



Hand-enter Your Transmittal Number

MAR041030 AH

W 035750

Transmittal Number

Your unique Transmittal Number can be accessed online: <http://www.state.ma.us/scripts/dep/trasmfrm.stm> or call DEP's InfoLine at 617-338-2255 or 800-462-0444 (from 508, 781, and 978 area codes).

Massachusetts Department of Environmental Protection

Transmittal Form for Permit Application and Payment

1. Please type or print. A separate Transmittal Form must be completed for each permit application.

2. Make your check payable to the Commonwealth of Massachusetts and mail it with a copy of this form to: DEP, P.O. Box 4062, Boston, MA 02211.

3. Three copies of this form will be needed.

Copy 1 - the original must accompany your permit application.

Copy 2 must accompany your fee payment.

Copy 3 should be retained for your records

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to DEP, P.O. Box 4062, Boston, MA 02211

For DEP Use Only
Permit No. _____
Rec'd Date _____
Reviewer _____

A. Permit Information

BRP WM 08A

Permit Code: 7 or 8 character code from permit instructions

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

Type of Project or Activity

NPDES Stormwater General Permit

Name of Permit Category

B. Applicant Information – Firm or Individual

Town of Burlington

Name of Firm - Or, if party needing this approval is an individual enter name below:

Last Name of Individual
25 Center Street

First Name of Individual

MI

Street Address

Burlington

MA

01803

781-270-1670

City/Town

Zip Code

Telephone # and extension

Syamal Chaudhuri
Contact Person

Superintendent of PW

e-mail address (optional)

C. Facility, Site or Individual Requiring Approval

Town of Burlington

Name of Facility, Site or Individual
25 Center Street

DEP Facility Number (if Known)

Federal I.D. Number (if Known)

Street Address

Burlington

MA

01803

781-270-1670

City/Town

Zip Code

Telephone # and extension

D. Application Prepared by (if different from Section B)

Larry Cohen, Environmental Consultant

Name of Firm Or Individual
8 Wilhelmina Avenue

Address

Burlington

MA

01803

339-223-0083

City/Town

Zip Code

Telephone # and extension

Larry Cohen
Contact Person

LSP Number (21E only)

E. Permit - Project Coordination

Is this project subject to MEPA review? yes no If yes, enter the project's EOEA file

number - assigned when an Environmental Notification Form is submitted to the MEPA unit: EOEA file number

Is an Environmental Impact Report Required? yes no

Is this application part of a larger project for which two or more DEP permits are being or will be sought? yes no

List any other DEP permits that apply to this project:

Permit Category	Date of Submission (tentative or actual)	Transmittal # if application already submitted

F. Amount Due

Special Provisions:

- Fee Exempt* (city, town or municipal housing authority)(state agency if fee is \$100 or less)
- Hardship Request - payment extensions according to 310 CMR 4.04(3)(c)
- Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)

*There are no fee exemptions for 21E, regardless of applicant status

Check Number

Dollar Amount

Date

Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to:
DEP, P.O. Box 4062, Boston, MA 02211



Massachusetts Department of Environmental Protection

Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W 035750

Transmittal Number

Facility ID (if known)

A. Instructions

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.

B. Applicant Information

1. Small MS4 Operator/Owner Information:

Town of Burlington

Name

25 Center Street

Mailing Address

Burlington

City/Town

781-270-1670

Telephone Number

MA

State

Email (if available)

2. Municipality Name

Town of Burlington

City/Town

3. Legal Status:

Federal

City/Town

State

Tribal

Private

Other public entity:

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

Massachusetts Highway Department (Routes 3, 3A, 62, and 128)

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes pending no

AUG 26 2003



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BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W 035750

Transmittal Number

Facility ID (if known)

B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

yes pending no

Note:
Section C may
be duplicated to
accommodate a
larger list of
receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Butterfield Pond	TBD	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Noxious aquatic plants; turbidity
Name	Number		
Maple Meadow Brook	TBD	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Flow alteration (not pollutant related)
Name	Number		
Sandy Brook	TBD	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pathogens
Name	Number		Specify
Long Meadow Brook	TBD	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pathogens
Name	Number		Specify
Lubbers Brook	TBD	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Name	Number		
Mill Pond	TBD	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Name	Number		
Vine Brook	TBD	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pathogens
Name	Number		Specify
Sawmill Brook	TBD	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Name	Number		
Littles Brook	TBD	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Name	Number		
Ipswich River	TBD	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Name	Number		

Note: Mapping for numbers and location of outfalls is still being developed. Approximately, 400 outfalls are believed to exist. Tributaries to named streams (with numbers of outfalls discharging to them), will be designated when the mapping and database is completed during the first year under BMPs # 3-1 and 3-2.

Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W 035750
Transmittal Number

Facility ID (if known)

D. Stormwater Management Program Summary

1. Public Education:

1-1

BMP ID #

Develop brochures and fact sheets for homeowners

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)

Responsible Dept./Person Name

Final drafts - 1st yr; rev by SWMC; distribute 2nd year
Specify Measurable Goal

1-2

BMP ID #

Develop brochures and fact sheets for sector businesses

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)

Responsible Dept./Person Name

Draft within 2nd year; rev by SWMC; distribute 2nd year
Specify Measurable Goal

1-3

BMP ID #

Collect / assemble educational materials for school use

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)

Responsible Dept./Person Name

Discuss with schls and collect mat'l's 1st year; implement into curriculum in 2nd yr
Specify Measurable Goal

1-4

BMP ID #

Deposit educational materials from BMPs # 1-3 into library

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)

Responsible Dept./Person Name

Discuss with library and place materials in library in 2nd year
Specify Measurable Goal

1-5

BMP ID #

Add stormwater information and links to Town web site

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)

Responsible Dept./Person Name

Convert mat'l's to pdf format in 2nd yr; devel web pg 3rd yr
Specify Best Management Practice

1-6

BMP ID #

Publicize SWMC mtgs - citizens to learn re: SW

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)

Responsible Dept./Person Name

Conduct at least 4 public mtgs in 5 years
Specify Measurable Goal



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
**Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)**

W 035750
Transmittal Number

Facility ID (if known)

2. Public Participation:

2-1

BMP ID #

Document existing public
involvement opportunities
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Summarize in 1st annual
report
Specify Measurable Goal

2-2

BMP ID #

Publicize public participation
opportunities w/ Shawsheen
Watershed, Mystic River
Watershed, and Ipswich River
Watershed Associations
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Maintain copies of publicity
generated in file over 5 yrs
Specify Measurable Goal

2-3

BMP ID #

Plan and implement projects
with HS student envir group
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Develop plan 1st yr; implem
2nd through 5th years
Specify Measurable Goal

2-4

BMP ID #

Publicize mtgs of SWMC to
advertise publ involv opportun
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Maintain copies of publicity in
file over 5 year permit term
Specify Measurable Goal

2-5

BMP ID #

Issue press releases when
stormwater mat'l's into library
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Maintain copies of publicity in
file over 5 yr permit term
Specify Measurable Goal



Massachusetts Department of Environmental Protection

Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W 035750

Transmittal Number

Facility ID (if known)

D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

3-1

BMP ID #

Map stormwater drainage system and outfall locations
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Tom Hayes (339-223-1644)
Responsible Dept./Person Name

Complete map and outfall database within first year
Specify Measurable Goal

3-2

BMP ID #

Finish map database and assign names for tributaries that discharge into named waterbodies (with numbers of outfalls). Update periodically
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Tom Hayes (339-223-1644)
Responsible Dept./Person Name

Finalize database in 1st year; submit revised waterbodies list to EPA / DEP as permit modification; and update mapping database in 3rd and 5th years
Specify Measurable Goal

3-3

BMP ID #

Develop sample and analysis plan for dry weather flows
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Plan completed in year 1
Specify Measurable Goal

3-4

BMP ID #

Visually inspect outfalls for dry weather flows
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
(781-270-1670)
Responsible Dept./Person Name

Selective inspection 1st & 2nd yr; spot inspection yrs 3-5, insp records in program file
Specify Measurable Goal

3-5

BMP ID #

Conduct sampling at outfalls with dry weather flows
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
(781-270-1670)
Responsible Dept./Person Name

Conduct sampling - selected outfalls in 1st yr; addl sampling yrs 3&5; results in program file
Specify Best Management Practice

3-6

BMP ID #

Develop training mat'l's for DPW/others for illicit discharge
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Devel training materials 2nd yr
Specify Best Management Practice

3-7

BMP ID #

Review current bylaws / regs relevant to illicit discharge - Burl & other towns
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Review to be compl in 1st yr
Specify Best Management Practice



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W 035750
Transmittal Number

Facility ID (if known)

3-8

BMP ID #

Develop draft bylaw and implement to prohibit non-sw discharges

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Develop draft bylaw in 1st yr and brought to Town Mtg 2nd yr for approval
Specify Best Management Practice

3-9

BMP ID #

Develop illicit discharge and detection plan

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Draft plan completed 1st yr; final plan completed 2nd yr
Specify Best Management Practice

3-10

BMP ID #

Train DPW personnel to recognize illicit discharge

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Train DPW / others in 3rd yr (which is after BMP 3-9 compl)
Specify Best Management Practice

3-11

BMP ID #

Implement illicit discharge and detection plan

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Plan will be implemented in years 2 - 5 and will be documented by records of activities relative illicit discharge and detection
Specify Best Management Practice

4. Construction Site Runoff Control:

4-1

BMP ID #

Collect and summarize other towns' sedimentation and erosion control bylaws

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Summary memo to file on how other towns implement bylaw (completed in 1st year)
Specify Measurable Goal

4-2

BMP ID #

Summarize existing bylaws and regs within Burlington for eval stormwater impacts

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Summary memo to file (completed in 1st year)
Specify Measurable Goal



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
**Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)**

W 035750
Transmittal Number

Facility ID (if known)

4-3

BMP ID #

Conduct meetings with various stakeholders in Town to solicit input on implementing bylaw
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Notes summarizing the results of these meetings (completed in 1st or 2nd year)
Specify Measurable Goal

4-4

BMP ID #

Develop draft sedimentation and erosion control bylaw and obtain final approval
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Draft bylaw compl in 2nd year; proposed bylaw for Town mtg approval in 2nd or 3rd year
Specify Measurable Goal

4-5

BMP ID #

Develop site inspection checklists to support bylaw implementation
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Draft checklists completed in 3rd year
Specify Measurable Goal

5. Post Construction Runoff Control:

5-1

BMP ID #

Collect and summarize other towns' sedimentation and erosion control bylaws for post construction control
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Summary memo to file on how other towns implement bylaw (completed in 1st year to be done with BMP 4-1)
Specify Measurable Goal

5-2

BMP ID #

Summarize existing bylaws and regs within Burlington for eval stormwater impacts for post construction control
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Summary memo to file (completed in 1st year to be done with BMP 4-2)
Specify Measurable Goal

5-3

BMP ID #

Conduct meetings with various stakeholders in Town to solicit input on implementing bylaw for post construction control
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Notes summarizing the results of these meetings (completed in 1st or 2nd year) to be done with BMP 4-3
Specify Measurable Goal



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

W 035750
Transmittal Number

Facility ID (if known)

5-4

BMP ID #

Develop draft sedimentation
and erosion control bylaw and
obtain final approval for post
construction control

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Draft bylaw compl in 2nd year;
proposed bylaw for Town mtg
approval in 2nd or 3rd year (to
be done with BMP 4-4)

Specify Measurable Goal

5-5

BMP ID #

Develop site inspection
checklists to support bylaw
implementation for post
construction control

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Draft checklists completed in
3rd year (to be done with BMP
4-5)

Specify Measurable Goal

6. Municipal Good Housekeeping:

6-1

BMP ID #

Summarize existing
procedures within Burlington
for preventing pollution from
parks/open space, fleet,
storage yards, roads/parking
lots, and storm sewer
maintenance activities

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Summary memo to file
(completed in 1st year)

Specify Measurable Goal

6-2

BMP ID #

Summarize existing Town of
Burlington programs for
preventing pollution (including
Recycling, Haz Waste
Collection, mercury recycling,
activities of stream cleaning
committee, and stream
cleaning program)

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Summary memo to file
(completed in 1st year)

Specify Measurable Goal



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

W 035750
Transmittal Number

Facility ID (if known)

6-3

BMP ID #

Develop and promulgate procedures (as needed) for controlling pollutant discharges from the maintenance of parks and open space

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Procedures drafted in 1st year and implemented in 2nd year
Specify Measurable Goal

6-4

BMP ID #

Develop and promulgate procedures (as needed) for controlling pollutant discharges from the maintenance of vehicle fleet

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Procedures drafted in 1st year and implemented in 2nd year
Specify Measurable Goal

6-5

BMP ID #

Develop and promulgate implement procedures (as needed) for controlling pollutant discharges from the maintenance of storage yards

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Procedures drafted in 1st year and implemented in 2nd year
Specify Measurable Goal

6-6

BMP ID #

Develop and promulgate procedures (as needed) for controlling pollutant discharges from the maintenance of streets and parking lots

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Procedures drafted in 1st year and implemented in 2nd year
Specify Measurable Goal

6-7

BMP ID #

Develop and promulgate procedures (as needed) for controlling pollutant discharges from the maintenance of storm sewer system

Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Procedures drafted in 1st year and implemented in 2nd year
Specify Measurable Goal



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

W 035750
Transmittal Number

Facility ID (if known)

6-8

BMP ID #

Develop training materials for controlling pollutant discharges from operation and maintenance activities by town personnel

Specify Best Management Practice

Syamal Chaudhuri-Pub Works

Larry Cohen (339-223-0083)

Responsible Dept./Person Name

Training materials to be drafted in 2nd year

Specify Measurable Goal

6-9

BMP ID #

Finalize training materials and implement training sessions for controlling pollutant discharges from operation and maintenance activities by town personnel

Specify Best Management Practice

Syamal Chaudhuri-Pub Works

Larry Cohen (339-223-0083)

Responsible Dept./Person Name

Training materials to be finalized in 2nd year and training sessions implemented in 2nd or 3rd year

Specify Measurable Goal

D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL:

7-1

BMP ID #

Continue street sweeping program

Specify Best Management Practice

Syamal Chaudhuri-Pub Works

Larry Cohen (339-223-0083)

Responsible Dept./Person Name

Priority to be given in both frequency and priority to Butterfield Pond, Vine Brook, Sandy Brook, and Long Meadow Brook to reduce turbidity (implemented in all 5 yrs); budget avail for review

Specify Measurable Goal

7-2

BMP ID #

Implement illicit discharge & detection plan

Specify Best Management Practice

Syamal Chaudhuri-Pub Works

Larry Cohen (339-223-0083)

Responsible Dept./Person Name

Priority given to Long Meadow Brook and Sandy Brook areas which are impaired with pathogens and have TMDLs (to be implemented in 2nd yr). Records of activity to be placed in program file

Specify Measurable Goal



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

W 035750
Transmittal Number

Facility ID (if known)

7-3

BMP ID #

Implement Control Measures
6-3 to 6-7 to reduce pathogen
load contributed by storm
sewers to Vine Brook, Sandy
Brook and Long Meadow
Brook. (repeat from above)
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Procedures drafted in 1st year
and implemented in 2nd year
Specify Measurable Goal

7-4

BMP ID #

Develop surface water
sampling plan (both source
and in-stream) for fecal
coliform on Vine Brook, Sandy
Brook, and Long Meadow
Brook (impaired streams)
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

Develop plan in 2nd year
Specify Measurable Goal

7-5

BMP ID #

Implement surface water
sampling plan
Specify Best Management Practice

Syamal Chaudhuri-Pub Works
Larry Cohen (339-223-0083)
Responsible Dept./Person Name

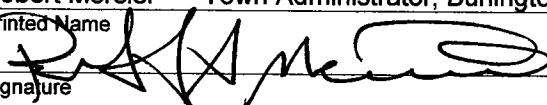
Conduct sampling in 3rd, 4th
and 5th years
Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Robert Mercier -- Town Administrator, Burlington, Massachusetts

Printed Name



Signature

Date



TOWN OF BURLINGTON - STORMWATER MANAGEMENT PROGRAM

**Massachusetts Department of Environmental Protection - Bureau of Resource Protection - Watershed Management
BRP WMI 08A NPDES Stormwater General Permit Notice of Intent
for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

**Massachusetts Department of Environmental Protection - Bureau
BRP WM 08A NPDES Stormwater General Permit Notice of Intent**

Storm Water Management Program TIME FRAMES