

1/21/11

P

Municipality/Organization: Town of Carver

EPA NPDES Permit Number: MAR041099

MaDEP Transmittal Number: W-050154

**Annual Report Number
& Reporting Period:** No. 7: April 2009-March 2010

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Bill Halunen **Title:** Superintendent of Public Works

Telephone #: 508-866-3425 **Email:** William.Halunen@carverma.org

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: William A. Halunen

Printed Name: WILLIAM A. HALUNEN

Title: D.P.W. Supt.

Date: 1/18/11

Part II. Self-Assessment

The Town of Carver has made progress towards maintaining compliance with various components of the 2003 NPDES Phase II Stormwater Discharge Permit. Public education, outreach and participation have been on-going during the period of April 2009 through March 2010 (referred to as Permit Year 7). The illicit discharge detection and elimination (IDDE) program is on-going, stormwater regulations have been developed by the Board of Health and the Town has drafted an IDDE and construction By-law. Each year, the DPW follows good housekeeping practices and keeps the storm drain system clean of debris.

The Town continues to monitor the websites of regulatory agencies for the issuance of the 2010 Small MS4 General Permit. When this 2010 General Permit is issued, the Town will evaluate the new requirements and identify the highest priority compliance issues. The Town intends to prepare a Notice of Intent for coverage under the 2010 General Permit.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
PE-1 Revised	Flyer Distribution	DPW	Once per year at Hazardous Waste Day Regularly at Town Buildings	Flyers are distributed annually to advertise the household hazardous waste day. Flyers regarding proper protection of outfalls and catch basins are available regularly at town buildings. Copies of the distributed fliers are attached to this reported.
PE-2 Revised	Informational Mailings	DPW	Houses adjacent to outfalls 1 per year to all houses adjacent to outfalls	The Town has not yet implemented mailing educational information pertaining to stormwater pollution to houses adjacent to outfalls, yet is aware of this need. Mailings are sent to all members of the Carver, Marion, Wareham Regional Refuse Disposal District (CMWRRDD) announcing the schedule for Household Hazardous Waste Collection Days. Board of Health and Conservation Commission meetings are regularly announced and open to the public. The Superintendent of Public Works attends such meetings upon request.
PE-3 Revised	Community Group Meetings	DPW	Regular meetings	
PE-4 Revised	Public Service Announcements	DPW	Cable Access Ads for Events	Carver's Community Access Television (CCAT) program continued on public access channels 13 and 14. Public service announcements related to stormwater meetings, hazardous waste days, recycling, cleanup day, etc. were placed on cable access TV. Program listings are available at the channel's website: http://www.ccat.cc/

1. Public Education and Outreach (continued)

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
PE-5 Revised	Information Distribution	DPW, Board of Health	Posts on Town website Minimum of one post per year on town website.	Informational postings regarding stormwater and environmental issues continue to be updated at on the Town website: http://www.carverma.org/ Announcements for regular Town Meetings are posted on the Town's website, along with meeting minutes for special department meetings, such as the Planning Board and Conservation Commission. There are two transfer stations that serve the Town of Carver: Rochester Convenience Facility and Benson Brook Road Transfer Station in Marion. Information about these transfer stations is posted on the Town website. Copies of such postings are attached to this report.

1a. Additions

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
PP-1 Revised	Storm Drain Stenciling	DPW	All storm drains in areas of concern All storm drains by end of Year 3	All storm drains in the Town of Carver were stenciled in the original 5 year permit term. The Town continues to monitor the condition of the stenciling regularly. The DPW is aware of the need to inspect stencils this year and repaint as necessary.
PP-2 Revised	Hazardous Waste Day	DPW Working with BOH	Annually	Hazardous Waste Day is typically held on the first Saturday in May every year. During Permit Year 7, Hazardous Waste Day was held May 2, 2009, as well as May 1, 2010.
				Plymouth County Conservation District also held an Electronics Recycling Day at the Wareham Municipal Maintenance Department in Wareham on May 1, 2010.
				These programs were sponsored through the Carver, Marion, Wareham Regional Refuse Disposal District (CMWRRDD). CMWRRDD continues to inform residents of opportunities to dispose of household hazardous wastes. Advertisements for the event are attached to this report.
PP-3 Revised	Volunteer Monitoring Efforts	DPW	Annually	All residents are encouraged to report problems in the storm drain system. Local cranberry farmers have a special interest in proper functioning of the storm drain system and are quick to report problems. It is a priority of the DPW to quickly respond to reports.
PP-4 Revised	SWMP Volunteer Review	DPW	Annually	The Town of Carver continues to present current Stormwater management activities to relevant department heads and employees on an annual basis, including regular public and private meetings.

2a. Additions

--	--	--	--	--

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
ID-1 Revised	Visual Inspection	DPW, Board of Health	All outfalls quarterly	All outfalls are monitored by DPW staff on a regular basis of every 6 months. Outfalls in problem areas were monitored more frequently. Carver's Board of Health has a pond testing program. Four area ponds (Sampson's, Cooper's, John's, and Crystal) are monitored weekly for E. Coli from May through September each year. DPW staff will continue to routinely monitor outfalls.
ID-2 Revised	Laboratory Analysis	DPW	When pollution is evident	A problem at local gas station identified in Permit Year 1 has resulted in the site being assigned a DEP tracking number, RTN 4-17825. Monitoring is ongoing at this site. Tests are available at the Board of Health. No new problem outfalls were identified in Permit Year 7.
ID-3 Revised	Identify and Map all outfalls	DPW	Map and ID all outfalls in the UA.	All outfalls in the Urbanized Area were mapped in Permit Year 1. The entire drainage system was modeled in GIS in the original 5 year permit term. Carver continues to maintain and update maps as appropriate.

3. Illicit Discharge Detection and Elimination (Continued)

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
ID-4 Revised	Remove source of contaminant	DPW	When pollution is evident	Remediation efforts are being monitored by DEP. No new sources of contaminants have been identified in Permit Year 7. The Town has continued to sample outfalls to identify illicit sources when pollution is suspected. The Town has and will continue to remove sources when pollution is confirmed in an outfall.
ID-5 Revised	Develop and enact by-law	DPW	By end of year 2	The Town adopted a bylaw governing discharges to the storm drain system. The Board of Health passed storm water regulations in October 2003. The Planning Board put forth new stormwater regulations in May 2007, which were adopted at the Town Meeting.

3a. Additions

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
CS-1 Revised	Develop By-laws <i>Review Current By-Law Develop New By-law if necessary</i>	DPW	By end of Year 2 have by-law in place Review annually, make amendments as needed	In Permit Year 1 the Town reviewed existing mechanisms and determined them to provide adequate authority to regulate construction site erosion and post-construction stormwater management. Continued previous permit year activities.
CS-2 Revised	Pre-Construction Information Meetings <i>Provide Pre-Construction Information</i>	DPW Conservation Commission and Planning Department	1 meeting per construction after by-law implementation Letters from developer to both Conservation Commission and Planning Department outlining conditions of construction activities.	The Conservation Commission and Planning Department are involved in all construction activities (new housing developments, road work, cranberry bogs, etc.). Order of Conditions is issued by the Conservation Commission of the Town for any construction project within 100 feet of a wetland of any size. Order of Construction Conditions issued by Planning Department to the contractor. The Town enforces that developers are required to submit a letter to the Conservation Commission and Planning Board outlining all construction activities. Per the new by-laws, the town includes stormwater regulations as appropriate as part of the Planning Department approval process.

4a. Additions

CS-3	Site Inspections	Conservation Commission and/or Planning Department	Minimum 1 site visit per construction activity.	Conservation Commission and the Town Engineer conducted random site visits to inspect construction activities to ensure construction conditions are being met. The Town enforces that there be a minimum of one site visit by the Conservation Commission per each construction activity.
------	------------------	--	---	---

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
PC-1 Revised	Visual Monitoring	DPW Conservation Commission and Planning as necessary.	1 visit following completion of project.	Conservation Commission, DPW and Planning Department conduct post construction inspections. A certificate of compliance is issued by the Conservation Commission upon completion of construction in accordance with the Order of Conditions on projects they are involved in.
PC-2 Revised	Post-construction By-law	DPW	By end of Year 2 have by-law in place.	A Post-construction By-law was adopted at the May 21, 2007 Town Meeting.

5a. Additions

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
GH-1 Revised	Employee Training	DPW	Annually	Carver continues to identify opportunities for employee education and training relating to protection of water quality. Records of attendance are kept.
GH-2 Revised	Operations and Maintenance Schedule	DPW	Complete by end of Year 1	Operations and maintenance schedule completed in Permit Year 1.
GH-3 Revised	Operations and Maintenance Implementation	DPW	Follow Schedule Years 2 through 6.	The Town conducts catch basin cleaning and outfall inspection on a yearly schedule; more frequently in problem areas. DPW keeps up to date records of cleanings and inspections.

6a. Additions

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
GH-5	Proper Storage of Materials	DPW	All materials labeled and in suitable containers	DPW continued to store materials in a manner that reduces or eliminates threats to water quality from stormwater.
GH-6	Catch Basin Cleanout	DPW	Regular maintenance and cleanout of catchbasins	Carver DPW has an annual catch basin clean out program using town-owned equipment. In addition, catch basins are cleaned on an as-needed basis. Cleanout logs are maintained. Problems are noted and followed-up on.
GH-7	Storm Sewer Maintenance and Improvements	DPW	Improvements to storm sewer infrastructure	In the Spring of Permit Year 7, one culvert washed out causing flooding on France Street. The DPW replaced and upgraded the culvert. There were no other infrastructure problems within the past Permit Year. DPW will continue to monitor the storm water system.

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) << if applicable >>

There are no TMDLs in Carver

7a. Additions

7b. WLA Assessment