleanup, characterizing known contamination and site conditions, and relevant past and current land uses.





1. Project Area Description & Plans for Revitalization – Review Criterion (1.b.)

1.b. Description of the Proposed Brownfield Site(s) (10 points)

The extent to which the description of the property(ies) targeted for cleanup **provides clear information on the known contamination and site conditions** (including structures), **and relevant past and current land uses, and the degree of severity of the conditions.**



1. Project Area Description & Plans for Revitalization

Revitalization of the Target Area

1.c. Reuse Strategy and Alignment with Revitalization Plans

- Describe:
 - The reuse strategy or projected reuse for the proposed site(s).
 - How it aligns with and advances local government's land use and revitalization plans or related community priorities.
 - If applicable, it considers the site's location in a federally designated flood plain.
 - How the public and project partners were meaningfully involved in developing the reuse strategy/projected reuse.





1. Project Area Description & Plans for Revitalization – Review Criterion (1.c.)

1.c. Reuse Strategy and Alignment with Revitalization Plans (10 points)

The extent to which a reuse strategy or projected reuse for the proposed site(s) is **clearly described**, **and** the extent to which it **clearly aligns** with **and advances** the local government's land use and revitalization plans **or** related community priorities.

When applicable, the extent to which the reuse strategy/projected reuse **appropriately** considers that a site(s) **is in a federally designated flood plain**.

The degree to which the **public and project partners** had **meaningful involvement** in developing the reuse strategy/projected reuse(s).

1. Project Area Description & Plans for Revitalization

Revitalization of the Target Area (cont'd)

1.d. Outcomes and Benefits of Reuse Strategy

- Describe how the project or revitalization plans may stimulate economic development and/or facilitate non-economic benefits (e.g., creation of a park or recreational property).
- Describe how the proposed project will improve local resilience to the impacts of extreme weather events and natural disasters.

See [FAQs](#) S.5., S.6., and T.3. for details

- If applicable, describe how the reuse of the proposed site(s) will facilitate renewable energy from wind, solar, or geothermal energy; or will incorporate energy efficiency measures.

[Click here](#) for a factsheet on Renewable Energy and Energy Efficient Approaches in Brownfield Redevelopment





1. Project Area Description & Plans for Revitalization – Review Criterion (1.d.)

1.d. Outcomes and Benefits of Reuse Strategy (10 points)

Given the type of community being served (e.g., urban, rural, Tribal, etc.), the degree to which the proposed project or revitalization plans will **substantially stimulate economic development in the target area(s) post-cleanup** of the proposed site(s) **and/or** may **facilitate the creation of, preservation of, or addition to** a park, a greenway, undeveloped property, recreational property, **or other property used for nonprofit purposes** in the target area(s). The degree to which these **outcomes** clearly **correlate** with the applicant's reuse strategy/projected site reuse(s).

The extent to which the proposed project **will improve local resilience** to the impacts of extreme weather events and natural disasters.

When applicable, the extent to which the **reuse** of the proposed site(s) **will facilitate renewable energy** from wind, solar, or geothermal energy, **or** will incorporate **energy efficiency measures**.

1. Project Area Description & Plans for Revitalization

Strategy for Leveraging Resources

1.e. Resources Needed for Site Characterization

- Identify any additional funds that will be sought if further characterization for the proposed site(s) is needed for the remediation to continue.

1.f. Resources Needed for Site Remediation

- Describe funding that has been secured, sought, or will be sought, for the completion of the site remediation.
- Attach documentation that substantiates the commitment(s) for remediation.
- Alternatively, discuss if the funding requested in this application will be enough to complete the remediation.

1.g. Resources Needed for Site Reuse

- Describe funding that has been secured, sought, or will be sought, for the completion of the site reuse.
- Attach documentation that substantiates the commitment(s) for reuse.

Name of Resource	Is the Resource for (1.e.) Assessment, (1.f.) Remediation, or (1.g.) Reuse Activities?	Is the Resource Secured or Unsecured?	Additional Details or Information About the Resource
Add rows as needed			

Do not duplicate sources discussed in 3.b., *Description of Tasks/Activities and Outputs*





1. Project Area Description & Plans for Revitalization – Review Criteria (1.e. & 1.f.)

1.e. Resources Needed for Site Characterization (5 points)

The extent to which the applicant has identified **assessment** funding resources that will be sought **if further characterization is needed** for the proposed site(s). Given the size and extent of contamination of the proposed site(s), the degree to which the **resource(s)** are **relevant and** potentially **sufficient to complete the site characterization** for the *remediation* to continue.

1.f. Resources Needed for Site Remediation (5 points)

The relevancy and degree to which **secured** funding resources **will contribute** to the **completion of the remediation** of the proposed site(s). The degree to which the **attached documentation substantiates secured commitments** discussed in the Narrative.

*(Note, a response **may not earn full points** if the applicant **duplicates sources** that are listed in 3.b. Description of Tasks/Activities and Outputs.*

*Additionally, a response that indicates additional resources will be needed for site remediation **may only earn full points** when the applicant **has resources** that are secured, significant, relevant, **and sufficient to complete the remediation**.)*

Alternatively, the extent to which the EPA funding discussed in this application **is enough** to complete the remediation.



1. Project Area Description & Plans for Revitalization – Review Criterion (1.g.)

1.g. Resources Needed for Site Reuse (5 points)

The relevancy **and** degree to which secured funding resources **will contribute** to the completion of the **reuse of the proposed site(s)**. The degree to which the attached **documentation substantiates secured commitments** discussed in the Narrative.

*(Note, a response **may not earn full points** if the applicant **duplicates sources** that are listed in 3.b. Description of Tasks/Activities and Outputs.*

*Additionally, a response **may only earn full points** when the applicant **has resources** that are secured, significant, and relevant to the cleanup project)*

1. Project Area Description & Plans for Revitalization

Strategy for Leveraging Resources

1.h. Use of Existing Infrastructure

- Describe how this grant will facilitate the use of existing infrastructure at the proposed site(s) and/or within the target area.
- If additional infrastructure needs or upgrades are key to the reuse, describe these needs/upgrades and funding resources that will be sought to implement that work.

Infrastructure includes buildings, roads, and power supplies, transportation lines, etc.





1. Project Area Description & Plans for Revitalization – Review Criterion (1.h.)

1.h. Use of Existing Infrastructure (5 points)

The extent to which this grant **will facilitate** the **use of existing infrastructure** at the proposed site(s) **and/or** within the target area(s).

When additional **infrastructure needs or upgrades** are key to the reuse of the proposed site(s), the extent to which the applicant provides a **clear description** of these needs/upgrades **and** the extent to which the **identified funding** resources that **will be sought** to implement the work are relevant to the project.

Narrative Criteria

Your application will be ranked
ONLY IF YOU PASS THRESHOLD.

	Cleanup
Project Area Description and Plans For Revitalization	55 pts
Community Need and Community Engagement	35 pts
Task Description, Cost Estimates, & Measuring Success	55 pts
Programmatic Capability and Past Performance	30 pts
Total	175 pts

- ❖ Criteria are further made up of sub-criteria.
- ❖ **A response to a criterion/sub-criterion that is included in a different section of the Narrative may not be scored as favorably.**
- ❖ Provide the sub-criteria # in your application and follow it with a detailed response.
- ❖ Sub-criteria language and points may differ between grant types.

**Review your responses to the Narrative Criteria in
Section 4.C. **against the** Review Criteria in Section 6.B.**



2. Community Need & Engagement – Overview

- The **extent to which** the grant will meet the needs of communities that are unable to secure other funding.
- **How** the grant will help populations that have a high incidence of adverse health conditions **and** greater-than-normal incidence of disease in the target area.
- How this grant **will help populations** that are economically impoverished in the target area.
- Types of **roles and involvement** of community groups.
- The **plan** for communicating project progress based upon public input.



2. Community Need & Engagement

Community Need

Applicants are encouraged to include data in the Narrative to help characterize and describe the target area(s) and their community(ies). Data can come from geospatial mapping tools and other sources (e.g., studies, census, and third-party reports).

See [FAQ C.13.](#) for more information on available tools to find demographic information about your community.

2.a. The Community's Need for Funding

- Describe why the community is unable to secure funding for brownfield activities because the population is small and/or low-income.
- Describe how this grant will meet the needs of the small and/or low-income community.

If the inability to draw on other sources of funding is not because the community has a small population or is low-income, then the response may only earn up to 2 points.





2. Community Need & Engagement – Review Criterion (2.a.)

2.a. The Community's Need for Funding (5 points)

The extent to which this grant will **meet the needs** of the **community(ies)** (i.e., the city(ies), town(s), or geographic area(s) **targeted** in this application) that have an inability to draw on other sources of funding to carry out environmental assessment or remediation, **and** subsequent reuse in the target area(s) because the community has a small population and/or is low-income.

*(Note, if the **inability to draw on other sources of funding is not because the community has a small population or is low-income**, then the response **may only earn up to 2 points.**)*

2. Community Need & Engagement

Community Need (cont'd)

2.b. Health of Welfare of Sensitive Populations

- Identify **sensitive populations** in the target area(s) and describe their health or welfare issues.
- Discuss how this grant and reuse strategy/site reuse(s) will address those issues and/or help identify and reduce related threats.

See the [FAQs](#) for more information on welfare, sensitive populations, and health or welfare issues that may result from extreme weather impacts.

2.c. Greater Than Normal Incidence of Disease and Adverse Health Conditions

- Describe how this grant and reuse strategy/site reuse(s) will address, or help identify and reduce, threats to populations with a **greater-than-normal incidence of diseases or conditions (including cancer, asthma, or birth defects)** that may be associated with the brownfield sites.

If populations in the target area(s) do not suffer from a greater-than-normal incidence of cancer, asthma, or birth defects, then the response may only earn up to 2 points.





2. Community Need & Engagement – Review Criteria (2.b. & 2.c)

2.b. Health **or** Welfare of Sensitive Populations (5 points)

The degree to which the **sensitive populations** in the target area(s) **and** the **severity** of their health **or** welfare issues **are clearly identified**. The extent to which this grant **and** reuse strategy/projected site reuse(s) will address these issues **and/or** help identify **and** reduce related threats.

2.c. Greater Than Normal Incidence of Disease and Adverse Health Conditions (5 points)

The extent to which this grant **and** reuse strategy/projected site reuse(s) will address, **or** help **identify and reduce**, threats to populations in the target area(s) with a greater-than-normal incidence of diseases or conditions (including **cancer**, **asthma**, **or birth defects**) that **may be associated** with **exposure** to hazardous substances, pollutants, contaminants, or petroleum.

(Note, if populations in the target area(s) **do not suffer** from a greater-than-normal incidence of **cancer**, **asthma**, **or birth defects**, then the response **may only earn up to 2 points**.)

2. Community Need & Engagement

Community Need (cont'd)

2.d. Economically Impoverished/Disproportionately Impacted Populations

- Describe how the grant and reuse strategy/projected reuse(s) will address, or help identify and reduce, threats to populations that are economically impoverished and/or disproportionately share the negative environmental consequences resulting from industrial, governmental, and/or commercial operations or policies.





2. Community Need & Engagement – Review Criterion (2.d)

2.d. Economically Impoverished/Disproportionately Impacted Populations (5 points)

The degree to which populations in the target area(s) are economically impoverished and/or disproportionately share the negative environmental consequences resulting from industrial, governmental, and/or commercial operations or policies. The extent to which this grant and reuse strategy/projected site reuse(s) will address these issues and/or help identify and reduce related threats.

2. Community Need & Engagement

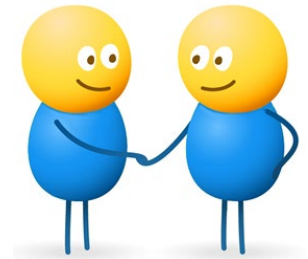
Community Engagement

2.e. Project Involvement

- Identify the local organizations/entities/groups (i.e., project partners) that will assist with the project.

2.f. Project Roles

- Describe:
 - The role each identified partner will play in the project.
 - How partners will be meaningfully involved in decision-making for cleanup and future reuse of the brownfield sites.



Name of organization/entity/group	Entity's mission	Point of contact (name & email)	Specific involvement in the project or assistance provided
<i>Add rows as needed</i>			

Local project partners may include community-based organizations (e.g., neighborhood groups, citizen groups, business organizations, etc.), community liaisons, property owners, lenders, developers, and the general public.

Involve different types of partners

Involve partners that are relevant to your project plans

Do NOT include letters of support





2. Community Need & Engagement

Community Engagement – Review Criteria (2.e. & 2.f)

2.e. Project Involvement (5 points)

The degree to which the applicant involves a **variety of local organizations/entities/** groups that are **relevant to the proposed project.**

2.f. Project Roles (5 points)

The degree to which **each identified local organization/entity/group will have a meaningful role in the project and the extent to which they will be **involved in decision-making** for the cleanup and **future reuse** of the proposed site(s).**

2. Community Need & Engagement

Community Engagement (cont'd)

2.g. Incorporating Community Input

- Discuss plan for communicating progress to:
 - the local community
 - residents/groups directly affected by the project work
 - project partners
- Include:
 - the frequency of communication
 - the communication method(s) (including an alternative to in-person community engagement)
 - how you will meaningfully solicit, consider, and respond to community input

[Click here](#) view the factsheet on Socially Distant Engagement Ideas





2. Community Need & Engagement

Community Engagement – Review Criterion (2.g.)

2.g. Incorporating Community Input (5 points)

The extent to which the **plan to communicate** project progress **to the local community, including residents directly affected** by the project work, **and** the **involved organizations/entities/groups will be effective and appropriate, and offer an alternative** to in-person engagement. The extent to which the applicant **will meaningfully solicit, consider, and respond** to community input.

Narrative Criteria

Your application will be ranked
ONLY IF YOU PASS THRESHOLD.

	Cleanup
Project Area Description and Plans For Revitalization	55 pts
Community Need and Community Engagement	35 pts
Task Description, Cost Estimates, & Measuring Success	55 pts
Programmatic Capability and Past Performance	30 pts
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- ❖ Provide the sub-criteria # in your application and follow it with a detailed response.
- ❖ Sub-criteria language and points may differ between grant types.

**Review your responses to the Narrative Criteria in
Section 4.C. **against the** Review Criteria in Section 6.B.**





3. Tasks, Costs, & Measuring Progress – Overview

Tell Reviewers:

- ❖ ***Your step-by-step plan*** for implementing the brownfields project in the target area.
 - ‡ What tasks need to be accomplished **and** when.
 - ‡ Who's involved **and** who's the lead in implementing those tasks.
 - ‡ How funding will be budgeted to pay for those tasks **and** how you came up with those numbers.
 - ‡ How you track/measure project to make sure it stays **on schedule, on budget**, and will **accomplish goals** within the grant period.

3. Tasks, Costs, & Measuring Progress Reminders

- ***Local government applicants*** may use up to 10% of the total grant award for health monitoring activities.
- **All Grant Types** Administrative costs (direct costs and indirect costs) **may not** exceed 5% of the total award amount.





3. Tasks, Costs, & Measuring Progress Reminders – Health Monitoring

- ***Local government applicants*** may use up to 10% of the total grant award for health monitoring activities.

Remember, the **local health agency must be involved** in health monitoring activities.

See review EPA's [Health Monitoring Fact Sheet](#) for more information



3. Tasks, Costs, & Measuring Progress

Reminders – Administrative Cost Cap

- ***Local government applicants*** may use up to 10% of the total grant award for health monitoring activities.
- **All Grant Types** Administrative costs (direct costs and indirect costs) **may not** exceed **5%** of the total award amount.

Example: If EPA awards \$500,000 to an applicant, the 5% cap for administrative costs is \$25,000.

3. Tasks, Costs, & Measuring Progress

3.a. Proposed Cleanup Plan

- Outline the cleanup plan(s) proposed for the site(s).
- Briefly describe the contaminated media to be addressed, cleanup method(s) and disposal requirements.

This description can use the same language as submitted in the draft Analysis of Brownfields Cleanup Alternatives (ABCA) attachment (or attachments if applying for multiple sites).

Ensure the Cleanup Plan description is included in the Narrative and not just in the attached draft ABCA(s).





3. Tasks, Costs, & Measuring Progress, 3.a. Proposed Cleanup Plan Review Criterion

3.a. Proposed Cleanup Plan (10 points)

The quality **and** reasonableness of the proposed **cleanup plan(s)**, including the **appropriateness** of the **cleanup methods** being considered.

3. Tasks, Costs, & Measuring Progress

Description of Tasks/Activities and Outputs

3.b. Project Implementation

- Discuss major tasks/activities that will take place under this grant.
- If you plan to issue a subaward, indicate what tasks/activities or services will be provided.
- If applicable, identify tasks/activities that will be funded from other sources; such as leveraged resources or funding contributed by your organization.

- b. **Project Implementation**
- c. Anticipated Project Schedule
- d. Task/Activity Lead
- e. Outputs

Group logically into 4-5 major tasks (that will coincide with the project tasks in the budget table).

Develop a list of the EPA-funded tasks/activities to implement the project.



3. Tasks, Costs, & Measuring Progress

Description of Tasks/Activities and Outputs (cont'd)

3.b. Project Implementation (cont'd)

Typical eligible tasks/activities may include:

- Program Management – procuring a Qualified Environmental Professional, EPA reporting, financial and records management, internal progress meetings, etc.
- Health Monitoring – coordination with the local health agency on health monitoring activities.
- Cleanup Related – cleanup and reuse planning, community engagement, cleanup oversight, site cleanup, etc.

Relate to target area/proposed site(s).
Establish time frame in schedule.





3. Tasks, Costs, & Measuring Progress, Description of Tasks/Activities and Outputs

3.b. Project Implementation Review Criterion

3.b. Project Implementation (10 points)

The degree to which the proposed EPA-funded **tasks/activities** to address the proposed site(s) are eligible, specific, **and** appropriate to the goals of the project, **and** the degree to which the response **demonstrates a sound plan** to address the proposed site(s).

(Note, a response that includes ineligible tasks/activities will be evaluated less favorably.)

- *When the project includes a subaward(s), the extent to which the **tasks/activities or services** to be provided by the subawardee(s) are **clearly identified**.*
- *When applicable, the extent to which the **tasks/activities** that are needed to support or complement the grant that **will be contributed by sources other than the EPA** grant (e.g., leveraged resources) will help bring the grant to successful completion.*

*(Note, a response **may not earn full points** if the applicant **duplicates** sources that are listed in **1.f. Resources Needed for Site Remediation and/or 1.g. Resources Needed for Site Reuse**.)*

3. Tasks, Costs, & Measuring Progress

Description of Tasks/Activities and Outputs (cont'd)

3.c. Anticipated Project Schedule

- Discuss the anticipated schedule milestones and timeline for the EPA-funded activities during the grant period.

Applicants may include pre-award costs incurred up to 90 days before award. See [FAQ G.8.](#) for more on pre-award costs.

- b. Project Implementation
- c. **Anticipated Project Schedule**
- d. Task/Activity Lead
- e. Outputs

3.d. Task/Activity Lead

- Identify the lead entity overseeing each task.
- If not the applicant, explain why the lead entity(ies) is appropriate.

- b. Project Implementation
- c. Anticipated Project Schedule
- d. **Task/Activity Lead**
- e. Outputs

Remember, the local health agency must be involved in health monitoring activities.

See EPA's [Health Monitoring Fact Sheet](#) for more information.





3. Tasks, Costs, & Measuring Progress, Description of Tasks/Activities and Outputs

3.c & 3.d Schedule & Task/Activity Lead Review Criteria.

3.c. Anticipated Project Schedule (5 points)

The extent to which the anticipated project schedule **milestones** are **achievable** and the **likelihood** that the activities will be **completed within the 4-year** period of performance.

3.d. Task/Activity Lead (5 points)

The extent to which the **lead entity(ies) for each task/activity** is clearly identified and appropriate.

When applicable, the degree to which the **local health agency** is involved in health monitoring activities.



3. Tasks, Costs, & Measuring Progress

Description of Tasks/Activities and Outputs (cont'd)

3.e. Outputs

- b. Project Implementation
- c. Anticipated Project Schedule
- d. Task/Activity Lead
- e. **Outputs**

- Identify **and** quantify the anticipated outputs/deliverables for each task/activity.

Outputs may include, but are not limited to quarterly reports, site cleanup plans, community involvement plans, final ABCAs, administrative records, and cleanup completion report or letter.

**Optional: use table
to present responses**

Task/Activity:
b. Project Implementation: <ul style="list-style-type: none">▪ EPA-funded tasks/activities:▪ Non-EPA grant resources needed to carry out task/activity, if applicable:
c. Anticipated Project Schedule:
d. Task/Activity Lead:
e. Output:



3. Tasks, Costs, & Measuring Progress

Description of Tasks/Activities and Outputs

3.e. Outputs Review Criterion

3.e. Outputs (5 points)

The extent to which the anticipated **outputs/deliverables** for each task/activity are identified, quantified, **and** clearly correlate with the proposed project.

3. Tasks, Costs, & Measuring Progress

3.f. Cost Estimates

- You **may use the sample table** format to develop and present a budget for the tasks/activities previously described.
 - **Only include EPA grant funds** → Leveraged resources should not be included in the budget table.
 - *If applicable*, distinguish requested funds for each site.
- Describe how cost estimates for each task were developed per budget category.
 - Present costs per unit where appropriate.
 - Breakout indirect and/or direct administrative costs, if applicable.

Interim General Budget Development Guidance for Applicants and Recipients of EPA Financial Assistance

Cost estimates may come from a Phase II report.





3. Tasks, Costs, & Measuring Progress

Take note of the Review Criteria in
Section 6.B. of the Guidelines

3.f. Cost Estimates (cont'd)

EPA will evaluate:

- The degree of clarity on **how each** cost estimate **was developed** and the extent to which **costs per unit** are presented in detail.
- The extent to which each proposed cost estimate is **reasonable, realistic, and correlated** to the proposed project/grant and tasks/activities.
- When applicable, the degree to which costs for individual sites are distinguished.

Responses **will be evaluated less favorably** if:

- Administrative costs exceed 5% of the total EPA-requested funds.
- Cost estimates are not reasonable or realistic to implement the project/grant.

3. Tasks, Costs, & Measuring Progress

- To determine costs for the “Construction” budget line, apply the “principal purpose of the contract” test:
 - If 50% or more of the estimated costs of the contract are for construction services, then the cost for the entire contract belongs on the “Construction” budget line.
 - A contract on the construction budget line may still include costs (<50%) for non-construction services (e.g., confirmatory sampling, researching site history, etc.).
- Remediation activities that are construction services may include abatement of asbestos and lead-based paint, installation of concrete caps or other designed to limit migration of contamination, and excavation and removal of contaminated soils.

See [FAQs C.18. – C.25.](#) for more information on construction costs.

Cost Estimates – EXAMPLES

- **Prog. Mgmt/Personnel: \$24,000** - 480 hrs. Planner/Finance avg rate - \$50/hr (per quarter est: 10-hrs EPA reporting/records management, 10-hrs. Monthly progress meetings, and 20-hrs site-specific and community engagement work). Additional hours required will not be charged to the grant.
- **Travel: 2 people to attend National Brownfield Conference: \$3,600** (per person: \$500 airfare, 4 nights hotel \$800, 4 days per diem and incidentals \$500)
- **Site-Specific Cleanup Planning: \$10,000** (finalize ABCA \$1,000; prepare Remedial Action Plan \$5,000; stormwater management design plans \$3,000; State fee for entering VCP \$1,000)
- **Remediation Contractor (i.e., belongs on Construction line in budget): \$479,800** (excavate/transport/disposal [\$404,600 = 1,700 tons @ ~\$238/ton avg]; dust/erosion controls [\$16,100]; air monitoring [\$21,000]; temporary fencing [\$1,600]; decontamination [\$13,000]; clean backfill [\$23,500 = 855cy x \$27.50/cy]).
- **Direct and Indirect Administrative Costs (not to exceed 5% total grant award): \$4,200** (30 hrs Project Manager @\$50/hr for Subaward and Executive Compensation Reporting and preparation of amendments such as no-cost time extensions; 45 hrs Planner/Finance avg rate of \$60/hr for preparing ASAP payment requests and annual and final federal financial reports [SF 425's]).

Cleanup Grant Application Budget EXAMPLE

Label Tasks

Includes up to 5% for administrative costs

No cost share requirement!

Budget Categories	Project Tasks					
	Program Management	Community Outreach	Cleanup Oversight	Cleanup	Administrative Costs	Total
Personnel	\$5,000	\$5,000			\$10,000	\$20,000
Fringe Benefits						
Travel						
Equipment						
Supplies	\$5,000					\$5,000
Contractual		\$5,000	\$50,000			\$55,000
Construction				\$400,000		\$400,000
Other (subaward)		\$5,000				\$5,000
Total Direct	\$10,000	\$15,000	\$50,000	\$400,000	\$10,000	\$485,000
Total Indirect	\$0	\$0	\$0	\$0	\$15,000	\$15,000
Total Federal (Direct + Indirect)	\$10,000	\$15,000	\$50,000	\$400,000	\$25,000	\$500,000

If 50% or more of the estimated contract costs are for construction, then the cost for the entire contract belongs on the "Construction" budget line.

Must match SF-424 and SF-424A

Subawards belong on separate line in Other category

Can charge up to 5% of the total award amount for administrative costs (direct costs for grant administration + indirect costs). Costs must be classified as direct or indirect consistently and may not classify the same cost in both categories.

Cleanup Grant Application Budget EXAMPLE

Budget Categories	Project Tasks					
	Program Management	Community Outreach	Cleanup Oversight	Cleanup	Administrative Costs	Total
Contractual		\$5,000	\$50,000			\$55,000
Construction				\$400,000		\$400,000

If you have a separate contract for QEP oversight, place the costs for that contract on the "Contractual" line

Include cost of contract under "Construction" costs if 50% or more of the costs are for " . . . erection, alteration, or repair (including dredging, excavating, and painting) of buildings, structures, or other improvements to real property, and activities in response to a release or a threat of a release of a hazardous substance into the environment, or activities to prevent the introduction of a hazardous substance into a water supply."

[Interim General Budget Development Guidance for Applicants and Recipients of EPA Financial Assistance](#)

[RAIN-2019-G02-R1 Interim General Budget Development Guidance for Applicants and Recipients of EPA Financial Assistance](#)

See [FAQs C.18. – C.25.](#) for more information on construction costs.



3. Tasks, Costs, & Measuring Progress

3.f. Cost Estimates Review Criterion

3.f. Cost Estimates (15 points)

The degree of clarity on **how** each **cost estimate was developed** (including direct and/or indirect administrative costs, when applicable) **and** the extent to which **costs per unit** are **presented** in detail. The extent to which **each** proposed **cost** estimate is reasonable, realistic, and correlated to the proposed project/grant **and** tasks/activities. *When applicable, the degree to which costs for **individual sites** are distinguished.*

Notes:

- **Administrative costs** that **exceed 5%** of the total EPA-requested funds **will be evaluated less favorably**.
- A response that includes **cost estimates** that are **not reasonable or realistic** to implement the project/grant **will be evaluated less favorably**. For example, applicants that request more funding than is reasonably justified in the Narrative to complete the proposed project/grant.



3. Tasks, Costs, & Measuring Progress

3.g. Plan to Measure and Evaluate Environmental Progress and Results

- Discuss your plan and system to track, measure, and evaluate progress in achieving expected project outputs, project results, and eventual outcomes.

Tracking tools to consider

- ACRES
- Software products
- Progress reporting
- Scheduled team progress meetings

Tracking your accomplishments – big picture

- Status on leveraging other critical funding
- Strides toward accomplishing redevelopment vision plans





3. Tasks, Costs, & Measuring Progress

3.g. Plan to Measure and Evaluate Environmental Progress and Results Review Criterion

3.g. Plan to Measure and Evaluate Environmental Progress and Results (5 points)

The extent to which the **plan and system** to track, measure, and evaluate progress in achieving expected project outputs, overall results, and eventual outcomes are reasonable, appropriate, and clearly correlate with information previously presented in the Narrative.

Narrative Criteria

Your application will be ranked
ONLY IF YOU PASS THRESHOLD.

	Cleanup
Project Area Description and Plans For Revitalization	55 pts
Community Need and Community Engagement	35 pts
Task Description, Cost Estimates, & Measuring Success	55 pts
Programmatic Capability and Past Performance	30 pts
Total	175 pts

- ❖ Criteria are further made up of sub-criteria.
- ❖ **A response to a criterion/sub-criterion that is included in a different section of the Narrative may not be scored as favorably.**
- ❖ Provide the sub-criteria # in your application and follow it with a detailed response.
- ❖ Sub-criteria language and points may differ between grant types.

**Review your responses to the Narrative Criteria in
Section 4.C. **against the** Review Criteria in Section 6.B.**



4. Programmatic Capability & Past Performance – Overview

Applicants should:

- Demonstrate ability to successfully manage the grant and produce the measurable results discussed in the application.
- Describe the organizational structure and key staff.
- Highlight past performance on Brownfield Grants, federal or non-federal grants.

Adhere to the total page limits:

❖ **10 pages for Cleanup Grant applications**



4. Programmatic Capability & Past Performance

Programmatic Capability

4.a. Organizational Structure

- Explain how your team will be structured to ensure the grant will be carried out successfully.

4.b. Description of Key Staff

- Discuss key staff who will work together to successfully administer the grant.



4.c. Acquiring Additional Resources

- Discuss your system(s) and/or procedure(s) to acquire additional expertise and resources.

If a contractor or subrecipient was selected without complying with applicable requirements in Section 2.B.(15). *Contractors and Named Subrecipients*, the response to 4.c. will be evaluated less favorably.



4. Programmatic Capability & Past Performance

4.a., 4.b., & 4.c., Programmatic Capability Review Criteria

4.a. Organizational Structure (5 points)

The degree to which the organizational structure will lead to the timely and successful expenditure of funds and the completion of the grant's technical, administrative, and financial requirements.

4.b. Description of Key Staff (5 points)

The degree to which the key staff's expertise, qualifications, and experience will result in the successful administration of the grant.

4.c. Acquiring Additional Resources (5 points)

The degree to which the applicant's organization has a system(s) and/or procedure(s) to appropriately acquire additional expertise and resources (e.g., contractors or subrecipients) required to complete the project.

*(Note, if an applicant has selected a contractor or subrecipient without complying with applicable requirements as described in Section 2.B.(15), the response **will be evaluated less favorably**.)*



Programmatic Capability & Past Performance

Past Performance and Accomplishments

**4.d. Currently
have/previously received
EPA Brownfields Grant**

**4.e. Have not received an EPA
Brownfields Grant but
Have received other federal/non-
federal assistance agreements**

**4.f. Have never received
federal or non-federal
assistance agreements***

(1) and (2) Reviewers evaluate

Demonstrated ability to successfully manage grant based on past experience, progress, accomplishments and successful performance of all phase of work.

Successful compliance with workplan, schedule and award conditions accomplishments

Neutral Score

Clearly affirmed that the organization never received any type of federal or non-federal assistance agreement.

***This category (4.f) applies if your organization recently received a financial assistance agreement **but has not had** an opportunity to demonstrate compliance with requirements.**



4. Programmatic Capability & Past Performance

Past Performance and Accomplishments

*In evaluating an applicant's response to this criterion, in addition to the information provided by the applicant, **EPA may consider relevant information from other sources** including information from EPA files and/or from other federal or non-federal grantors to verify or supplement information provided by the applicant.*

4. Programmatic Capability & Past Performance

Accomplishments & Compliance with Grant Requirements

4.d. **Past/present Brownfield Grant recipients:**

BF Grants to Include	BF Grants/Resources to Exclude
<ul style="list-style-type: none">• <u>Multipurpose Grants</u>• <u>Assessment Grants</u>• <u>RLF Grants</u>• <u>Cleanup Grants</u>• <u>128(a)/STRP Grants</u>	<ul style="list-style-type: none">• Area-wide Planning Grants• Job Training Grants• Activities conducted under a Targeted Brownfield Assessment• Subawards issued from a Brownfields Grant

- Describe (for your current/most recent but no more than three recent grants):
 - Accomplishments (specific outputs and outcomes)
 - Compliance with the workplan, schedule, and terms and conditions
 - History of timely and acceptable reporting of deliverables, including **ACRES!!**
 - Corrective action for past grant management issues
- **For all open** EPA Brownfields Grants, describe your plans to expend remaining funds.
- **For all closed** EPA Brownfields Grants, indicate if any funds remained, how much, and briefly explain why.





4. Programmatic Capability & Past Performance

4.d. Past Performance and Accomplishments Review Criterion

4.d. Currently Has or Previously Received an EPA Brownfields Grant (15 points)

The degree to which the applicant demonstrates its **ability to successfully manage** the grant **and perform all phases of work** under the grant based on current/past EPA Brownfields Grant(s) (i.e., Multipurpose Grant, Assessment Grant, Revolving Loan Fund Grant, Cleanup Grant, or 128(a) Grant).

(1) Accomplishments (5 points)

The extent to which **meaningful** accomplishments (including specific outputs and outcomes) **were achieved** under the current/most recent grant(s), including **at a minimum**, the number of sites assessed **and/or** cleaned up, **and** the extent to which outputs **and** outcomes were accurately reflected in ACRES at the time of this application submission. **If** outputs and outcomes were **not** accurately reflected in ACRES at the time of this application submission, the extent to which there is an **adequate explanation**.



4. Programmatic Capability & Past Performance

4.d. Past Performance and Accomplishments

Review Criterion (continued)

4.d. Currently Has or Previously Received an EPA Brownfields Grant (15 points) (Continued)

(2) Compliance with Grant Requirements (10 points) **[Part 1]**

The extent of compliance with the **workplan, schedule, and terms and conditions** under the current/most recent grant(s), **and** the extent to which there is a **demonstrated history of timely and acceptable quarterly performance, grant deliverables, and ongoing ACRES reporting.**

The degree to which **progress** was made (and reported) **towards achieving** the expected **results** of the grant(s) **in a timely manner**. If expected results were **not** achieved and reported, the extent to which the **measures taken** to correct the situation **were reasonable and appropriate or** the extent to which there is an **adequate explanation** for lack of reporting. (5 points)



4. Programmatic Capability & Past Performance

4.d. Past Performance and Accomplishments

Review Criterion (continued)

4.d. Currently Has or Previously Received an EPA Brownfields Grant (15 points) (Continued)

(2) Compliance with Grant Requirements (10 points) [Part 2]

The extent to which funds from **any open** EPA Brownfields Grants (i.e., Multipurpose Grants, Assessment Grants, Revolving Loan Fund Grants, Cleanup Grants, and/or 128(a) Grants) **are committed** to eligible grant activities. The likelihood that all grant funds under the current grant(s) **will be expended by the end** of the Period of performance as defined in 2 CFR § 200.1.

*For all closed EPA Brownfield Grants, **if funds remained**, the extent to which there is a **reasonable explanation** for why, **and** the degree to which the applicant **made every effort to spend the remaining funds** within the Period of performance. (Note that EPA will not penalize the applicant for closure of a Revolving Loan Fund cooperative agreement per the FY23 RLF Policy Memo.) (5 points)*

4. Programmatic Capability & Past Performance

Purpose and Accomplishments & Compliance with Grant Requirements

4.e. Applicants who are not past/present Brownfield Grant recipients, but have received other federal or non-federal financial assistance agreements:

- Describe (for your current/most recent but no more than three recent/relevant/similar grants in terms of structure, community engagement and/or deliverables):
 - The awarding agency/organization, amount and purpose of funding
 - Project accomplishments (specific outputs and outcomes) and measures of success
 - Compliance with the workplan, schedule, and terms and conditions
 - History of timely and acceptable reporting
 - Corrective action for past grant management issues





4. Programmatic Capability & Past Performance

Past Performance and Accomplishments

4.e. Has Not Received an EPA Brownfields Grant but has Received Other Federal/Non-Federal Financial Assistance Agreements Review Criterion

4.e. Has Not Received an EPA Brownfields Grant **but has Received Other** Federal or Non-Federal Financial Assistance Agreements (15 points)

The degree to which the applicant **demonstrates its ability** to **successfully manage** the grant and perform all phases of work under the grant based on current/most recent federal or non-federal financial assistance agreements.

(1) Purpose and Accomplishments (5 points)

The extent to which the **current/most recent** financial assistance agreement(s) is similar in terms of scope **and** relevance **in terms of** structure, community engagement, **and/or** deliverables to the proposed project.

The extent to which **meaningful** project **accomplishments** (including specific outputs, outcomes, and measures of success) **were achieved** under the current/most recent financial assistance agreement(s).



4. Programmatic Capability & Past Performance

Past Performance and Accomplishments

4.e. Has Not Received an EPA Brownfields Grant but has Received Other Federal/Non-Federal Financial Assistance Agreements Review Criterion (continued)

4.e. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Financial Assistance Agreements (15 points) (continued)

(2) Compliance with Grant Requirements (10 points)

The extent of compliance with the **workplan, schedule, and terms and conditions** under the current/most recent financial assistance agreement(s), **and** the extent to which there is a demonstrated history of **timely and acceptable reporting**, as required by the awarding agency/organization.

The degree to which **progress was made** (and reported) towards achieving the **expected results** of the agreement(s) **in a timely manner**. If expected results were **not achieved**, the extent to which the **measures taken** to correct the situation **were** reasonable and appropriate.

4. Programmatic Capability & Past Performance

Affirmative Statement of Not Receiving Financial Assistance Agreements

4.f. Applicants who have never received federal or non-federal financial assistance agreements:

- Affirm that your organization has never received any type of federal or non-federal financial assistance agreements
- Or -
- Affirm that your organization recently received a financial assistance agreement but has not had an opportunity to demonstrate compliance with requirements.





4. Programmatic Capability & Past Performance

Past Performance and Accomplishments

4.f. Never Received Any Type of Federal or Non-Federal Financial Assistance Agreements Review Criterion

4.f. Never Received Any Type of Federal or Non-Federal Financial Assistance Agreements (8 points)

The extent to which it is **clearly affirmed** that the organization has **never received** any type of federal or non-federal financial assistance agreement, **or** has **recently received** a financial assistance agreement, but **has not had an opportunity to demonstrate compliance** with the award requirements.

These applicants will receive a “neutral” score of 8 points.

Failure to respond to the appropriate sub-criterion, either nos. 4.d., 4.e. or 4.f, may result in zero points.



Progress Check

- ✓ Introduction, Purpose & Agenda
- ✓ Overview of Multipurpose & Assessment Grant Programs –
All applications Due Jan. 28, 2026
- ✓ Competition Timeline, Application Package, and Evaluation Process
- ✓ Cleanup Grant Application Narrative & Evaluation Criteria
 1. PROJECT AREA DESCRIPTION AND PLANS FOR REVITALIZATION
 2. COMMUNITY NEED AND COMMUNITY ENGAGEMENT
 3. TASK DESCRIPTIONS, COST ESTIMATES, AND MEASURING PROGRESS
 4. PROGRAMMATIC CAPABILITY AND PAST PERFORMANCE

➤ Resources & Wrap-up



Region 7 FY26 Brownfield MAC Competition Guideline Webinar Schedule

Webinar Title	Date	Start (CST)	End (CST)	Link
FY26 Multipurpose & Assessment Grant Competition Webinar	12/16/2025	2:30 PM	4:30 PM	<u>Click here to join the meeting</u>
FY26 Cleanup Grant Competition Webinar	12/17/2025	9:00 AM	11:00 AM	<u>Click here to join the meeting</u>
EPA Region 7 FY26 MAC Office Hour for Applicants Q&A and Key Reminders (Session 1)	1/7/2026	10:00 am	11:00 am	<u>Click here to join the meeting</u>
EPA Region 7 FY26 MAC Office Hour for Applicants Q&A and Key Reminders (Session 2)	1/12/2026	10:00 am	11:00 am	<u>Click here to join the meeting</u>



Minimum Grant Requirements

Pre-Recorded Videos

An overview of the FY 2026 grants **submission process** and **Application Information Sheet** and **threshold requirements** for each grant type is available in pre-recorded videos.

[FY 2026 Multipurpose Grant Minimum Requirements Recording](#)

[FY 2026 Multipurpose Grant Minimum Requirements Presentation \(pdf\)](#) (2.94 MB)

[FY 2026 Assessment Grant Minimum Requirements Recording](#)

[FY 2026 Assessment Grant Minimum Requirements Presentation \(pdf\)](#) (2.99 MB)

[FY 2026 Cleanup Grant Minimum Requirements Recording](#)

[FY 2026 Cleanup Grant Minimum Requirements Presentation \(pdf\)](#) (3.1 MB)

EPA Highly Recommends that Applicants view the relevant recordings.
Questions regarding grant eligibility and responses to threshold criterion should be submitted to the Regional Competition Contact as soon as possible.



National Brownfields MAC Application Narrative/Ranking Criteria Webinar Recordings

FY 2026 Narrative/Ranking webinar criteria for entities applying for:

- Multipurpose Grant funding
- Community-Wide Assessment Grant funding
- Assessment Coalition Grant funding
- Community-Wide Assessment Grants for States and Tribes funding

Slides: [FY 2026 Multipurpose & Assessment Grant Narrative Criteria Outreach Presentation](#) (5.04 MB)

Recording: Not yet posted, but the recording and transcript will be added in the coming weeks at: www.epa.gov/brownfields/marc-grant-application-resources

FY 2026 Narrative/Ranking criteria webinar for entities applying for:

- Cleanup Grant funding

Slides: [FY 2026 Cleanup Grant Narrative Ranking Criteria Outreach Presentation \(pdf\)](#) (2.59 MB)

Recording: Not yet posted, but the recording and transcript will be added in the coming weeks at: www.epa.gov/brownfields/marc-grant-application-resources



Free Application Writing Resources: Technical Assistance to Brownfields (TAB) Communities Providers

Assist specific regions with technical assistance and training to communities and other stakeholders on brownfield issues, such as:

- **preparing grant applications;**
- performing site inventories;
- reviewing historical information;
- design of investigation/sampling/field analysis; and
- cleanup and redevelopment planning.

Kansas State University (KSU)

Serves **EPA Regions 5, 6, 7, and 8**

Jacob Rohrer

Email: jrohter@ksu.edu

Scott Nightingale

Email: scottnight@ksu.edu

TAB Coordinators | KSU TAB - Technical Assistance to Brownfields

Free Application Writing Resources: Technical Assistance to Brownfields (TAB)

Join TAB Professionals for the *FY26 MAC Application Webinar* and Get Grant-Ready!

[Click to register!](#)

FY26 MAC Application Webinar

Tips from the TAB Programs

Join this free webinar and a panel of highly experienced grant writers and reviewers from the five Technical Assistance to Brownfields Communities (TAB) providers.

Wed, Dec 17 2025
1:30 PM - 2:45 PM CST



This **free webinar** will feature a panel of highly experienced grant writers and reviewers from the five Technical Assistance to Brownfields Communities (TAB) providers:

- **Center for Creative Land Recycling (CCLR)** - Supports applicants in EPA Regions 9 & 10
- **Kansas State University (KSU) TAB** - Supports applicants in EPA Regions 5-8
- **Mid-Atlantic TAB** - Supports applicants in EPA Region 3
- **New Jersey Institute of Technology (NJIT) TAB** - Supports applicants in EPA Regions 2 & 4
- **University of Connecticut (UConn) TAB** - Supports applicants in EPA Region 1

Each panelist will give their perspective on how best to respond to the EPA's recent Notice of Funding Opportunity (NOFO) for EPA Brownfield Multipurpose, Assessment, and Cleanup (MAC) grants.

Attendees will also learn about the free TAB EZ grant writing tool, that has been recreated and updated for use during this application cycle.

This is the last year increased levels of funding from the Bipartisan Infrastructure Law will be available for these Brownfields grants — don't miss out on tips, strategies, and other information that factor into a winning application!



Register today to save your spot.

Free Application Writing Resources: Technical Assistance to Brownfields (TAB) (continued)

[View / Register](#)

Region 6 FY26 Brownfields MAC Grant Application Work Sessions

FRI, DEC 05 2025, 10:30 - 11:45AM
FRI, DEC 12 2025, 10:30 - 11:45AM
FRI, DEC 19 2025, 10:30 - 11:45AM
FRI, JAN 02 2026, 10:30 - 11:45AM
FRI, JAN 09 2026, 10:30 - 11:45AM
FRI, JAN 16 2026, 10:30 - 11:45AM
FRI, JAN 23 2026, 10:30 - 11:45AM

VIRTUAL

Communities in Arkansas, Louisiana, New Mexico, Oklahoma, and Texas -- Please join KSU TAB for weekly Brownfields MAC Grant Application Work Sessions.

[View / Register](#)

Region 8 Grant-Writing Office Hours

MON, DEC 08 2025, 10:00 - 12:00PM
THU, DEC 18 2025, 1:00 - 3:00PM
MON, JAN 05 2026, 2:00 - 4:00PM

VIRTUAL

Are you writing an EPA brownfield grant and don't know where to start? Attend one of KSU TAB's Region 8 Grant-Writing Office Hours and ask your questions! These informal meetings will allow you to talk through your grant and get guidance from experts...

[View / Register](#)

Region 7 Office Hours - EPA Brownfield Grants

TUE, DEC 09 2025, 1:00 - 3:00PM
TUE, JAN 13 2026, 1:00 - 3:00PM

VIRTUAL

Are you writing an EPA brownfield grant and don't know where to start? Or have you started writing and want to discuss your strategy? Attend one of KSU TAB's Region 7 Grant-Writing Office Hours and ask your questions! These informal meetings will all...

[View / Register](#)

Region 5 Office Hours - EPA Brownfield Grants

THU, DEC 11 2025, 1:00 - 3:00PM
THU, JAN 08 2026, 9:00 - 11:00AM

VIRTUAL

Are you writing an EPA brownfield grant and don't know where to start? Or have you started writing and want to discuss your strategy? Attend one of KSU TAB's Region 5 Grant-Writing Office Hours and ask your questions! These informal meetings will all...

[View / Register](#)

FY26 MAC Application Webinar: Tips from the TAB Programs

WED, DEC 17 2025, 1:30 - 2:45PM

VIRTUAL

Come and hear latest perspectives, from our brownfields grant experts, about responding to the FY26 EPA NOFO for Brownfields Multipurpose, Assessment, and Cleanup Grants.

If you are unable to find an event from the past, please visit our archive site at <https://archive.ksutab.org/events> to search events that occurred prior to January 1, 2023.



Welcome to TAB EZ

TAB EZ (Technical Assistance to Brownfields (TAB) easy brownfields grant application (EZ) software program) provides a template, configured for the type of U.S. EPA Brownfields Multipurpose, Assessment, Revolving Loan Fund (RLF), or Cleanup (a.k.a. MARC) grant application you are writing. Content written in TAB EZ can be exported to a Microsoft Word (.doc) file for final editing, formatting and packaging before submittal. We recommend using either Mozilla Firefox or Google Chrome when working in TAB EZ.

How do I start a grant application?

Getting started is easy, simply select the 'Get Started With TAB EZ' button located on the right side of this page (or below if on mobile). From here, you will be guided through a grant configuration process that will generate a template appropriate for your grant application. Use the section links located on the left-hand side of the screen to guide you along the way. Once the grant configuration is complete, you will use the generated application template to draft your application section by section. Completed grant templates will appear at the top of the TAB EZ main page for easy access to continue editing. If you get stuck or have questions, please contact Maggie Belanger at 785-532-0782 or maggiejessie@ksu.edu.

Sample Grant Applications

Click [here](#) to view several successful grant applications. Use the categories dropdown menu to view the most recent examples which are likely more relevant to the current year's guidelines.

How to use TAB EZ

A self-guided tour through the TAB EZ E-Tool may be accessed through [this tutorial](#) or the [TAB EZ instructional video](#). If clicking these links do not work, please copy and paste the following urls into your web browser.

Tutorial: <https://www.ksutab.org/resource/tab-ez-tutorial-2024-update>
TAB EZ Instructional Video: <https://archived.ksutab.org/?ResponseView=TABResourceDownloadView&id=4972>

Get Started With TAB EZ

Helpful Links


- [Definitions](#)
- [Acronyms](#)
- [Statistics / Census Information](#)
- [Frequently Asked Questions \(FAQ\)](#)

TAB EZ is moving to a new platform
for FY26.

Important Action Required

Grant applications written in this current platform will NOT automatically transfer. It is crucial all users export existing grant applications to a word document. Once TAB EZ is re-launched in mid-September, users will have an opportunity to copy and paste content from their applications into the new platform. To facilitate this process and ensure a smooth transition, users will retain access to this version of TAB EZ until **1 February 2026**.

Free Application Writing Resources: Technical Assistance to Brownfields (TAB) (continued)

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Thanks for Joining Us!

For training on General Submission, Narrative Information Sheet, and Threshold Criteria, see recording on MARC Grant Application Resources – “Open Solicitations” webpage

www.epa.gov/brownfields/marc-grant-application-resources

- A copy of today’s presentation and a recording will be available on the <https://www.epa.gov/brownfields/r7>
- Check the National [Brownfields MARC Grant Application Resources](#) webpage for other competition updates.



Regional Brownfields MAC Region 7 Competition Lead

Region 7 Competition Questions?

Contact:



Bobbie Pennington

pennington.bobbie@epa.gov

Phone: 913-551-7209

~~Tarah Vaughn~~

~~vaughn.tarah@epa.gov~~

~~Phone: 913-551-7059~~

- Please **bcc:** R7_Brownfields@epa.gov when submitting questions via email regarding the competition.
- Remember: Threshold Questions may be submitted at any time!



[Click Here to Join the Brownfields
Program Listserv](#)

**Thank you!
Questions?**