



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

W041061

Transmittal Number

BRP WM 08A NPDES Stormwater General Permit

**Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)**

Facility ID (if known)

A. Instructions

Important:
When filling out
forms on the
computer, use
only the tab key
to move your
cursor - do not
use the return
key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

Town of Oxford

Name

325 Main Street

Mailing Address

Oxford

City/Town

508-987-6006

Telephone Number

MA

State

Email (if available)

2. Municipality Name

Oxford

City/Town

3. Legal Status:

☐ Federal

☒ City/Town

☐ State

☐ Tribal

☐ Private

☐ Other public entity:

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

State Highway Maintenance Depot - Located at Exit 5 on Rte. 395

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

☒ yes

☐ pending

☐ no



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B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☐ yes ☒ pending ☐ no

Note:
Section C may
be duplicated to
accommodate a
larger list of
receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Swale to unnamed wetland to golf course pond Name	1 Number	☐ Yes ☒ No	Specify
Outfalls to wetland to Texas Pond Name	4 Number	☒ Yes ☐ No	Noxious Aquatic Plants Specify
Outfalls to wetland to French River Name	8 Number	☒ Yes ☐ No	Metals Specify
French River Name	21 Number	☒ Yes ☐ No	Metals Specify
Outfalls to intermittent stream to French River Name	7 Number	☒ Yes ☐ No	Metals Specify
Outfall to State drainage system (400 feet south of Clover Street and Rte. 12) Name	1 Number	☐ Yes ☒ No	Specify
Outfall to State drainage system (End of Harvard Street off of Old Worcester Road) Name	1 Number	☐ Yes ☒ No	Specify
Outfall to State drainage system (Industrial Park West at Rte. 12) Name	1 Number	☐ Yes ☒ No	Specify
Outfall to State drainage system (Norwood Court at Rte 12) Name	1 Number	☐ Yes ☒ No	Specify
Swale to piped outfall to unnamed pond to French River Name	1 Number	☒ Yes ☐ No	Metals Specify



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C. Names of (Presently Known) Receiving Waters (cont.)

Outfall to swale to intermittent stream to wetland to Little River in the Town of Charlton Name	1 Number	☒ Yes ☐ No	Metals Specify
Carbuncle Pond Name	1 Number	☐ Yes ☒ No	Specify
Wellington Brook Name	1 Number	☐ Yes ☒ No	Specify
Swales to wetland to Wellington Brook Name	4 Number	☐ Yes ☒ No	Specify
Outfalls to intermittent streams to wetland to Wellington Brook Name	4 Number	☐ Yes ☒ No	Specify
Little River Name	1 Number	☒ Yes ☐ No	Metals Specify
Swale to intermittent stream to wetland to Little River Name	3 Number	☒ Yes ☐ No	Metals Specify
Hudson Pond Name	1 Number	☒ Yes ☐ No	Noxious Aquatic Plants Specify
Outfalls to intermittent stream to Hudson Pond Name	1 Number	☒ Yes ☐ No	Noxious Aquatic Plants Specify
Outfalls to intermittent stream to Eames Pond Name	1 Number	☐ Yes ☒ No	Specify
Swales to McKinstry Pond Name	2 Number	☒ Yes ☐ No	Noxious Aquatic Plants Specify
Outfalls to McKinstry Pond Name	2 Number	☒ Yes ☐ No	Noxious Aquatic Plants Specify
Outfall to unnamed pond to swale to wetland to McKinstry Pond Name	1 Number	☒ Yes ☐ No	Noxious Aquatic Plants Specify
Outfall to Barren Hollow Stream Name	4 Number	☐ Yes ☒ No	Specify
Outfalls to wetland to Lowes Pond Name	5 Number	☒ Yes ☐ No	Noxious Aquatic Plants Specify
Lowes Pond Name	3 Number	☒ Yes ☐ No	Noxious Aquatic Plants Specify
Lowes Brook Name	5 Number	☐ Yes ☒ No	Specify



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C. Names of (Presently Known) Receiving Waters (cont.)

Swales to Lowes Brook Name	3 Number	☐ Yes ☒ No	Specify
Outfalls to wetland to Lowes Brook Name	8 Number	☐ Yes ☒ No	Specify
Swale to intermittent stream to Buffumville Lake in the Town of Charlton Name	1 Number	☒ Yes ☐ No	Noxious Aquatic Plants Specify
Outfall to unnamed wetland (Federal Hill Road near the airport by pole #54) Name	1 Number	☐ Yes ☒ No	Specify
Outfall to unnamed wetland (Linwood Street at Colony Avenue) Name	1 Number	☐ Yes ☒ No	Specify
Outfall to unnamed wetland (Industrial Park East on Town Forest Road at cul-de-sac) Name	1 Number	☐ Yes ☒ No	Specify
Outfalls to intermittent streams to Robinson Pond Name	3 Number	☒ Yes ☐ No	Noxious Aquatic Plants Specify

D. Stormwater Management Program Summary

1. Public Education:

1A BMP ID # Develop Stormwater Section of Town Website Specify Best Management Practice	Highway Department and Town Website Manager(s) Responsible Dept./Person Name	Measure number of hits annually. Specify Measurable Goal
1B BMP ID # Develop and Broadcast Stormwater Presentation on Local Cable Network Specify Best Management Practice	Highway Department and Conservation Commission Responsible Dept./Person Name	Cable TV tapes of shows. Specify Measurable Goal
1C BMP ID # Distribute Brochures and Fact Sheets to Businesses and Residents Specify Best Management Practice	Highway Department and Conservation Commission Responsible Dept./Person Name	Number of articles and copies of materials. Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

1D

BMP ID #

Develop Stormwater
Management Video

Specify Best Management Practice

Highway Department and
Conservation Commission

Responsible Dept./Person Name

Number of rentals.

Specify Measurable Goal

1E

BMP ID #

Develop a Poster Display
Regarding Stormwater Issues

Specify Best Management Practice

Highway Department and
Conservation Commission

Responsible Dept./Person Name

List of display locations.

Specify Measurable Goal

2. Public Participation:

2A

BMP ID #

Mark Storm Drains with
Buttons or Stencils

Specify Best Management Practice

Highway Department,
Conservation Commission,
and Volunteers

Responsible Dept./Person Name

50 % of storm drains marked
by year 5 with door hangers
placed in associated
neighborhoods.

Specify Measurable Goal

2B

BMP ID #

Establish a Storm Water
Telephone Hotline

Specify Best Management Practice

Highway Department and
Town Website Manager(s)

Responsible Dept./Person Name

Record number of phone calls
to hotline, copies of articles.

Specify Measurable Goal

2C

BMP ID #

Conduct River, Stream, and
Pond Cleanups

Specify Best Management Practice

Highway Department,
Conservation Commission,
and Volunteers

Responsible Dept./Person Name

Cleaner streams as
documented by before and
after photographs.

Specify Measurable Goal

2D

BMP ID #

Establish a Native Tree and
Shrub Planting Program

Specify Best Management Practice

Highway Department,
Conservation Commission,
and Volunteers

Responsible Dept./Person Name

Record the number, location
and kind of tree or shrub
planted.

Specify Measurable Goal

2E

BMP ID #

Establish a Classroom
Education Program

Specify Best Management Practice

Conservation Commission

Responsible Dept./Person Name

Classroom education program
implemented by year 5.

Specify Measurable Goal

2F

BMP ID #

Prepare Press Releases

Specify Best Management Practice

Highway Department and
Conservation Commission

Responsible Dept./Person Name

Copies of press articles.

Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

3A

BMP ID #

Develop Town Storm Drain
Outfall Map

Specify Best Management Practice

Highway Department,
Planner/Engineer, Outside
Resources (possibly
Worcester Polytech)

Responsible Dept./Person Name

All outfalls mapped by year 5.
Specify Measurable Goal

3B

BMP ID #

Develop Illicit Discharge
Prohibition Ordinance

Specify Best Management Practice

Planning Board and Board of
Health

Responsible Dept./Person Name

Obtain authorization to control
inputs to the municipal
drainage system. Bylaw at
Town meeting by end of year
2.
Specify Measurable Goal

3C

BMP ID #

Develop Illicit Discharge
Detection and Elimination Plan
and Implement Activities

Specify Best Management Practice

Highway Department, Planning
Board, and Board of Health

Responsible Dept./Person Name

All outfalls examined by year
4. Sources traced and
conclusion documented within
one year of discovery.
Specify Measurable Goal

3D

BMP ID #

Incorporate Information on
Illicit Discharges into Public
Education and Outreach
Topics

Specify Best Management Practice

Board of Health

Responsible Dept./Person Name

Copies of materials.
Specify Measurable Goal

3E

BMP ID #

Identify Department to Take
Stormwater Calls

Specify Best Management Practice

Highway Department and
Board of Health

Responsible Dept./Person Name

Log of complaints and actions
taken.
Specify Measurable Goal

4. Construction Site Runoff Control:

4A

BMP ID #

Develop Erosion Control
Regulation

Specify Best Management Practice

Planning Board, Board of
Health, and Conservation
Commission

Responsible Dept./Person Name

Bylaw at Town meeting by end
of year 3.
Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

4B

BMP ID #

Conduct Inspections for
Erosion Controls

Specify Best Management Practice

Planning Board, Highway
Department, and Consultant
Responsible Dept./Person Name

Inspection checklist and
documented inspections.
Specify Measurable Goal

4C

BMP ID #

Identify Department to Take
Stormwater Calls

Specify Best Management Practice

Planning Board and Highway
Department
Responsible Dept./Person Name

Record number of phone calls
to hotline, copies of
advertisements.
Specify Measurable Goal

5. Post Construction Runoff Control:

5A

BMP ID #

Develop BMP Regulation

Specify Best Management Practice

Planning Board and Selectmen
Responsible Dept./Person Name

Bylaw at Town meeting by end
of year 2.
Specify Measurable Goal

5B

BMP ID #

Develop and Implement
Inspection Program

Specify Best Management Practice

Planning Board, Highway
Department, and Consultant
Responsible Dept./Person Name

Retain copies of maintenance
reports received annually, plus
records of inspections
completed and results.
Specify Measurable Goal

6. Municipal Good Housekeeping:

6A

BMP ID #

Clean Catch Basins

Specify Best Management Practice

Highway Department

Responsible Dept./Person Name

Clean all catch basins.
Specify Measurable Goal

6B

BMP ID #

Sweep Streets in Town

Specify Best Management Practice

Highway Department

Responsible Dept./Person Name

Priority plan of sweeping
based on water quality impact.
Volume of sweepings
collected.
Specify Measurable Goal

6C

BMP ID #

Develop an Inspection and
Maintenance Plan

Specify Best Management Practice

Highway Department

Responsible Dept./Person Name

Written schedule and records
of inspections and
maintenance.
Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

6D

BMP ID #

Continue Existing Pollution
Prevention and Good
Housekeeping Practices at the
Highway Garage
Specify Best Management Practice

Highway Department
Responsible Dept./Person Name

Ensure existing practices are
continued.
Specify Measurable Goal

6E

BMP ID #

Evaluate Alternative Vehicle
Washing Options at the
Highway Garage
Specify Best Management Practice

Highway Department and
Consultant
Responsible Dept./Person Name

New method for handling
vehicle wash water at the site
by the end of year 2.
Specify Measurable Goal

6F

BMP ID #

Evaluate Pollution Prevention
BMPs for the Fueling Station at
the Highway Garage
Specify Best Management Practice

Highway Department and
Consultant
Responsible Dept./Person Name

As-built sketches or plans and
photos.
Specify Measurable Goal

6G

BMP ID #

Evaluate Municipal Facilities
Throughout Town for Potential
Stormwater Impacts
Specify Best Management Practice

Highway Department and
Consultant
Responsible Dept./Person Name

As-built sketches or plans and
photos.
Specify Measurable Goal

6H

BMP ID #

Ensure Proper Waste Disposal
in Town for Hazardous and
Special Wastes
Specify Best Management Practice

Highway Department and
Board of Health
Responsible Dept./Person Name

Document quantity of wastes
collected annually.
Specify Measurable Goal

6I

BMP ID #

Ensure Water Quality
Improvements are Considered
for Flood Projects.
Specify Best Management Practice

Highway Department
Responsible Dept./Person Name

Records of Flood Control
Projects
Specify Measurable Goal

6J

BMP ID #

Conduct Town Employee
Stormwater Training
Specify Best Management Practice

Town Administrator, Highway
Department, Police and Fire
Departments, and Consultant
Responsible Dept./Person Name

Attendance sheet and copy of
program.
Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

7. BMPs for Meeting TMDL:

7A

BMP ID #

Develop a Water Quality
Strategy for 303d Waters
Specify Best Management Practice

Town Engineer & Consultant
Responsible Dept./Person Name

Summary of existing pollution
prevention efforts, future
needs, and responsible
parties. Copy of surface water
quality strategic plan.
Specify Measurable Goal

7B

BMP ID #

Implement BMPs from Water
Quality Strategy
Specify Best Management Practice

Town Engineer, Consultant, &
Town Departments (to be
determined)
Responsible Dept./Person Name

Photographs, logs, and BMP
descriptions for completed
efforts and water quality
improvements.
Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Dennis A. Power, Town Manager

Printed Name

Signature

Date

30 Jul 03



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F. Storm Water Management Program TIME FRAMES

BMP ID #	PERMIT YEAR ONE		PERMIT YEAR TWO		PERMIT YEAR THREE		PERMIT YEAR FOUR		PERMIT YEAR FIVE		Next Permit										
	Spring 03	Summer 03	Fall 03	Winter 03-04	Spring 04	Summer 04	Fall 04	Winter 04-05	Spring 05	Summer 05		Fall 05	Winter 05-06	Spring 06	Summer 06	Fall 06	Winter 06-07	Spring 07	Summer 07	Fall 07	Winter 07-08
1A																					
1B																					
1C																					
1D																					
1E																					
2A																					
2B																					
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3C																					
3D																					
3E																					
4A																					
4B																					
4C																					
5A																					
5B																					
6A	Ongoing under existing operations																				
6B																					
6C	Ongoing under existing operations																				
6D																					
6E	Ongoing under existing operations																				
6F																					
6G	Ongoing under existing operations																				
6H																					
6I	Ongoing under existing operations																				
6J																					
7A																					
7B																					