



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

W037268

Transmittal Number

BRP WM 08A NPDES Stormwater General Permit

**Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)**

Facility ID (if known)

A. Instructions

Important:
When filling out
forms on the
computer, use
only the tab key
to move your
cursor - do not
use the return
key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

Town of West Boylston

Name

120 Prescott Street

Mailing Address

West Boylston

MA

City/Town

State

978-835-3490

Telephone Number

Email (if available)

2. Municipality Name

Town of West Boylston

City/Town

3. Legal Status:

☐ Federal

☒ City/Town

☐ State

☐ Tribal

☐ Private

☐ Other public entity:

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

Mass Highway (State Route 12), Metropolitan District Commission lands (Wachusett Reservoir and Wachusett Reservoir watershed)

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

☒ yes

☐ pending

☐ no



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B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☒ yes ☐ pending ☐ no

Note:
Section C may
be duplicated to
accommodate a
larger list of
receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____
Name _____	Number _____	☐ Yes ☐ No	Specify _____



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D. Stormwater Management Program Summary

1. Public Education:

1a

BMP ID #

Air stormwater message on
local cable channel

Sewer Department

Responsible Dept./Person Name

Air one new message for two
weeks quarterly

1b

BMP ID #

Add stormwater information to
Town's website

Sewer Department

Responsible Dept./Person Name

Complete update by the end of
the second permit year

1c

BMP ID #

Distribute/post non-point
source pollution posters

Sewer & Highway
Departments

Post in all schools and town-
owned buildings

1d

BMP ID #

Inform residents of Town's
recycling programs/schedules

Streets and Parks Department

Responsible Dept./Person Name

Distribute info. to all residents
by website

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

2. Public Participation:

2a

BMP ID #

Collect household hazardous
waste from residents

Board of Health

Responsible Dept./Person Name

Join in Holden's household
haz. waste coll. day twice/yr

2b

BMP ID #

Implement annual, volunteer
waterways clean-up day

Sewer & Highway
Departments

Hold waterways clean-up day
once per year

2c

BMP ID #

Develop storm drain stenciling
program

Sewer & Highway
Departments

Stencil 20% of catch basins
each year

2d

BMP ID #

Make SWMP available for
public review/comment

Sewer & Highway
Departments

Post SWMP on Town website,
in library, in Sewer Dept.

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

3a BMP ID # Map outfalls, receiving waters, and storm drain system	Sewer Department Responsible Dept./Person Name	Complete mapping by end of fifth permit year
3b BMP ID # Develop illicit discharge detection & elimination plan	Sewer & Highway Departments	Make recommendations for proposed plan
3c BMP ID # Review existing bylaws and regulations	Sewer Department Responsible Dept./Person Name	Determine whether existing bylaws/regs are adequate
3d BMP ID # Develop/modify general illicit discharge bylaw	Sewer Department Responsible Dept./Person Name	If necessary, propose recommen. for bylaw updates
3e BMP ID # Present bylaw for Town meeting action	Sewer & Highway Departments	Make presentations for Town meeting action, if necessary

4. Construction Site Runoff Control:

4a BMP ID # Review existing bylaws and regulations	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	Determine whether existing bylaws/regs are adequate
4b BMP ID # Develop/modify bylaws for construction site runoff	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	If necessary, propose recommen. for bylaw updates
4c BMP ID # Present bylaw for Town meeting action	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	Make presentations for Town meeting action, if necessary
4d BMP ID # Review existing site inspection practices	Planning Dept./ Zoning/ Building Inspect./Sewer	Determine whether existing practices are adequate
4e BMP ID # Develop/modify site inspection practices	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	If necessary, make recommen. for updating existing practices



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D. Stormwater Management Program Summary (Cont.)

5. Post Construction Runoff Control:

5a

BMP ID #

Review existing bylaws and
regulations

Planning Dept./ Zoning/
Building Inspect./Sewer Dept.

Determine whether existing
bylaws/regs are adequate

5b

BMP ID #

Develop/modify bylaws for
post-construction runoff

Planning Dept./ Zoning/
Building Inspect./Sewer Dept.

If necessary, propose
recommen. for bylaw updates

5c

BMP ID #

Present bylaw for Town
meeting action

Planning Dept./ Zoning/
Building Inspect./Sewer Dept.

Make presentations for Town
meeting action, if necessary

5d

BMP ID #

Review existing site inspection
practices

Planning Dept./ Zoning/
Building Inspect./Sewer Dept.

Determine whether existing
practices are adequate

5e

BMP ID #

Develop/modify site inspection
practices

Planning Dept./ Zoning/
Building Inspect./Sewer Dept.

If necessary, make recommen.
for updating existing practices

6. Municipal Good Housekeeping:

6a

BMP ID #

Sweep streets

Specify Best Management Practice

Streets & Parks Department

Responsible Dept./Person Name

Sweep all Town-owned streets
once per year

6b

BMP ID #

Clean catch basins

Specify Best Management Practice

Streets & Parks Department

Responsible Dept./Person Name

Clean all Town-owned catch
basins once per year

6c

BMP ID #

Train municipal employees at
each facility

Streets & Parks Department

Responsible Dept./Person Name

Target all applicable municipal
facilities

6d

BMP ID #

Perform follow-ups to ensure
required practices are met

Streets & Parks Department

Responsible Dept./Person Name

Target all applicable municipal
facilities

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice



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D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL:

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Paul Guida

Printed Name

Signature

Date

7/23/03

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F. Example Storm Water Management Program Time Frames

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F. Example Storm Water Management Program TIME FRAMES

BMP ID #	PERMIT YEAR ONE		PERMIT YEAR TWO			PERMIT YEAR THREE			PERMIT YEAR FOUR			PERMIT YEAR FIVE								
	Spring 03	Summer 03	Fall 03	Winter 03-04	Spring 04	Summer 04	Fall 04	Winter 04-05	Spring 05	Summer 05	Fall 05	Winter 05-06	Spring 06	Summer 06	Fall 06	Winter 06-07	Spring 07	Summer 07	Fall 07	Winter 07-08
1a																				
1b																				
1c																				
1d																				
2a	X		X		X		X		X		X		X		X		X		X	
2b																				
2c																				
2d																				
3a																				
3b																				
3c																				
3d																				
3e																				
4a																				
4b																				
4c																				
4d																				
4e																				
5a																				
5b																				
5c																				
5d																				
5e																				
6a	X				X				X					X			X			
6b	X				X				X					X			X			
6c																				
6d																				

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