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Municipality/Organization:	Town of Brewster, MA
EPA NPDES Permit Number:	MAR 041096
MADEP Transmittal Number:	X233559
Annual Report Number Year 7 & Reporting Period:	April 1, 2009-March 31, 2010

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Robert L. Bersin	Title: DPW Supt
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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: RLB

Printed Name: Robert L. Bersin, PE

Title: DPW Superintendent

Date: April 15, 2009

2010-05-15 2009 Annual Report

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
Revised	Develop and distribute educational materials	BoH – Nancy Ice	Biannual Mailings	Due to the increased costs associated with individual mailings, reproduction costs, and workload in the Health Department this measurement was not as effective as anticipated. The DPW has placed links to various web related stormwater sites, but not to the extent that was planned..	Increase the use of the Town's website with links to flyers, documents, and other stormwater related websites (EPA, DEP, etc). The DPW also intends on preparing flyers etc for handout at the Transfer Station, during Beach/Transfer Station sticker sales, and for display/pick up at the Town Hall
Revised					
Revised					
Revised					
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Revised					

Additions

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4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
Revised	Revise Development Plan Review By-Law	Planning Board Elizabeth Taylor	By-Law update	The Town recently approved a Water Quality Protection By Law and a Mining and Excavation By Law. These documents were developed using volunteers, Town Department Heads, and a Professional Legal Advisor. These documents address stormwater issues for construction activities and include sedimentation and erosion control as well as long term stormwater issues associated with development.	Continue with the development of these documents. It should be noted that the several volunteers involved in this endeavor are another example of Outreach and Public Education.
	Establish public input mechanism	Planning Board Elizabeth Taylor	In progress	Working on program language	We plan to move the project forward
Revised					
Revised					
Revised					
Revised					
Revised					

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
Revised	Revise Development Plan Review By-Law	Planning Board Elizabeth Taylor	By-Law update	See Section 4 above. A comprehensive group of By Laws and regulations was developed and approved, as described above. In addition, the Town in the preliminary stages of developing a Comprehensive Water Management Plan in conjunction with activities related to work on Pleasant Bay and Clean Water Act recommendations.	We plan to move the project forward.
Revised	Construction Inspection	Construction inspection by proponent engineer and DPW	Continued project construction inspection.	The Town does not have a formal Engineering Department and uses contract services as well as trained staff in the DPW. Also, development in the area is of a residential nature, and projects disturbing more than an acre are rare. The enforcement of this issue is more effective with appropriate regulations and approval conditions.	Continue our inspection program and continue to improve our regulations..
Revised					
Revised					
Revised					
Revised					
Revised					

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
Revised	Employee Education	Jeff Day DPW Foreman	Training programs	Continue with employee training. Mr. Day assumed the duties of DPW Foreman this year and is continuing the staff training required. We employed the services of the Barnstable County Health Department for an informal assessment of our procedures. Some of the recommended improvements have been completed and additional staff training is currently being scheduled. A tight tank to replace the existing floor drain leaching system was funded, designed, and installed in 2009.	Continue program
Revised	Operation & Maintenance Schedule	Jeff Day DPW Foreman	Annual catch basin cleaning and annual winter sand cleanup	Ongoing with continued refinement	Continue program
Revised					
Revised					
Revised					
Revised					
Revised					