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Municipality/Organization: Town of North Hampton, N.H.

EPA NPDES Permit Number: NHR 041024

**Annual Report Number
& Reporting Period:** April 1, 2012 – March 31, 2013

NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2013)

Part I. General Information

Contact Person: Paul Apple

Title: Town Administrator

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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:



Printed Name: Paul Apple

Title: Town Administrator

Date:

3/1/13

Part II. Self-Assessment

The Town of North Hampton, NH has completed the required self-assessment and has determined that our municipality is in compliance with all permit conditions.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 11
1-1	Brochures & fact sheets	Building Dept./ Kevin Kelley	Keep materials current and up to date	Fact sheets are available at town offices, library and other public buildings.	Fact sheets, brochures are available at Town Offices, Web Site, Town Clerk, Library and other public buildings.
1-2	Web Site	Public Works Director/John Hubbard	Keep residents up to date on current activities	Public notices posted on WEB Site, Bulletin Board and news paper, for activities held.	Public notices for Household Hazardous Waste, Bulky Goods Day, as well as other events are posted on Web site, Local Newspaper, and Community Newsletters.
1-3	Storm water Hotline	Public Works Director/John Hubbard	For citizens reporting of polluters	Maintain and up date forms and address issues if they arise.	Continue to monitor Hot Line for any reports from citizens, none to date.
1-4	Signs for Streams	Public Works Director/John Hubbard	Make public aware of the local water resources	North Hampton Community News Letter is published 4 times a year which contains up to date info on water resources and environmental issues.	North Hampton Community News Letter is published 4 times a year which contains up to date info on water resources and environmental issues.

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 11
2-5	Volunteer water quality monitoring	Conservation Commission	Create a baseline data base for water quality	Progress in identifying the sources of bacterial contamination in the Little River was made. Corrective actions were immediately taken, and continued monitoring of the water quality will be conducted.	The Winnicut and Little Rivers have a comprehensive water bacterial testing project to identify contamination sources. Supported by a \$10,000.00 budget line item to pay for testing.
2-6	Storm Drain Stenciling	Public Works Director /John Hubbard	Make public aware that storm drains are not to be used for waste oil	North Hampton Community Newsletter has featured articles on dumping in storm drains	Responses from Town Survey showed favorable support by over 90% for continuing our efforts to protect and preserve the Towns natural resources such as its Rivers, Ponds, Streams, wildlife habitat and its rural character.
2-7	Community cleanup	Conservation Commission	Clean up the beach & around storm drains	Blue Ocean Society in cooperation with NHDES and residents have conduct beach and road clean ups semiannually and on an as needed basis.	Blue Ocean Society in cooperation with NHDES conducts monthly beach cleanups of North Hampton State Beach. Volunteers ranging from 4 - 30 people have attended for clean ups. Collecting 10-35 lbs of debris as part of the Regional Adopt A-Beach program.
2-23	Public hearings for storm water programs	Planning Board	Have public hearings per NH RSA 91A	Public hearings were held on water aquifer preservation and safety of water supply.	“Public Visioning Sessions” was held on Sept.29, 2012. Topics of discussion: Role of vision and future land use chapter of the Master Plan, Route 1 corridor recommendations, link to: Future Land use, Community/Recreational Services/Municipal Complex

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 11
3-8	Storm water GIS map	Public Works Director /John Hubbard	Locate storm drains and outfalls	Work continues on marking and identifying drains and outfalls that need upgrading.	Work continues on marking and identifying drains and outfalls that need upgrading.
3-9	Zoning Regulations	Planning Board	Set standard for storm runoff	Work continues to maintain and update publications and standards for storm water runoff. Drainage improvement projects were completed.	Blasting Ordinance to protect water quality and quantity of major aquifers and private wells on which we all depend for drinking water is being proposed.
3-10	Training for Public employees	Public Works Director /John Hubbard	Educate the public employees	Train new employees and conduct annual training as needed.	Attend Mountain of Demonstration (New Equipment Showcase and demonstrations) to learn new techniques and methods of operation.
3-11	Hazardous waste day	Public Works Director /John Hubbard	Remove waste oils, antifreeze and pesticides	Annual hazardous waste day held in May and Oct as well as Bulky Goods collection.	Annual hazardous waste day held on May 19 and Sept 22 as well as Bulky Goods collection on May 12 and Oct 20.

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 11
4-12	Ordinance for Storm water & erosion runoff	Planning Board	Site plan review standards	Encouraging more green development projects with LID considerations	Control regulation site plan for developers established.
4-13	Inspection procedures	Building Dept./Kevin Kelley	Inspection & Enforcement for water quality impacts	Continue to inspect and enforce rules and fines for violators	Inspect failed septic system at Shel AI campgrounds to insure repair is completed and re-inspected.
4-14	Penalties	Planning Board	Set fine levels & legal procedures for enforcement	Comply with State RSA'S 676:17, apply fines as necessary.	Comply with State RSA'S 676:17, apply fines as necessary.

5. Post-Construction Storm water Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 11
5-15	Update Master Plan	Planning Board	Guide Growth away from sensitive wetlands	North Hampton Forever continues to preserve the rural character and heritage, thru conservation measures.	Master Plan review-the following chapters have been completed: the Environmental Conservation and Preservation Chapter, The Recreation Chapter, and Transportation Chapter, work continues on other chapters.
5-16	Update buffer strip requirements	Planning Board	Preserve open space and minimize soil disturbance	73.4 Acres Corbett conservation land purchased adding to the protection of the Winnicut River watershed and aquifer protection.	Warrant Article for 52 Acres of land known as the Governor Dale Farm to be placed in conservation land use. Eliminating Work Force Housing Project of 53 lot subdivision if passed.
5-17	Rules for storm water detention	Planning Board	Reduce sedimentation to local water bodies	Our survey responses set a clear mandate for the Conservation Commission and the Town to continue its current programs for protecting precious drinking water supplies and for preserving open land, wetland aquifers and buffers.	Applied for Grant for proposed BMP improvements for parking lots and rain garden installation in 5 locations throughout Town
5-18	Vegetative practices	Planning Board	Landscaping: grassy swales, filter strips, & artificial wetlands	Highway Dept conducted downed brush removal and thinning of brush in swales, also dredging of ditches was conducted to allow better run off with less sediment.	Public Works Dept improved drainage, erosion control, and road shoulder run off by installing new precast concrete headwalls, installing new under road culvert, and installing guard rail system on North Rd
5-24	Review existing storm water ordinance in site regs. To include projects of land disturbance that are equal to or greater than one acre	Planning Board	Add procedures for long term operations and maintenance of controls	Monitor site plans for Green and LID applications during projects of land disturbance.	Continue to insure BMP's are followed during pre-construction projects prior to approval.

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 11
6-19	Catch Basin cleaning	Public Works Director /John Hubbard	Keep basins clean and functioning	Conducted spot inspection on catch basins and cleaned as needed	Conducted spot inspection on catch basins and cleaned as needed on 5/2/12 and 5/3/12 cleaning 115 basins with vacuum truck from contractor.
6-20	Street sweeping	Public Works Director /John Hubbard	Reduce sand and floatable	Sweeping of roads was conducted in April with satisfactory results.	. Sweeping of roads was conducted on May 1&2&3 with satisfactory results.
6-21	Sand and salt storage	Public Works Director /John Hubbard	Store sand and salt inside covered buildings	Monitoring salt shed for any drainage or run off issues. Built a shed for residents' sand/salt storage keeping it out of the weather.	Monitoring salt shed for any drainage or run off issues.
6-25	Employee training on maintenance and prevention	Public Works Director /John Hubbard	Create an operations manual for the staff	Refresher training continues on an as needed basis.	Refresher training continues on an as needed basis.