



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

**Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)**

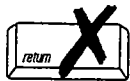
1073
W041026

Transmittal Number

Facility ID (if known)

A. Instructions

Important:
When filling out
forms on the
computer, use
only the tab key
to move your
cursor - do not
use the return
key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

John C. Curran, Mayor

Name

10 Common Street

Mailing Address

Woburn

City/Town

(781) 932-4501

Telephone Number

MA

State

jcurran@ci.woburn.ma.us

Email (if available)

2. Municipality Name

City of Woburn, Massachusetts

City/Town

3. Legal Status:

☐ Federal

☒ City/Town

☐ State

☐ Tribal

☐ Private

☐ Other public entity:

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

Massachusetts Highway Department

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

☒ yes

☐ pending

☐ no



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B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☒ yes ☐ pending ☐ no

Note:
Section C may
be duplicated to
accommodate a
larger list of
receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Horn Pond Name	<u>Unknown</u> Number	☒ Yes ☐ No	Nutrients; Organic enrichment/Low DO; Specify
Philips Pond Name	Number	☐ Yes ☒ No	Specify
Mill Pond Name	Number	☐ Yes ☒ No	Specify
Whittenmore Pond Name	Number	☐ Yes ☒ No	Specify
Fowle Brook Name	Number	☐ Yes ☒ No	Specify
Aberjona River Name	Number	☒ Yes ☐ No	Unionized ammonia; Organic enrichment; Pathogens Specify
Horn Pond Brook Name	Number	☐ Yes ☒ No	Specify
Middlesex Canal Name	Number	☐ Yes ☒ No	Specify
Halls Brook Name	Number	☐ Yes ☒ No	Specify
Little Brook Name	Number	☐ Yes ☒ No	Specify
Cummings Brook Name	Number	☐ Yes ☒ No	Specify
Sucker Brook Name	Number	☐ Yes ☒ No	Specify
Schneider Brook Name	Number	☐ Yes ☒ No	Specify



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D. Stormwater Management Program Summary

1. Public Education:

1-1

BMP ID #

Continue Annual Earth Day
Specify Best Management Practice

Conservation Commission
Responsible Dept./Person Name

Event held annually in spring
Specify Measurable Goal

1-2

BMP ID #

Continue Annual Conservation
Day
Specify Best Management Practice

Conservation Commission
Responsible Dept./Person Name

Event held annually in spring
Specify Measurable Goal

1-3

BMP ID #

Continue Pet Waste Disposal
Practices
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Maintenance of signs and
doggie mitt supply
Specify Measurable Goal

1-4

BMP ID #

Maintain Copies of
Environmental Awareness
Brochures
Specify Best Management Practice

Dept. of Public Works and
Conservation Commission
Responsible Dept./Person Name

Brochures available
Specify Measurable Goal

1-5

BMP ID #

Develop and Distribute
Stormwater Brochure
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Brochure developed during
Year 1 and available for
distribution Years 2-5. City will
consider a mass-mailing by
the end of the Permit Term
Specify Measurable Goal

1-6

BMP ID #

DPW Staff Available for
Classroom Discussions/Tours
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Schools notified of opportunity
in the Spring and Fall of every
Permit Year
Specify Measurable Goal

1-7

BMP ID #

Stormwater Bulletins Added to
Kiosks at Horn Pond
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Bulletin developed during Year
1 & posted on Kiosk Years 2-5
Specify Measurable Goal

1-8

BMP ID #

Add Stormwater Information to
DPW's Website
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Stormwater information
developed/added to website
during Year 2
Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

2. Public Participation:

2-1

BMP ID #

Comply with State Public
Notification Guidelines
Specify Best Management Practice

Planning Board and any City
Department
Responsible Dept./Person Name

Post notices on all applicable
meetings
Specify Measurable Goal

2-2

BMP ID #

Continue Used Oil Collection
Program
Specify Best Management Practice

Board of Health
Responsible Dept./Person Name

Collection held monthly
Specify Measurable Goal

2-3

BMP ID #

Continue Quarterly Collection
of Household Hazardous
Wastes
Specify Best Management Practice

Board of Health
Responsible Dept./Person Name

Collection held every three
months
Specify Measurable Goal

2-4

BMP ID #

Continue City-wide Recycling
Program
Specify Best Management Practice

Board of Health
Responsible Dept./Person Name

Recyclables collected bi-
weekly
Specify Measurable Goal

2-5

BMP ID #

Continue Street Tree Planting
Program
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Number of trees planted
Specify Measurable Goal

3. Illicit Discharge Detection and Elimination:

3-1

BMP ID #

Continue Inspection of New
Construction for Correct
Connection to the Sanitary
Sewer
Specify Best Management Practice

City Engineering Dept.
Responsible Dept./Person Name

Continue inspection of new
construction
Specify Measurable Goal

3-2

BMP ID #

Complete Map of Outfalls and
Receiving Waters
Specify Best Management Practice

City Engineering Dept.
Responsible Dept./Person Name

Map completed by the end of
Year 2
Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

3-3

BMP ID #

Complete Dry Weather
Screening of Outfalls

Specify Best Management Practice

City Engineering Dept.

Responsible Dept./Person Name

All outfalls screened once
during permit period

Specify Measurable Goal

3-4

BMP ID #

Develop and Present Draft
Stormwater Ordinance

Specify Best Management Practice

City Engineering Dept.

Responsible Dept./Person Name

Review current ordinances
during Year 1. Draft new
ordinance completed in Year
2. Attempt to receive approval
in years 3-5

Specify Measurable Goal

3-5

BMP ID #

Develop and Implement
System for Detection and
Elimination of Illicit Discharges

Specify Best Management Practice

City Engineering Dept.

Responsible Dept./Person Name

Illicit discharge detection
system developed during Year
2 and implemented during the
remainder of the permit term.
Maintain records on the
findings of the program.

Specify Measurable Goal

4. Construction Site Runoff Control:

4-1

BMP ID #

Continue to Apply Standard 8
of the Massachusetts
Stormwater Policy

Specify Best Management Practice

Conservation Commission

Responsible Dept./Person Name

Standard 8 of the MSP applied

Specify Measurable Goal

4-2

BMP ID #

Continue to Implement
Procedures for Collection
/Filing of Public Comments

Specify Best Management Practice

City Engineering Dept.

Responsible Dept./Person Name

Maintain existing procedure

Specify Measurable Goal

4-3

BMP ID #

Continue Policy to Inspect and
Enforce Erosion Control
Measures at Construction
Sites

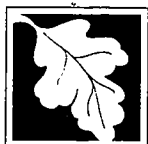
Specify Best Management Practice

City Engineering Dept.

Responsible Dept./Person Name

Maintain existing policy

Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

4-4

BMP ID #

Continue to Follow Existing
Procedure for Control of
Discarded Building Materials
Specify Best Management Practice

Board of Health and Building
Department

Responsible Dept./Person Name

Maintain existing procedure

Specify Measurable Goal

4-5

BMP ID #

Amend the Subdivision
Regulations to Require an
Erosion and Sediment Control
Plan for Sites Disturbing More
than 1-acre

Specify Best Management Practice

City Engineering Dept.

Responsible Dept./Person Name

Amend existing rules and
regulations by end of permit
year 2. Attempt to receive
approval in years 3-5.

Specify Measurable Goal

4-6

BMP ID #

Amend the Zoning Ordinance
to Require an Erosion and
Sediment Control Plan for
Sites Disturbing More than 1-
acre

Specify Best Management Practice

City Engineering Dept.

Responsible Dept./Person Name

Draft ordinance language by
end of permit year 2. Attempt
to receive approval in years 3-
5.

Specify Measurable Goal

5. Post Construction Runoff Control:

5-1

BMP ID #

Continue to Implement
Planning Board Rules and
Regulations

Specify Best Management Practice

City Engineering Dept.

Responsible Dept./Person Name

Continue existing policy

Specify Measurable Goal

5-2

BMP ID #

Maintain Policy Ensuring
Long-term Maintenance of
Private Structural BMP's

Specify Best Management Practice

City Engineering Dept.

Responsible Dept./Person Name

Maintain existing policy

Specify Measurable Goal

5-3

BMP ID #

Review BMP #5-1 to Ensure
that Standards 2,3,4,7 and 9
of the MSP are Applied to the
Entire City

Specify Best Management Practice

City Engineering Dept.

Responsible Dept./Person Name

Review existing Rules and
Regulations by the end of
permit year 2. Attempt to
receive approval in years 3-5.

Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

6. Municipal Good Housekeeping:

6-1

BMP ID #

Continue to Sweep Streets
Two Times Annually

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Sweep all streets two times
annually

Specify Measurable Goal

6-2

BMP ID #

Continue Catchbasin Cleaning
Program

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Percentage of catchbasins
cleaned annually

Specify Measurable Goal

6-3

BMP ID #

Continue Salting and Snow
Removal Practices

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Continue existing practices

Specify Measurable Goal

6-4

BMP ID #

Continue Hazardous Waste
Response Program at DPW
Garage and Water Treatment
Plant

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Continue existing program

Specify Measurable Goal

6-5

BMP ID #

Continue Vehicle Washing
Practices

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Continue existing practices

Specify Measurable Goal

6-6

BMP ID #

Continue Vehicle Maintenance
Practices

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Continue existing practices

Specify Measurable Goal

6-7

BMP ID #

Continue Maintenance
Activities at Parks and Open
Space

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Continue existing practices

Specify Measurable Goal

6-8

BMP ID #

Develop/Implement Employee
Education Program

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

4-hours of training for DPW
employees during permit term

Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

7. BMPs for Meeting TMDL: N/A

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed Name

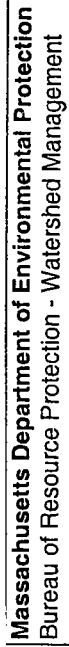
John C. Curran, Mayor

Signature

John C. Curran

Date

7/24/2003



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for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)
F. Example Storm Water Management Program TIME FRAMES

Facility ID (if known)

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