



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

W 035937
Transmittal Number

Facility ID (if known)

A. Instructions

Important:
When filling out
forms on the
computer, use
only the tab key
to move your
cursor - do not
use the return
key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.

B. Applicant Information

1. Small MS4 Operator/Owner Information:

Town of East Longmeadow, c/o Department of Public Works
Name

60 Center Square
Mailing Address

East Longmeadow
City/Town

413-525-5410
Telephone Number

MA 01028
State

dgromaski@eastlongmeadow.org
Email (if available)

2. Municipality Name

East Longmeadow
City/Town

3. Legal Status:

☐ Federal

☒ City/Town

☐ State

☐ Tribal

☐ Private

☐ Other public entity:

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

Mass Highway Dept.

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

☐ yes ☒ pending ☐ no



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

W 035937

Transmittal Number

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

Facility ID (if known)

B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☐ yes ☒ pending ☐ no

Note:
Section C may
be duplicated to
accommodate a
larger list of
receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water	No. of Outfalls	Listed as Impaired?	Impairment
South Branch Mill River Name	To be determined Number	☐ Yes ☒ No	Specify
Watchuag Brook Name	To be determined Number	☐ Yes ☒ No	Specify
Pecousic Brook Name	To be determined Number	☐ Yes ☒ No	Specify
Red Stone Lake Name	To be determined Number	☐ Yes ☒ No	Specify
Scantic River Name	To be determined Number	☐ Yes ☒ No	Specify
Schneelock Brook Name	To be determined Number	☐ Yes ☒ No	Specify
Un-named Tributaries Name	To be determined Number	☐ Yes ☒ No	Specify
Tributaries to Crescent Lake Name	To be determined Number	☐ Yes ☒ No	Specify
Tributaries to Shaker Pond Name	To be determined Number	☐ Yes ☒ No	Specify
Isolated Ponds and Wetlands	To be determined Number	☐ Yes ☒ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

W 035937
Transmittal Number

Facility ID (if known)

APPENDIX A

D. Stormwater Management Program Summary

1. Public Education:

1A		
BMP ID #		
Classroom Education	School Dept	Coordinate storm water related curriculum sections, Year 1-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1B		
BMP ID #		
Educational Displays	DPW	1 display in Town Hall per year, Year 1-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1C		
BMP ID #		
Newspaper Press Releases	DPW	2 per year in local newspaper, Year 1-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1D		
BMP ID #		
Informational Pamphlets	DPW	Mail 1 per year with water bills, Years 2 and 4.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1E		
BMP ID #		
Hazardous Waste Collection Day	Board of Selectmen	Publicize and support annual 5-Town collection event, Year 1-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1F		
BMP ID #		
Local Cable Access	Board of Selectmen	Two informational bulletins per year, Years 1-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

2. Public Participation:

2A		
BMP ID #		
Adopt-a-Stream	DPW	Encourage and support adopt-a-stream program, Year 1-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
2B		
BMP ID #		
Water Quality Monitoring	DPW	Support monitoring activities, provide illicit discharge plan and procedure once deployed, Year 2-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

D. Stormwater Management Program Summary (cont'd)

<u>2C</u> BMP ID #		
Attitude Surveys	DPW	Support storm water survey with related questions, Year 2 and 4.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
<u>2D</u> BMP ID #		
Community Hotline	DPW	Place DEP, DPW, BOH phone numbers on Town website for reporting of illicit discharges, Year 1-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
<u>3</u> Illicit Discharge Detection and Elimination:		
<u>3A</u> BMP ID #		
Mapping Stormwater Outfalls	DPW	Develop map of stormwater outfalls, Year 1. Field inspect / verify 25%, Year 2-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
<u>3B</u> BMP ID #		
Develop Illicit Discharge Plan	DPW	Evaluate Year 1. Draft plan Year 2. Propose for adoption by Year 3: Implement Year 3-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
<u>3C</u> BMP ID #		
Non-Stormwater Discharge Ordinance	DPW	Evaluate Year 1. Draft ordinance Year 2. Propose for adoption by Year 3. Enforce Year 3-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
<u>3D</u> BMP ID #		
Inform Employees, Businesses, Public	DPW	Publicize Illicit Discharge Plan and ordinance, Year 3-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
<u>3E</u> BMP ID #		
Failing Septic Systems	Board of Health	Keep Records for Annual Report, Year 1-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
<u>3F</u> BMP ID #		
Industrial / Business Connections	DPW	Solicit employee reporting, follow up inspection, Year 3-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

D. Stormwater Management Program Summary (cont'd)**4. Construction Site Runoff Control:**

4A BMP ID #		
Construction Runoff Ordinance	Planning Board	Evaluate existing regulations Year 1. Draft revisions Year 2. Propose for adoption by Year 3. Enforce Year 3-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
4B BMP ID #		
Construction Plan Review	Planning Board	Enforcement under existing Town regulations, Year 1 and 2. Enforcement under adopted ordinance, Year 3-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
4C BMP ID #		
Inspection / Reporting	Building Inspector	Enforcement under existing Town regulations, Year 1 and 2. Enforcement under adopted ordinance, Year 3-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

5. Post Construction Runoff Control:

5A BMP ID #		
Post Construction Runoff Ordinance	Planning Board	Evaluate current regulations Year 1. Draft revisions Year 2. Propose for adoption Year 3. Enforce Year 3-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
5B BMP ID #		
Site Plan Review	Planning Board	Enforcement under existing Town regulations, Year 1 and 2. Enforcement under adopted ordinance, Year 3-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
5C BMP ID #		
Stormwater System Maintenance Plan	Planning Board	Enforcement under existing Town regulations, Year 1 and 2. Enforcement under adopted ordinance, Year 3-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

6. Municipal Good Housekeeping:

6A BMP ID #		
Municipal Maintenance Activity Program	DPW	Evaluate and Draft additional policies as necessary, Year 1. Comply, Year 2-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
6B BMP ID #		
Training of Municipal Employees	DPW	Initial Good Housekeeping training, Year 2. Annual refresher pamphlet, Year 3-5.
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

D. Stormwater Management Program Summary (cont'd)

6C BMP ID #	DPW	Implementation of SWPPP at Transfer Station Year 1. Comply Year 2-5.
Stormwater Pollution Prevention Plan / MSGP	Responsible Dept./Person Name	Specify Measurable Goal
Specify Best Management Practice		
6D BMP ID #	DPW	Training and licensing of designated employee, Year 1. Program Implementation, Year 2-5.
Pest Control	Responsible Dept./Person Name	Specify Measurable Goal
Specify Best Management Practice		
6E BMP ID #	DPW	Clean 33% of catch basins per year, Year 1-5.
Catch Basin Cleaning Program	Responsible Dept./Person Name	Specify Measurable Goal
Specify Best Management Practice		
6F BMP ID #	DPW	Sweep roads once per year and collector roads twice per year as needed, Year 1-5.
Street Sweeping	Responsible Dept./Person Name	Specify Measurable Goal
Specify Best Management Practice		
6G BMP ID #	DPW	Continue collection and recycling, Years 1-5.
Used Oil Recycling	Responsible Dept./Person Name	Specify Measurable Goal
Specify Best Management Practice		
6H BMP ID #	DPW	Annual 5-Town collection event, Year 1-5.
Hazardous Waste Collection	Responsible Dept./Person Name	Specify Measurable Goal
Specify Best Management Practice		
6I BMP ID #	DPW	De-icing alternatives, Year 1. Testing, Year 2. Implement if feasible, Years 3-5.
Road Salt Application	Responsible Dept./Person Name	Specify Measurable Goal
Specify Best Management Practice		
6J BMP ID #	DPW	Identify locations Year 1. Install signs at problem areas, Year 2. Maintain enforcement, Years 3-5.
Illegal Dumping	Responsible Dept./Person Name	Specify Measurable Goal
Specify Best Management Practice		

7. BMPs for Meeting TMDL:

7A BMP ID #		
Not Applicable		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

David J. Gromaski, P.E. Superintendent - DPW

Printed Name

Signature

Date

7-24-03

APPENDIX A



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP With DBA NPDES Stormwater General Permit Notice of Intent
for Discharges from Small Municipal Separate Sewer Systems (MS4s)
F. Storm Water Management Program TIME FRAMES

Transmittal Number

W-036947

Facility ID (if known)

Page 1 of 1

Minimum Control	BMP Description of BMP	Permit Year 1				Permit Year 2				Permit Year 3				Permit Year 4				Permit Year 5				Next Permit
		Spring '03	Summer '03	Fall '03	Winter '03	Spring '04	Summer '04	Fall '04	Winter '04	Spring '05	Summer '05	Fall '05	Winter '05	Spring '06	Summer '06	Fall '06	Winter '06	Spring '07	Summer '07	Fall '07	Winter '07	
No. 1 - Public Education / Outreach Program	1A Classroom Education																					
	1B Educational Displays																					
	1C Newspaper Press Releases																					
	1D Informational Pamphlets																					
	1E Hazardous Waste Day																					
	1F Local Cable Access																					
No. 2 - Public Involvement / Participation	2A Adopt-a-Stream																					
	2B Water Quality Monitoring																					
	2C Attitude Surveys																					
	2D Community Hotline																					
No. 3 - Illicit Discharge Detection and Elimination	3A Mapping Stormwater Drifts																					
	3B Develop Illicit Discharge Plan																					
	3C Non-Stormwater Discharge Ordinance																					
	3D Inform Employees, Businesses, Public																					
	3E Felling Septic Systems																					
	3F Industrial / Business Connections																					
No. 4 - Construction Site Runoff	4A Construction Runoff Ordinance																					
	4B Construction Plan Review																					
	4C Inspection / Reporting																					
	4D Post Construction Runoff Ordinance																					
No. 5 - Post-Construction	5A Construction Site Plan Review																					
	5B Stormwater System Maintenance Plan																					
	5C Municipal Maint. Activity Program																					
	5D Training of Municipal Employees																					
	5E SWPPP / MSGP																					
	5F Pest Control																					
No. 6 - Good Housekeeping	6A Catch Basin Cleaning Program																					
	6B Street Sweeping																					
	6C Used Oil Recycling																					
	6D Hazardous Waste Collection																					
	6E Road Salt Application																					
	6F Illegal Dumping																					

Permit Not in Effect

TABLE OF CONTENTS**Tighe&Bond****SECTION 1 PUBLIC EDUCATION AND OUTREACH**

Minimum Control Best Management Practices	1-1
1A Classroom Education	1-1
1B Educational Displays	1-1
1C Newspaper Press Releases	1-1
1D Informational Pamphlets.....	1-1
1E Hazardous Waste Collection Day.....	1-1
1F Local Cable Access	1-2

SECTION 2 PUBLIC INVOLVEMENT / PARTICIPATION

Minimum Control Best management Practices	2-1
2A Adopt-a-Stream	2-1
2B Water Quality Monitoring	2-1
2C Attitude Surveys	2-1
2D Community Hotline	2-1

SECTION 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Minimum Control Best Management Practices	3-1
3A Mapping Stormwater Outfalls	3-1
3B Develop Illicit Discharge Plan.....	3-1
3C Non-Stormwater Discharge Ordinance.....	3-1
3D Inform Employees, Businesses, and Public	3-1
3E Failing Septic Systems	3-1
3F Industrial / Business Connections	3-2

SECTION 4 CONSTRUCTION SITE RUNOFF CONTROL

Minimum Control Best Management Practices	4-1
4A Construction Runoff Ordinance	4-1
4B Construction Plan Review	4-1
4C Inspection / Reporting	4-1

SECTION 5 POST CONSTRUCTION STORMWATER MANAGEMENT

Minimum Control Best Management Practices	5-1
5A Post Construction Runoff Ordinance	5-1
5B Site Plan Review	5-1
5C Stormwater System Maintenance Plan	5-1

SECTION 6 GOOD HOUSEKEEPING / POLLUTION PREVENTION

Minimum Control Best Management Practices	6-1
6A Municipal Maintenance Activity Program.....	6-1
6B Training of Municipal Employees	6-1
6C Stormwater Pollution Prevention Plan / MSGP	6-1

TABLE OF CONTENTS**Tighe&Bond**

6D	Pest Control	6-1
6E	Catch Basin Cleaning Program	6-1
6F	Street Sweeping	6-2
6G	Used Oil Recycling	6-2
6H	Hazardous Waste Collection	6-2
6I	Road Salt Application	6-2
6J	Illegal Dumping	6-2

SECTION 7 BMPs FOR MEETING TMDLs

Minimum Control Best Management Practices	7-1
7 No TMDLs	7-1

J:\E0451\REPORT\EAST LONGMEADOW MS4 TEXT.DOC

SECTION 1 PUBLIC EDUCATION AND OUTREACH **Tighe&Bond**

MINIMUM CONTROL BEST MANAGEMENT PRACTICES

1A Classroom Education

The Town will continue the current Science Program and coordinate stormwater related topics to be included in the curriculum. At minimum, the curriculum will include one presentation given to students about stormwater related topics. The School Department will be responsible for this BMP, which will be implemented in Years 1 through 5.

1B Educational Displays

The Town will post one educational display per year in the Town Hall Building. The display will contain information on stormwater related issues and may be obtained from an applicable governmental or other public agency, purchased from a distributor, or created by students working on projects under BMP #1A. The Department of Public Works (DPW) will have responsibility for this BMP, which will be utilized in Years 1 through 5.

1C Newspaper Press Releases

The Town will send out two press releases per year to the local newspaper. Press releases will contain information on stormwater related issues and community activities. The DPW will have responsibility for this BMP, which will be utilized in Years 1 through 5.

1D Informational Pamphlets

The Town will distribute one informational pamphlet or notice to every household Town-wide. The pamphlet or notice will likely be included with the mailing of water bills. Pamphlets will contain information on stormwater related issues and may be obtained from an applicable governmental or other public agency, purchased from a distributor, or possibly created by students project under BMP #1A. The DPW will have responsibility for this BMP, which will be utilized in Years 2 and 4.

1E Hazardous Waste Collection Day

The Town will continue participation in the Regional Hazardous Waste Collection Day. East Longmeadow is one of five towns that contributes manpower and pays a fee for participation in the Collection Day. Every fall, the Town publicizes the collection day through newspaper ads and local posting of flyers. The Board of Selectmen will continue to have the responsibility for this BMP, which will be utilized in Years 1 through 5.

SECTION 1 PUBLIC EDUCATION AND OUTREACH

Tighe&Bond

1F Local Cable Access

The Town will post two informational bulletins on the local cable access channel per year. Bulletins will contain information on stormwater related issues and community activities. The Board of Selectmen will have responsibility for this BMP, which will be utilized in Years 1 through 5.

SECTION 2 PUBLIC INVOLVEMENT / PARTICIPATION Tighe&Bond

MINIMUM CONTROL BEST MANAGEMENT PRACTICES

2A Adopt-a-Stream

The Town will encourage and support an Adopt-a-stream program similar to activities performed by the Pecousic Brook Stream Team (PBST). Support includes providing trash-bags and subsequent collection at voluntary cleanups. The Department of Public Works (DPW) will be responsible for this BMP, which will be implemented in Years 1 through 5.

2B Water Quality Monitoring

The Town will encourage and support water quality monitoring activities performed by the public including the Pecousic Brook Stream Team. Support includes identifying volunteer monitoring locations based on information gathered from storm drain mapping and development of an Illicit Discharge Plan. The DPW will be responsible for this BMP, which will be implemented in Years 2 through 5.

2C Attitude Surveys

The DPW will coordinate with the PBST that will conduct a survey. The survey is anticipated to be questionnaire distributed to residents within the urbanized area. The survey will be conducted to measure community awareness of stormwater issues and the success of the Public Education and Public Involvement components of the Stormwater Management Plan. The DPW will have responsibility for this BMP, which will be utilized in Years 2 and 4.

2D Community Hotline

The Town will publicize the phone number for the DPW, Board of Health, and the DEP by posting them on the community website. Residents will be encouraged to call to report illegal dumping, illicit discharges and spill emergencies. The DPW will be responsible for this BMP, which will be implemented in Year 1 through 5.

SECTION 3 ILLICIT DISCHARGE DETECTION**Tighe&Bond****MINIMUM CONTROL BEST MANAGEMENT PRACTICES****3A Mapping Stormwater Outfalls**

A Stormwater Outfall Map will be developed showing all municipal stormwater outfall pipes greater than 12-inches diameter. Existing information and reports from previous investigations will be compiled in Year 1. Approximately 25% of the outfalls will be field inspected each year for Years 2 through 5. Inspectors will catalogue the size, pipe material and condition of each, the receiving water-body, and visual observation of the discharge and immediate downstream channel. The Department of Public Works (DPW) will be responsible for this BMP.

3B Develop Illicit Discharge Plan

The Town will develop an Illicit Discharge Plan to include procedures for identifying, locating, removing illicit discharges as well as documenting actions and evaluating impacts. The Town will evaluate existing procedures in Year 1. The Town will prepare a draft plan in Year 2, and propose the plan for adoption in Year 3. Pending adoption, the plan will be implemented in Years 3 through 5. The DPW will be responsible for this BMP.

3C Non-Stormwater Discharge Ordinance

The Town intends to adopt an ordinance or other regulatory mechanism to prohibit non-stormwater discharges into the MS4 system. The Town will evaluate existing regulations and prepare a draft ordinance in Year 1, and propose the new ordinance for adoption by Town Council in Year 2. Pending adoption, the ordinance will be enforced in Years 3 through 5. The DPW will have responsibility for this BMP.

3D Inform Employees, Businesses, and Public

Municipal employees, businesses and the public will be informed regarding the illicit discharge plan and the non-stormwater ordinance. Elements of the public education program will include publicity for this BMP. The DPW will be responsible for this BMP, which will be implemented in Year 3. Reminder notices will be issued in Years 4 and 5.

3E Failing Septic Systems

The Board of Health currently keeps records of septic system failures that are used to identify problem areas. The Board of Health will be responsible for this BMP, which will continue for Years 1 through 5.

SECTION 3 ILLICIT DISCHARGE DETECTION

Tighe & Bond

3F Industrial / Business Connections

The Town will solicit reporting of illicit discharges by employees of targeted businesses. Follow-up will include visual or other monitoring of the suspected illicit connections. The DPW will be responsible for this BMP, which will be enforced under BMP #3C for permit Years 3 through 5.

SECTION 4 CONSTRUCTION SITE RUNOFF

Tighe&Bond

MINIMUM CONTROL BEST MANAGEMENT PRACTICES

4A Construction Runoff Ordinance

The Town intends to adopt a Construction Runoff Ordinance or other regulatory mechanism to require sediment and erosion control at construction projects with over one acre in total disturbance. The Town will evaluate existing regulations (including Zoning, Subdivision, and Wetlands regulations) in Year 1, prepare a draft ordinance in Year 2, and propose the new ordinance for adoption in Year 3. Pending adoption, the ordinance will be enforced in Years 3 through 5. The Planning Board has responsibility for this BMP.

4B Construction Plan Review

Under the Construction Runoff Ordinance (or other regulatory mechanism), applicants with projects with disturbance over one acre will be required to submit sediment and erosion control plans for Town review and approval. Until a new ordinance is adopted (anticipated in Year 3), the Town will continue to review construction plans in accordance with existing regulations. Pending adoption, plans will be reviewed per the new ordinance in Years 3 through 5. The Planning Board has responsibility for this BMP.

4C Inspection / Reporting

Under the Construction Runoff Ordinance (or other regulatory mechanism), projects with disturbance over one acre will be required to have regular inspection of sediment and erosion controls and reporting of construction activities. Until a new ordinance is adopted (anticipated in Year 3), the Town will continue to require inspection and reporting in accordance with existing regulations. Pending adoption, construction inspection and reporting will be enforced in Years 3 through 5. The Building Inspector has the responsibility for this BMP.

SECTION 5 POST CONSTRUCTION STORMWATER **Tighe&Bond**

MINIMUM CONTROL BEST MANAGEMENT PRACTICES

5A Post Construction Runoff Ordinance

The Town intends to adopt an ordinance or other regulatory mechanism to address post construction runoff from projects with over one acre in total disturbance. The Town will evaluate existing regulations (including Zoning, Subdivision, and Wetlands regulations) in Year 1, prepare a draft ordinance in Year 2, and propose the new ordinance for adoption in Year 3. Pending adoption, the ordinance will be enforced in Years 3 through 5. The Planning Board has responsibility for this BMP.

5B Site Plan Review

Under the Post Construction Runoff Ordinance (or other regulatory mechanism), applicants with projects with disturbance over one acre will be required to submit stormwater control plans for Town review and approval. Until a new ordinance is adopted (anticipated in Year 3), the Town will continue to review new development and redevelopment plans in accordance with existing regulations. Pending adoption, plans will be reviewed per the new ordinance in Years 3 through 5. The Planning Board has responsibility for this BMP.

5C Stormwater System Maintenance Plan

Under the Post Construction Runoff Ordinance (or other regulatory mechanism), projects with disturbance over one acre will be required to include a program outlining enhanced procedures for long term operation and maintenance of stormwater facilities. Until a new ordinance is adopted (anticipated in Year 3), the Town will continue to require stormwater facility operation and maintenance in accordance with existing regulations. Pending adoption, additional operation and maintenance requirements for stormwater facilities to be constructed as part of new development and redevelopment projects will be enforced in Years 3 through 5. The Planning Board has responsibility for this BMP.

SECTION 6 GOOD HOUSEKEEPING**Tighe & Bond****MINIMUM CONTROL BEST MANAGEMENT PRACTICES****6A Municipal Maintenance Activity Program**

The Town will develop a program to outline procedures associated with maintenance of open spaces and parks, vehicular fleets, Town-related construction activities, roads, and storm sewer system. The Town will evaluate existing municipal procedures, modify any procedures if needed, and prepare the program plan in Year 1. The Town will continue to monitor compliance and revise policies as necessary in Years 2 through 5. The DPW will have the responsibility for this BMP.

6B Training of Municipal Employees

Municipal employees performing activities under the new Municipal Maintenance Activity Program (BMP #6A), will be informed of new policies and procedures. This will occur pending adoption of the Program in Year 1. DPW employees will also be informed of the Stormwater Pollution Prevention Plan requirements for the DPW and Transfer Station, as applicable. Initial training will be given in Year 2. An Annual Refresher in the form of a memorandum will be given each year for Years 3 through 5. The DPW has responsibility for this BMP.

6C Stormwater Pollution Prevention Plan / MSGP

A Stormwater Pollution Prevention Plan (SWPPP) will be implemented for the Transfer Station under the EPA Phase II Stormwater Program Multi-Sector General Permit (MSGP). The DPW has the responsibility of this BMP, which will be utilized for Years 1 through 5.

6D Pest Control

The Town will send one designated employee for training and licensing as a Pesticide Applicator in Year 1. The designated employee will implement a program in Years 2 through 5. The DPW has the responsibility for this BMP.

6E Catch Basin Cleaning Program

The Town will clean 33% of all catch basins in the urbanized area in each year. The DPW has the responsibility for this BMP, which will be utilized in Years 1 through 5.

APPENDIX B

SECTION 6 GOOD HOUSEKEEPING**Tighe&Bond****6F Street Sweeping**

The Town will sweep all roads in the urbanized area in each year. Collector roads will be swept twice per year as needed. The DPW has the responsibility for this BMP, which will be utilized for Years 1 through 5.

6G Used Oil Recycling

The Town currently collects used oil year-round at the Transfer Station for proper disposal and recycling. The Town will continue to offer Used Oil Recycling in Years 1 through 5. The DPW has the responsibility for this BMP.

6H Hazardous Waste Collection

The Town will continue participation in the Regional Hazardous Waste Collection Day. East Longmeadow is one of five towns that contributes manpower and pays a fee for participation in the Collection Day. Every fall, the Town publicizes the collection day through newspaper ads and local posting of flyers. The DPW will continue to have the responsibility for this BMP, which will be utilized in Years 1 through 5.

6I Road Salt Application

The DPW will investigate the use of alternative chemicals for de-icing of roads in Year 1. The Town will test alternatives in Year 2 and implement if feasible through Years 3 through 5. The DPW has the responsibility for this BMP.

6J Illegal Dumping

The DPW will identify areas known for illegal dumping in Year 1. The DPW will post signage to deter illegal dumping at common dumping areas in Year 2 and maintain enforcement for years 3 through 5. The DPW will be responsible for this BMP Years 1 through 5.

SECTION 7 BMPs FOR MEETING TMDLS

Tighe&Bond

MINIMUM CONTROL BEST MANAGEMENT PRACTICES

7 No TMDLs

There are no water bodies in the Town of East Longmeadow subject to a Total Maximum Daily Load Limit (TMDL). No BMPs are applicable.

APPENDIX B