



## Hand-enter Your Transmittal Number

W 040778

Transmittal Number

Your unique Transmittal Number can be accessed online: <http://www.state.ma.us/scripts/dep/trasmfrm.stm> or call DEP's InfoLine at 617-338-2255 or 800-462-0444 (from 508, 781, and 978 area codes)

Massachusetts Department of Environmental Protection

MAR041044 A/H

## Transmittal Form for Permit Application and Payment

1. Please type or print. A separate Transmittal Form must be completed for each permit application.

2. Make your check payable to the Commonwealth of Massachusetts and mail it with a copy of this form to:  
DEP, P.O. Box 4062, Boston, MA 02211.

3. Three copies of this form will be needed.

**Copy 1 - the original must**  
accompany your permit application.  
**Copy 2 must**  
accompany your fee payment.  
**Copy 3** should be retained for your records

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to DEP, P.O. Box 4062, Boston, MA 02211

**For DEP Use Only**  
Permit No. \_\_\_\_\_  
Rec'd Date \_\_\_\_\_  
Reviewer \_\_\_\_\_

### E. Permit - Project Coordination

Is this project subject to MEPA review?  yes  no If yes, enter the project's EOEA file number - assigned when an Environmental Notification Form is submitted to the MEPA unit: EOEA file number \_\_\_\_\_

Is an Environmental Impact Report Required?  yes  no

Is this application part of a larger project for which two or more DEP permits are being or will be sought?  yes  no

List any other DEP permits that apply to this project:

Permit Category	Date of Submission (tentative or actual)	Transmittal # if application already submitted
_____	_____	_____
_____	_____	_____
_____	_____	_____

### F. Amount Due

#### Special Provisions:

- Fee Exempt\* (city, town or municipal housing authority )(state agency if fee is \$100 or less)
- Hardship Request - payment extensions according to 310 CMR 4.04(3)(c)
- Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)

\*There are no fee exemptions for 21E, regardless of applicant status

Check Number

Dollar Amount

Date

Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to:  
DEP, P.O. Box 4062, Boston, MA 02211

AUG 20 2003  
MUNICIPAL ASSISTANCE UNIT



## Massachusetts Department of Environmental Protection

Bureau of Resource Protection - Watershed Management

# BRP WM 08A NPDES Stormwater General Permit

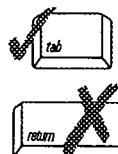
## Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W040778  
Transmittal Number

Facility ID (if known)

### A. Instructions

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

### B. Applicant Information

1. Small MS4 Operator/Owner Information:

Lynn Water & Sewer Commission

Name

400 Parkland Avenue

Mailing Address

Lynn

City/Town

781-596-2400

Telephone Number

Massachusetts

State

Email (if available)

2. Municipality Name

Lynn

City/Town

3. Legal Status:

Federal

City/Town

State

Tribal

Private

Other public entity:

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

Lynnfield Street, Western Avenue, Lynnway, Lynn Shore Drive, Walnut Street

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes

pending

no



BRP WM 08A NPDES Stormwater General Permit

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## **B. Applicant Information (cont.)**

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

yes  pending  no

**Note:**  
Section C may  
be duplicated to  
accommodate a  
larger list of  
receiving waters

## **C. Names of (Presently Known) Receiving Waters**



**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Watershed Management  
**BRP WM 08A NPDES Stormwater General Permit**  
**Notice of Intent for Discharges from Small Municipal Separate  
Storm Sewer Systems (MS4s)**

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#### **D. Stormwater Management Program Summary**

##### **1. Public Education:**

1001

BMP ID #

Post links to EPA / DEP  
Strmwtr info on website

H.R. Robert Tucker

Responsible Dept./Person Name

Summer 04

Specify Measurable Goal

1002

BMP ID #

Insert info on SW pollution  
reduction in customer billings

H.R. Robert Tucker

Responsible Dept./Person Name

Spring 04

Specify Measurable Goal

1003

BMP ID #

Public notification of volunteer  
clean-up events

H.R. Robert Tucker

Responsible Dept./Person Name

Continue current practice

Specify Measurable Goal

1004

BMP ID #

Provide info on proper use of  
lawn products, pet waste,etc.

H.R. Robert Tucker

Responsible Dept./Person Name

Summer 04

Specify Measurable Goal

1005

BMP ID #

Translate SW info to Spanish  
and Khmer languages

H.R. Robert Tucker

Responsible Dept./Person Name

Spring 05

Specify Measurable Goal

##### **2. Public Participation:**

2001

BMP ID #

Encourage public involvement  
in SW pollution prevention

Lynn Water & Sewer  
Commission

Set as an Agenda item by  
Spring 04

2002

BMP ID #

Discuss feasibility of Public/  
LWSC SW Management panel

Lynn Water & Sewer  
Commission

Set as an Agenda Item by  
Summer 04

2003

BMP ID #

Discuss feasibility of student  
drain stenciling program

Lynn Water & Sewer  
Commission

Set as an Agenda Item by  
Summer 04

2004

BMP ID #

Discuss feasibility of creating a  
watershed committee

Lynn Water & Sewer  
Commission

Set as an Agenda Item by  
Summer 04

2005

BMP ID #

Discuss financial support for  
SW committees, programs, etc

Lynn Water & Sewer  
Commission

Set as an Agenda Item by  
Winter 03-04



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**D. Stormwater Management Program Summary (Cont.)**

**3. Illicit Discharge Detection and Elimination:**

<u>3001</u> BMP ID #	<u>Engineering</u> <u>Joan Savia</u> Responsible Dept./Person Name	<u>Update map by Winter 03-04</u> Specify Measurable Goal
<u>Update existing LWSC Drain/Outfall map</u>		
<u>3002</u> BMP ID #	<u>Engineering</u> <u>Neal Johnson</u> Responsible Dept./Person Name	<u>Continue current practice</u> Specify Measurable Goal
<u>Monitor Industrial Users through IPP program</u>		
<u>3003</u> BMP ID #	<u>Engineering</u> <u>Neal Johnson</u> Responsible Dept./Person Name	<u>Identify suspected sources by Summer 04</u>
<u>Sample/ T V downstream of suspected illicit dischargers</u>		
<u>3004</u> BMP ID #	<u>Engineering</u> <u>Neal Johnson</u> Responsible Dept./Person Name	<u>Develop fine system by Fall 04</u> Specify Measurable Goal
<u>Develop and implement a fine system for illicit dischargers</u>		
<u>3005</u> BMP ID #	<u>Engineering</u> <u>Anthony Marino</u> Responsible Dept./Person Name	<u>Continue current practice</u> Specify Measurable Goal
<u>Enforce LWSC rules prohibiting illicit discharges</u>		

**4. Construction Site Runoff Control:**

<u>4001</u> BMP ID #	<u>Engineering</u> <u>Anthony Marino</u> Responsible Dept./Person Name	<u>Continue current practice</u> Specify Measurable Goal
<u>Enforce current rules for const. site SW runoff</u>		
<u>4002</u> BMP ID #	<u>Engineering</u> <u>Anthony Marino</u> Responsible Dept./Person Name	<u>Spring 04</u> Specify Measurable Goal
<u>Develop procedures regarding info received by the public</u>		
<u>4003</u> BMP ID #	<u>Engineering</u> <u>Anthony Marino</u> Responsible Dept./Person Name	<u>Continue current practice</u> Specify Measurable Goal
<u>Review all const. site plans before issuing permits</u>		
<u>4004</u> BMP ID #	<u>Engineering</u> <u>Anthony Marino</u> Responsible Dept./Person Name	<u>Develop system by Summer 04</u> Specify Measurable Goal
<u>Develop fine system for non-compliance of SW runoff rules</u>		
<u>BMP ID #</u>		
<u>Specify Best Management Practice</u>	<u>Responsible Dept./Person Name</u>	<u>Specify Measurable Goal</u>



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### D. Stormwater Management Program Summary (Cont.)

#### 5. Post Construction Runoff Control:

5001

BMP ID #

Require separate sanitary and SW sewer systems

Engineering Anthony Marino

Responsible Dept./Person Name

Continue current practice

Specify Measurable Goal

5002

BMP ID #

Maintain pre development SW runoff conditons

Engineering Anthony Marino

Responsible Dept./Person Name

Continue current practice

Specify Measurable Goal

5003

BMP ID #

Maintain detention ponds, swales, catch basins, etc

Sewer Dept Anthony Capano

Responsible Dept./Person Name

Continue current practice

Specify Measurable Goal

5004

BMP ID #

Biannual street sweeping

Lynn DPW Mike Donovan

Specify Best Management Practice

Responsible Dept./Person Name

Continue current practice

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

#### 6. Municipal Good Housekeeping:

6001

BMP ID #

Implement 5 month rotating street sweeping schedule

Lynn DPW Larry Donahue

Responsible Dept./Person Name

Continue cuurent practice

Specify Measurable Goal

6002

BMP ID #

Annual catch basin cleaning

Sewer Dept. Anthony Capano

Specify Best Management Practice

Responsible Dept./Person Name

Continue current practice

Specify Measurable Goal

6003

BMP ID #

Repair damaged catch basins

Sewer Dept. Anthony Capano

Specify Best Management Practice

Responsible Dept./Person Name

Continue current practice

Specify Measurable Goal

6004

BMP ID #

Maintain brooks and drain conduits

Sewer Dept. Anthony Capano

Responsible Dept./Person Name

Continue current practice

Specify Measurable Goal

6005

BMP ID #

Proper disposal of catch basin and brook cleaning debris

Sewer Dept. Anthony Capano

Responsible Dept./Person Name

Continue current practice

Specify Measurable Goal



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**Notice of Intent for Discharges from Small Municipal Separate**  
**Storm Sewer Systems (MS4s)**

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#### **D. Stormwater Management Program Summary (cont.)**

##### **7. BMPs for Meeting TMDL:**

7001

BMP ID #

Create pamphlet regarding  
vehicle washing SW pollution

H.R. Robert Tucker

Responsible Dept./Person Name

Winter 04-05

Specify Measurable Goal

7002

BMP ID #

Develop training mtl's. for  
Municipal Orgs. for SW sop's

Engineering Neal Johnson

Responsible Dept./Person Name

Winter 04-05

Specify Measurable Goal

7003

BMP ID #

Develop SW training mtl's for  
restaraunts and businesses

Engineering Neal Johnson

Responsible Dept./Person Name

Spring 04

Specify Measurable Goal

7004

BMP ID #

Develop procedures for const.  
site inspections

Engineering Anthony Marino

Responsible Dept./Person Name

Summer 04

Specify Measurable Goal

7005

BMP ID #

Develop septic system  
inspection program

Engineering Neal Johnson

Responsible Dept./Person Name

Spring 05

Specify Measurable Goal

#### **E. Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed Name

Stephen L. Smith

Exec. Dir. ✓

Signature

SL Smith

7/29/03



**Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management**

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## BRP WM 08A NPDES Stormwater General Permit Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

## F. Example Storm Water Management Program TIME FRAMES

