



## Hand-enter Your Transmittal Number

W 040778

Transmittal Number

Your unique Transmittal Number can be accessed online: <http://www.state.ma.us/scripts/dep/trasmfrm.stm> or call DEP's InfoLine at 617-338-2255 or 800-462-0444 (from 508, 781, and 978 area codes)

# Massachusetts Department of Environmental Protection Transmittal Form for Permit Application and Payment

MAR 04 10 44 AM

1. Please type or print. A separate Transmittal Form must be completed for each permit application.

2. Make your check payable to the Commonwealth of Massachusetts and mail it with a copy of this form to:  
DEP, P.O. Box 4062, Boston, MA 02211.

3. Three copies of this form will be needed.

Copy 1 - the original must accompany your permit application.  
Copy 2 must accompany your fee payment.  
Copy 3 should be retained for your records

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to DEP, P.O. Box 4062, Boston, MA 02211

### For DEP Use Only

Permit No. \_\_\_\_\_  
Rec'd Date \_\_\_\_\_  
Reviewer \_\_\_\_\_

## A. Permit Information

BRP WM 08A

Permit Code: 7 or 8 character code from permit instructions

Discharges from MS4's

Type of Project or Activity

NPDES Stormwater General Permit

Name of Permit Category

## B. Applicant Information - Firm or Individual

Lynn Water &amp; Sewer Commission

Name of Firm - Or, if party needing this approval is an individual enter name below:

Last Name of Individual

400 Parkland Avenue

Street Address

Lynn

City/Town

Neal Johnson

Contact Person

First Name of Individual

MI

MA

State

01905

Zip Code

781 596-2400 x241

Telephone # and extension

e-mail address (optional)

## C. Facility, Site or Individual Requiring Approval

Lynn Water &amp; Sewer Commission

Name of Facility, Site or Individual

400 Parkland Ave

Street Address

Lynn

City/Town

DEP Facility Number (if Known)

Federal I.D. Number (if Known)

e-mail address (optional)

MA

State

01905

Zip Code

781 596 2400

Telephone # and extension

## D. Application Prepared by (if different from Section B)

Name of Firm Or Individual

Address

City/Town

State

Zip Code

Telephone # and extension

Contact Person

LSP Number (21E only)

## E. Permit - Project Coordination

Is this project subject to MEPA review? ☐ yes ☒ no If yes, enter the project's EOE file number - assigned when an Environmental Notification Form is submitted to the MEPA unit:

EOEA file number

Is an Environmental Impact Report Required? ☐ yes ☒ no

Is this application part of a larger project for which two or more DEP permits are being or will be sought? ☐ yes ☒ no

List any other DEP permits that apply to this project:

Permit Category

Date of Submission (tentative or actual)

Transmittal # if application already submitted

## F. Amount Due

### Special Provisions:

- ☒ Fee Exempt\* (city, town or municipal housing authority) (state agency if fee is \$100 or less)  
☐ Hardship Request - payment extensions according to 310 CMR 4.04(3)(c)  
☐ Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)

\*There are no fee exemptions for 21E, regardless of applicant status

Check Number

Dollar Amount

Date

Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to:  
DEP, P.O. Box 4062, Boston, MA 02211

AUG 20 2003  
MUNICIPAL ASSISTANCE UNIT



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management

**BRP WM 08A** NPDES Stormwater General Permit

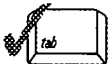
**Notice of Intent for Discharges from Small Municipal Separate  
Storm Sewer Systems (MS4s)**

W040778  
Transmittal Number

Facility ID (if known)

**A. Instructions**

**Important:**  
When filling out  
forms on the  
computer, use  
only the tab key  
to move your  
cursor - do not  
use the return  
key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

**B. Applicant Information**

1. Small MS4 Operator/Owner Information:

Lynn Water & Sewer Commission

Name

400 Parkland Avenue

Mailing Address

Lynn

City/Town

781-596-2400

Telephone Number

Massachusetts

State

Email (if available)

2. Municipality Name

Lynn

City/Town

3. Legal Status:

☐ Federal

☒ City/Town

☐ State

☐ Tribal

☐ Private

☐ Other public entity:

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

Lynnfield Street, Western Avenue, Lynnway, Lynn Shore Drive, Walnut Street

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

☒ yes

☐ pending

☐ no

# BRP WM 08A NPDES Stormwater General Permit

## Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

Facility ID (if known)

### B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☒ yes      ☐ pending      ☐ no

**Note:**  
Section C may  
be duplicated to  
accommodate a  
larger list of  
receiving waters

### C. Names of (Presently Known) Receiving Waters

[illegible]



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management

**BRP WM 08A** NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate  
Storm Sewer Systems (MS4s)

W040778  
Transmittal Number

Facility ID (if known)

**D. Stormwater Management Program Summary**

1. Public Education:

1001

BMP ID #

Post links to EPA / DEP  
Stormwater info on website

H.R. Robert Tucker

Responsible Dept./Person Name

Summer 04

Specify Measurable Goal

1002

BMP ID #

Insert info on SW pollution  
reduction in customer billings

H.R. Robert Tucker

Responsible Dept./Person Name

Spring 04

Specify Measurable Goal

1003

BMP ID #

Public notification of volunteer  
clean-up events

H.R. Robert Tucker

Responsible Dept./Person Name

Continue current practice

Specify Measurable Goal

1004

BMP ID #

Provide info on proper use of  
lawn products, pet waste, etc.

H.R. Robert Tucker

Responsible Dept./Person Name

Summer 04

Specify Measurable Goal

1005

BMP ID #

Translate SW info to Spanish  
and Khmer languages

H.R. Robert Tucker

Responsible Dept./Person Name

Spring 05

Specify Measurable Goal

2. Public Participation:

2001

BMP ID #

Encourage public involvement  
in SW pollution prevention

Lynn Water & Sewer  
Commission

Set as an Agenda item by  
Spring 04

2002

BMP ID #

Discuss feasibility of Public/  
LWSC SW Management panel

Lynn Water & Sewer  
Commission

Set as an Agenda Item by  
Summer 04

2003

BMP ID #

Discuss feasibility of student  
drain stencilling program

Lynn Water & Sewer  
Commission

Set as an Agenda Item by  
Summer 04

2004

BMP ID #

Discuss feasibility of creating a  
watershed committee

Lynn Water & Sewer  
Commission

Set as an Agenda Item by  
Summer 04

2005

BMP ID #

Discuss financial support for  
SW committees, programs, etc

Lynn Water & Sewer  
Commission

Set as an Agenda Item by  
Winter 03-04



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management

**BRP WM 08A** NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate  
Storm Sewer Systems (MS4s)

W040778  
Transmittal Number

Facility ID (if known)

**D. Stormwater Management Program Summary (Cont.)**

3. Illicit Discharge Detection and Elimination:

3001

BMP ID #

Update existing LWSC  
Drain/Outfall map

Engineering Joan Savia  
Responsible Dept./Person Name

Update map by Winter 03-04  
Specify Measurable Goal

3002

BMP ID #

Monitor Industrial Users  
through IPP program

Engineering Neal Johnson  
Responsible Dept./Person Name

Continue current practice  
Specify Measurable Goal

3003

BMP ID #

Sample/ T V downstream of  
suspected illicit dischargers

Engineering Neal Johnson  
Responsible Dept./Person Name

Identify suspected sources by  
Summer 04

3004

BMP ID #

Develop and implement a fine  
system for illicit dischargers

Engineering Neal Johnson  
Responsible Dept./Person Name

Develop fine system by Fall 04  
Specify Measurable Goal

3005

BMP ID #

Enforce LWSC rules  
prohibiting illicit discharges

Engineering Anthony Marino  
Responsible Dept./Person Name

Continue current practice  
Specify Measurable Goal

4. Construction Site Runoff Control:

4001

BMP ID #

Enforce current rules for const.  
site SW runoff

Engineering Anthony Marino  
Responsible Dept./Person Name

Continue current practice  
Specify Measurable Goal

4002

BMP ID #

Develop procedures regarding  
info received by the public

Engineering Anthony Marino  
Responsible Dept./Person Name

Spring 04  
Specify Measurable Goal

4003

BMP ID #

Review all const. site plans  
before issuing permits

Engineering Anthony Marino  
Responsible Dept./Person Name

Continue current practice  
Specify Measurable Goal

4004

BMP ID #

Develop fine system for non-  
compliance of SW runoff rules

Engineering Anthony Marino  
Responsible Dept./Person Name

Develop system by Summer  
04

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

**Massachusetts Department of Environmental Protection**

Bureau of Resource Protection - Watershed Management

**BRP WM 08A NPDES Stormwater General Permit****Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**W040778  
Transmittal Number

Facility ID (if known)

**D. Stormwater Management Program Summary (Cont.)****5. Post Construction Runoff Control:**5001

BMP ID #

Require separate sanitary and SW sewer systemsEngineering Anthony Marino  
Responsible Dept./Person NameContinue current practice  
Specify Measurable Goal5002

BMP ID #

Maintain pre development SW runoff conditonsEngineering Anthony Marino  
Responsible Dept./Person NameContinue current practice  
Specify Measurable Goal5003

BMP ID #

Maintain detention ponds, swales, catch basins, etcSewer Dept. Anthony Capano  
Responsible Dept./Person NameContinue current practice  
Specify Measurable Goal5004

BMP ID #

Biannual street sweeping  
Specify Best Management PracticeLynn DPW Mike Donovan  
Responsible Dept./Person NameContinue current practice  
Specify Measurable GoalBMP ID #Specify Best Management PracticeResponsible Dept./Person NameSpecify Measurable Goal**6. Municipal Good Housekeeping:**6001

BMP ID #

Implement 5 month rotating street sweeping scheduleLynn DPW Larry Donahue  
Responsible Dept./Person NameContinue cuurent practice  
Specify Measurable Goal6002

BMP ID #

Annual catch basin cleaning  
Specify Best Management PracticeSewer Dept. Anthony Capano  
Responsible Dept./Person NameContinue current practice  
Specify Measurable Goal6003

BMP ID #

Repair damaged catch basins  
Specify Best Management PracticeSewer Dept. Anthony Capano  
Responsible Dept./Person NameContinue current practice  
Specify Measurable Goal6004

BMP ID #

Maintain brooks and drain conduitsSewer Dept. Anthony Capano  
Responsible Dept./Person NameContinue current practice  
Specify Measurable Goal6005

BMP ID #

Proper disposal of catch basin and brook cleaning debrisSewer Dept. Anthony Capano  
Responsible Dept./Person NameContinue current practice  
Specify Measurable Goal



Massachusetts Department of Environmental Protection  
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**D. Stormwater Management Program Summary (cont.)**

7. BMPs for Meeting TMDL:

7001

BMP ID #

Create pamphlet regarding  
vehicle washing SW pollution

H.R. Robert Tucker

Responsible Dept./Person Name

Winter 04-05

Specify Measurable Goal

7002

BMP ID #

Develop training mtls. for  
Municipal Orgs. for SW sop's

Engineering Neal Johnson

Responsible Dept./Person Name

Winter 04-05

Specify Measurable Goal

7003

BMP ID #

Develop SW training mtls for  
restaurants and businesses

Engineering Neal Johnson

Responsible Dept./Person Name

Spring 04

Specify Measurable Goal

7004

BMP ID #

Develop procedures for const.  
site inspections

Engineering Anthony Marino

Responsible Dept./Person Name

Summer 04

Specify Measurable Goal

7005

BMP ID #

Develop septic system  
inspection program

Engineering Neal Johnson

Responsible Dept./Person Name

Spring 05

Specify Measurable Goal

**E. Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Stephen L. Smith

Printed Name

Exec. Dir ✓

*[Signature]*

Signature

7/29/03  
Date



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management  
**BRP WM 08A NPDES Stormwater General Permit Notice of Intent**  
for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)  
**F. Example Storm Water Management Program TIME FRAMES**

BMP ID #	PERMIT YEAR ONE				PERMIT YEAR TWO				PERMIT YEAR THREE				PERMIT YEAR FOUR				PERMIT YEAR FIVE				Next Permit
	Spring 03	Summer 03	Fall 03	Winter 03-04	Spring 04	Summer 04	Fall 04	Winter 04-05	Spring 05	Summer 05	Fall 05	Winter 05-06	Spring 06	Summer 06	Fall 06	Winter 06-07	Spring 07	Summer 07	Fall 07	Winter 07-08	
1x																					
2x																					
3x																					
4x															X						
5x																					
6x																					
1001																					
1002					X																
1003	Continue current practice																				
1004						X															
1005									X												
2001					X																
2002						X															
2003						X															
2004						X															
2005				X																	
3001				X																	
3002	Continue current practice																				
3003						X															
3004								X													
3005	Continue current practice																				
4001	Continue current practice																				
4002					X																
4003	Continue current practice																				
4004						X															
5001	Continue current practice																				
5002	Continue current practice																				
5003	Continue current practice																				
5004	Continue current practice																				
6001	Continue current practice																				
6002	Continue current practice																				
6003	Continue current practice																				
6004	Continue current practice																				
6005	Continue current practice																				
7001							X														

Transmittal Number \_\_\_\_\_  
Facility ID (if known) \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_



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