

MAR 04 1061



Hand-enter Your Transmittal Number

W 040625

Your unique Transmittal Number can be accessed online: <http://www.state.ma.us/scripts/dep/trasmfrm.stm> or call DEP's InfoLine at 617-338-2255 or 800-462-0444 (from 508, 781, and 978 area codes).

Massachusetts Department of Environmental Protection Transmittal Form for Permit Application and Payment

1. Please type or print. A separate Transmittal Form must be completed for each permit application.

2. Make your check payable to the Commonwealth of Massachusetts and mail it with a copy of this form to:
DEP, P.O. Box 4062, Boston, MA 02211.

3. Three copies of this form will be needed.

Copy 1 - the original must accompany your permit application.

Copy 2 must accompany your fee payment.
Copy 3 should be retained for your records

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to DEP, P.O. Box 4062, Boston, MA 02211

For DEP Use Only
Permit No. _____
Rec'd Date _____
Reviewer _____

A. Permit Information

MS4 General Permit

NPDES MS4 Stormwater General Permit

Name of Permit Category

JUL 24 2003

B. Applicant Information - Firm or Individual

MUNICIPAL ASSISTANCE UNIT

Town of Sharon, Massachusetts

Name of Firm - Or, if party needing this approval is an individual enter name below:

Hooper

Eric

R

Last Name of Individual

First Name of Individual

MI

217 Rear South Main Street

Street Address

Sharon

MA

02067

(781)784-1525

City/Town

State

Zip Code

Telephone # and extension

Peter M. O'Cain

sharondpw@yahoo.com

Contact Person

e-mail address (optional)

C. Facility, Site or Individual Requiring Approval

Town of Sharon

Name of Facility, Site or Individual

217 Rear South Main Street

Street Address

Sharon

DEP Facility Number (if Known)

sharondpw@yahoo.com

e-mail address (optional)

MA

02067

(781)784-1525, ext 16

City/Town

State

Zip Code

Telephone # and extension

D. Application Prepared by (if different from Section B)

Name of Firm Or Individual

Address

City/Town

State

Zip Code

Telephone # and extension

Contact Person

LSP Number (21E only)

E. Permit - Project Coordination

Is this project subject to MEPA review? ☐ yes ☒ no If yes, enter the project's EOE file number - assigned when an Environmental Notification Form is submitted to the MEPA unit: EOE file number _____

Is an Environmental Impact Report Required? ☐ yes ☒ no

Is this application part of a larger project for which two or more DEP permits are being or will be sought? ☐ yes ☒ no

List any other DEP permits that apply to this project:

Permit Category

MS4 General Permit

Date of Submission (tentative or actual)

July 9, 2003

Transmittal # if application already submitted

W040625

F. Amount Due

Special Provisions:

- ☒ Fee Exempt* (city, town or municipal housing authority) (state agency if fee is \$100 or less)
☐ Hardship Request - payment extensions according to 310 CMR 4.04(3)(c)
☐ Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)

*There are no fee exemptions for 21E, regardless of applicant status

Check Number

Dollar Amount

Date

Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to:
DEP, P.O. Box 4062, Boston, MA 02211



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

W040625

Transmittal Number

BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

Facility ID (if known)

A. Instructions

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

Eric R. Hooper, Superintendent, Town of Sharon Department of Public Works

Name

217 Rear South Main Street

Mailing Address

Sharon

City/Town

MA

State

(781) 784-1525

Telephone Number

sharondpw@yahoo.com

Email (if available)

2. Municipality Name

Town of Sharon

City/Town

3. Legal Status:

☐ Federal

☒ City/Town

☐ State

☐ Tribal

☐ Private

☐ Other public entity:

Town

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

N/A

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

☒ yes

☐ pending

☐ no

B. Applicant Information (cont.)



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
**Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)**

W040625
Transmittal Number

Facility ID (if known)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☒ yes ☐ pending ☐ no

Note:
Section C may
be duplicated to
accommodate a
larger list of
receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Mann's Pond	3	☒ Yes ☐ No	Turbidity
Name	Number		Specify
Beaver Brook	3	☒ Yes ☐ No	Organic enrichment/Low DO
Name	Number		Specify
Massapoag Brook	5	☒ Yes ☐ No	Nutrients
Name	Number		Specify
Devil's Brook	1	☒ Yes ☒ No	Specify
Name	Number		
Sucker Brook	2	☐ Yes ☒ No	Specify
Name	Number		
Billings Brook	2	☐ Yes ☒ No	Specify
Name	Number		
Carworks Brook	3	☐ Yes ☒ No	Specify
Name	Number		
Sawmill Brook	2	☐ Yes ☒ No	Specify
Name	Number		
Name	Number	☐ Yes ☒ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify

D. Stormwater Management Program Summary



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

W040625
Transmittal Number

Facility ID (if known)

1. Public Education:

1 BMP ID # Design & distribute S/W educational brochures	S/W Manager: Peter O'Cain Water Dept: Dave Masciarelli	Mailing list of all households contacted
2 BMP ID # Recruit volunteers from educational mailing	Conservation Commission: Greg Meister	List of volunteers Specify Measurable Goal
3 BMP ID # Create Stormwater Hotline, include in mailing	Conservation Comm: Greg Meister	Have hotline number in brochure included in water bill
4 BMP ID # Educate students Specify Best Management Practice	Teachers, Conservation Comm, Stormwater Manager	Introduce in science Classrooms
5 BMP ID # Create tributary signage Specify Best Management Practice	Highway Department: Bill Petipas	Completion of signs within 3 years.

2. Public Participation:

6 BMP ID # Encourage public participation through adverts and brochures	Stormwater Manager: Peter O'Cain/Water Dept: Masciarelli	Make Public notices as required
7 BMP ID # Stencil storm drains	Volunteers/Highway Dept., Bill Petipas	Stencil all Ms4 catch basins and monitor stencils
8 BMP ID # Organize Community clean- ups of tributaries.	Conservation Commission: Greg Meister	At least one clean-up per year
9 BMP ID # Residents assist with by-law enforcement	Volunteers, Stormwater Manager: Peter O'Cain	Residents report violations Specify Measurable Goal
10 BMP ID # Initiate "Adopt A Drain" programs/stream monitoring	Volunteers identified from mailings	Record number of drains adopted

D. Stormwater Management Program Summary (Cont.)



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

W040625

Transmittal Number

Facility ID (if known)

3. Illicit Discharge Detection and Elimination:

<u>11</u> BMP ID # Storm water management and illicit discharge by-law	<u>Board of Selectmen, Town Engineer: Peter O'Cain</u>	<u>Town adopts by-law with prohibiting non-SW discharges</u>
<u>12</u> BMP ID # Develop storm sewer map with outfalls	<u>GIS Coord: April Forsman Town Engineer: Peter O'Cain</u>	<u>Map of MS4 outfalls</u>
<u>13</u> BMP ID # Develop Plan to detect and address non S/W discharge	<u>Conservation Commission: Greg Meister</u>	<u>Plan developed Specify Measurable Goal</u>
<u>14</u> BMP ID # Identify and doc suspected illicit discharges	<u>ConComm,ission, volunteers, DEP</u>	<u>Keep record of suspected sites and contact DEP</u>
<u>15</u> BMP ID # Monitor accomplishment of goals of reducing illicit dis	<u>Town Engineer: Peter O'Cain Responsible Dept./Person Name</u>	<u>Create spreadsheet with goals and percentage completed</u>

4. Construction Site Runoff Control:

<u>16</u> BMP ID # Include E&S BMP's/req's in all applicable Town regs.	<u>Planning, Zoning, BOH, Con- Com/Town Engineer</u>	<u>Regs modified and accepted by all applicable Boards.</u>
<u>17</u> BMP ID # Include construction E&S plan as part of plan review	<u>Planning/Zoning/BOH Responsible Dept./Person Name</u>	<u>approval of modified regulations</u>
<u>18</u> BMP ID # Inspect site for E&S Problems and	<u>Conservation Commission: Greg Meister</u>	<u>Record inspections and Enforcement issues</u>
<u>19</u> BMP ID # Create sanctions to ensure compliance with E&S req's	<u>ConComm, Board of Selectmen, Town Engineer</u>	<u>List of sanctions adopted by the Town.</u>
<u>20</u> BMP ID # Include construction site runoff on stromwater hot-line	<u>Residents/volunteers Responsible Dept./Person Name</u>	<u>Established hotline with phone records.</u>

D. Stormwater Management Program Summary (Cont.)



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

W040625

Transmittal Number

Facility ID (if known)

5. Post Construction Runoff Control:

21 BMP ID # P Board/Con-Com regs, BMP for Runoff Control + 1 acre	Planning Board, Con Comm: Greg Meister	Update regs, If needed, currently meeting DEP req's
22 BMP ID # Require operation and maint plans for ret/det basins	Planning Board/Town Engineer: Peter O'Cain	Include plan requirement in Planning regs and maint fee
23 BMP ID # In addition to BMP's develop community BMP's	Town Engineer: Peter O'Cain, Con Comm: Greg Meister	Make a list of community BMP's, if any
24 BMP ID # If community BMP's desired, add to appropriate regulations	Planning, Zoning, Con-Com Boards/Town Engineer	Additions to appropriate regulations
BMP ID #		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

6. Municipal Good Housekeeping:

25 BMP ID # Develop Municipal operation and maintenance plan	Superintendent of DPW: Eric Hooper	Completion of Plan Specify Measurable Goal
26 BMP ID # Implement operation and maintenance plan w/schedule.	Highway Dept/Bill Petipas Responsible Dept./Person Name	Maintain records of maintenance and compliance
27 BMP ID # Use E&S Controls for road repairs	Highway Dept: Bill Petipas, Con Comm, Greg Meister	Record work and erosion controls taken.
28 BMP ID # Fill drains in areas of equipment or cleaning	Highway Dept: Bill Petipas Responsible Dept./Person Name	Drain covered/filled in Specify Measurable Goal
29 BMP ID # Clean catch basins on regular schedule	Highway Dept: Bill Petipas Responsible Dept./Person Name	Maintain record of cleaning Specify Measurable Goal
BMP ID #	Specify Best Management Practice	

D. Stormwater Management Program Summary (cont.)



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

W040625

Transmittal Number

BRP WM 08A NPDES Stormwater General Permit

**Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)**

Facility ID (if known)

7. BMPs for Meeting TMDL:

26

BMP ID #

Does MS4 discharge into
impaired water body?

Highway Superintendent

Responsible Dept./Person Name

Show outfalls of MS4 into
impaired water bodies

27

BMP ID #

Identify whether pollutants are
discharging into MS4

Highway Superintendent

Responsible Dept./Person Name

Identify source of pollutants

28

BMP ID #

Ensure WLA met by
Stormwater BMPs

Highway Superintendent

Responsible Dept./Person Name

Determine if add'l Stormwater
BMPs needed

29

BMP ID #

Reduce pollutant discharges
coming thru MS4

Highway Superintendent

Responsible Dept./Person Name

Enforce Illicit discharge by-law
Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

NORMAN KATZ

Printed Name

Signature

Date

9/24/03



**BRP WM 08A NPDES Stormwater General Permit Notice of Intent
for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)
F. Example Storm Water Management Program TIME FRAMES**

Transmittal Number W040625

Facility ID (if known)

Page 1 of 1

[illegible]