

7/22/11

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Municipality/Organization: Town of Amesbury

EPA NPDES Permit Number: MAR041177

MADEP Transmittal Number: W-035560

**Annual Report Number
& Reporting Period: No. 8: May 1, 2010-April 30, 2011**

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Robert Desmarais

Title: Director of Public Works

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Email: rob@amesburyma.gov

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: Robert Desmarais

Title: Director of Public Works

Date: 7/15/11

Part II. Self-Assessment

The City of Amesbury has completed the required self-assessment of the annual compliance review for the Phase II Stormwater Program. In accordance with the NPDES Phase II Stormwater requirements, the following topics were evaluated for the completion of the Annual Report:

1. Compliance with the Phase II Permit Conditions
2. Appropriateness of the Selected BMPs
3. Progress Towards Achieving the Program's Measurable Goals
4. Results of Any Information that has been Collected and Analyzed
5. Activities for the Next Reporting Cycle
6. Changes in Identified BMPs or Measurable Goals

The Town has determined that our municipality is in compliance with all permit conditions.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Period
1a	Publish information on voluntary yard waste program	Town Engineer	Publish in newspaper various times	The Town continued to publish information regarding the hours of operation, location, materials to be collected, etc. for the yard waste program. Yard waste is collected five times per year via curbside pickup.	The Town will continue to advertise the yard waste collection program. Explore ways to increase participation and additional advertising methods.
Revised					
1b	Publish information about household hazardous waste program	Town Engineer	Publish flyers and notices in paper and radio in the spring	The Town continued to publish information regarding the household hazardous waste (HHW) date, hours of operation, location, and materials to be collected on posters hung in public places, as well as in the Newburyport Daily News prior to the June 2010 event. The collection event was also advertised on the Town webpage as outlined in BMP 1d. This program helps to reduce illegal dumping of wastes in sensitive areas.	The Town will continue to advertise the household waste program. Explore ways to increase participation and additional advertising methods.
Revised					
1c	Publish educational brochure	Town Engineer	Coordinate with public awareness group and update annually	Educational stormwater posters were prepared and set up at the Town Hall for residents to view. Stormwater brochures were provided to residents for download on the Town's website and for pickup at the Town Hall. Brochures included general info on stormwater topics, such as fertilizers, pesticides, vehicle washing, proper pet waste collection and disposal, and disposal of household hazardous wastes. Approximately 50 brochures were taken by local residents.	The Town will continue to display educational material in public places. Look for additional ways to improve public education and reach additional residents. Provide a stormwater informational brochure with tax bills.
Revised					

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Period
1d	Post brochure on town website	IS Dept.	Establish link and update annually	The Town continued to host stormwater information on its website, including advertising the HHW collection prior to the June 2010 event.	Efforts will be made to update website annually and to provide additional information to interested residents.
Revised					

1a. Additions

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Period
1e	Install storm drain markers, stenciling and door hanger brochures	Town Engineer with Volunteers	Complete installation of markers on curbs and painted stencils	To date, 500 markers were installed, 1,000 magnets distributed, and 2,000 door hangers brochures distributed during previous permitting years.	Maintain/replace markers and paint faded stencils as needed.
Revised					
1f	Install pet waste signs and bag dispensers	Dept. of Public Works/Town Engineer	Complete installation of pet waste signs and bag dispensers	The Town has installed pet waste signs and bag dispensers at various park and trail head locations, including Tuxbury Pond Park Area, Lake Gardner Beach, Battis Farm, Woodsom Farm, the Town Park, as well as along various walking trails.	Maintain dispensers and restock bags as needed. Look for additional locations to install pet waste bag dispensers.
Revised					

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Period
2a Revised	Voluntary yard waste disposal program	Dept. of Public Works	Conduct Annually April-November	The Town conducts a yearly voluntary yard waste program between April and November. Yard waste is collected five times per year via curbside pickup. This program helps to reduce illegal dumping of grass and leaves in waterways and wetland areas. The program was advertized in a number of ways as outlined in BMP 1a.	The Town will continue with the current yard waste collection program. Encourage residents to reuse materials at home for composting purposes.
2b Revised	Conduct meetings regarding stormwater management	Dept of Public Works/Town Engineer Lakes and Waterways Commission	Conduct one meeting per year	The Amesbury Lakes and Waterways Commission conducts monthly open meetings to discuss lake related issues such as stormwater impacts. Meetings are open to interested members of the public. The Lakes and Waterways Commission coordinates lake cleanup efforts such as trash removal, elimination of invasive species, etc. as funds are available. The commission also actively pursues funding opportunities for lake cleanup efforts.	The Lakes and Waterways Commission will continue to hold open meetings throughout the year and conduct lake cleanups as resources allow.

2a. Additions

No additions at this time.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Period
3a Revised	Map stormwater drainage system and outfalls	Town Engineer	3 year program using GPS equipment with submeter accuracy	The Town has completed GPS location and mapping of 100% of Town-owned outfalls during previous permitting years. All known outfalls have been recorded and incorporated into a GIS base map.	Continue to update existing drainage system mapping as new developments are constructed or as additional outfalls located.
3b Revised	Visually inspect outfalls for dry weather flow	Town Engineer	3 year program concurrent with mapping	Known outfalls were inspected for dry weather flows during previous permitting years. A total of 312 outfalls have been inspected to date. Mapping was completed as part of BMP 3a. Dry weather flows are addressed under BMPs 3c and 3d.	Continue with follow-up observations and inspections for outfalls where dry weather flows were identified.
3c Revised	Develop sampling and analysis program	Town Engineer	3 year program based on results of outfall inspections	14 outfalls were sampled during previous permitting years to determine illicit discharge sources. 1 sample from an outfall on Mill Street resulted in an illicit discharge currently being investigated under BMP 3d.	All known dry weather outfalls have been sampled for dry weather flows. If additional dry weather flows are located, perform sampling as resources are available.
3d Revised	Develop a program to identify and locate illicit discharge connections	Town Engineer	3 year program to test drains based on results of sampling and analysis	IDDE investigations have been completed for outfalls with dry weather flow that indicated potential illicit discharges. Additional illicit discharge investigations continued in the Mill Street neighborhood in response to the potential illicit discharge identified under BMP 3c. Investigations during Permit Year 8 revealed the potential source of contamination which is currently being rerouted into the Town's sanitary system. All cross connections were discovered and eliminated.	Continue efforts in the Mill Street neighborhood to eliminate any illicit discharges. Continue to follow up on any additional sources of illicit discharges and work towards elimination.

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Period
3e Revised	Periodically inspect outfalls	Town Engineer	Inspect 25% of outfalls per year. Inspect outfalls for potential flooding impacts	Outfalls are inspected in response to resident complaints or flooding impacts. Known problematic outfalls are proactively inspected during routine maintenance procedures to reduce the likelihood of flooding problems during large rainfall events or heavy snow melt.	Continue the current inspection program.
3f Revised	Develop Stormwater Use Regulation prohibiting illicit discharges	Town Engineer	Incorporate into comprehensive stormwater ordinance.	A draft Stormwater Management Ordinance addressing illicit discharges was developed and is under review by various Town Departments. This was combined with BMPs 4a and 5a as a single document.	Continue to review and develop an Illicit Discharge ordinance to satisfy Phase II requirements.

3a. Additions

No additions at this time.

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Period
4a Revised	Develop a comprehensive stormwater ordinance	Dept. of Public Works, Town Engineer, other Depts.	Obtain approval from Mayor and Municipal Council.	A draft Stormwater Management Ordinance addressing erosion controls and post-construction stormwater controls was developed and is under review by various Town Departments. This was combined with BMPs 3f and 5a as a single document.	Continue to review and develop a stormwater management ordinance. Adopt and enforce the ordinance through peer review and site inspections.
4b Revised	Reassess stormwater management plan	Town Engineer	Perform every three years	Numerous Phase II programs and BMPs have been implemented over the past several years or are currently taking place. BMP progress is outlined throughout this report.	Perform an annual review of the stormwater program and look for possible improvement areas.
4c Revised	Require erosion and sediment control measure plan prior to construction on all projects	Planning Board, Conservation Commission, Town Engineer	Conduct periodic site inspections and monitor and track violations through reports to the Conservation Commission.	The Town Planning Board requires erosion and sedimentation control plans prior to construction. Plans are reviewed by Town departments to ensure proposed BMPs are adequate. Site visits are conducted periodically to assure the contractor is in compliance with the proposed plan and that erosion control measures are in place.	Continue to review erosion and sedimentation control plans and perform periodic site inspections as outlined in the current program.

4a. Additions

No additions at this time.

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Period
5a	Develop standards for regulating stormwater controls for all new and redevelopment projects and inspect controls	Planning Board, Conservation Commission, Town Engineer	Incorporate into comprehensive stormwater ordinance.	A draft Stormwater Management Ordinance addressing erosion controls and post-construction stormwater controls was developed and reviewed by various Town Departments. This was combined with BMPs 3f and 4a as a single document.	Continue to review and develop a stormwater management ordinance. Adopt and enforce the ordinance through peer review and site inspections.
Revised					

5a. Additions

No additions at this time.

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
6a	Street sweeping	Department of Public Works	Continue program of sweeping twice annually. Track volume of material collected by area. Sweep in late spring and fall with additional sweeping during severe winters.	All streets are swept in Town at least once annually. Efforts are made to sweep more heavily traveled streets such as the downtown area more frequently as needed.	Street sweeping efforts will be continued and efforts will be made to track the amount of debris collected during the sweeping in order to prioritize areas for additional sweeping.
Revised					
6b	Deicing	Department of Public Works	Continue program of using Ice Ban to enhance melting	Ice Ban was not used to enhance melting during Permit Year 8.	Upon further evaluation, the Town does not intend to use Ice Ban in the future.
Revised					
6c	Develop Spill Prevention Control Plan Develop Spill Prevention Control Plan Database	Department of Public Works	Implement Plan and train employees within one year Database of facilities throughout town that require SPCC Plan.	A database for all facilities in Town that require an SPCC plan was completed during previous permit years to help promote pollution prevention throughout Town.	Provide facilities with information on regulatory requirements and additional information such as fact sheets.
Revised					
6d	Catch basin cleaning	Department of Public Works	Continue program of catch basin cleaning twice annually. Track volume of material removed by area. Limited funding has reduced the Town's catch basin cleaning to once annually.	Catch basins are cleaned at least every two years, with high priority catch basins cleaned more frequently. Approximately 2,000 catch basins were cleaned throughout Amesbury. Remaining catch basins will be cleaned when resources are available.	Continue to clean catch basins as funding allows. Also clean other BMPs such as Vortech units in residential areas and baffle tanks in residential and commercial areas as resources are available.
Revised					

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
6e	Trash removal and recycling	Department of Public Works	Continue program of trash removal weekly and curbside recycling biweekly.	The curbside trash removal and recycling program was conducted and advertised as outlined in BMP 1b.	Continue conducting curbside trash removal and recycling efforts. Explore ways to increase participation and expand advertising efforts in conjunction with BMP 1b.
Revised	Household waste program				
6f	Yard waste disposal	Department of Public Works	Continue voluntary program for resident drop-off of yard waste April-November.	The yard waste collection program was conducted and advertised as outlined in BMPs 1a and 2b.	Continue holding yard waste drop-off events. Explore ways to increase participation and expand advertising efforts in conjunction with BMP 1a.
Revised					
6g	Household hazardous waste program	Department of Public Works	Continue annual program of conducting a collection day for household hazardous waste	Amesbury held a household hazardous waste day during June 2010 for Permit Year 8. The event was advertised as outlined in BMP 1b.	Continue to hold a household hazardous waste disposal day at least annually. Advise the event through available media such as television, newspaper and internet.
Revised					
6h	Develop storm drain flushing program	Department of Public Works	Flushing reports of pipe sections completed.	Pipe sections were flushed as needed, generally in response to flooding complaints received from residents or concerns raised during routine inspection procedures. Sections are flushed to remove excess sediment and reduce potential flooding problems.	Continue the current storm drain pipe flushing program.
Revised					
6i	Television inspection of storm drains	Department of Public Works	Inspection reports of pipe sections completed.	No additional pipe sections were TV inspected during Permit Year 8.	Continue TV inspections as required, pending budget and personnel allowances.
Revised					

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
6j	Require Spill Control Plans from all non-residential establishments	Department of Public Works	Inspection reports and plans.	A database for facilities in Town that require an SPCC plan was completed during previous permit years to help promote pollution prevention throughout Town as outlined in BMP 6c.	Provide facilities with information that discusses regulatory requirements and additional information such as fact sheets.
Revised	Require Spill Control Plans from all applicable establishments				

6a. Additions

No additions at this time.

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) -

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Period
7a					
Revised					

7a. Additions

No additions at this time.

7b. WLA Assessment

MADEP has prepared a draft of the Massachusetts Year 2010 Integrated List of Waters. The following waterbodies are listed as Category 5, “Waters Requiring a TMDL”:

1. Lake Attitash (84002), segment ID MA84002, impaired for metals
2. Back River (8450325), segment ID MA84A-16, impaired for siltation, pathogens, and turbidity
3. Powwow River (8450300), segment ID MA84A-08, impaired for pathogens
4. Powwow River (8450300), segment ID MA84A-25, impaired for fecal coliform, total suspended solids, and turbidity

Once TMDLs are developed for any of the above waterbodies, Section 7 of the annual reports will be updated to reflect changes associated with each TMDL. Water quality concerns associated with 303d waters are also addressed through the implementation of BMPs under the six minimum measures for Phase II. The approach for addressing impaired waters will be updated based on the new permit.

Part IV. Summary of Information Collected and Analyzed

Locations and physical descriptions of approximately 312 outfalls have been gathered since Permit Year 1. Copies of all educational materials and memos distributed have been kept on file. Meeting memos and phone logs have also been kept on file. To date, 14 outfalls have been sampled and a total of 8 dry weather flow sources have been investigated to date.

Part V. Program Outputs & Accomplishments (OPTIONAL)

Programmatic

Stormwater management position created/staffed	(y/n)	No
Annual program budget/expenditures	(\$)	

Education, Involvement, and Training

Estimated number of residents reached by education program(s)	(# or %)	95%
Stormwater management committee established	(y/n)	
Stream teams established or supported	(# or y/n)	
Shoreline clean-up participation or quantity of shoreline miles cleaned	(y/n or mi.)	
Household Hazardous Waste Collection Days		
▪ days sponsored	(#)	1
▪ community participation	(%)	
▪ material collected	(tons or gal)	
School curricula implemented	(y/n)	Yes

Legal/Regulatory

Regulatory Mechanism Status (indicate with "X")	In Place Prior to Phase II	Under Review	Drafted	Adopted
▪ Illicit Discharge Detection & Elimination		X		
▪ Erosion & Sediment Control		X		
▪ Post-Development Stormwater Management		X		
Accompanying Regulation Status (indicate with "X")				
▪ Illicit Discharge Detection & Elimination		X		
▪ Erosion & Sediment Control		X		
▪ Post-Development Stormwater Management		X		

Mapping and Illicit Discharges

Outfall mapping complete		(%)		100%
Estimated or actual number of outfalls		(#)		
System-Wide mapping complete		(%)		100%
Mapping method(s)				
▪ Paper/Mylar		(%)		
▪ CADD		(%)		
▪ GIS		(%)		100
Outfalls inspected/screened		(# or %)		312
Illicit discharges identified		(#)		1 since Permit Year 1
Illicit connections removed		(#)		1 since Permit Year 1
		(est. gpd)		
% of population on sewer		(%)		55%
% of population on septic systems		(%)		45%

Construction

Number of construction starts (>1-acre)	(#)	
Estimated percentage of construction starts adequately regulated for erosion and sediment control	(%)	
Site inspections completed	(# or %)	
Tickets/Stop work orders issued	(# or %)	
Fines collected	(# and \$)	
Complaints/concerns received from public	(#)	

Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	
Site inspections completed	(# or %)	
Estimated volume of stormwater recharged	(gpy)	

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets)	(times/yr)	Once every 2 years
Average frequency of catch basin cleaning (commercial/arterial or other critical streets)	(times/yr)	Once every 2 years
Total number of structures cleaned	(#)	~2,000
Storm drain cleaned	(LF or mi.)	
Qty. of screenings/debris removed from storm sewer infrastructure	(lbs. or tons)	
Disposal or use of sweepings (landfill, POTW, compost, recycle for sand, beneficial use, etc.)		
Cost of screenings disposal	(\$)	

Average frequency of street sweeping (non-commercial/non-arterial streets)	(times/yr)	1/year
Average frequency of street sweeping (commercial/arterial or other critical streets)	(times/yr)	1/year
Qty. of sand/debris collected by sweeping	(lbs. or tons)	
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.)	(location)	
Cost of sweepings disposal	(\$)	
Vacuum street sweepers purchased/leased	(#)	
Vacuum street sweepers specified in contracts	(y/n)	

Reduction in application on public land of: ("N/A" = never used; "100%" = elimination)	
▪ Fertilizers	(lbs. or %)
▪ Herbicides	(lbs. or %)
▪ Pesticides	(lbs. or %)

Anti-/De-Icing products and ratios	% NaCl % CaCl ₂ % MgCl ₂ % CMA % Kac % KCl % Sand	0
Pre-wetting techniques utilized	(y/n)	
Manual control spreaders used	(y/n)	
Automatic or Zero-velocity spreaders used	(y/n)	
Estimated net reduction in typical year salt application	(lbs. or %)	
Salt pile(s) covered in storage shed(s)	(y/n)	Yes
Storage shed(s) in design or under construction	(y/n)	No